“A lack of transparency results in distrust and a deep sense of insecurity.”

– Dalai Lama

“A democracy requires accountability and accountability requires transparency.”

– President Barack Obama

January 24, 2019
**OVERVIEW**

Yolo County residents are likely unaware of all the various local agencies that serve them. The most common method for the public to obtain this information today is the internet. Residents should be able to easily find the description of services provided, the names and contact information of board members and management, the budget, agendas and minutes of meetings, and other information. An effective website presence can also benefit the agency by making resources available online and thus saving staff time.

In the fall of 2017, the cities and County requested LAFCo to begin preparing web transparency scorecards on an annual basis promoting a vision for open government and transparency for government agencies countywide (cities, County, special districts, and joint powers authorities), thereby fostering public trust and accountability.

**YOLO COUNTY LOCAL AGENCIES**

There are 5 cities/county, 49 special districts and 17 local joint powers authorities for a total of 71 local agencies included in this scorecard as listed below. The reference to dependent versus independent special districts for each district category is explained in the Findings and Recommendations section.

<table>
<thead>
<tr>
<th>CITIES/COUNTY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Davis</td>
</tr>
<tr>
<td>West Sacramento</td>
</tr>
<tr>
<td>Winters</td>
</tr>
<tr>
<td>Woodland</td>
</tr>
<tr>
<td>Yolo County</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>CEMETERY DISTRICTS (INDEPENDENT)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Capay Cemetery District</td>
</tr>
<tr>
<td>Cottonwood Cemetery District</td>
</tr>
<tr>
<td>Davis Cemetery District</td>
</tr>
<tr>
<td>Knights Landing Cemetery District</td>
</tr>
<tr>
<td>Mary's Cemetery District</td>
</tr>
<tr>
<td>Winters Cemetery District</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>COMMUNITY SERVICES DISTRICTS (CSD) (INDEPENDENT)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cacheville CSD</td>
</tr>
<tr>
<td>Esparto CSD</td>
</tr>
<tr>
<td>Knights Landing CSD</td>
</tr>
<tr>
<td>Madison CSD</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>COUNTY SERVICE AREAS (CSA) (DEPENDENT)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dunnigan CSA</td>
</tr>
<tr>
<td>El Macero CSA</td>
</tr>
<tr>
<td>Garcia Bend CSA</td>
</tr>
<tr>
<td>North Davis Meadows CSA</td>
</tr>
<tr>
<td>Snowball CSA</td>
</tr>
<tr>
<td>Wild Wings CSA</td>
</tr>
<tr>
<td>Willowbank CSA</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PORT DISTRICTS (DEPENDENT)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yolo-Sacramento Port District</td>
</tr>
</tbody>
</table>
## Resource Conservation Districts (RCD) (Independent)
- Yolo County RCD

## Water Districts (Independent)
- Dunnigan Water District
- Knights Landing Ridge Drainage District
- Yolo County Flood Control & Water Conservation District

## Fire Protection Districts (FPD) (Both Dependent and Independent As Noted)
- Capay FPD (dependent)
- Clarksburg FPD (independent)
- Dunnigan FPD (dependent)
- East Davis FPD (dependent)
- Elkhorn FPD (independent)
- Esparto FPD (dependent)
- Knights Landing FPD (dependent)
- Madison FPD (independent)
- No Man’s Land FPD (dependent)
- Springlake FPD (independent)
- West Plainfield FPD (dependent)
- Willow Oak FPD (dependent)
- Winters FPD (dependent)
- Yolo FPD (independent)
- Zamora FPD (independent)

## Reclamation Districts (RD) (Independent)
- RD 150
- RD 307
- RD 537
- RD 730
- RD 765
- RD 785
- RD 787
- RD 827
- RD 900
- RD 999
- RD 1600
- RD 2035

## Local Joint Powers Authorities (JPA)
- Conaway Ranch
- Davis Public Facilities Financing Authority
- River City Regional Stadium Financing Authority
- Riverfront Authority
- Valley Clean Energy Alliance
- West Sacramento Area Flood Control Agency (“West SAFCA”)
- West Sacramento Financing Authority
- Winters Branch Library Financing Authority
Winters Public Finance Authority
Woodland Finance Authority
Woodland-Davis Clean Water Agency
Yolo County Law Library
Yolo County Public Agencies Financing Authority
Yolo County Public Agency Risk Management Insurance Authority (“YCPARMIA”)
Yolo Emergency Communications Agency (“YECA”)
Yolo Habitat Conservancy
Yolo Subbasin Groundwater Agency

WEBSITE CONTENT CHECKLIST

The scorecard is based on the following criteria to be included on each agencies' website or webpage. This criteria was borrowed from the 2015-16 Marin Web Transparency Report Card, which consolidated several well-respected organizations’ checklists.

LAFCo provided outreach information at multiple times in 2018 in an attempt to make agencies aware of the new scorecard, the checklist and process to expect. Website demonstrations were held for special districts in person and via webinar (which was recorded and can still be viewed). LAFCo provided a draft score to all agencies in July 2018 and final scoring for this report occurred over November and December 2018.

1. Overview
   a. Mission Statement: What is the agency’s reason for existing?
   b. Description of services/functions: What actions does the agency undertake and what services does the agency provide?
   c. Boundary of service area: What specific area does the agency serve? (Note: may not be applicable to all JPAs)

2. Budget
   a. Budget for current fiscal year and three years prior to the current year.
   b. Financial reserves policy: What is the agency’s policy for designated reserves and reserve funds? (The policy should be in the agency policy manual but also may be restated and found in the budget or audit reports).

3. Meetings
   a. Board meeting schedule: When and where specifically does the agency meet?
   b. Archive of Board meeting agendas & minutes for at least the last 6 months: Both approved minutes and past agendas

4. Elected & Appointed Officials
   a. Board members (names, contact info, terms of office, compensation, and biography): Who specifically represents the public on the Board? How can the public contact them? When were they elected (or appointed)? How much do they earn in this role (as required by Assembly Bill 2040 effective January 1, 2015)? What background about the members illustrates their expertise for serving on the Board? (Note: terms of office does not apply to JPAs, appointment date by member agency should be noted instead).
   b. Election procedure and deadlines: If the public wishes to apply to be on the Board, how and when can they do so? (Note: does not apply to JPAs)

1 Sunshine Review (now Ballotpedia), Illinois Policy 10-Point Transparency Checklist, Institute for Local Government, and the Special District Leadership Foundation.
c. Reimbursement and compensation policy: Which (if any) expenses incurred by the Board are reimbursed? Do the Board members receive compensation?

5. Administrative Officials
   a. General manager and key staff (names, contact info, compensation, and benefits): Who specifically runs the agency on a day-to-day basis? How can the public contact them? How much do they earn in this role (as required by Assembly Bill 2040 effective January 1, 2015)? What specific benefits are they eligible for (healthcare, retirement plan, educational benefits, etc.)?

6. Audits
   a. Current financial audit
   b. Financial audits for the three years prior to the current year
   c. Most recent annual financial report provided to the State Controller’s Office, or a link to this information
   d. Most recent LAFCo Municipal Service Review, if applicable

7. Contracts
   a. Current request for proposal and bidding opportunities (over $25,000 in value)
   b. Instructions on how to submit a bid or proposal
   c. Approved in force vendor contracts (over $25,000 value)

8. Public Records
   a. What is the best way for the public to request public records?

9. Revenue Sources
   a. Summary of fees received: fees for services, if any
   b. Summary of revenue sources: bonds, taxes, loans and/or grants

10. Agency Specific Criteria
    a. Municipalities: Total number of lobbyists employed and total spent on lobbying, downloadable permit applications, and zoning ordinances
    b. Special Districts: Authorizing statute/enabling act (Principal Act or Special Act), board member ethics training certificates, link to the LAFCo website and any state agency providing oversight
    c. Joint Powers Authorities: A copy of the joint powers agreement as filed and adopted (with any updates)

For ease and transparency of use, information for each agency should be found within a few “clicks”. Information that is buried in an agency’s board minutes or on other websites not available in a click from the agency’s website is not in the spirit of transparency. Long and complex PDF (Portable Document Format) documents, such as a budget or an audit report, must be text-searchable, and not simply a picture of a page of text, to easily find specific details.

The scoring rubric was determined based on the number of points on the checklist for which the criteria was completely met. If an agency partially met the criteria, partial points were awarded and the checklist was denoted with an “incomplete”. LAFCo remains open to public and agency feedback about what items are working well and which are not.
FINDINGS AND RECOMMENDATIONS

Agencies should keep in mind that this is the inaugural year completing this scorecard process. The goal is not necessarily to have a high score at the outset, but to set a baseline that will hopefully see improvement from year to year.

CITIES/COUNTY

There are three criteria that were consistently not included on the city/county websites: financial reserve policy (2b); approved contracts > $25,000 value (7c); and the total number of lobbyists and dollars spent on lobbying (10a). LAFCo should follow up with these agencies to assess what the issues are with posting this information. LAFCo may need to consider increasing the threshold for city/county contracts because this value likely would yield voluminous results. In addition, the criteria regarding public dollars spent on lobbying was picked up from the Marin County Grand Jury report and may not be information that Yolo LAFCo finds warranted or valuable to post online.

SPECIAL DISTRICTS

Special districts can be divided into two different categories: dependent and independent. Dependent districts are formed and may have a local advisory/decision making body, but ultimately answer to a city or county. Examples include the county service areas and some fire protection districts, which can be formed either way. Independent districts have locally elected or appointed boards and do not answer to a city or county. Examples include cemetery districts, reclamation districts, and water districts, among others.

Although there’s been improvement since this process begun a year ago, only 57% of Yolo’s independent special districts currently have a website. Legislation was passed last year (SB 929 McGuire) which require independent special districts to have a website by January 1, 2020. Therefore, LAFCo needs to work with more of these special districts to create and maintain websites. Three dependent districts do not have websites of their own and an economical option would be to have a page on the Yolo County website.

JOINT POWERS AUTHORITIES

JPAs can take many varied forms. For the purposes of the Website Transparency Scorecard, LAFCo focused on the JPAs that operate locally as opposed to multi-county or statewide JPAs. Some of these local JPAs have an office with dedicated staff and others operate more as a “paper” JPA. As one might expect, the JPAs with dedicated staff and resources generally tend to have a website while “paper” JPAs do not. Similar to the districts, LAFCo should work with “paper” JPAs to have a page on the agency website, such as the financing authorities.

ATTACHMENTS

A. Scorecard summaries by agency type
B. Detailed scorecard for each agency
C. Yolo Local Government Transparency and Accountability Program adopted fall 2017
# Yolo County Web Transparency Scorecards

## Cities

<table>
<thead>
<tr>
<th>City</th>
<th>Score</th>
<th>Overview</th>
<th>Budget</th>
<th>Meetings</th>
<th>Administrative Officials</th>
<th>Elected Officials</th>
<th>Audits</th>
<th>Meetings</th>
<th>Elected Officials</th>
<th>Administrative Officials</th>
<th>Audits</th>
<th>Contracts</th>
<th>Revenue Sources</th>
<th>Agency Specific</th>
<th>County Specific</th>
</tr>
</thead>
<tbody>
<tr>
<td>City of Davis</td>
<td>72%</td>
<td>☒</td>
<td>☐</td>
<td>☑</td>
<td>☑</td>
<td>☑</td>
<td>☑</td>
<td>☐</td>
<td>☑</td>
<td>☑</td>
<td>☑</td>
<td>☐</td>
<td>☑</td>
<td>☐</td>
<td>☑</td>
</tr>
<tr>
<td>City of West Sacramento</td>
<td>81%</td>
<td>☑</td>
<td>☐</td>
<td>☐</td>
<td>☑</td>
<td>☑</td>
<td>☐</td>
<td>☐</td>
<td>☑</td>
<td>☑</td>
<td>☐</td>
<td>☐</td>
<td>☑</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>City of Winters</td>
<td>90%</td>
<td>☐</td>
<td>☑</td>
<td>☐</td>
<td>☑</td>
<td>☑</td>
<td>☐</td>
<td>☑</td>
<td>☑</td>
<td>☑</td>
<td>☑</td>
<td>☐</td>
<td>☑</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>City of Woodland</td>
<td>87%</td>
<td>☑</td>
<td>☐</td>
<td>☑</td>
<td>☑</td>
<td>☑</td>
<td>☑</td>
<td>☑</td>
<td>☑</td>
<td>☑</td>
<td>☑</td>
<td>☐</td>
<td>☑</td>
<td>☐</td>
<td>☐</td>
</tr>
</tbody>
</table>

## County

<table>
<thead>
<tr>
<th>County of Yolo</th>
<th>Score</th>
<th>Overview</th>
<th>Budget</th>
<th>Meetings</th>
<th>Administrative Officials</th>
<th>Audits</th>
<th>Contracts</th>
<th>Public Records</th>
<th>Revenue Sources</th>
<th>Agency Specific</th>
<th>County Specific</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>88%</td>
<td>☑</td>
<td>☐</td>
<td>☑</td>
<td>☑</td>
<td>☑</td>
<td>☑</td>
<td>☑</td>
<td>☑</td>
<td>☐</td>
<td>☑</td>
</tr>
</tbody>
</table>
## Cemetery Districts

<table>
<thead>
<tr>
<th>Cemetery District</th>
<th>Overview</th>
<th>Budget</th>
<th>Meetings</th>
<th>Elected Officials</th>
<th>Administrative Officials</th>
<th>Audits</th>
<th>Contracts</th>
<th>Public Records</th>
<th>Revenue Sources</th>
<th>Agency Specific</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Capay Cemetery District</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>✓</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>0%</td>
</tr>
<tr>
<td>Cottonwood Cemetery District</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>✓</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>0%</td>
</tr>
<tr>
<td>Davis Cemetery District</td>
<td>❌</td>
<td>✓</td>
<td>✓</td>
<td>✗</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>50%</td>
</tr>
<tr>
<td>Knights Landing Cemetery District</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>0%</td>
</tr>
<tr>
<td>Mary’s Cemetery District</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>0%</td>
</tr>
</tbody>
</table>

### Community Service Districts (CSDs)

<table>
<thead>
<tr>
<th>CSD</th>
<th>Overview</th>
<th>Budget</th>
<th>Meetings</th>
<th>Elected Officials</th>
<th>Administrative Officials</th>
<th>Audits</th>
<th>Contracts</th>
<th>Public Records</th>
<th>Revenue Sources</th>
<th>Agency Specific</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cacheville CSD</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>0%</td>
</tr>
<tr>
<td>Esparto CSD</td>
<td>✓</td>
<td>❌</td>
<td>❌</td>
<td>✓</td>
<td>❌</td>
<td>✗</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>45%</td>
</tr>
<tr>
<td>Knights Landing CSD</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>0%</td>
</tr>
<tr>
<td>Madison CSD</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>0%</td>
</tr>
</tbody>
</table>

## Winters Cemetery District

<table>
<thead>
<tr>
<th>Overview</th>
<th>Budget</th>
<th>Meetings</th>
<th>Elected Officials</th>
<th>Administrative Officials</th>
<th>Audits</th>
<th>Contracts</th>
<th>Public Records</th>
<th>Revenue Sources</th>
<th>Agency Specific</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>❌</td>
<td>28%</td>
</tr>
</tbody>
</table>
## Yolo County Web Transparency Scorecards

### County Service Areas (CSAs)

<table>
<thead>
<tr>
<th>Dunnigan CSA</th>
<th>El Macero CSA</th>
<th>Garcia Bend CSA</th>
<th>North Davis Meadows CSA</th>
<th>Snowball CSA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Score: 69%</td>
<td>Score: 67%</td>
<td>Score: 67%</td>
<td>Score: 72%</td>
<td>Score: 62%</td>
</tr>
<tr>
<td>Overview</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Budget</td>
<td>✘</td>
<td></td>
<td>✘</td>
<td>✘</td>
</tr>
<tr>
<td>Meetings</td>
<td>✘</td>
<td>✓</td>
<td></td>
<td>✘</td>
</tr>
<tr>
<td>Elected Officials</td>
<td>✓</td>
<td></td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Administrative Officials</td>
<td>✓</td>
<td></td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Audits</td>
<td>✓</td>
<td>✓</td>
<td></td>
<td>✘</td>
</tr>
<tr>
<td>Contracts</td>
<td>✘</td>
<td></td>
<td>✓</td>
<td>✘</td>
</tr>
<tr>
<td>Public Records</td>
<td>✘</td>
<td></td>
<td>✘</td>
<td>✘</td>
</tr>
<tr>
<td>Revenue Sources</td>
<td>✘</td>
<td></td>
<td>✘</td>
<td>✘</td>
</tr>
<tr>
<td>Agency Specific</td>
<td>✘</td>
<td></td>
<td>✘</td>
<td>✘</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Wild Wings CSA</th>
<th>Willowbank CSA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Score: 75%</td>
<td>Score: 67%</td>
</tr>
<tr>
<td>Overview</td>
<td>✓</td>
</tr>
<tr>
<td>Budget</td>
<td>✘</td>
</tr>
<tr>
<td>Meetings</td>
<td>✓</td>
</tr>
<tr>
<td>Elected Officials</td>
<td>✓</td>
</tr>
<tr>
<td>Administrative Officials</td>
<td>✓</td>
</tr>
<tr>
<td>Audits</td>
<td>✓</td>
</tr>
<tr>
<td>Contracts</td>
<td>✓</td>
</tr>
<tr>
<td>Public Records</td>
<td>✘</td>
</tr>
<tr>
<td>Revenue Sources</td>
<td>✘</td>
</tr>
<tr>
<td>Agency Specific</td>
<td>✘</td>
</tr>
</tbody>
</table>
## Yolo County Web Transparency Scorecards

### Fire Protection Districts (FPDs)

| District               | Score | Overview | Budget | Meetings | Administrative Officials | Audits | Contracts | Public Records | Revenue Sources | Agency Specific |
|------------------------|-------|----------|-------|---------|--------------------------|--------|-----------|                |                |                |
| Capay FPD              | 0%    | ✗        | ✗     | ✗       | ✗                        | ✗      | ✗         | ✗               | ✗               | ✗               |
| Clarksburg FPD         | 16%   | ✗        | ✗     | ✗       | ✗                        | ✗      | ✗         | ✗               | ✗               | ✗               |
| Dunnigan FPD           | 15%   | ✗        | ✗     | ✗       | ✗                        | ✗      | ✗         | ✗               | ✗               | ✗               |
| East Davis FPD         | 25%   | ✗        | ✗     | ✗       | ✗                        | ✗      | ✗         | ✗               | ✗               | ✗               |
| Elkhorn FPD            | 0%    | ✗        | ✗     | ✗       | ✗                        | ✗      | ✗         | ✗               | ✗               | ✗               |
| Esparto FPD            | 8%    | ✗        | ✗     | ✗       | ✗                        | ✗      | ✗         | ✗               | ✗               | ✗               |
| Knights Landing FPD    | 0%    | ✗        | ✗     | ✗       | ✗                        | ✗      | ✗         | ✗               | ✗               | ✗               |
| Madison FPD            | 23%   | ✗        | ✗     | ✗       | ✗                        | ✗      | ✗         | ✗               | ✗               | ✗               |
| No Man’s Land FPD      | 0%    | ✗        | ✗     | ✗       | ✗                        | ✗      | ✗         | ✗               | ✗               | ✗               |
| Springlake FPD         | 0%    | ✗        | ✗     | ✗       | ✗                        | ✗      | ✗         | ✗               | ✗               | ✗               |
| West Plainfield FPD    | 5%    | ✗        | ✗     | ✗       | ✗                        | ✗      | ✗         | ✗               | ✗               | ✗               |
| Willow Oaks FPD        | 12%   | ✗        | ✗     | ✗       | ✗                        | ✗      | ✗         | ✗               | ✗               | ✗               |
| Winters FPD            | 13%   | ✗        | ✗     | ✗       | ✗                        | ✗      | ✗         | ✗               | ✗               | ✗               |
| Yolo FPD               | 0%    | ✗        | ✗     | ✗       | ✗                        | ✗      | ✗         | ✗               | ✗               | ✗               |
| Zamora FPD             | 0%    | ✗        | ✗     | ✗       | ✗                        | ✗      | ✗         | ✗               | ✗               | ✗               |
## Yolo County Web Transparency Scorecards

### Reclamation Districts

<table>
<thead>
<tr>
<th>District</th>
<th>Overview</th>
<th>Budget</th>
<th>Meetings</th>
<th>Elected Officials</th>
<th>Administrative Officials</th>
<th>Audits</th>
<th>Contracts</th>
<th>Public Records</th>
<th>Revenue Sources</th>
<th>Agency Specific</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reclamation District 150</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
</tr>
<tr>
<td>Score: 0%</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>District</th>
<th>Overview</th>
<th>Budget</th>
<th>Meetings</th>
<th>Elected Officials</th>
<th>Administrative Officials</th>
<th>Audits</th>
<th>Contracts</th>
<th>Public Records</th>
<th>Revenue Sources</th>
<th>Agency Specific</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reclamation District 307</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
</tr>
<tr>
<td>Score: 0%</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>District</th>
<th>Overview</th>
<th>Budget</th>
<th>Meetings</th>
<th>Elected Officials</th>
<th>Administrative Officials</th>
<th>Audits</th>
<th>Contracts</th>
<th>Public Records</th>
<th>Revenue Sources</th>
<th>Agency Specific</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reclamation District 537</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
</tr>
<tr>
<td>Score: 0%</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>District</th>
<th>Overview</th>
<th>Budget</th>
<th>Meetings</th>
<th>Elected Officials</th>
<th>Administrative Officials</th>
<th>Audits</th>
<th>Contracts</th>
<th>Public Records</th>
<th>Revenue Sources</th>
<th>Agency Specific</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reclamation District 765</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
</tr>
<tr>
<td>Score: 0%</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>District</th>
<th>Overview</th>
<th>Budget</th>
<th>Meetings</th>
<th>Elected Officials</th>
<th>Administrative Officials</th>
<th>Audits</th>
<th>Contracts</th>
<th>Public Records</th>
<th>Revenue Sources</th>
<th>Agency Specific</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reclamation District 785</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
</tr>
<tr>
<td>Score: 0%</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>District</th>
<th>Overview</th>
<th>Budget</th>
<th>Meetings</th>
<th>Elected Officials</th>
<th>Administrative Officials</th>
<th>Audits</th>
<th>Contracts</th>
<th>Public Records</th>
<th>Revenue Sources</th>
<th>Agency Specific</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reclamation District 787</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
</tr>
<tr>
<td>Score: 18%</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>District</th>
<th>Overview</th>
<th>Budget</th>
<th>Meetings</th>
<th>Elected Officials</th>
<th>Administrative Officials</th>
<th>Audits</th>
<th>Contracts</th>
<th>Public Records</th>
<th>Revenue Sources</th>
<th>Agency Specific</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reclamation District 827</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
</tr>
<tr>
<td>Score: 0%</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>District</th>
<th>Overview</th>
<th>Budget</th>
<th>Meetings</th>
<th>Elected Officials</th>
<th>Administrative Officials</th>
<th>Audits</th>
<th>Contracts</th>
<th>Public Records</th>
<th>Revenue Sources</th>
<th>Agency Specific</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reclamation District 900</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
</tr>
<tr>
<td>Score: 0%</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>District</th>
<th>Overview</th>
<th>Budget</th>
<th>Meetings</th>
<th>Elected Officials</th>
<th>Administrative Officials</th>
<th>Audits</th>
<th>Contracts</th>
<th>Public Records</th>
<th>Revenue Sources</th>
<th>Agency Specific</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reclamation District 999</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
</tr>
<tr>
<td>Score: 15%</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>District</th>
<th>Overview</th>
<th>Budget</th>
<th>Meetings</th>
<th>Elected Officials</th>
<th>Administrative Officials</th>
<th>Audits</th>
<th>Contracts</th>
<th>Public Records</th>
<th>Revenue Sources</th>
<th>Agency Specific</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reclamation District 1600</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
</tr>
<tr>
<td>Score: 0%</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>District</th>
<th>Overview</th>
<th>Budget</th>
<th>Meetings</th>
<th>Elected Officials</th>
<th>Administrative Officials</th>
<th>Audits</th>
<th>Contracts</th>
<th>Public Records</th>
<th>Revenue Sources</th>
<th>Agency Specific</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reclamation District 2035</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
</tr>
<tr>
<td>Score: 0%</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>District</th>
<th>Overview</th>
<th>Budget</th>
<th>Meetings</th>
<th>Elected Officials</th>
<th>Administrative Officials</th>
<th>Audits</th>
<th>Contracts</th>
<th>Public Records</th>
<th>Revenue Sources</th>
<th>Agency Specific</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reclamation District 307</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
</tr>
<tr>
<td>Score: 0%</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## Yolo County Web Transparency Scorecards

### Resource Conservation Districts

**Yolo County Resource Conservation District**

<table>
<thead>
<tr>
<th>Category</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Overview</td>
<td>✔</td>
</tr>
<tr>
<td>Budget</td>
<td>✗</td>
</tr>
<tr>
<td>Meetings</td>
<td>✔</td>
</tr>
<tr>
<td>Elected Officials</td>
<td>❌</td>
</tr>
<tr>
<td>Administrative Officials</td>
<td>❌</td>
</tr>
<tr>
<td>Audits</td>
<td>✔</td>
</tr>
<tr>
<td>Contracts</td>
<td>✗</td>
</tr>
<tr>
<td>Public Records</td>
<td>✔</td>
</tr>
<tr>
<td>Revenue Sources</td>
<td>✗</td>
</tr>
<tr>
<td>Agency Specific</td>
<td>✗</td>
</tr>
</tbody>
</table>

Score: 49%

### River Port Districts

**Yolo-Sacramento Port District**

<table>
<thead>
<tr>
<th>Category</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Overview</td>
<td>❌</td>
</tr>
<tr>
<td>Budget</td>
<td>✗</td>
</tr>
<tr>
<td>Meetings</td>
<td>❌</td>
</tr>
<tr>
<td>Elected Officials</td>
<td>❌</td>
</tr>
<tr>
<td>Administrative Officials</td>
<td>❌</td>
</tr>
<tr>
<td>Audits</td>
<td>❌</td>
</tr>
<tr>
<td>Contracts</td>
<td>❌</td>
</tr>
<tr>
<td>Public Records</td>
<td>❌</td>
</tr>
<tr>
<td>Revenue Sources</td>
<td>❌</td>
</tr>
<tr>
<td>Agency Specific</td>
<td>❌</td>
</tr>
</tbody>
</table>

Score: 28%

### Water Districts

**Dunnigan Water District**

<table>
<thead>
<tr>
<th>Category</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Overview</td>
<td>✔</td>
</tr>
<tr>
<td>Budget</td>
<td>✔</td>
</tr>
<tr>
<td>Meetings</td>
<td>❌</td>
</tr>
<tr>
<td>Elected Officials</td>
<td>✔</td>
</tr>
<tr>
<td>Administrative Officials</td>
<td>✔</td>
</tr>
<tr>
<td>Audits</td>
<td>✔</td>
</tr>
<tr>
<td>Contracts</td>
<td>❌</td>
</tr>
<tr>
<td>Public Records</td>
<td>✔</td>
</tr>
<tr>
<td>Revenue Sources</td>
<td>✔</td>
</tr>
<tr>
<td>Agency Specific</td>
<td>❌</td>
</tr>
</tbody>
</table>

Score: 90%

**KLRDD**

<table>
<thead>
<tr>
<th>Category</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Overview</td>
<td>❌</td>
</tr>
<tr>
<td>Budget</td>
<td>❌</td>
</tr>
<tr>
<td>Meetings</td>
<td>✔</td>
</tr>
<tr>
<td>Elected Officials</td>
<td>✔</td>
</tr>
<tr>
<td>Administrative Officials</td>
<td>❌</td>
</tr>
<tr>
<td>Audits</td>
<td>❌</td>
</tr>
<tr>
<td>Contracts</td>
<td>❌</td>
</tr>
<tr>
<td>Public Records</td>
<td>✔</td>
</tr>
<tr>
<td>Revenue Sources</td>
<td>✔</td>
</tr>
<tr>
<td>Agency Specific</td>
<td>❌</td>
</tr>
</tbody>
</table>

Score: 62%

**YCFCWCD**

<table>
<thead>
<tr>
<th>Category</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Overview</td>
<td>✔</td>
</tr>
<tr>
<td>Budget</td>
<td>❌</td>
</tr>
<tr>
<td>Meetings</td>
<td>❌</td>
</tr>
<tr>
<td>Elected Officials</td>
<td>✔</td>
</tr>
<tr>
<td>Administrative Officials</td>
<td>❌</td>
</tr>
<tr>
<td>Audits</td>
<td>✔</td>
</tr>
<tr>
<td>Contracts</td>
<td>❌</td>
</tr>
<tr>
<td>Public Records</td>
<td>✗</td>
</tr>
<tr>
<td>Revenue Sources</td>
<td>✔</td>
</tr>
<tr>
<td>Agency Specific</td>
<td>✔</td>
</tr>
</tbody>
</table>

Score: 67%
<table>
<thead>
<tr>
<th>Local JPAs (i.e. not regional or statewide)</th>
<th>Davis Public Facilities Financing Authority</th>
<th>River City Regional Stadium Financing Authority</th>
<th>Riverfront</th>
<th>Valley Clean Energy Alliance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Conaway Ranch</td>
<td>Overview</td>
<td>Overview</td>
<td>Overview</td>
<td>Overview</td>
</tr>
<tr>
<td>Score: 0%</td>
<td>Budget</td>
<td>Budget</td>
<td>Budget</td>
<td>Budget</td>
</tr>
<tr>
<td></td>
<td>Meetings</td>
<td>Meetings</td>
<td>Meetings</td>
<td>Meetings</td>
</tr>
<tr>
<td></td>
<td>Administrative Officials</td>
<td>Administrative Officials</td>
<td>Administrative Officials</td>
<td>Administrative Officials</td>
</tr>
<tr>
<td></td>
<td>Audits</td>
<td>Audits</td>
<td>Audits</td>
<td>Audits</td>
</tr>
<tr>
<td></td>
<td>Contracts</td>
<td>Contracts</td>
<td>Contracts</td>
<td>Contracts</td>
</tr>
<tr>
<td></td>
<td>Public Records</td>
<td>Public Records</td>
<td>Public Records</td>
<td>Public Records</td>
</tr>
<tr>
<td></td>
<td>Revenue Sources</td>
<td>Revenue Sources</td>
<td>Revenue Sources</td>
<td>Revenue Sources</td>
</tr>
<tr>
<td></td>
<td>Agency Specific</td>
<td>Agency Specific</td>
<td>Agency Specific</td>
<td>Agency Specific</td>
</tr>
<tr>
<td></td>
<td>Score: 3%</td>
<td>Score: 8%</td>
<td>Score: 18%</td>
<td>Score: 68%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>WSAFCA</th>
<th>West Sacramento Financing Authority</th>
<th>Winters Branch Library Financing Authority</th>
<th>Winters Public Finance Authority</th>
<th>Woodland-Davis Clean Water Agency</th>
</tr>
</thead>
<tbody>
<tr>
<td>Score: 37%</td>
<td>Overview</td>
<td>Overview</td>
<td>Overview</td>
<td>Overview</td>
</tr>
<tr>
<td></td>
<td>Budget</td>
<td>Budget</td>
<td>Budget</td>
<td>Budget</td>
</tr>
<tr>
<td></td>
<td>Meetings</td>
<td>Meetings</td>
<td>Meetings</td>
<td>Meetings</td>
</tr>
<tr>
<td></td>
<td>Elected Officials</td>
<td>Administrative Officials</td>
<td>Administrative Officials</td>
<td>Administrative Officials</td>
</tr>
<tr>
<td></td>
<td>Administrative Officials</td>
<td>Audits</td>
<td>Audits</td>
<td>Audits</td>
</tr>
<tr>
<td></td>
<td>Contracts</td>
<td>Contracts</td>
<td>Contracts</td>
<td>Contracts</td>
</tr>
<tr>
<td></td>
<td>Public Records</td>
<td>Public Records</td>
<td>Public Records</td>
<td>Public Records</td>
</tr>
<tr>
<td></td>
<td>Revenue Sources</td>
<td>Revenue Sources</td>
<td>Revenue Sources</td>
<td>Revenue Sources</td>
</tr>
<tr>
<td></td>
<td>Agency Specific</td>
<td>Agency Specific</td>
<td>Agency Specific</td>
<td>Agency Specific</td>
</tr>
<tr>
<td></td>
<td>Score: 0%</td>
<td>Score: 3%</td>
<td>Score: 0%</td>
<td>Score: 39%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Woodland Finance Authority</th>
<th>Yolo County Law Library</th>
<th>Yolo County Public Agencies Financing Authority</th>
<th>YCPARMIA</th>
<th>YECA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Score: 0%</td>
<td>Overview</td>
<td>Overview</td>
<td>Overview</td>
<td>Overview</td>
</tr>
<tr>
<td></td>
<td>Budget</td>
<td>Budget</td>
<td>Budget</td>
<td>Budget</td>
</tr>
<tr>
<td></td>
<td>Meetings</td>
<td>Meetings</td>
<td>Meetings</td>
<td>Meetings</td>
</tr>
<tr>
<td></td>
<td>Elected Officials</td>
<td>Elected Officials</td>
<td>Elected Officials</td>
<td>Elected Officials</td>
</tr>
<tr>
<td></td>
<td>Administrative Officials</td>
<td>Administrative Officials</td>
<td>Administrative Officials</td>
<td>Administrative Officials</td>
</tr>
<tr>
<td></td>
<td>Audits</td>
<td>Audits</td>
<td>Audits</td>
<td>Audits</td>
</tr>
<tr>
<td></td>
<td>Contracts</td>
<td>Contracts</td>
<td>Contracts</td>
<td>Contracts</td>
</tr>
<tr>
<td></td>
<td>Public Records</td>
<td>Public Records</td>
<td>Public Records</td>
<td>Public Records</td>
</tr>
<tr>
<td></td>
<td>Revenue Sources</td>
<td>Revenue Sources</td>
<td>Revenue Sources</td>
<td>Revenue Sources</td>
</tr>
<tr>
<td></td>
<td>Agency Specific</td>
<td>Agency Specific</td>
<td>Agency Specific</td>
<td>Agency Specific</td>
</tr>
<tr>
<td></td>
<td>Score: 12%</td>
<td>Score: 0%</td>
<td>Score: 26%</td>
<td>Score: 90%</td>
</tr>
</tbody>
</table>

A-7
### Local JPAs (con’t)

#### Yolo Habitat Conservancy

<table>
<thead>
<tr>
<th>Category</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Overview</td>
<td>✓</td>
</tr>
<tr>
<td>Budget</td>
<td>✓</td>
</tr>
<tr>
<td>Meetings</td>
<td>✓</td>
</tr>
<tr>
<td>Elected Officials</td>
<td>✓</td>
</tr>
<tr>
<td>Administrative Officials</td>
<td>❌</td>
</tr>
<tr>
<td>Audits</td>
<td>✓</td>
</tr>
<tr>
<td>Contracts</td>
<td>❌</td>
</tr>
<tr>
<td>Public Records</td>
<td>✓</td>
</tr>
<tr>
<td>Revenue Sources</td>
<td>❌</td>
</tr>
<tr>
<td>Agency Specific</td>
<td>✓</td>
</tr>
</tbody>
</table>

#### Yolo Subbasin Groundwater Agency

<table>
<thead>
<tr>
<th>Category</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Overview</td>
<td>✓</td>
</tr>
<tr>
<td>Budget</td>
<td>❌</td>
</tr>
<tr>
<td>Meetings</td>
<td>✓</td>
</tr>
<tr>
<td>Elected Officials</td>
<td>❌</td>
</tr>
<tr>
<td>Administrative Officials</td>
<td>❌</td>
</tr>
<tr>
<td>Audits</td>
<td>❌</td>
</tr>
<tr>
<td>Contracts</td>
<td>❌</td>
</tr>
<tr>
<td>Public Records</td>
<td>❌</td>
</tr>
<tr>
<td>Revenue Sources</td>
<td>❌</td>
</tr>
<tr>
<td>Agency Specific</td>
<td>✓</td>
</tr>
</tbody>
</table>

### LAFCo

#### Yolo LAFCo

<table>
<thead>
<tr>
<th>Category</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Overview</td>
<td>❌</td>
</tr>
<tr>
<td>Budget</td>
<td>✓</td>
</tr>
<tr>
<td>Meetings</td>
<td>✓</td>
</tr>
<tr>
<td>Elected Officials</td>
<td>✓</td>
</tr>
<tr>
<td>Administrative Officials</td>
<td>✓</td>
</tr>
<tr>
<td>Audits</td>
<td>✓</td>
</tr>
<tr>
<td>Contracts</td>
<td>✓</td>
</tr>
<tr>
<td>Public Records</td>
<td>✓</td>
</tr>
<tr>
<td>Revenue Sources</td>
<td>✓</td>
</tr>
<tr>
<td>Agency Specific</td>
<td>❌</td>
</tr>
<tr>
<td>Section</td>
<td>Score</td>
</tr>
<tr>
<td>----------------------------------------------</td>
<td>-------</td>
</tr>
<tr>
<td>1. Overview (10 points)</td>
<td></td>
</tr>
<tr>
<td>b. Description of Services/functions (3.33 pts)</td>
<td>3.33</td>
</tr>
<tr>
<td>c. Service Boundary (3.33 pts)</td>
<td>3.33</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>10</strong></td>
</tr>
<tr>
<td>2. Budget (10 points)</td>
<td></td>
</tr>
<tr>
<td>a. Current FY + 3 years prior (5 pts)</td>
<td>5</td>
</tr>
<tr>
<td>b. Financial Reserve Policy (5 pts)</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>5</strong></td>
</tr>
<tr>
<td>3. Meetings (10 points)</td>
<td></td>
</tr>
<tr>
<td>a. Schedule (5 pts)</td>
<td>5</td>
</tr>
<tr>
<td>b. Archive of agendas/minutes (5 pts)</td>
<td>5</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>10</strong></td>
</tr>
<tr>
<td>4. Elected &amp; Appointed Officials (10 points)</td>
<td></td>
</tr>
<tr>
<td>a. Board member information (3.33 pts)</td>
<td>3.33</td>
</tr>
<tr>
<td>b. Election procedures/deadlines (3.33 pts)</td>
<td>3.33</td>
</tr>
<tr>
<td>c. Reimbursement/Compensation policy (3.33 pts)</td>
<td>3.33</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>10</strong></td>
</tr>
<tr>
<td>5. Administrative Officials (10 points)</td>
<td></td>
</tr>
<tr>
<td>a. General Manager and Key Staff Information (5 pts)</td>
<td>5</td>
</tr>
<tr>
<td>b. Reimbursement/Compensation policy (5 pts)</td>
<td>5</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>10</strong></td>
</tr>
<tr>
<td>6. Audits (10 points)</td>
<td></td>
</tr>
<tr>
<td>a. Current audit? (5 pts)</td>
<td>5</td>
</tr>
<tr>
<td>b. Last 3 years? (5 pts)</td>
<td>5</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>10</strong></td>
</tr>
<tr>
<td>7. Contracts (10 points)</td>
<td></td>
</tr>
<tr>
<td>a. Current RFPs? (3.33 pts)</td>
<td>3.33</td>
</tr>
<tr>
<td>b. Submittal Instructions? (3.33 pts)</td>
<td>3.33</td>
</tr>
<tr>
<td>c. Approved Contracts? (3.33 pts)</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>10</strong></td>
</tr>
<tr>
<td>8. Public Records (10 points)</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>10</strong></td>
</tr>
<tr>
<td>9. Revenue Sources (10 points)</td>
<td></td>
</tr>
<tr>
<td>a. Summary of Fees (5 pts)</td>
<td>5</td>
</tr>
<tr>
<td>b. Summary of Revenue Sources (5 pts)</td>
<td>5</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>10</strong></td>
</tr>
<tr>
<td>10. Agency Specific Criteria: Municipalities (10 points)</td>
<td></td>
</tr>
<tr>
<td>a. Total number of lobbyists and total spent? (3.33 pts)</td>
<td>0</td>
</tr>
<tr>
<td>b. Downloadable Permit Applications (3.33 pts)</td>
<td>3.33</td>
</tr>
<tr>
<td>c. Zoning Ordinances (3.33 pts)</td>
<td>3.33</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>7</strong></td>
</tr>
<tr>
<td><strong>Total Score</strong></td>
<td><strong>88</strong></td>
</tr>
<tr>
<td>Component</td>
<td>Score</td>
</tr>
<tr>
<td>-----------------------------------------------</td>
<td>-------</td>
</tr>
<tr>
<td><strong>Audit completed:</strong> January 7, 2019</td>
<td></td>
</tr>
<tr>
<td><strong>1. Overview (10 points)</strong></td>
<td></td>
</tr>
<tr>
<td>a. Mission (3.33 pts)</td>
<td>0</td>
</tr>
<tr>
<td>b. Description of Services/functions (3.33 pts.)</td>
<td>3.33</td>
</tr>
<tr>
<td>c. Service Boundary (3.33 pts)</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>3</td>
</tr>
<tr>
<td><strong>2. Budget (10 points)</strong></td>
<td></td>
</tr>
<tr>
<td>a. Current FY + 3 years prior (5 pts)</td>
<td>5</td>
</tr>
<tr>
<td>b. Financial Reserve Policy (5 pts)</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>5</td>
</tr>
<tr>
<td><strong>3. Meetings (10 points)</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>10</td>
</tr>
<tr>
<td><strong>4. Elected &amp; Appointed Officials (10 points)</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>10</td>
</tr>
<tr>
<td><strong>5. Administrative Officials (10 points)</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>10</td>
</tr>
<tr>
<td><strong>6. Audits (10 points)</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>10</td>
</tr>
<tr>
<td><strong>7. Contracts (10 points)</strong></td>
<td></td>
</tr>
<tr>
<td>b. Submittal Instructions? (3.33 pts)</td>
<td>3.33</td>
</tr>
<tr>
<td>c. Approved Contracts? (3.33 pts)</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>7</td>
</tr>
<tr>
<td><strong>8. Public Records (10 points)</strong></td>
<td></td>
</tr>
<tr>
<td>a. Request form? (10 pts)</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
</tr>
<tr>
<td><strong>9. Revenue Sources (10 points)</strong></td>
<td></td>
</tr>
<tr>
<td>a. Summary of Fees (5 pts)</td>
<td>5</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>10</td>
</tr>
<tr>
<td><strong>10. Agency Specific Criteria: Municipalities (10 points)</strong></td>
<td></td>
</tr>
<tr>
<td>a. Total number of lobbyists and total spent? (3.33 pts)</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>7</td>
</tr>
<tr>
<td><strong>Total Score</strong></td>
<td>72</td>
</tr>
<tr>
<td>Category</td>
<td>Points</td>
</tr>
<tr>
<td>--------------------------------</td>
<td>--------</td>
</tr>
<tr>
<td><strong>Audit completed:</strong> January 7, 2019</td>
<td></td>
</tr>
<tr>
<td><strong>1. Overview (10 points)</strong></td>
<td></td>
</tr>
<tr>
<td>b. Description of Services/functions (3.33 pts.)</td>
<td>3.33</td>
</tr>
<tr>
<td>c. Service Boundary (3.33 pts)</td>
<td>3.33</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
</tr>
<tr>
<td><strong>2. Budget (10 points)</strong></td>
<td></td>
</tr>
<tr>
<td>b. Financial Reserve Policy (5 pts)</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
</tr>
<tr>
<td><strong>3. Meetings (10 points)</strong></td>
<td></td>
</tr>
<tr>
<td>b. Archive of agendas/minutes (5 pts)</td>
<td>2.5</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
</tr>
<tr>
<td><strong>4. Elected &amp; Appointed Officials (10 points)</strong></td>
<td></td>
</tr>
<tr>
<td>a. Board member information (3.33 pts)</td>
<td>3.33</td>
</tr>
<tr>
<td>b. Election procedures/deadlines (3.33 pts)</td>
<td>3.33</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
</tr>
<tr>
<td><strong>5. Administrative Officials (10 points)</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
</tr>
<tr>
<td><strong>6. Audits (10 points)</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
</tr>
<tr>
<td><strong>7. Contracts (10 points)</strong></td>
<td></td>
</tr>
<tr>
<td>c. Approved Contracts? (3.33 pts)</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
</tr>
<tr>
<td><strong>8. Public Records (10 points)</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
</tr>
<tr>
<td><strong>9. Revenue Sources (10 points)</strong></td>
<td></td>
</tr>
<tr>
<td>b. Summary of Revenue Sources (5 pts)</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
</tr>
<tr>
<td><strong>10. Agency Specific Criteria: Municipalities (10 points)</strong></td>
<td></td>
</tr>
<tr>
<td>a. Total number of lobbyists and total spent? (3.33 pts)</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Total Score</strong></td>
<td></td>
</tr>
</tbody>
</table>
### City of Winters

**Audit completed:** January 8, 2019  
**Score:** 
**Link:** 
**Notes:**

#### 1. Overview (10 points)

<table>
<thead>
<tr>
<th>Component</th>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Description of Services/functions</td>
<td>0</td>
<td>NO</td>
<td>Suggest adding LAFCo boundary map or a link to the map.</td>
</tr>
</tbody>
</table>

**Total:** 3

#### 2. Budget (10 points)

<table>
<thead>
<tr>
<th>Component</th>
<th>Score</th>
<th>Link</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current FY + 3 years prior</td>
<td>5</td>
<td><a href="http://www.cityofwinters.org/finance1">http://www.cityofwinters.org/finance1</a></td>
</tr>
</tbody>
</table>

**Total:** 10

#### 3. Meetings (10 points)

<table>
<thead>
<tr>
<th>Component</th>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Schedule</td>
<td>5</td>
<td><a href="http://www.cityofwinters.org/city-council">http://www.cityofwinters.org/city-council</a></td>
<td>Suggest adding a calendar</td>
</tr>
</tbody>
</table>

**Total:** 10

#### 4. Elected & Appointed Officials (10 points)

<table>
<thead>
<tr>
<th>Component</th>
<th>Score</th>
<th>Link</th>
</tr>
</thead>
<tbody>
<tr>
<td>Board member information</td>
<td>3.33</td>
<td><a href="http://www.cityofwinters.org/city-council">http://www.cityofwinters.org/city-council</a></td>
</tr>
<tr>
<td>Election procedures/deadlines</td>
<td>3.33</td>
<td><a href="http://www.cityofwinters.org/elections">http://www.cityofwinters.org/elections</a></td>
</tr>
<tr>
<td>Reimbursement/Compensation policy</td>
<td>3.33</td>
<td><a href="https://www.codepublishing.com/CA/Winters/#!/Winters02/Winters0204.html#2.04.150">https://www.codepublishing.com/CA/Winters/#!/Winters02/Winters0204.html#2.04.150</a></td>
</tr>
</tbody>
</table>

**Total:** 10

#### 5. Administrative Officials (10 points)

<table>
<thead>
<tr>
<th>Component</th>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Manager and Key Staff Information</td>
<td>5</td>
<td><a href="http://www.cityofwinters.org/contact">http://www.cityofwinters.org/contact</a></td>
<td>Compensation link does not work. Suggest drilling down and using specific link associated for City. (info is in several places)</td>
</tr>
<tr>
<td>Reimbursement/Compensation policy</td>
<td>5</td>
<td><a href="http://www.cityofwinters.org/personnel">http://www.cityofwinters.org/personnel</a></td>
<td></td>
</tr>
</tbody>
</table>

**Total:** 10

#### 6. Audits (10 points)

<table>
<thead>
<tr>
<th>Component</th>
<th>Score</th>
<th>Link</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current audit?</td>
<td>5</td>
<td><a href="http://www.cityofwinters.org/finance1">http://www.cityofwinters.org/finance1</a></td>
</tr>
<tr>
<td>Last 3 years?</td>
<td>5</td>
<td><a href="http://www.cityofwinters.org/finance1">http://www.cityofwinters.org/finance1</a></td>
</tr>
</tbody>
</table>

**Total:** 10

#### 7. Contracts (10 points)

<table>
<thead>
<tr>
<th>Component</th>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current RFP’s</td>
<td>3.33</td>
<td><a href="http://www.cityofwinters.org/rfp">http://www.cityofwinters.org/rfp</a></td>
<td></td>
</tr>
<tr>
<td>Submittal Instructions</td>
<td>3.33</td>
<td><a href="http://www.cityofwinters.org/rfp">http://www.cityofwinters.org/rfp</a></td>
<td></td>
</tr>
<tr>
<td>Approved Contracts</td>
<td>3.33</td>
<td><a href="http://www.cityofwinters.org">http://www.cityofwinters.org</a> has a page, but none listed.</td>
<td></td>
</tr>
</tbody>
</table>

**Total:** 10

#### 8. Public Records (10 points)

<table>
<thead>
<tr>
<th>Component</th>
<th>Score</th>
<th>Link</th>
</tr>
</thead>
</table>

**Total:** 10

#### 9. Revenue Sources (10 points)

<table>
<thead>
<tr>
<th>Component</th>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Summary of Fees</td>
<td>5</td>
<td><a href="http://www.cityofwinters.org/community-dev-forms">http://www.cityofwinters.org/community-dev-forms</a></td>
<td>no single page of fees-individual to dept.</td>
</tr>
<tr>
<td>Summary of Revenue Sources</td>
<td>5</td>
<td><a href="http://www.cityofwinters.org/finance1">http://www.cityofwinters.org/finance1</a></td>
<td></td>
</tr>
</tbody>
</table>

**Total:** 10

#### 10. Agency Specific Criteria: Municipalities (10 points)

<table>
<thead>
<tr>
<th>Component</th>
<th>Score</th>
<th>Link</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total number of lobbyists and total spent?</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>Downloadable Permit Applications</td>
<td>3.33</td>
<td><a href="http://www.cityofwinters.org/permit-requirements-and-checklists">http://www.cityofwinters.org/permit-requirements-and-checklists</a></td>
</tr>
<tr>
<td>Zoning Ordinances</td>
<td>3.33</td>
<td><a href="https://www.codepublishing.com/CA/Winters">https://www.codepublishing.com/CA/Winters</a></td>
</tr>
</tbody>
</table>

**Total:** 7

**Total Score:** 90
Audit completed: January 8, 2019

<table>
<thead>
<tr>
<th>Section</th>
<th>Points</th>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>b. Description of Services/functions (3.33 pts.)</td>
<td>3.33</td>
<td><a href="http://www.cityofwoodland.org/101/Departments">http://www.cityofwoodland.org/101/Departments</a></td>
<td></td>
<td></td>
</tr>
<tr>
<td>c. Service Boundary (3.33 pts)</td>
<td>3.33</td>
<td><a href="http://cityofwoodland.maps.arcgis.com/apps/webappviewer/">http://cityofwoodland.maps.arcgis.com/apps/webappviewer/</a></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>10</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Budget (10 points)</td>
<td>5</td>
<td>5</td>
<td><a href="http://www.cityofwoodland.org/164/Financial-Reports">http://www.cityofwoodland.org/164/Financial-Reports</a></td>
<td></td>
</tr>
<tr>
<td>a. Current FY + 3 years prior (5 pts)</td>
<td>5</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Financial Reserve Policy (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>5</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Meetings (10 points)</td>
<td>10</td>
<td>5</td>
<td><a href="http://www.cityofwoodland.org/654/Meetings-Agendas">http://www.cityofwoodland.org/654/Meetings-Agendas</a></td>
<td></td>
</tr>
<tr>
<td>a. Schedule (5 pts)</td>
<td>5</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Archive of agendas/minutes (5 pts)</td>
<td>5</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>10</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Elected &amp; Appointed Officials (10 points)</td>
<td>10</td>
<td>2</td>
<td><a href="http://www.cityofwoodland.org/608/City-Council">http://www.cityofwoodland.org/608/City-Council</a></td>
<td>Suggest adding terms, compensation info. Suggest adding link to publicpay.ca.gov</td>
</tr>
<tr>
<td>a. Board member information (3.33 pts)</td>
<td>2</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Election procedures/deadlines (3.33 pts)</td>
<td>3.33</td>
<td><a href="http://www.cityofwoodland.org/851/Boards-Commissions">http://www.cityofwoodland.org/851/Boards-Commissions</a></td>
<td></td>
<td></td>
</tr>
<tr>
<td>c. Reimbursement/Compensation policy (3.33 pts)</td>
<td>3.33</td>
<td><a href="http://qcode.us/codes/woodland/Ch.2/Art.1/Prt.C/Sec">http://qcode.us/codes/woodland/Ch.2/Art.1/Prt.C/Sec</a>. 2-1-42/43</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>9</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. Administrative Officials (10 points)</td>
<td>10</td>
<td>5</td>
<td><a href="http://www.cityofwoodland.org/189/Memorandums-of-Understanding">http://www.cityofwoodland.org/189/Memorandums-of-Understanding</a></td>
<td>Compensation/benefits on another page. Suggest adding link to publicpay.ca.gov</td>
</tr>
<tr>
<td>a. General Manager and Key Staff Information (5 pts)</td>
<td>5</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Reimbursement/compensation policy (5 pts)</td>
<td>5</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>10</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. Audits (10 points)</td>
<td>10</td>
<td>5</td>
<td><a href="http://www.cityofwoodland.org/164/Financial-Reports">http://www.cityofwoodland.org/164/Financial-Reports</a></td>
<td></td>
</tr>
<tr>
<td>a. Current audit? (5 pts)</td>
<td>5</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Last 3 years? (5 pts)</td>
<td>5</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>10</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7. Contracts (10 points)</td>
<td>7</td>
<td>3.33</td>
<td><a href="http://www.cityofwoodland.org/Bids.aspx">http://www.cityofwoodland.org/Bids.aspx</a></td>
<td>Included in individual RFPs</td>
</tr>
<tr>
<td>a. Current RFPs? (3.33 pts)</td>
<td>3.33</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Submittal Instructions? (3.33 pts)</td>
<td>3.33</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>c. Approved Contracts? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>7</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Request form? (10 pts)</td>
<td>10</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>10</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9. Revenue Sources (10 points)</td>
<td>10</td>
<td>5</td>
<td><a href="http://www.cityofwoodland.org/742/Financial-Transparency">http://www.cityofwoodland.org/742/Financial-Transparency</a></td>
<td></td>
</tr>
<tr>
<td>a. Summary of Fees (5 pts)</td>
<td>5</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Summary of Revenue Sources (5 pts)</td>
<td>5</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>10</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10. Agency Specific Criteria: Municipalities (10 points)</td>
<td>7</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>a. Total number of lobbyists and total spent? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Downloadable Permit Applications (3.33 pts)</td>
<td>3.33</td>
<td><a href="http://www.cityofwoodland.org/259/Building-Division">http://www.cityofwoodland.org/259/Building-Division</a></td>
<td></td>
<td></td>
</tr>
<tr>
<td>c. Zoning Ordnances (3.33 pts)</td>
<td>3.33</td>
<td><a href="http://qcode.us/codes/woodland/">http://qcode.us/codes/woodland/</a></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>7</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Score</td>
<td>87</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## Audit completed: November 5, 2018

### 1. Overview (10 points)
- a. Mission (3.33 pts) 0 NO
- b. Description of Services/functions (3.33 pts.) 0 NO
- c. Service Boundary (3.33 pts) 0 NO

**Total** 0

### 2. Budget (10 points)
- a. Current FY + 3 years prior (5 pts) 0 NO
- b. Financial Reserve Policy (5 pts) 0 NO

**Total** 0

### 3. Meetings (10 points)
- a. Schedule (5 pts) 0 NO
- b. Archive of agendas/minutes (5 pts) 0 NO

**Total** 0

### 4. Elected & Appointed Officials (10 points)
- a. Board member information (3.33 pts) 0 NO
- b. Election procedures/deadlines (3.33 pts) 0 NO
- c. Reimbursement/Compensation policy (3.33 pts) 0 NO

**Total** 0

### 5. Administrative Officials (10 points)
- a. General Manager and Key Staff Information (5 pts) 0 NO
- b. Reimbursement/compensation policy (5 pts) 0 NO

**Total** 0

### 6. Audits (10 points)
- a. Current audit? (5 pts) 0 NO
- b. Last 3 years? (5 pts) 0 NO

**Total** 0

### 7. Contracts (10 points)
- a. Current RFPs? (3.33 pts) 0 NO
- b. Submittal Instructions? (3.33 pts) 0 NO
- c. Approved Contracts? (3.33 pts) 0 NO

**Total** 0

### 8. Public Records (10 points)
- a. Request form? (10 pts) 0 NO

**Total** 0

### 9. Revenue Sources (10 points)
- a. Summary of Fees (5 pts) 0 NO
- b. Summary of Revenue Sources (5 pts) 0 NO

**Total** 0

### 10. Agency Specific Criteria: Special Districts (10 points)
- a. Authorizing statute/enabling act (5 pts) 0 NO
- b. Board ethics training certificates (5 pts) 0 NO

**Total** 0

**Total Score** 0
### Cottonwood Cemetery District

<table>
<thead>
<tr>
<th>Audit completed: <strong>November 5, 2018</strong></th>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1. Overview (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Mission (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Description of Services/functions (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>c. Service Boundary (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>2. Budget (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current FY + 3 years prior (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Financial Reserve Policy (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>3. Meetings (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Schedule (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Archive of agendas/minutes (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>4. Elected &amp; Appointed Officials (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Board member information (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Election procedures/deadlines (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>c. Reimbursement/Compensation policy (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>5. Administrative Officials (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. General Manager and Key Staff Information (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Reimbursement/compensation policy (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>6. Audits (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current audit? (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Last 3 years? (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>7. Contracts (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current RFPs? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Submittal Instructions? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>c. Approved Contracts? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>8. Public Records (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Request form? (10 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>9. Revenue Sources (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Summary of Fees (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Summary of Revenue Sources (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>10. Agency Specific Criteria: Special Districts (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Authorizing statute/enabling act (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Board ethics training certificates (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Score</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Section</td>
<td>Points</td>
<td>Link</td>
<td>Notes</td>
</tr>
<tr>
<td>------------------------------------------------------------------------</td>
<td>--------</td>
<td>----------------------------------------------------------------------</td>
<td>----------------------------------------------------------------------</td>
</tr>
<tr>
<td>1. Overview (10 points)</td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Description of Services/functions (3.33 pts.)</td>
<td>3.33</td>
<td><a href="http://daviscemetery.org/services-policies/">http://daviscemetery.org/services-policies/</a></td>
<td></td>
</tr>
<tr>
<td>c. Service Boundary (3.33 pts)</td>
<td>3.33</td>
<td><a href="http://daviscemetery.org/district/">http://daviscemetery.org/district/</a></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Budget (10 points)</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current FY + 3 years prior (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Financial Reserve Policy (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Meetings (10 points)</td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Schedule (5 pts)</td>
<td>5</td>
<td><a href="http://daviscemetery.org/events/">http://daviscemetery.org/events/</a></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Elected &amp; Appointed Officials (10 points)</td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Board member information (3.33 pts)</td>
<td>3.33</td>
<td><a href="http://daviscemetery.org/">http://daviscemetery.org/</a></td>
<td>Suggest link to email address be added. Suggest brief biographies relevant to serving on the board.</td>
</tr>
<tr>
<td>b. Election procedures/deadlines (3.33 pts)</td>
<td>3.33</td>
<td><a href="http://daviscemetery.org/">http://daviscemetery.org/</a></td>
<td>Suggest adding link to County website to exact page for appointment process.</td>
</tr>
<tr>
<td>Total</td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. Administrative Officials (10 points)</td>
<td>2.5</td>
<td></td>
<td>No Compensation/Benefits. Suggest link to publicpay.ca.gov with specific page for District.</td>
</tr>
<tr>
<td>a. General Manager and Key Staff Information (5 pts)</td>
<td>2.5</td>
<td><a href="http://daviscemetery.org/">http://daviscemetery.org/</a></td>
<td></td>
</tr>
<tr>
<td>b. Reimbursement/compensation policy (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>2.5</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. Audits (10 points)</td>
<td>5</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Last 3 years? (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>5</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7. Contracts (10 points)</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current RFPs? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td>Suggest adding a page for contracts/RFPs</td>
</tr>
<tr>
<td>b. Submittal Instructions? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>c. Approved Contracts? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8. Public Records (10 points)</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Request form? (10 pts)</td>
<td>0</td>
<td>NO</td>
<td>Suggest making it clear to public the best way to request info/records</td>
</tr>
<tr>
<td>Total</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9. Revenue Sources (10 points)</td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Summary of Fees (5 pts)</td>
<td>5</td>
<td><a href="http://daviscemetery.org/services-policies/">http://daviscemetery.org/services-policies/</a></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10. Agency Specific Criteria: Special Districts (10 points)</td>
<td>3</td>
<td></td>
<td>Only quote portions of statute/enabling act. Suggest adding &quot;Public cemetery districts are single purpose special districts established and regulated under provisions of the Health and Safety Code, Sections 9000-9093 et seq&quot;.</td>
</tr>
<tr>
<td>b. Board ethics training certificates (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Score</td>
<td>50</td>
<td>B-8</td>
<td></td>
</tr>
</tbody>
</table>
# Audit: Knights Landing Cemetery District

**Audit completed:** November 5, 2018

<table>
<thead>
<tr>
<th>Section</th>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1. Overview (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Mission (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Description of Services/functions (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>c. Service Boundary (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>2. Budget (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current FY + 3 years prior (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Financial Reserve Policy (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>3. Meetings (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Schedule (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Archive of agendas/minutes (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>4. Elected &amp; Appointed Officials (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Board member information (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Election procedures/deadlines (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>c. Reimbursement/Compensation policy (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>5. Administrative Officials (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. General Manager and Key Staff Information (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Reimbursement/Compensation policy (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>6. Audits (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current audit? (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Last 3 years? (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>7. Contracts (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current RFPs? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Submittal Instructions? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>c. Approved Contracts? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>8. Public Records (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Request form? (10 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>9. Revenue Sources (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Summary of Fees (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Summary of Revenue Sources (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>10. Agency Specific Criteria: Special Districts (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Authorizing statute/enabling act (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Board ethics training certificates (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>Total Score</strong></td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Section</td>
<td>Score</td>
<td>Link</td>
<td>Notes</td>
</tr>
<tr>
<td>----------------------------------------------</td>
<td>-------</td>
<td>------</td>
<td>-------</td>
</tr>
<tr>
<td>1. Overview (10 points)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Mission (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Description of Services/functions (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>c. Service Boundary (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Budget (10 points)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current FY + 3 years prior (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Financial Reserve Policy (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Meetings (10 points)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Schedule (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Archive of agendas/minutes (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Elected &amp; Appointed Officials (10 points)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Board member information (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Election procedures/deadlines (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>c. Reimbursement/Compensation policy (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. Administrative Officials (10 points)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. General Manager and Key Staff Information (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Reimbursement/compensation policy (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. Audits (10 points)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current audit? (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Last 3 years? (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7. Contracts (10 points)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current RFPs? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Submittal Instructions? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>c. Approved Contracts? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8. Public Records (10 points)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Request form? (10 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9. Revenue Sources (10 points)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Summary of Fees (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Summary of Revenue Sources (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10. Agency Specific Criteria: Special Districts (10 points)</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Authorizing statute/enabling act (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Board ethics training certificates (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Score</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Section</td>
<td>Points</td>
<td>Link</td>
<td>Notes</td>
</tr>
<tr>
<td>----------------------------------------------</td>
<td>--------</td>
<td>----------------------------------------------------------------------</td>
<td>-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>b. Description of Services/functions (3.33 pts.)</td>
<td>0</td>
<td><a href="http://www.winterscemetery.org/services">http://www.winterscemetery.org/services</a></td>
<td>CSDA map does not include Winters Cemetery and is not user friendly (no instructions). Suggest using a pdf of LAFCo boundary map.</td>
</tr>
<tr>
<td>c. Service Boundary (3.33 pts)</td>
<td>0</td>
<td><a href="http://www.winterscemetery.org/">http://www.winterscemetery.org/</a></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Budget</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current FY + 3 years prior (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Financial Reserve Policy (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Meetings</td>
<td>5</td>
<td><a href="http://www.winterscemetery.org/board-meetings">http://www.winterscemetery.org/board-meetings</a></td>
<td>Suggest all agendas/minutes be in pdf for the integrity of the document. There is a place on agendas requiring they be signed/dated/time, suggest that be done before posting. Suggest approved/signed Minutes be posted.</td>
</tr>
<tr>
<td>a. Schedule (5 pts)</td>
<td>5</td>
<td><a href="http://www.winterscemetery.org/board-meetings">http://www.winterscemetery.org/board-meetings</a></td>
<td></td>
</tr>
<tr>
<td>b. Archive of agendas/minutes (5 pts)</td>
<td>0</td>
<td><a href="http://www.winterscemetery.org/">http://www.winterscemetery.org/</a></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>5</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Elected &amp; Appointed Officials (10 points)</td>
<td>6</td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Board member information (3.33 pts)</td>
<td>3.33</td>
<td><a href="http://www.winterscemetery.org/">http://www.winterscemetery.org/</a></td>
<td>The email address is not linked. Compensation for board is noted on board member page. Transparency page has a web address to Public Pay but it’s not actually linked to Public Pay website. Web address should also open directly on to Cemetery page. Suggest using County's link (attached) for procedures.</td>
</tr>
<tr>
<td>b. Election procedures/deadlines (3.33 pts)</td>
<td>0</td>
<td><a href="https://www.yolocounty.org/general-government/board-of-supervisors/advisory-bodies">https://www.yolocounty.org/general-government/board-of-supervisors/advisory-bodies</a></td>
<td>Suggest title should be changed to say Board &amp; Staff... Transparency page has a web address to Public Pay but it’s not actually linked to Public Pay website. Web address should also open directly to Cemetery page.</td>
</tr>
<tr>
<td>Total</td>
<td>6</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. Administrative Officials (10 points)</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. General Manager and Key Staff Information (5 pts)</td>
<td>0</td>
<td><a href="http://www.winterscemetery.org/">http://www.winterscemetery.org/</a></td>
<td>Name/title only. No contact info. Compensation for employees are on Transparency page. Suggest title should be changed to say Board &amp; Staff... Transparency page has a web address to Public Pay but it’s not actually linked to Public Pay website. Web address should also open directly to Cemetery page.</td>
</tr>
<tr>
<td>Total</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. Audits (10 points)</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current audit? (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Last 3 years? (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7. Contracts</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current RFPs? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Submittal Instructions? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>c. Approved Contracts? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8. Public Records</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Request form? (10 pts)</td>
<td>0</td>
<td>NO</td>
<td>Suggests the District make sure it’s clear to the public the best way to request information and /or records</td>
</tr>
<tr>
<td>Total</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9. Revenue Sources</td>
<td>5</td>
<td><a href="http://www.winterscemetery.org/services">http://www.winterscemetery.org/services</a></td>
<td></td>
</tr>
<tr>
<td>a. Summary of Fees (5 pts)</td>
<td>5</td>
<td><a href="http://www.winterscemetery.org/services">http://www.winterscemetery.org/services</a></td>
<td></td>
</tr>
<tr>
<td>b. Summary of Revenue Sources (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>5</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10. Agency Specific Criteria: Special Districts (10 points)</td>
<td>5</td>
<td><a href="http://www.winterscemetery.org/public-cemetery-district">http://www.winterscemetery.org/public-cemetery-district</a></td>
<td></td>
</tr>
<tr>
<td>b. Board ethics training certificates (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>5</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Score</td>
<td>28</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## Audit completed: November 5, 2018

### 1. Overview (10 points)

- **Mission** (3.33 pts) 0 NO
- **Description of Services/functions** (3.33 pts) 0 NO
- **Service Boundary** (3.33 pts) 0 NO

**Total** 0

### 2. Budget (10 points)

- **Current FY + 3 years prior** (5 pts) 0 NO
- **Financial Reserve Policy** (5 pts) 0 NO

**Total** 0

### 3. Meetings (10 points)

- **Schedule** (5 pts) 0 NO
- **Archive of agendas/minutes** (5 pts) 0 NO

**Total** 0

### 4. Elected & Appointed Officials (10 points)

- **Board member information** (3.33 pts) 0 NO
- **Election procedures/deadlines** (3.33 pts) 0 NO
- **Reimbursement/Compensation policy** (3.33 pts) 0 NO

**Total** 0

### 5. Administrative Officials (10 points)

- **General Manager and Key Staff Information** (5 pts) 0 NO
- **Reimbursement/compensation policy** (5 pts) 0 NO

**Total** 0

### 6. Audits (10 points)

- **Current audit?** (5 pts) 0 NO
- **Last 3 years?** (5 pts) 0 NO

**Total** 0

### 7. Contracts (10 points)

- **Current RFPs?** (3.33 pts) 0 NO
- **Submittal Instructions?** (3.33 pts) 0 NO
- **Approved Contracts?** (3.33 pts) 0 NO

**Total** 0

### 8. Public Records (10 points)

- **Request form?** (10 pts) 0 NO

**Total** 0

### 9. Revenue Sources (10 points)

- **Summary of Fees** (5 pts) 0 NO
- **Summary of Revenue Sources** (5 pts) 0 NO

**Total** 0

### 10. Agency Specific Criteria: Special Districts (10 points)

- **Authorizing statute/enabling act** (5 pts) 0 NO
- **Board ethics training certificates** (5 pts) 0 NO

**Total** 0

**Total Score** 0
<table>
<thead>
<tr>
<th>Section</th>
<th>Points</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Overview (10 points)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Mission (3.33 pts)</td>
<td>3.33</td>
<td><a href="http://www.ecsd-ca.org/">http://www.ecsd-ca.org/</a></td>
</tr>
<tr>
<td>b. Description of Services/functions (3.33 pts)</td>
<td>3.33</td>
<td><a href="http://www.ecsd-ca.org/">http://www.ecsd-ca.org/</a></td>
</tr>
<tr>
<td>c. Service Boundary (3.33 pts)</td>
<td>3.33</td>
<td><a href="http://www.ecsd-ca.org:/map">http://www.ecsd-ca.org:/map</a> Suggest using an updated boundary</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>10</strong></td>
<td></td>
</tr>
<tr>
<td>2. Budget (10 points)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current FY + 3 years prior (5 pts)</td>
<td>5</td>
<td><a href="http://www.ecsd-ca.org/agendas/budgets">http://www.ecsd-ca.org/agendas/budgets</a></td>
</tr>
<tr>
<td>b. Financial Reserve Policy (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>5</strong></td>
<td></td>
</tr>
<tr>
<td>3. Meetings (10 points)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Schedule (5 pts)</td>
<td>5</td>
<td><a href="http://www.ecsd-ca.org/about-us">http://www.ecsd-ca.org/about-us</a></td>
</tr>
<tr>
<td>b. Archive of agendas/minutes (5 pts)</td>
<td>5</td>
<td><a href="http://www.ecsd-ca.org/about-us">http://www.ecsd-ca.org/about-us</a> <a href="http://www.ecsd-ca.org/agendas/minutes">http://www.ecsd-ca.org/agendas/minutes</a></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>10</strong></td>
<td></td>
</tr>
<tr>
<td>4. Elected &amp; Appointed Officials (10 points)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Board member information (3.33 pts)</td>
<td>2.5</td>
<td><a href="http://www.ecsd-ca.org/">http://www.ecsd-ca.org/</a></td>
</tr>
<tr>
<td>b. Election procedures/deadlines (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>c. Reimbursement/Compensation policy (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>3</strong></td>
<td></td>
</tr>
<tr>
<td>5. Administrative Officials (10 points)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. General Manager and Key Staff Information (5 pts)</td>
<td>2.5</td>
<td><a href="http://www.ecsd-ca.org/">http://www.ecsd-ca.org/</a></td>
</tr>
<tr>
<td>b. Reimbursement/compensation policy (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>2.5</strong></td>
<td></td>
</tr>
<tr>
<td>6. Audits (10 points)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Last 3 years? (5 pts)</td>
<td>5</td>
<td><a href="http://www.ecsd-ca.org/agendas/audits">http://www.ecsd-ca.org/agendas/audits</a></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>10</strong></td>
<td></td>
</tr>
<tr>
<td>7. Contracts (10 points)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current RFPs? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Submittal Instructions? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>c. Approved Contracts? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>0</strong></td>
<td></td>
</tr>
<tr>
<td>8. Public Records (10 points)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Request form? (10 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>0</strong></td>
<td></td>
</tr>
<tr>
<td>9. Revenue Sources (10 points)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Summary of Fees (5 pts)</td>
<td>5</td>
<td><a href="http://www.ecsd-ca.org/rate-schedule">http://www.ecsd-ca.org/rate-schedule</a></td>
</tr>
<tr>
<td>b. Summary of Revenue Sources (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>5</strong></td>
<td></td>
</tr>
<tr>
<td>10. Agency Specific Criteria: Special Districts (10 points)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Authorizing statute/enabling act (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Board ethics training certificates (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>0</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Total Score</strong></td>
<td><strong>45</strong></td>
<td>B-13</td>
</tr>
</tbody>
</table>
# Audit Report

**Audit completed:** November 5, 2018

<table>
<thead>
<tr>
<th>1. Overview (10 points)</th>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Mission (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Description of Services/functions (3.33 pts.)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>c. Service Boundary (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>2. Budget (10 points)</th>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Current FY + 3 years prior (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Financial Reserve Policy (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>3. Meetings (10 points)</th>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Schedule (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Archive of agendas/minutes (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>4. Elected &amp; Appointed Officials (10 points)</th>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Board member information (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Election procedures/deadlines (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>c. Reimbursement/Compensation policy (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>5. Administrative Officials (10 points)</th>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. General Manager and Key Staff Information (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Reimbursement/compensation policy (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>6. Audits (10 points)</th>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Current audit? (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Last 3 years? (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>7. Contracts (10 points)</th>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Current RFPs? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Submittal Instructions? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>c. Approved Contracts? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>8. Public Records (10 points)</th>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Request form? (10 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>9. Revenue Sources (10 points)</th>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Summary of Fees (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Summary of Revenue Sources (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>10. Agency Specific Criteria: Special Districts (10 points)</th>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Authorizing statute/enabling act (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Board ethics training certificates (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Total Score** 0
<table>
<thead>
<tr>
<th>Audit completed: <strong>November 9, 2018</strong></th>
<th>Score:</th>
<th>Link:</th>
<th>Notes:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1. Overview (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Mission (3.33 pts)</td>
<td>0 NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Description of Services/functions (3.33 pts)</td>
<td>0 NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>c. Service Boundary (3.33 pts)</td>
<td>0 NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>2. Budget (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current FY + 3 years prior (5 pts)</td>
<td>0 NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Financial Reserve Policy (5 pts)</td>
<td>0 NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>3. Meetings (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Schedule (5 pts)</td>
<td>0 NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Archive of agendas/minutes (5 pts)</td>
<td>0 NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>4. Elected &amp; Appointed Officials (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Board member information (3.33 pts)</td>
<td>0 NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Election procedures/deadlines (3.33 pts)</td>
<td>0 NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>c. Reimbursement/Compensation policy (3.33 pts)</td>
<td>0 NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>5. Administrative Officials (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. General Manager and Key Staff Information (5 pts)</td>
<td>0 NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Reimbursement/compensation policy (5 pts)</td>
<td>0 NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>6. Audits (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current audit? (5 pts)</td>
<td>0 NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Last 3 years? (5 pts)</td>
<td>0 NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>7. Contracts (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current RFPs? (3.33 pts)</td>
<td>0 NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Submittal Instructions? (3.33 pts)</td>
<td>0 NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>c. Approved Contracts? (3.33 pts)</td>
<td>0 NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>8. Public Records (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Request form? (10 pts)</td>
<td>0 NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>9. Revenue Sources (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Summary of Fees (5 pts)</td>
<td>0 NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Summary of Revenue Sources (5 pts)</td>
<td>0 NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>10. Agency Specific Criteria: Special Districts (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Authorizing statute/enabling act (5 pts)</td>
<td>0 NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Board ethics training certificates (5 pts)</td>
<td>0 NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Score</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## Dunnigan CSA

### Audit completed: November 13, 2018

<table>
<thead>
<tr>
<th>1. Overview (10 points)</th>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total</strong></td>
<td>10</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### 2. Budget (10 points)

<table>
<thead>
<tr>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>b. Financial Reserve Policy (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>5</td>
<td></td>
</tr>
</tbody>
</table>

### 3. Meetings (10 points)

<table>
<thead>
<tr>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total</strong></td>
<td>7.5</td>
<td>Nothing since 2013. Meets as needed.</td>
</tr>
</tbody>
</table>

### 4. Elected & Appointed Officials (10 points)

<table>
<thead>
<tr>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Board member information (3.33 pts)</td>
<td>3.33</td>
<td><a href="https://www.yolocounty.org/general-government/board-of-supervisors">https://www.yolocounty.org/general-government/board-of-supervisors</a></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>10</td>
<td></td>
</tr>
</tbody>
</table>

### 5. Administrative Officials (10 points)

<table>
<thead>
<tr>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total</strong></td>
<td>10</td>
<td></td>
</tr>
</tbody>
</table>

### 6. Audits (10 points)

<table>
<thead>
<tr>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total</strong></td>
<td>10</td>
<td></td>
</tr>
</tbody>
</table>

### 7. Contracts (10 points)

<table>
<thead>
<tr>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>c. Approved Contracts? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>7</td>
<td>Suggest writing that the CSA does not have contracts.</td>
</tr>
</tbody>
</table>

### 8. Public Records (10 points)

<table>
<thead>
<tr>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Request form? (10 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
</tbody>
</table>

### 9. Revenue Sources (10 points)

<table>
<thead>
<tr>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>b. Summary of Revenue Sources (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>5</td>
<td></td>
</tr>
</tbody>
</table>

### 10. Agency Specific Criteria: Special Districts (10 points)

<table>
<thead>
<tr>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>b. Board ethics training certificates (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>5</td>
<td></td>
</tr>
</tbody>
</table>

**Total Score** 69
<table>
<thead>
<tr>
<th>Section</th>
<th>Points</th>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>El Macero CSA</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Audit completed: <strong>November 13, 2018</strong></td>
<td>Score:</td>
<td>Link:</td>
<td>Notes:</td>
<td></td>
</tr>
<tr>
<td><strong>1. Overview (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>10</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>2. Budget (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Financial Reserve Policy (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>5</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>3. Meetings (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>10</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>4. Elected &amp; Appointed Officials (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Board member information (3.33 pts)</td>
<td>3.33</td>
<td><a href="https://www.yolocounty.org/general-government/board-of-supervisors">https://www.yolocounty.org/general-government/board-of-supervisors</a></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>10</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>5. Administrative Officials (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>10</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>6. Audits (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>10</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>7. Contracts (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>c. Approved Contracts? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td>Suggest writing that the CSA does not have contracts.</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>7</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>8. Public Records (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Request form? (10 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>0</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>9. Revenue Sources (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Summary of Revenue Sources (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>5</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>10. Agency Specific Criteria: Special Districts (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Authorizing statute/enabling act (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Board ethics training certificates (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>0</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Score</strong></td>
<td><strong>67</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Category</td>
<td>Points</td>
<td>Description</td>
<td></td>
<td></td>
</tr>
<tr>
<td>----------------------------------</td>
<td>--------</td>
<td>-----------------------------------------------------------------------------</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Audit completed:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>November 14, 2018</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>67</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| **1. Overview (10 points)**      |        |                                                                             |
| a. Mission (3.33 pts)            | 3.33   | https://www.yolocounty.org/general-government/general-government-departments | General Government/County Administrator/County Service Areas |
| b. Description of Services/functions (3.33 pts.) | 3.33   | https://www.yolocounty.org/general-government/general-government-departments | County Service Areas CASA/Garcia Bend CASA |
| c. Service Boundary (3.33 pts)   | 3.33   | https://www.yolocounty.org/general-government/general-government-departments | County Service Areas CASA/Garcia Bend CASA |
| **Total**                        | 10     |                                                                             |

| **2. Budget (10 points)**        |        |                                                                             |
| a. Current FY + 3 years prior (5 pts) | 5     | https://www.yolocounty.org/general-government/general-government-departments | County Service Areas CASA/Garcia Bend CASA |
| b. Financial Reserve Policy (5 pts) | 0     | NO                                                                           |
| **Total**                        | 5      |                                                                             |

| **3. Meetings (10 points)**      |        |                                                                             |
| a. Schedule (5 pts)              | 0      | NO                                                                           |
| b. Archive of agendas/minutes (5 pts) | 5     | n/a                                                                         |
| **Total**                        | 5      |                                                                             |

| **4. Elected & Appointed Officials (10 points)** |        |                                                                             |
| a. Board member information (3.33 pts) | 3.33   | https://www.yolocounty.org/general-government/board-of-supervisors/county-board-of-supervisors |
| **Total**                        | 10     |                                                                             |

| **5. Administrative Officials (10 points)** |        |                                                                             |
| a. General Manager and Key Staff Information (5 pts) | 5     | https://www.yolocounty.org/general-government/general-government-departments/county-administrator/county-service-areas |
| **Total**                        | 10     |                                                                             |

| **6. Audits (10 points)**        |        |                                                                             |
| b. Last 3 years? (5 pts)         | 5      | https://www.yolocounty.org/general-government/general-government-departments/financial-services/publications |
| **Total**                        | 10     |                                                                             |

| **7. Contracts (10 points)**     |        |                                                                             |
| c. Approved Contracts? (3.33 pts) | 0      | NO                                                                           |
| **Total**                        | 7      | Suggest writing that the CSA does not have contracts.                        |

| **8. Public Records (10 points)** |        |                                                                             |
| a. Request form? (10 pts)        | 0      | NO                                                                           |
| **Total**                        | 0      |                                                                             |

| **9. Revenue Sources (10 points)** |        |                                                                             |
| b. Summary of Revenue Sources (5 pts) | 0      | NO                                                                           |
| **Total**                        | 5      |                                                                             |

| **10. Agency Specific Criteria: Special Districts (10 points)** |        |                                                                             |
| b. Board ethics training certificates (5 pts) | 0      | NO                                                                           |
| **Total**                        | 5      |                                                                             |

**Total Score 67**
## North Davis Meadows CSA

**Audit completed:** *November 14, 2018*  
**Score:**  72  
**Link:**  
**Notes:** 

### 1. Overview (10 points)

<table>
<thead>
<tr>
<th>Subcategory</th>
<th>Score</th>
<th>Link</th>
</tr>
</thead>
</table>

**Total**  10

### 2. Budget (10 points)

<table>
<thead>
<tr>
<th>Subcategory</th>
<th>Score</th>
<th>Link</th>
</tr>
</thead>
<tbody>
<tr>
<td>b. Financial Reserve Policy (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
</tbody>
</table>

**Total**  5

### 3. Meetings (10 points)

<table>
<thead>
<tr>
<th>Subcategory</th>
<th>Score</th>
<th>Link</th>
</tr>
</thead>
</table>

**Total**  10

### 4. Elected & Appointed Officials (10 points)

<table>
<thead>
<tr>
<th>Subcategory</th>
<th>Score</th>
<th>Link</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Board member information (3.33 pts)</td>
<td>3.33</td>
<td><a href="https://www.yolocounty.org/general-government/board-of-supervisors">https://www.yolocounty.org/general-government/board-of-supervisors</a></td>
</tr>
</tbody>
</table>

**Total**  10

### 5. Administrative Officials (10 points)

<table>
<thead>
<tr>
<th>Subcategory</th>
<th>Score</th>
<th>Link</th>
</tr>
</thead>
</table>

**Total**  10

### 6. Audits (10 points)

<table>
<thead>
<tr>
<th>Subcategory</th>
<th>Score</th>
<th>Link</th>
</tr>
</thead>
</table>

**Total**  10

### 7. Contracts (10 points)

<table>
<thead>
<tr>
<th>Subcategory</th>
<th>Score</th>
<th>Link</th>
</tr>
</thead>
<tbody>
<tr>
<td>c. Approved Contracts? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
</tbody>
</table>

**Total**  7

### 8. Public Records (10 points)

<table>
<thead>
<tr>
<th>Subcategory</th>
<th>Score</th>
<th>Link</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Request form? (10 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
</tbody>
</table>

**Total**  0

### 9. Revenue Sources (10 points)

<table>
<thead>
<tr>
<th>Subcategory</th>
<th>Score</th>
<th>Link</th>
</tr>
</thead>
<tbody>
<tr>
<td>b. Summary of Revenue Sources (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
</tbody>
</table>

**Total**  5

### 10. Agency Specific Criteria: Special Districts (10 points)

<table>
<thead>
<tr>
<th>Subcategory</th>
<th>Score</th>
<th>Link</th>
</tr>
</thead>
<tbody>
<tr>
<td>b. Board ethics training certificates (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
</tbody>
</table>

**Total**  5

**Total Score**  72
<table>
<thead>
<tr>
<th>Section</th>
<th>Points</th>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Overview (10 points)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>10</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Budget (10 points)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Financial Reserve Policy (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>5</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Meetings (10 points)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Schedule (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Archive of agendas/minutes (5 pts)</td>
<td>5</td>
<td>n/a</td>
<td></td>
<td>Suggest noting that there is no advisory committee, therefore, no meetings</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>5</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Elected &amp; Appointed Officials (10 points)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Board member information (3.33 pts)</td>
<td>3.33</td>
<td></td>
<td><a href="https://www.yolocounty.org/general-government/board-of-supervisors">https://www.yolocounty.org/general-government/board-of-supervisors</a></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>10</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. Administrative Officials (10 points)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>10</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. Audits (10 points)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>10</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7. Contracts (10 points)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>c. Approved Contracts? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
<td>Suggest writing that the CSA does not have contracts.</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>7</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8. Public Records (10 points)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Request form? (10 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9. Revenue Sources (10 points)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Summary of Fees (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Summary of Revenue Sources (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10. Agency Specific Criteria: Special Districts (10 points)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Board ethics training certificates (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>5</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Score</strong></td>
<td>62</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## Wildwings CSA

<table>
<thead>
<tr>
<th>Audit completed: <strong>November 15, 2018</strong></th>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1. Overview (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>2. Budget (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Financial Reserve Policy (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>5</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>3. Meetings (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>4. Elected &amp; Appointed Officials (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Board member information (3.33 pts)</td>
<td>3.33</td>
<td><a href="https://www.yolocounty.org/general-government/board-of-supervisors">https://www.yolocounty.org/general-government/board-of-supervisors</a></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>5. Administrative Officials (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>6. Audits (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>7. Contracts (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>8. Public Records (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Request form? (10 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>9. Revenue Sources (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Summary of Revenue Sources (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>5</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>10. Agency Specific Criteria: Special Districts (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Board ethics training certificates (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>5</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Score</strong></td>
<td>75</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## Willowbank CSA

### Audit completed: November 16, 2018  
**Score:** 67  
**Link:**  
**Notes:**

#### 1. Overview (10 points)
- a. Mission (3.33 pts)  
  - Score: 3.33  
  - [Link](https://www.yolocounty.org/general-government/general-government-departments/county-administrator/county-service-areas)
- b. Description of Services/functions (3.33 pts)  
  - Score: 3.33  
  - [Link](https://www.yolocounty.org/general-government/general-government-departments/county-administrator/county-service-areas/willowbank)
- c. Service Boundary (3.33 pts)  
  - Score: 3.33  
  - [Link](https://www.yolocounty.org/general-government/general-government-departments/county-administrator/county-service-areas/willowbank)

**Total** 10

#### 2. Budget (10 points)
- a. Current FY + 3 years prior (5 pts)  
  - Score: 5  
  - [Link](https://www.yolocounty.org/general-government/general-government-departments/county-administrator/county-service-areas/willowbank)
- b. Financial Reserve Policy (5 pts)  
  - Score: 0 NO

**Total** 5

#### 3. Meetings (10 points)
- a. Schedule (5 pts)  
  - Score: 5  
  - [Link](https://www.yolocounty.org/general-government/general-government-departments/county-administrator/county-service-areas/willowbank/-toggle-allpast)
- b. Archive of agendas/minutes (5 pts)  
  - Score: 5  
  - [Link](https://www.yolocounty.org/general-government/general-government-departments/county-administrator/county-service-areas/willowbank/-toggle-allpast)

**Total** 10

#### 4. Elected & Appointed Officials (10 points)
- a. Board member information (3.33 pts)  
  - Score: 3.33  
  - [Link](https://www.yolocounty.org/general-government/board-of-supervisors)
- b. Election procedures/deadlines (3.33 pts)  
  - Score: 3.33  
  - [Link](https://www.yolocounty.org/general-government/board-of-supervisors)
- c. Reimbursement/Compensation policy (3.33 pts)  
  - Score: 3.33  
  - [Link](https://www.yolocounty.org/general-government/board-of-supervisors)

**Total** 10

#### 5. Administrative Officials (10 points)
- a. General Manager and Key Staff Information (5 pts)  
  - Score: 5  
  - [Link](https://www.yolocounty.org/general-government/general-government-departments/county-administrator/county-service-areas)
- b. Reimbursement/compensation policy (5 pts)  
  - Score: 5  
  - [Link](https://www.yolocounty.org/general-government/board-of-supervisors)

**Total** 10

#### 6. Audits (10 points)
- a. Current audit? (5 pts)  
  - Score: 5  
  - [Link](https://www.yolocounty.org/general-government/general-government-departments/financial-services/publications)
- b. Last 3 years? (5 pts)  
  - Score: 5  
  - [Link](https://www.yolocounty.org/general-government/general-government-departments/financial-services/publications)

**Total** 10

#### 7. Contracts (10 points)
- a. Current RFPs? (3.33 pts)  
  - Score: 3.33  
- b. Submittal Instructions? (3.33 pts)  
  - Score: 3.33  
- c. Approved Contracts? (3.33 pts)  
  - Score: 0 NO  
  - Suggest writing that the CSA does not have contracts.

**Total** 7

#### 8. Public Records (10 points)
- a. Request form? (10 pts)  
  - Score: 0 NO

**Total** 0

#### 9. Revenue Sources (10 points)
- a. Summary of Fees (5 pts)  
  - Score: 5  
  - [Link](https://www.yolocounty.org/general-government/general-government-departments/county-administrator/county-service-areas/willowbank)
- b. Summary of Revenue Sources (5 pts)  
  - Score: 0 NO

**Total** 5

#### 10. Agency Specific Criteria: Special Districts (10 points)
- a. Authorizing statute/enabling act (5 pts)  
  - Score: 0 NO
- b. Board ethics training certificates (5 pts)  
  - Score: 0 NO

**Total** 0

**Total Score** 67
# Audit Results for Capay FPD

**Audit completed:** November 6, 2018

<table>
<thead>
<tr>
<th>Section</th>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1. Overview (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Mission (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Description of Services/functions (3.33 pts.)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>c. Service Boundary (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>2. Budget (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current FY + 3 years prior (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Financial Reserve Policy (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>3. Meetings (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Schedule (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Archive of agendas/minutes (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>4. Elected &amp; Appointed Officials (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Board member information (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Election procedures/deadlines (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>c. Reimbursement/Compensation policy (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>5. Administrative Officials (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. General Manager and Key Staff Information (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Reimbursement/Compensation policy (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>6. Audits (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current audit? (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Last 3 years? (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>7. Contracts (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current RFPs? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Submittal Instructions? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>c. Approved Contracts? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>8. Public Records (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Request form? (10 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>9. Revenue Sources (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Summary of Fees (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Summary of Revenue Sources (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>10. Agency Specific Criteria: Special Districts (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Authorizing statute/enabling act (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Board ethics training certificates (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Score</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### Overview (10 points)

<table>
<thead>
<tr>
<th>Sub-Category</th>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>c. Service Boundary (3.33 pts)</td>
<td>1.5</td>
<td><a href="http://clarksburgfire.com/">http://clarksburgfire.com/</a></td>
<td></td>
</tr>
</tbody>
</table>

**Total:** 8

### Budget (10 points)

<table>
<thead>
<tr>
<th>Sub-Category</th>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Current FY + 3 years prior (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Financial Reserve Policy (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
</tbody>
</table>

**Total:** 0

### Meetings (10 points)

<table>
<thead>
<tr>
<th>Sub-Category</th>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Schedule (5 pts)</td>
<td>5</td>
<td><a href="http://clarksburgfire.com/">http://clarksburgfire.com/</a></td>
<td>Info should be prominent on the website and not just on a &quot;Newsletter 2&quot; page. Suggest moving this info to &quot;Fire Commissioners&quot; page.</td>
</tr>
<tr>
<td>b. Archive of agendas/minutes (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
</tbody>
</table>

**Total:** 5

### Elected & Appointed Officials (10 points)

<table>
<thead>
<tr>
<th>Sub-Category</th>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Board member information (3.33 pts)</td>
<td>0</td>
<td><a href="http://clarksburgfire.com/">http://clarksburgfire.com/</a></td>
<td>There is a page but no names, contact info, terms, bios, etc. Suggest adding link to County website to exact page for appointment processes. Commissioner do not receive compensation. Info should be prominent on the website and not just on &quot;Newsletter 2&quot; page. (Suggest adding to &quot;Fire Commissioners&quot; page.</td>
</tr>
<tr>
<td>b. Election procedures/deadlines (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
</tbody>
</table>

**Total:** 3

### Administrative Officials (10 points)

<table>
<thead>
<tr>
<th>Sub-Category</th>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. General Manager and Key Staff Information (5 pts)</td>
<td>0</td>
<td>NO</td>
<td>Just a photo gallery under &quot;Our Volunteers&quot; and a count list of personnel on &quot;Home&quot; page. Suggest adding names, contact info, compensation/benefits, etc. Suggest adding link to publicpay.ca.gov with specific page for District.</td>
</tr>
<tr>
<td>b. Reimbursement/Compensation policy (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
</tbody>
</table>

**Total:** 0

### Audits (10 points)

<table>
<thead>
<tr>
<th>Sub-Category</th>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Current audit? (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Last 3 years? (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
</tbody>
</table>

**Total:** 0

### Contracts (10 points)

<table>
<thead>
<tr>
<th>Sub-Category</th>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Current RFPs? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Submittal Instructions? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>c. Approved Contracts? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
</tbody>
</table>

**Total:** 0

### Public Records (10 points)

<table>
<thead>
<tr>
<th>Sub-Category</th>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Request form? (10 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
</tbody>
</table>

**Total:** 0

### Revenue Sources (10 points)

<table>
<thead>
<tr>
<th>Sub-Category</th>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Summary of Fees (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Summary of Revenue Sources (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
</tbody>
</table>

**Total:** 0

### Agency Specific Criteria: Special Districts (10 points)

<table>
<thead>
<tr>
<th>Sub-Category</th>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Authorizing statute/enabling act (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Board ethics training certificates (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
</tbody>
</table>

**Total:** 0

**Total Score:** 16
<table>
<thead>
<tr>
<th>Dunnigan FPD</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Audit completed:</strong> November 28, 2018</td>
</tr>
<tr>
<td><strong>1. Overview (10 points)</strong></td>
</tr>
<tr>
<td>a. Mission (3.33 pts)</td>
</tr>
<tr>
<td>b. Description of Services/functions (3.33 pts.)</td>
</tr>
<tr>
<td>c. Service Boundary (3.33 pts)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
</tr>
<tr>
<td><strong>2. Budget (10 points)</strong></td>
</tr>
<tr>
<td>a. Current FY + 3 years prior (5 pts)</td>
</tr>
<tr>
<td>b. Financial Reserve Policy (5 pts)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
</tr>
<tr>
<td><strong>3. Meetings (10 points)</strong></td>
</tr>
<tr>
<td>b. Archive of agendas/minutes (5 pts)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
</tr>
<tr>
<td><strong>4. Elected &amp; Appointed Officials (10 points)</strong></td>
</tr>
<tr>
<td>a. Board member information (3.33 pts)</td>
</tr>
<tr>
<td>b. Election procedures/deadlines (3.33 pts)</td>
</tr>
<tr>
<td>c. Reimbursement/Compensation policy (3.33 pts)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
</tr>
<tr>
<td><strong>5. Administrative Officials (10 points)</strong></td>
</tr>
<tr>
<td>a. General Manager and Key Staff Information (5 pts)</td>
</tr>
<tr>
<td>b. Reimbursement/compensation policy (5 pts)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
</tr>
<tr>
<td><strong>6. Audits (10 points)</strong></td>
</tr>
<tr>
<td>a. Current audit? (5 pts)</td>
</tr>
<tr>
<td>b. Last 3 years? (5 pts)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
</tr>
<tr>
<td><strong>7. Contracts (10 points)</strong></td>
</tr>
<tr>
<td>a. Current RFPs? (3.33 pts)</td>
</tr>
<tr>
<td>b. Submittal Instructions? (3.33 pts)</td>
</tr>
<tr>
<td>c. Approved Contracts? (3.33 pts)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
</tr>
<tr>
<td><strong>8. Public Records (10 points)</strong></td>
</tr>
<tr>
<td>a. Request form? (10 pts)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
</tr>
<tr>
<td><strong>9. Revenue Sources (10 points)</strong></td>
</tr>
<tr>
<td>a. Summary of Fees (5 pts)</td>
</tr>
<tr>
<td>b. Summary of Revenue Sources (5 pts)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
</tr>
<tr>
<td><strong>10. Agency Specific Criteria: Special Districts (10 points)</strong></td>
</tr>
<tr>
<td>a. Authorizing statute/enabling act (5 pts)</td>
</tr>
<tr>
<td>b. Board ethics training certificates (5 pts)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
</tr>
<tr>
<td><strong>Total Score</strong></td>
</tr>
</tbody>
</table>
## Audit completed: November 29, 2018

### 1. Overview (10 points)

<table>
<thead>
<tr>
<th>a. Mission (3.33 pts)</th>
<th>0</th>
<th>NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>b. Description of Services/functions (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>c. Service Boundary (3.33 pts)</td>
<td>3.33</td>
<td><a href="https://eastdaviscfpd.wordpress.com/other-info/">https://eastdaviscfpd.wordpress.com/other-info/</a></td>
</tr>
</tbody>
</table>

**Total**: 3

### 2. Budget (10 points)

<table>
<thead>
<tr>
<th>a. Current FY + 3 years prior (5 pts)</th>
<th>0</th>
<th>NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>b. Financial Reserve Policy (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
</tbody>
</table>

**Total**: 0

### 3. Meetings (10 points)

<table>
<thead>
<tr>
<th>a. Schedule (5 pts)</th>
<th>5</th>
<th><a href="https://eastdaviscfpd.wordpress.com/">https://eastdaviscfpd.wordpress.com/</a></th>
</tr>
</thead>
<tbody>
<tr>
<td>b. Archive of agendas/minutes (5 pts)</td>
<td>5</td>
<td><a href="https://eastdaviscfpd.wordpress.com/">https://eastdaviscfpd.wordpress.com/</a></td>
</tr>
</tbody>
</table>

**Total**: 10

### 4. Elected & Appointed Officials (10 points)

<table>
<thead>
<tr>
<th>a. Board member information (3.33 pts)</th>
<th>1.25</th>
<th><a href="https://eastdaviscfpd.wordpress.com/">https://eastdaviscfpd.wordpress.com/</a></th>
</tr>
</thead>
<tbody>
<tr>
<td>b. Election procedures/deadlines (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>c. Reimbursement/Compensation policy (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
</tbody>
</table>

**Total**: 1

### 5. Administrative Officials (10 points)

<table>
<thead>
<tr>
<th>a. General Manager and Key Staff Information (5 pts)</th>
<th>0</th>
<th>NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>b. Reimbursement/compensation policy (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
</tbody>
</table>

**Total**: 0

### 6. Audits (10 points)

<table>
<thead>
<tr>
<th>a. Current audit? (5 pts)</th>
<th>0</th>
<th>NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>b. Last 3 years? (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
</tbody>
</table>

**Total**: 0

### 7. Contracts (10 points)

<table>
<thead>
<tr>
<th>a. Current RFPs? (3.33 pts)</th>
<th>0</th>
<th>NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>b. Submittal Instructions? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>c. Approved Contracts? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
</tbody>
</table>

**Total**: 0

### 8. Public Records (10 points)

| a. Request form? (10 pts) | 0 | NO |

**Total**: 0

### 9. Revenue Sources (10 points)

<table>
<thead>
<tr>
<th>a. Summary of Fees (5 pts)</th>
<th>5</th>
<th><a href="https://eastdaviscfpd.wordpress.com/">https://eastdaviscfpd.wordpress.com/</a></th>
</tr>
</thead>
<tbody>
<tr>
<td>b. Summary of Revenue Sources (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
</tbody>
</table>

**Total**: 5

### 10. Agency Specific Criteria: Special Districts (10 points)

<table>
<thead>
<tr>
<th>a. Authorizing statute/enabling act (5 pts)</th>
<th>5</th>
<th><a href="https://eastdaviscfpd.wordpress.com/">https://eastdaviscfpd.wordpress.com/</a></th>
</tr>
</thead>
<tbody>
<tr>
<td>b. Board ethics training certificates (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
</tbody>
</table>

**Total**: 5

**Total Score**: 25
<table>
<thead>
<tr>
<th>Section</th>
<th>Description</th>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1. Overview</strong> (10 points)</td>
<td></td>
<td>0</td>
<td>NO</td>
<td>0</td>
</tr>
<tr>
<td>a. Mission (3.33 pts)</td>
<td></td>
<td>0</td>
<td>NO</td>
<td>0</td>
</tr>
<tr>
<td>b. Description of Services/functions (3.33 pts)</td>
<td></td>
<td>0</td>
<td>NO</td>
<td>0</td>
</tr>
<tr>
<td>c. Service Boundary (3.33 pts)</td>
<td></td>
<td>0</td>
<td>NO</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>0</td>
<td></td>
<td>0</td>
</tr>
<tr>
<td><strong>2. Budget</strong> (10 points)</td>
<td></td>
<td>0</td>
<td>NO</td>
<td>0</td>
</tr>
<tr>
<td>a. Current FY + 3 years prior (5 pts)</td>
<td></td>
<td>0</td>
<td>NO</td>
<td>0</td>
</tr>
<tr>
<td>b. Financial Reserve Policy (5 pts)</td>
<td></td>
<td>0</td>
<td>NO</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>0</td>
<td></td>
<td>0</td>
</tr>
<tr>
<td><strong>3. Meetings</strong> (10 points)</td>
<td></td>
<td>0</td>
<td>NO</td>
<td>0</td>
</tr>
<tr>
<td>a. Schedule (5 pts)</td>
<td></td>
<td>0</td>
<td>NO</td>
<td>0</td>
</tr>
<tr>
<td>b. Archive of agendas/minutes (5 pts)</td>
<td></td>
<td>0</td>
<td>NO</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>0</td>
<td></td>
<td>0</td>
</tr>
<tr>
<td><strong>4. Elected &amp; Appointed Officials</strong> (10 points)</td>
<td></td>
<td>0</td>
<td>NO</td>
<td>0</td>
</tr>
<tr>
<td>a. Board member information (3.33 pts)</td>
<td></td>
<td>0</td>
<td>NO</td>
<td>0</td>
</tr>
<tr>
<td>b. Election procedures/deadlines (3.33 pts)</td>
<td></td>
<td>0</td>
<td>NO</td>
<td>0</td>
</tr>
<tr>
<td>c. Reimbursement/Compensation policy (3.33 pts)</td>
<td></td>
<td>0</td>
<td>NO</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>0</td>
<td></td>
<td>0</td>
</tr>
<tr>
<td><strong>5. Administrative Officials</strong> (10 points)</td>
<td></td>
<td>0</td>
<td>NO</td>
<td>0</td>
</tr>
<tr>
<td>a. General Manager and Key Staff Information (5 pts)</td>
<td></td>
<td>0</td>
<td>NO</td>
<td>0</td>
</tr>
<tr>
<td>b. Reimbursement/compensation policy (5 pts)</td>
<td></td>
<td>0</td>
<td>NO</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>0</td>
<td></td>
<td>0</td>
</tr>
<tr>
<td><strong>6. Audits</strong> (10 points)</td>
<td></td>
<td>0</td>
<td>NO</td>
<td>0</td>
</tr>
<tr>
<td>a. Current audit? (5 pts)</td>
<td></td>
<td>0</td>
<td>NO</td>
<td>0</td>
</tr>
<tr>
<td>b. Last 3 years? (5 pts)</td>
<td></td>
<td>0</td>
<td>NO</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>0</td>
<td></td>
<td>0</td>
</tr>
<tr>
<td><strong>7. Contracts</strong> (10 points)</td>
<td></td>
<td>0</td>
<td>NO</td>
<td>0</td>
</tr>
<tr>
<td>a. Current RFPs? (3.33 pts)</td>
<td></td>
<td>0</td>
<td>NO</td>
<td>0</td>
</tr>
<tr>
<td>b. Submittal Instructions? (3.33 pts)</td>
<td></td>
<td>0</td>
<td>NO</td>
<td>0</td>
</tr>
<tr>
<td>c. Approved Contracts? (3.33 pts)</td>
<td></td>
<td>0</td>
<td>NO</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>0</td>
<td></td>
<td>0</td>
</tr>
<tr>
<td><strong>8. Public Records</strong> (10 points)</td>
<td></td>
<td>0</td>
<td>NO</td>
<td>0</td>
</tr>
<tr>
<td>a. Request form? (10 pts)</td>
<td></td>
<td>0</td>
<td>NO</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>0</td>
<td></td>
<td>0</td>
</tr>
<tr>
<td><strong>9. Revenue Sources</strong> (10 points)</td>
<td></td>
<td>0</td>
<td>NO</td>
<td>0</td>
</tr>
<tr>
<td>a. Summary of Fees (5 pts)</td>
<td></td>
<td>0</td>
<td>NO</td>
<td>0</td>
</tr>
<tr>
<td>b. Summary of Revenue Sources (5 pts)</td>
<td></td>
<td>0</td>
<td>NO</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>0</td>
<td></td>
<td>0</td>
</tr>
<tr>
<td><strong>10. Agency Specific Criteria: Special Districts</strong> (10 points)</td>
<td></td>
<td>0</td>
<td>NO</td>
<td>0</td>
</tr>
<tr>
<td>a. Authorizing statute/enabling act (5 pts)</td>
<td></td>
<td>0</td>
<td>NO</td>
<td>0</td>
</tr>
<tr>
<td>b. Board ethics training certificates (5 pts)</td>
<td></td>
<td>0</td>
<td>NO</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>0</td>
<td></td>
<td>0</td>
</tr>
<tr>
<td><strong>Total Score</strong></td>
<td></td>
<td>0</td>
<td></td>
<td>0</td>
</tr>
<tr>
<td>Audit completed: November 29, 2018</td>
<td>Score:</td>
<td>Link:</td>
<td>Notes:</td>
<td></td>
</tr>
<tr>
<td>----------------------------------</td>
<td>--------</td>
<td>------</td>
<td>--------</td>
<td>---</td>
</tr>
<tr>
<td>1. Overview (10 points)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Description of Services/functions (3.33 pts.)</td>
<td>3.33</td>
<td><a href="http://www.espartofire.org/">http://www.espartofire.org/</a></td>
<td></td>
<td></td>
</tr>
<tr>
<td>c. Service Boundary (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>7</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Budget (10 points)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current FY + 3 years prior (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Financial Reserve Policy (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>0</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Meetings (10 points)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Schedule (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Archive of agendas/minutes (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>0</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Elected &amp; Appointed Officials (10 points)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Board member information (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td>Suggest adding link to County website to exact page for appointment processes.</td>
<td></td>
</tr>
<tr>
<td>b. Election procedures/deadlines (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>c. Reimbursement/Compensation policy (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>0</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. Administrative Officials (10 points)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. General Manager and Key Staff Information (5 pts)</td>
<td>1.25</td>
<td><a href="http://www.espartofire.org/">http://www.espartofire.org/</a></td>
<td>No contact info, compensation/benefits, etc.No Compensation/Benefits. Suggest adding link to publicpay.ca.gov</td>
<td></td>
</tr>
<tr>
<td>b. Reimbursement/compensation policy (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>1.25</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. Audits (10 points)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current audit? (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Last 3 years? (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>0</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7. Contracts (10 points)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current RFPs? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Submittal Instructions? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>c. Approved Contracts? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>0</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8. Public Records (10 points)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Request form? (10 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>0</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9. Revenue Sources (10 points)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Summary of Fees (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Summary of Revenue Sources (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>0</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10. Agency Specific Criteria: Special Districts (10 points)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Authorizing statute/enabling act (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Board ethics training certificates (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>0</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Score</strong></td>
<td><strong>8</strong></td>
<td>B-28</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Audit completed: November 6, 2018</td>
<td>Score</td>
<td>Link</td>
<td>Notes</td>
<td></td>
</tr>
<tr>
<td>---------------------------------</td>
<td>-------</td>
<td>------</td>
<td>-------</td>
<td></td>
</tr>
<tr>
<td><strong>1. Overview (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Mission (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Description of Services/functions (3.33 pts.)</td>
<td>0</td>
<td>NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>c. Service Boundary (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>2. Budget (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current FY + 3 years prior (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Financial Reserve Policy (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>3. Meetings (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Schedule (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Archive of agendas/minutes (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>4. Elected &amp; Appointed Officials (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Board member information (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Election procedures/deadlines (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>c. Reimbursement/Compensation policy (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>5. Administrative Officials (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. General Manager and Key Staff Information (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Reimbursement/compensation policy (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>6. Audits (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current audit? (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Last 3 years? (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>7. Contracts (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current RFPs? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Submittal Instructions? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>c. Approved Contracts? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>8. Public Records (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Request form? (10 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>9. Revenue Sources (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Summary of Fees (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Summary of Revenue Sources (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>10. Agency Specific Criteria: Special Districts (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Authorizing statute/enabling act (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Board ethics training certificates (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Score</strong></td>
<td>0</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Section</td>
<td>Criteria</td>
<td>Score</td>
<td>Link</td>
<td>Notes</td>
</tr>
<tr>
<td>---------</td>
<td>----------</td>
<td>-------</td>
<td>------</td>
<td>-------</td>
</tr>
<tr>
<td></td>
<td>b. Description of Services/functions (3.33 pts.)</td>
<td>3.33</td>
<td><a href="https://www.madison-fire.com/services">https://www.madison-fire.com/services</a></td>
<td></td>
</tr>
<tr>
<td></td>
<td>c. Service Boundary (3.33 pts)</td>
<td>3.33</td>
<td><a href="https://www.madison-fire.com/madison-fire-district-service-area">https://www.madison-fire.com/madison-fire-district-service-area</a></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Budget (10 points)</td>
<td>a. Current FY + 3 years prior (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td></td>
<td>b. Financial Reserve Policy (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>6.5</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Elected &amp; Appointed Officials (10 points)</td>
<td>a. Board member information (3.33 pts)</td>
<td>1.25</td>
<td><a href="https://www.madison-fire.com/board-members">https://www.madison-fire.com/board-members</a></td>
<td>Only names &amp; terms. No contact info, compensation, bios, etc. Suggest also adding link to publicpay.ca.gov.</td>
</tr>
<tr>
<td></td>
<td>b. Election procedures/deadlines (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td>Suggest mentioning on the Board Member page that the board receives no compensation.</td>
</tr>
<tr>
<td></td>
<td>c. Reimbursement/Compensation policy (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. Administrative Officials (10 points)</td>
<td>a. General Manager and Key Staff Information (5 pts)</td>
<td>0</td>
<td>NO</td>
<td>NO info page on staff. There is a link to publicpay.ca.gov. (under Transparency). For ease of finding the correct district on publicpay, suggest finding specific link to District and using that.</td>
</tr>
<tr>
<td></td>
<td>b. Reimbursement/compensation policy (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. Audits (10 points)</td>
<td>a. Current audit? (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td></td>
<td>b. Last 3 years? (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7. Contracts (10 points)</td>
<td>a. Current RFPs? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td></td>
<td>b. Submittal Instructions? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td></td>
<td>c. Approved Contracts? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8. Public Records (10 points)</td>
<td>a. Request form? (10 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9. Revenue Sources (10 points)</td>
<td>a. Summary of Fees (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td></td>
<td>b. Summary of Revenue Sources (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>b. Board ethics training certificates (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>5</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Score</td>
<td></td>
<td>23</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## No Man's Land FPD

<table>
<thead>
<tr>
<th>Section</th>
<th>Score</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Audit completed:</strong> November 6, 2018</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>1. Overview (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Mission (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Description of Services/functions (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>c. Service Boundary (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>2. Budget (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current FY + 3 years prior (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Financial Reserve Policy (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>3. Meetings (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Schedule (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Archive of agendas/minutes (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>4. Elected &amp; Appointed Officials (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Board member information (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Election procedures/deadlines (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>c. Reimbursement/Compensation policy (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>5. Administrative Officials (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. General Manager and Key Staff Information (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Reimbursement/compensation policy (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>6. Audits (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current audit? (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Last 3 years? (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>7. Contracts (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current RFPs? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Submittal Instructions? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>c. Approved Contracts? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>8. Public Records (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Request form? (10 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>9. Revenue Sources (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Summary of Fees (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Summary of Revenue Sources (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>10. Agency Specific Criteria: Special Districts (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Authorizing statute/enabling act (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Board ethics training certificates (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>Total Score</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Category</td>
<td>Points</td>
<td>Details</td>
</tr>
<tr>
<td>---------------------------------------------------</td>
<td>--------</td>
<td>-------------------------------------------------------------------------</td>
</tr>
<tr>
<td><strong>Overview (10 points)</strong></td>
<td></td>
<td>a. Mission (3.33 pts)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>b. Description of Services/functions (3.33 pts.)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>c. Service Boundary (3.33 pts)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>Budget (10 points)</strong></td>
<td></td>
<td>a. Current FY + 3 years prior (5 pts)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>b. Financial Reserve Policy (5 pts)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>Meetings (10 points)</strong></td>
<td></td>
<td>a. Schedule (5 pts)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>b. Archive of agendas/minutes (5 pts)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>Elected &amp; Appointed Officials (10 points)</strong></td>
<td></td>
<td>a. Board member information (3.33 pts)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>b. Election procedures/deadlines (3.33 pts)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>c. Reimbursement/Compensation policy (3.33 pts)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>Administrative Officials (10 points)</strong></td>
<td></td>
<td>a. General Manager and Key Staff Information (5 pts)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>b. Reimbursement/compensation policy (5 pts)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>Audits (10 points)</strong></td>
<td></td>
<td>a. Current audit? (5 pts)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>b. Last 3 years? (5 pts)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>Contracts (10 points)</strong></td>
<td></td>
<td>a. Current RFPs? (3.33 pts)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>b. Submittal Instructions? (3.33 pts)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>c. Approved Contracts? (3.33 pts)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>Public Records (10 points)</strong></td>
<td></td>
<td>a. Request form? (10 pts)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>Revenue Sources (10 points)</strong></td>
<td></td>
<td>a. Summary of Fees (5 pts)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>b. Summary of Revenue Sources (5 pts)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>Agency Specific Criteria: Special Districts (10 points)</strong></td>
<td></td>
<td>a. Authorizing statute/enabling act (5 pts)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>b. Board ethics training certificates (5 pts)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>Total Score</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>1. Overview (10 points)</td>
<td>Score</td>
<td>Link</td>
</tr>
<tr>
<td>-------------------------</td>
<td>-------</td>
<td>------</td>
</tr>
<tr>
<td>Mission (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>Description of Services/functions (3.33 pts.)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>Service Boundary (3.33 pts)</td>
<td>2.75</td>
<td><a href="https://wpfd.net/district">https://wpfd.net/district</a></td>
</tr>
</tbody>
</table>

**Total** | 3 |

2. Budget (10 points)
| a. Current FY + 3 years prior (5 pts) | 0 | NO |       |
| b. Financial Reserve Policy (5 pts) | 0 | NO |       |

**Total** | 0 |

3. Meetings (10 points)
| a. Schedule (5 pts) | 0 | NO |       |
| b. Archive of agendas/minutes (5 pts) | 0 | NO |       |

**Total** | 0 |

4. Elected & Appointed Officials (10 points)
| a. Board member information (3.33 pts) | 1.25 | https://wpfd.net/contact | Names only. Suggest adding contact info, terms of office, compensation, small bios Suggest adding link to County website to exact page for appointment processes. |
| b. Election procedures/deadlines (3.33 pts) | 0 | NO |       |
| c. Reimbursement/Compensation policy (3.33 pts) | 0 | NO |       |

**Total** | 1 |

5. Administrative Officials (10 points)
| a. General Manager and Key Staff Information (5 pts) | 1.25 | https://wpfd.net/contact | Names only. Suggest adding contact info, compensation, & benefits. Suggest a link to publicpay.ca.gov with specific page for District. |
| b. Reimbursement/compensation policy (5 pts) | 0 | NO |       |

**Total** | 1.25 |

6. Audits (10 points)
| a. Current audit? (5 pts) | 0 | NO |       |
| b. Last 3 years? (5 pts) | 0 | NO |       |

**Total** | 0 |

7. Contracts (10 points)
| a. Current RFPs? (3.33 pts) | 0 | NO |       |
| b. Submittal Instructions? (3.33 pts) | 0 | NO |       |
| c. Approved Contracts? (3.33 pts) | 0 | NO |       |

**Total** | 0 |

8. Public Records (10 points)
| a. Request form? (10 pts) | 0 | NO |       |

**Total** | 0 |

9. Revenue Sources (10 points)
| a. Summary of Fees (5 pts) | 0 | NO |       |
| b. Summary of Revenue Sources (5 pts) | 0 | NO |       |

**Total** | 0 |

10. Agency Specific Criteria: Special Districts (10 points)
| a. Authorizing statute/enabling act (5 pts) | 0 | NO |       |
| b. Board ethics training certificates (5 pts) | 0 | NO |       |

**Total** | 0 |

**Total Score** | 5 | B-33 |
### Willow Oak FPD

<table>
<thead>
<tr>
<th>Audit completed: December 3, 2018</th>
<th>Score:</th>
<th>Link:</th>
<th>Notes:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1. Overview (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Description of Services/functions (3.33 pts.)</td>
<td>3.33</td>
<td><a href="http://www.willowoakfire.com/about.html">http://www.willowoakfire.com/about.html</a></td>
<td>Suggest adding the LAFCo boundary map</td>
</tr>
<tr>
<td>c. Service Boundary (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>7</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>2. Budget (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current FY + 3 years prior (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Financial Reserve Policy (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>3. Meetings (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Schedule (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Archive of agendas/minutes (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>4. Elected &amp; Appointed Officials (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Board member information (3.33 pts)</td>
<td>2.75</td>
<td><a href="http://www.willowoakfire">http://www.willowoakfire</a></td>
<td>No compenstion, terms of office, small bios. If the board is compensated, suggest a link to publicpay.ca.gov. If not, say that. Suggest adding link to County website to exact page for appointment processes.</td>
</tr>
<tr>
<td>b. Election procedures/deadlines (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>c. Reimbursement/Compensation policy (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>5. Administrative Officials (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. General Manager and Key Staff Information (5 pts)</td>
<td>3</td>
<td><a href="http://www.willowoakfire">http://www.willowoakfire</a> with specific page for District.</td>
<td>No compenstion &amp; benefits. Suggest a link to publicpay.ca.gov</td>
</tr>
<tr>
<td>b. Reimbursement/compensation policy (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>6. Audits (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current audit? (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Last 3 years? (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>7. Contracts (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current RFPs? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Submittal Instructions? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>c. Approved Contracts? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>8. Public Records (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Request form? (10 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>9. Revenue Sources (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Summary of Fees (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Summary of Revenue Sources (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>10. Agency Specific Criteria: Special Districts (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Authorizing statute/enabling act (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Board ethics training certificates (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Score</strong></td>
<td>12</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Overview (10 points)</td>
<td>Score: 3.33</td>
<td>Link: <a href="http://www.wintersfire.org/">http://www.wintersfire.org/</a></td>
<td></td>
</tr>
<tr>
<td>-------------------------</td>
<td>------------</td>
<td>----------------------------------</td>
<td></td>
</tr>
<tr>
<td>a. Mission (3.33 pts)</td>
<td>3.33</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Description of Services/functions (3.33 pts.)</td>
<td>3.33</td>
<td><a href="http://www.wintersfire.org/chiefs-corner/">http://www.wintersfire.org/chiefs-corner/</a></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>10</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>2. Budget (10 points)</th>
<th>Score: 0</th>
<th>Link: NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Current FY + 3 years prior (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Financial Reserve Policy (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>3. Meetings (10 points)</th>
<th>Score: 0</th>
<th>Link: NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Schedule (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Archive of agendas/minutes (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>4. Elected &amp; Appointed Officials (10 points)</th>
<th>Score: 0</th>
<th>Link: NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Board member information (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Election procedures/deadlines (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>c. Reimbursement/Compensation policy (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>5. Administrative Officials (10 points)</th>
<th>Score: 3</th>
<th>Link: <a href="http://www.wintersfire.org/">http://www.wintersfire.org/</a></th>
</tr>
</thead>
<tbody>
<tr>
<td>a. General Manager and Key Staff Information (5 pts)</td>
<td>3</td>
<td><a href="http://www.wintersfire.org/">http://www.wintersfire.org/</a></td>
</tr>
<tr>
<td>b. Reimbursement/Compensation policy (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>6. Audits (10 points)</th>
<th>Score: 0</th>
<th>Link: NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Current audit? (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Last 3 years? (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>7. Contracts (10 points)</th>
<th>Score: 0</th>
<th>Link: NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Current RFPs? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Submittal Instructions? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>c. Approved Contracts? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>8. Public Records (10 points)</th>
<th>Score: 0</th>
<th>Link: NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Request form? (10 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>9. Revenue Sources (10 points)</th>
<th>Score: 0</th>
<th>Link: NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Summary of Fees (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Summary of Revenue Sources (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>10. Agency Specific Criteria: Special Districts (10 points)</th>
<th>Score: 0</th>
<th>Link: NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Authorizing statute/enabling act (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Board ethics training certificates (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
</tbody>
</table>

**Total Score** 13
<table>
<thead>
<tr>
<th>1. Overview (10 points)</th>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Mission (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Description of Services/functions (3.33 pts.)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>c. Service Boundary (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>2. Budget (10 points)</th>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Current FY + 3 years prior (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Financial Reserve Policy (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>3. Meetings (10 points)</th>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Schedule (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Archive of agendas/minutes (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>4. Elected &amp; Appointed Officials (10 points)</th>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Board member information (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Election procedures/deadlines (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>c. Reimbursement/Compensation policy (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>5. Administrative Officials (10 points)</th>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. General Manager and Key Staff Information (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Reimbursement/compensation policy (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>6. Audits (10 points)</th>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Current audit? (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Last 3 years? (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>7. Contracts (10 points)</th>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Current RFPs? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Submittal Instructions? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>c. Approved Contracts? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>8. Public Records (10 points)</th>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Request form? (10 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>9. Revenue Sources (10 points)</th>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Summary of Fees (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Summary of Revenue Sources (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>10. Agency Specific Criteria: Special Districts (10 points)</th>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Authorizing statute/enabling act (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Board ethics training certificates (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Total Score** 0
## Audit completed: November 7, 2018

### 1. Overview (10 points)
- **a. Mission (3.33 pts)**: 0 NO
- **b. Description of Services/functions (3.33 pts.)**: 0 NO
- **c. Service Boundary (3.33 pts)**: 0 NO

**Total** 0

### 2. Budget (10 points)
- **a. Current FY + 3 years prior (5 pts)**: 0 NO
- **b. Financial Reserve Policy (5 pts)**: 0 NO

**Total** 0

### 3. Meetings (10 points)
- **a. Schedule (5 pts)**: 0 NO
- **b. Archive of agendas/minutes (5 pts)**: 0 NO

**Total** 0

### 4. Elected & Appointed Officials (10 points)
- **a. Board member information (3.33 pts)**: 0 NO
- **b. Election procedures/deadlines (3.33 pts)**: 0 NO
- **c. Reimbursement/Compensation policy (3.33 pts)**: 0 NO

**Total** 0

### 5. Administrative Officials (10 points)
- **a. General Manager and Key Staff Information (5 pts)**: 0 NO
- **b. Reimbursement/compensation policy (5 pts)**: 0 NO

**Total** 0

### 6. Audits (10 points)
- **a. Current audit? (5 pts)**: 0 NO
- **b. Last 3 years? (5 pts)**: 0 NO

**Total** 0

### 7. Contracts (10 points)
- **a. Current RFPs? (3.33 pts)**: 0 NO
- **b. Submittal Instructions? (3.33 pts)**: 0 NO
- **c. Approved Contracts? (3.33 pts)**: 0 NO

**Total** 0

### 8. Public Records (10 points)
- **a. Request form? (10 pts)**: 0 NO

**Total** 0

### 9. Revenue Sources (10 points)
- **a. Summary of Fees (5 pts)**: 0 NO
- **b. Summary of Revenue Sources (5 pts)**: 0 NO

**Total** 0

### 10. Agency Specific Criteria: Special Districts (10 points)
- **a. Authorizing statute/enabling act (5 pts)**: 0 NO
- **b. Board ethics training certificates (5 pts)**: 0 NO

**Total** 0

**Total Score** 0
<table>
<thead>
<tr>
<th>Sacramento-Yolo Port District</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Audit Completed:</strong> December 7, 2018</td>
</tr>
<tr>
<td><strong>1. Overview (10 points)</strong></td>
</tr>
<tr>
<td>a. Mission (3.33 pts)</td>
</tr>
<tr>
<td>c. Service Boundary (3.33 pts)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
</tr>
<tr>
<td><strong>2. Budget (10 points)</strong></td>
</tr>
<tr>
<td>a. Current FY + 3 years prior (5 pts)</td>
</tr>
<tr>
<td>b. Financial Reserve Policy (5 pts)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
</tr>
<tr>
<td><strong>3. Meetings (10 points)</strong></td>
</tr>
<tr>
<td>a. Schedule (5 pts)</td>
</tr>
<tr>
<td>b. Archive of agendas/minutes (5 pts)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
</tr>
<tr>
<td><strong>4. Elected &amp; Appointed Officials (10 points)</strong></td>
</tr>
<tr>
<td>b. Election procedures/deadlines (3.33 pts)</td>
</tr>
<tr>
<td>c. Reimbursement/Compensation policy (3.33 pts)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
</tr>
<tr>
<td><strong>5. Administrative Officials (10 points)</strong></td>
</tr>
<tr>
<td>b. Reimbursement/compensation policy (5 pts)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
</tr>
<tr>
<td><strong>6. Audits (10 points)</strong></td>
</tr>
<tr>
<td>a. Current audit? (5 pts)</td>
</tr>
<tr>
<td>b. Last 3 years? (5 pts)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
</tr>
<tr>
<td><strong>7. Contracts (10 points)</strong></td>
</tr>
<tr>
<td>b. Submittal Instructions? (3.33 pts)</td>
</tr>
<tr>
<td>c. Approved Contracts? (3.33 pts)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
</tr>
<tr>
<td><strong>8. Public Records (10 points)</strong></td>
</tr>
<tr>
<td>a. Request form? (10 pts)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
</tr>
<tr>
<td><strong>9. Revenue Sources (10 points)</strong></td>
</tr>
<tr>
<td>a. Summary of Fees (5 pts)</td>
</tr>
<tr>
<td>b. Summary of Revenue Sources (5 pts)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
</tr>
<tr>
<td><strong>10. Agency Specific Criteria: Special Districts (10 points)</strong></td>
</tr>
<tr>
<td>b. Board ethics training certificates (5 pts)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
</tr>
<tr>
<td><em>Suggest consolidating the Port Commission and Port of Sac pages</em></td>
</tr>
<tr>
<td><strong>Total Score</strong></td>
</tr>
</tbody>
</table>

B-38
# Reclamation District 150

## Audit completed: November 7, 2018

<table>
<thead>
<tr>
<th>Section</th>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1. Overview (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Mission (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Description of Services/functions (3.33 pts.)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>c. Service Boundary (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>2. Budget (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current FY + 3 years prior (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Financial Reserve Policy (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>3. Meetings (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Schedule (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Archive of agendas/minutes (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>4. Elected &amp; Appointed Officials (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Board member information (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Election procedures/deadlines (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>c. Reimbursement/Compensation policy (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>5. Administrative Officials (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. General Manager and Key Staff Information (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Reimbursement/compensation policy (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>6. Audits (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current audit? (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Last 3 years? (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>7. Contracts (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current RFPs? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Submittal Instructions? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>c. Approved Contracts? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>8. Public Records (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Request form? (10 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>9. Revenue Sources (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Summary of Fees (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Summary of Revenue Sources (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>10. Agency Specific Criteria: Special Districts (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Authorizing statute/enabling act (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Board ethics training certificates (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Score</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## Audit completed: November 7, 2018

### 1. Overview (10 points)
- **Mission (3.33 pts)**: 0 NO
- **Description of Services/functions (3.33 pts)**: 0 NO
- **Service Boundary (3.33 pts)**: 0 NO

**Total**: 0

### 2. Budget (10 points)
- **Current FY + 3 years prior (5 pts)**: 0 NO
- **Financial Reserve Policy (5 pts)**: 0 NO

**Total**: 0

### 3. Meetings (10 points)
- **Schedule (5 pts)**: 0 NO
- **Archive of agendas/minutes (5 pts)**: 0 NO

**Total**: 0

### 4. Elected & Appointed Officials (10 points)
- **Board member information (3.33 pts)**: 0 NO
- **Election procedures/deadlines (3.33 pts)**: 0 NO
- **Reimbursement/Compensation policy (3.33 pts)**: 0 NO

**Total**: 0

### 5. Administrative Officials (10 points)
- **General Manager and Key Staff Information (5 pts)**: 0 NO
- **Reimbursement/Compensation policy (5 pts)**: 0 NO

**Total**: 0

### 6. Audits (10 points)
- **Current audit? (5 pts)**: 0 NO
- **Last 3 years? (5 pts)**: 0 NO

**Total**: 0

### 7. Contracts (10 points)
- **Current RFPs? (3.33 pts)**: 0 NO
- **Submittal Instructions? (3.33 pts)**: 0 NO
- **Approved Contracts? (3.33 pts)**: 0 NO

**Total**: 0

### 8. Public Records (10 points)
- **Request form? (10 pts)**: 0 NO

**Total**: 0

### 9. Revenue Sources (10 points)
- **Summary of Fees (5 pts)**: 0 NO
- **Summary of Revenue Sources (5 pts)**: 0 NO

**Total**: 0

### 10. Agency Specific Criteria: Special Districts (10 points)
- **Authorizing statute/enabling act (5 pts)**: 0 NO
- **Board ethics training certificates (5 pts)**: 0 NO

**Total**: 0

**Total Score**: 0
<table>
<thead>
<tr>
<th>Component</th>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1. Overview (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Mission (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Description of Services/functions (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>c. Service Boundary (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>2. Budget (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current FY + 3 years prior (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Financial Reserve Policy (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>3. Meetings (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Schedule (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Archive of agendas/minutes (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>4. Elected &amp; Appointed Officials (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Board member information (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Election procedures/deadlines (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>c. Reimbursement/Compensation policy (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>5. Administrative Officials (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. General Manager and Key Staff Information (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Reimbursement/compensation policy (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>6. Audits (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current audit? (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Last 3 years? (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>7. Contracts (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current RFPs? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Submittal Instructions? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>c. Approved Contracts? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>8. Public Records (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Request form? (10 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>9. Revenue Sources (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Summary of Fees (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Summary of Revenue Sources (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>10. Agency Specific Criteria: Special Districts (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Authorizing statute/enabling act (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Board ethics training certificates (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Score</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Category</td>
<td>Points</td>
<td>Score</td>
<td>Link</td>
</tr>
<tr>
<td>----------------------------------------------------</td>
<td>--------</td>
<td>-------</td>
<td>------</td>
</tr>
<tr>
<td><strong>Audit completed: November 7, 2018</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Overview (10 points)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Mission (3.33 pts)</td>
<td></td>
<td>0 NO</td>
<td></td>
</tr>
<tr>
<td>b. Description of Services/functions (3.33 pts)</td>
<td></td>
<td>0 NO</td>
<td></td>
</tr>
<tr>
<td>c. Service Boundary (3.33 pts)</td>
<td></td>
<td>0 NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>2. Budget (10 points)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current FY + 3 years prior (5 pts)</td>
<td></td>
<td>0 NO</td>
<td></td>
</tr>
<tr>
<td>b. Financial Reserve Policy (5 pts)</td>
<td></td>
<td>0 NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>3. Meetings (10 points)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Schedule (5 pts)</td>
<td></td>
<td>0 NO</td>
<td></td>
</tr>
<tr>
<td>b. Archive of agendas/minutes (5 pts)</td>
<td></td>
<td>0 NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>4. Elected &amp; Appointed Officials (10 points)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Board member information (3.33 pts)</td>
<td></td>
<td>0 NO</td>
<td></td>
</tr>
<tr>
<td>b. Election procedures/deadlines (3.33 pts)</td>
<td></td>
<td>0 NO</td>
<td></td>
</tr>
<tr>
<td>c. Reimbursement/Compensation policy (3.33 pts)</td>
<td></td>
<td>0 NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>5. Administrative Officials (10 points)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. General Manager and Key Staff Information (5 pts)</td>
<td></td>
<td>0 NO</td>
<td></td>
</tr>
<tr>
<td>b. Reimbursement/compensation policy (5 pts)</td>
<td></td>
<td>0 NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>6. Audits (10 points)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current audit? (5 pts)</td>
<td></td>
<td>0 NO</td>
<td></td>
</tr>
<tr>
<td>b. Last 3 years? (5 pts)</td>
<td></td>
<td>0 NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>7. Contracts (10 points)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current RFPs? (3.33 pts)</td>
<td></td>
<td>0 NO</td>
<td></td>
</tr>
<tr>
<td>b. Submittal Instructions? (3.33 pts)</td>
<td></td>
<td>0 NO</td>
<td></td>
</tr>
<tr>
<td>c. Approved Contracts? (3.33 pts)</td>
<td></td>
<td>0 NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>8. Public Records (10 points)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Request form? (10 pts)</td>
<td></td>
<td>0 NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>9. Revenue Sources (10 points)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Summary of Fees (5 pts)</td>
<td></td>
<td>0 NO</td>
<td></td>
</tr>
<tr>
<td>b. Summary of Revenue Sources (5 pts)</td>
<td></td>
<td>0 NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>10. Agency Specific Criteria: Special Districts (10 points)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Authorizing statute/enabling act (5 pts)</td>
<td></td>
<td>0 NO</td>
<td></td>
</tr>
<tr>
<td>b. Board ethics training certificates (5 pts)</td>
<td></td>
<td>0 NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>Total Score</strong></td>
<td></td>
<td>0</td>
<td></td>
</tr>
</tbody>
</table>
Reclamation District 765

<table>
<thead>
<tr>
<th>1. Overview (10 points)</th>
<th>Score: 0</th>
<th>Link:</th>
<th>Notes: NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Mission (3.33 pts)</td>
<td>0</td>
<td></td>
<td>NO</td>
</tr>
<tr>
<td>b. Description of Services/functions (3.33 pts.)</td>
<td>0</td>
<td></td>
<td>NO</td>
</tr>
<tr>
<td>c. Service Boundary (3.33 pts)</td>
<td>0</td>
<td></td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>2. Budget (10 points)</th>
<th>Score: 0</th>
<th>Link:</th>
<th>Notes: NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Current FY + 3 years prior (5 pts)</td>
<td>0</td>
<td></td>
<td>NO</td>
</tr>
<tr>
<td>b. Financial Reserve Policy (5 pts)</td>
<td>0</td>
<td></td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>3. Meetings (10 points)</th>
<th>Score: 0</th>
<th>Link:</th>
<th>Notes: NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Schedule (5 pts)</td>
<td>0</td>
<td></td>
<td>NO</td>
</tr>
<tr>
<td>b. Archive of agendas/minutes (5 pts)</td>
<td>0</td>
<td></td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>4. Elected &amp; Appointed Officials (10 points)</th>
<th>Score: 0</th>
<th>Link:</th>
<th>Notes: NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Board member information (3.33 pts)</td>
<td>0</td>
<td></td>
<td>NO</td>
</tr>
<tr>
<td>b. Election procedures/deadlines (3.33 pts)</td>
<td>0</td>
<td></td>
<td>NO</td>
</tr>
<tr>
<td>c. Reimbursement/compensation policy (3.33 pts)</td>
<td>0</td>
<td></td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>5. Administrative Officials (10 points)</th>
<th>Score: 0</th>
<th>Link:</th>
<th>Notes: NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. General Manager and Key Staff Information (5 pts)</td>
<td>0</td>
<td></td>
<td>NO</td>
</tr>
<tr>
<td>b. Reimbursement/compensation policy (5 pts)</td>
<td>0</td>
<td></td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>6. Audits (10 points)</th>
<th>Score: 0</th>
<th>Link:</th>
<th>Notes: NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Current audit? (5 pts)</td>
<td>0</td>
<td></td>
<td>NO</td>
</tr>
<tr>
<td>b. Last 3 years? (5 pts)</td>
<td>0</td>
<td></td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>7. Contracts (10 points)</th>
<th>Score: 0</th>
<th>Link:</th>
<th>Notes: NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Current RFPs? (3.33 pts)</td>
<td>0</td>
<td></td>
<td>NO</td>
</tr>
<tr>
<td>b. Submittal Instructions? (3.33 pts)</td>
<td>0</td>
<td></td>
<td>NO</td>
</tr>
<tr>
<td>c. Approved Contracts? (3.33 pts)</td>
<td>0</td>
<td></td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>8. Public Records (10 points)</th>
<th>Score: 0</th>
<th>Link:</th>
<th>Notes: NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Request form? (10 pts)</td>
<td>0</td>
<td></td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>9. Revenue Sources (10 points)</th>
<th>Score: 0</th>
<th>Link:</th>
<th>Notes: NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Summary of Fees (5 pts)</td>
<td>0</td>
<td></td>
<td>NO</td>
</tr>
<tr>
<td>b. Summary of Revenue Sources (5 pts)</td>
<td>0</td>
<td></td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>10. Agency Specific Criteria: Special Districts (10 points)</th>
<th>Score: 0</th>
<th>Link:</th>
<th>Notes: NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Authorizing statute/enabling act (5 pts)</td>
<td>0</td>
<td></td>
<td>NO</td>
</tr>
<tr>
<td>b. Board ethics training certificates (5 pts)</td>
<td>0</td>
<td></td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Total Score:** 0
<table>
<thead>
<tr>
<th>Section</th>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Overview (10 points)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Mission (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Description of Services/functions (3.33 pts.)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>c. Service Boundary (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Budget (10 points)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current FY + 3 years prior (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Financial Reserve Policy (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Meetings (10 points)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Schedule (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Archive of agendas/minutes (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Elected &amp; Appointed Officials (10 points)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Board member information (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Election procedures/deadlines (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>c. Reimbursement/Compensation policy (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. Administrative Officials (10 points)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. General Manager and Key Staff Information (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Reimbursement/compensation policy (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. Audits (10 points)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current audit? (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Last 3 years? (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7. Contracts (10 points)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current RFPs? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Submittal Instructions? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>c. Approved Contracts? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8. Public Records (10 points)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Request form? (10 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9. Revenue Sources (10 points)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Summary of Fees (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Summary of Revenue Sources (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10. Agency Specific Criteria: Special Districts (10 points)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Authorizing statute/enabling act (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Board ethics training certificates (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Score</td>
<td>0</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## Reclamation District 787

<table>
<thead>
<tr>
<th>Section</th>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Overview (10 points)</td>
<td></td>
<td></td>
<td>Suggest adding the LAFCo Boundary Map (nearby water district map is incorrect. Yolo-Zamora WD was dissolved in 2014.)</td>
</tr>
<tr>
<td>a. Mission (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>7</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Budget (10 points)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current FY + 3 years prior (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Financial Reserve Policy (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Meetings (10 points)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Elected &amp; Appointed Officials (10 points)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Board member information (3.33 pts)</td>
<td>0</td>
<td><a href="http://www.rd787.org/board-meetings/">http://www.rd787.org/board-meetings/</a></td>
<td></td>
</tr>
<tr>
<td>b. Election procedures/deadlines (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>c. Reimbursement/Compensation policy (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. Administrative Officials (10 points)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. General Manager and Key Staff Information (5 pts)</td>
<td>0</td>
<td>NO</td>
<td>Same as Board?????</td>
</tr>
<tr>
<td>b. Reimbursement/compensation policy (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. Audits (10 points)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current audit? (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Last 3 years? (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7. Contracts (10 points)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current RFPs? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Submittal Instructions? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>c. Approved Contracts? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8. Public Records (10 points)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Request form? (10 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9. Revenue Sources (10 points)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Summary of Fees (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Summary of Revenue Sources (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10. Agency Specific Criteria: Special Districts (10 points)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Board ethics training certificates (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>1.25</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Score</strong></td>
<td>18</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Section</td>
<td>Points</td>
<td>Score</td>
<td>Link</td>
</tr>
<tr>
<td>----------------------------------------------</td>
<td>--------</td>
<td>-------</td>
<td>------</td>
</tr>
<tr>
<td><strong>1. Overview (10 points)</strong></td>
<td>10</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>a. Mission (3.33 pts)</td>
<td></td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Description of Services/functions (3.33 pts)</td>
<td></td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>c. Service Boundary (3.33 pts)</td>
<td></td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>2. Budget (10 points)</strong></td>
<td>10</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>a. Current FY + 3 years prior (5 pts)</td>
<td></td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Financial Reserve Policy (5 pts)</td>
<td></td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>3. Meetings (10 points)</strong></td>
<td>10</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>a. Schedule (5 pts)</td>
<td></td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Archive of agendas/minutes (5 pts)</td>
<td></td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>4. Elected &amp; Appointed Officials (10 points)</strong></td>
<td>10</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>a. Board member information (3.33 pts)</td>
<td></td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Election procedures/deadlines (3.33 pts)</td>
<td></td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>c. Reimbursement/Compensation policy (3.33 pts)</td>
<td></td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>5. Administrative Officials (10 points)</strong></td>
<td>10</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>a. General Manager and Key Staff Information (5 pts)</td>
<td></td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Reimbursement/compensation policy (5 pts)</td>
<td></td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>6. Audits (10 points)</strong></td>
<td>10</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>a. Current audit? (5 pts)</td>
<td></td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Last 3 years? (5 pts)</td>
<td></td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>7. Contracts (10 points)</strong></td>
<td>10</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>a. Current RFPs? (3.33 pts)</td>
<td></td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Submittal Instructions? (3.33 pts)</td>
<td></td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>c. Approved Contracts? (3.33 pts)</td>
<td></td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>8. Public Records (10 points)</strong></td>
<td>10</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>a. Request form? (10 pts)</td>
<td></td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>9. Revenue Sources (10 points)</strong></td>
<td>10</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>a. Summary of Fees (5 pts)</td>
<td></td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Summary of Revenue Sources (5 pts)</td>
<td></td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>10. Agency Specific Criteria: Special Districts (10 points)</strong></td>
<td>10</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>a. Authorizing statute/enabling act (5 pts)</td>
<td></td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Board ethics training certificates (5 pts)</td>
<td></td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>Total Score</strong></td>
<td></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Section</td>
<td>Score</td>
<td>Link</td>
<td>Notes</td>
</tr>
<tr>
<td>------------------------------------------------------------------------</td>
<td>-------</td>
<td>------</td>
<td>------------------------</td>
</tr>
<tr>
<td><strong>Audit completed:</strong> December 5, 2018</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>1. Overview (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Mission (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td>Under Construction</td>
</tr>
<tr>
<td>b. Description of Services/functions (3.33 pts.)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>c. Service Boundary (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>2. Budget (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current FY + 3 years prior (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Financial Reserve Policy (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>3. Meetings (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Schedule (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Archive of agendas/minutes (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>4. Elected &amp; Appointed Officials (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Board member information (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Election procedures/deadlines (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>c. Reimbursement/Compensation policy (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>5. Administrative Officials (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. General Manager and Key Staff Information (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Reimbursement/compensation policy (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>6. Audits (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current audit? (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Last 3 years? (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>7. Contracts (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current RFPs? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Submittal Instructions? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>c. Approved Contracts? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>8. Public Records (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Request form? (10 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>9. Revenue Sources (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Summary of Fees (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Summary of Revenue Sources (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>10. Agency Specific Criteria: Special Districts (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Authorizing statute/enabling act (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Board ethics training certificates (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Score</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### Reclamation District 999

<table>
<thead>
<tr>
<th>Audit completed: <strong>December 6, 2018</strong></th>
<th>Score:</th>
<th>Link:</th>
<th>Notes:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1. Overview (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Mission (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Description of Services/functions (3.33 pts.)</td>
<td>3.33</td>
<td><a href="http://rd999.org">http://rd999.org</a></td>
<td></td>
</tr>
<tr>
<td>c. Service Boundary (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>2. Budget (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current FY + 3 years prior (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Financial Reserve Policy (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>3. Meetings (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Schedule (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Archive of agendas/minutes (5 pts)</td>
<td>2.5</td>
<td><a href="http://rd999.org/news/">http://rd999.org/news/</a></td>
<td>No minutes. For ease of finding the agendas/minutes, suggest labeling the agendas &quot;Meetings&quot; instead of &quot;News&quot;.</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>2.5</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>4. Elected &amp; Appointed Officials (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Board member information (3.33 pts)</td>
<td>1.25</td>
<td><a href="http://rd999.org/contact/">http://rd999.org/contact/</a></td>
<td>Names only. No contact, terms, bios, compensation &amp; benefits. If the board is compensated, suggest adding link to publicpay.ca.gov with specific page of District. If not, say that.</td>
</tr>
<tr>
<td>b. Election procedures/deadlines (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>c. Reimbursement/Compensation policy (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>5. Administrative Officials (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. General Manager and Key Staff Information (5 pts)</td>
<td>3</td>
<td><a href="http://rd999.org/contact/">http://rd999.org/contact/</a></td>
<td>No manager info. No compensation &amp; benefits. Suggest adding link to publicpay.ca.gov with specific page of District.</td>
</tr>
<tr>
<td>b. Reimbursement/Compensation policy (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>6. Audits (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current audit? (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Last 3 years? (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>7. Contracts (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current RFPs? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Submittal Instructions? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>c. Approved Contracts? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>8. Public Records (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Request form? (10 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>9. Revenue Sources (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Summary of Fees (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Summary of Revenue Sources (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>10. Agency Specific Criteria: Special Districts (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Authorizing statute/enabling act (5 pts)</td>
<td>5</td>
<td><a href="http://rd999.org/history/5/">http://rd999.org/history/5/</a></td>
<td></td>
</tr>
<tr>
<td>b. Board ethics training certificates (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>5</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Score</strong></td>
<td>15</td>
<td>B-48</td>
<td></td>
</tr>
<tr>
<td>Section</td>
<td>Points</td>
<td>Score</td>
<td>Notes</td>
</tr>
<tr>
<td>---------</td>
<td>--------</td>
<td>-------</td>
<td>-------</td>
</tr>
<tr>
<td>1. Overview (10 points)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Mission (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Description of Services/functions (3.33 pts.)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>c. Service Boundary (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>2. Budget (10 points)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current FY + 3 years prior (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Financial Reserve Policy (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>3. Meetings (10 points)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Schedule (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Archive of agendas/minutes (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>4. Elected &amp; Appointed Officials (10 points)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Board member information (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Election procedures/deadlines (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>c. Reimbursement/Compensation policy (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>5. Administrative Officials (10 points)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. General Manager and Key Staff Information (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Reimbursement/compensation policy (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>6. Audits (10 points)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current audit? (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Last 3 years? (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>7. Contracts (10 points)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current RFPs? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Submittal Instructions? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>c. Approved Contracts? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>8. Public Records (10 points)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Request form? (10 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>9. Revenue Sources (10 points)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Summary of Fees (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Summary of Revenue Sources (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>10. Agency Specific Criteria: Special Districts (10 points)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Authorizing statute/enabling act (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Board ethics training certificates (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>Total Score</strong></td>
<td></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Score</td>
<td>Link</td>
<td>Notes</td>
<td>Total</td>
</tr>
<tr>
<td>-------</td>
<td>------</td>
<td>-------</td>
<td>-------</td>
</tr>
<tr>
<td>0 NO</td>
<td>0 NO</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>0</td>
<td>0 NO</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>0</td>
<td>0 NO</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>0</td>
<td>0 NO</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>0</td>
<td>0 NO</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>0</td>
<td>0 NO</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>0</td>
<td>0 NO</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>0</td>
<td>0 NO</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>0</td>
<td>0 NO</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>0</td>
<td>0 NO</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

Total Score: 0
<table>
<thead>
<tr>
<th>Category</th>
<th>Subcategories</th>
<th>Score</th>
<th>Link</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>b. Description of Services/functions (3.33 pts.)</td>
<td>3.33</td>
<td><a href="http://www.yolorcd.org/nodes/about/services.htm">http://www.yolorcd.org/nodes/about/services.htm</a></td>
</tr>
<tr>
<td></td>
<td>c. Service Boundary (3.33 pts)</td>
<td>3.33</td>
<td><a href="http://www.yolorcd.org/nodes/about/history.htm">http://www.yolorcd.org/nodes/about/history.htm</a></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>10</td>
<td></td>
</tr>
<tr>
<td><strong>2. Budget (10 points)</strong></td>
<td>a. Current FY + 3 years prior (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td></td>
<td>b. Financial Reserve Policy (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>3. Meetings (10 points)</strong></td>
<td>a. Schedule (5 pts)</td>
<td>5</td>
<td><a href="http://www.yolorcd.org/nodes/about/bod.htm">http://www.yolorcd.org/nodes/about/bod.htm</a></td>
</tr>
<tr>
<td></td>
<td>b. Archive of agendas/minutes (5 pts)</td>
<td>5</td>
<td><a href="http://www.yolorcd.org/nodes/about/bod.htm">http://www.yolorcd.org/nodes/about/bod.htm</a></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>10</td>
<td></td>
</tr>
<tr>
<td><strong>4. Elected &amp; Appointed Officials (10 points)</strong></td>
<td>a. Board member information (3.33 pts)</td>
<td>3.33</td>
<td><a href="http://www.yolorcd.org/nodes/about/bod.htm">http://www.yolorcd.org/nodes/about/bod.htm</a></td>
</tr>
<tr>
<td></td>
<td>b. Election procedures/deadlines (3.33 pts)</td>
<td>3.33</td>
<td><a href="http://www.yolorcd.org/nodes/about/bod.htm">http://www.yolorcd.org/nodes/about/bod.htm</a></td>
</tr>
<tr>
<td></td>
<td>c. Reimbursement/Compensation policy (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>7</td>
<td></td>
</tr>
<tr>
<td><strong>5. Administrative Officials (10 points)</strong></td>
<td>a. General Manager and Key Staff Information (5 pts)</td>
<td>2.5</td>
<td><a href="http://www.yolorcd.org">http://www.yolorcd.org</a></td>
</tr>
<tr>
<td></td>
<td>b. Reimbursement/Compensation policy (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>2.5</td>
<td></td>
</tr>
<tr>
<td></td>
<td>b. Last 3 years? (5 pts)</td>
<td>5</td>
<td>FYE 2014 through 2017</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>10</td>
<td></td>
</tr>
<tr>
<td><strong>7. Contracts (10 points)</strong></td>
<td>a. Current RFPs? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td></td>
<td>b. Submittal Instructions? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td></td>
<td>c. Approved Contracts? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>10</td>
<td></td>
</tr>
<tr>
<td><strong>9. Revenue Sources (10 points)</strong></td>
<td>a. Summary of Fees (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td></td>
<td>b. Summary of Revenue Sources (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>10. Agency Specific Criteria: Special Districts (10 points)</strong></td>
<td>a. Authorizing statute/enabling act (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td></td>
<td>b. Board ethics training certificates (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>Total Score</strong></td>
<td></td>
<td>49</td>
<td></td>
</tr>
</tbody>
</table>
# Dunnigan Water District

<table>
<thead>
<tr>
<th>Audit completed: December 12, 2018</th>
<th>Score:</th>
<th>Link:</th>
<th>Notes:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1. Overview (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>2. Budget (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>3. Meetings (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Archive of agendas/minutes (5 pts)</td>
<td>3.5</td>
<td><a href="http://www.rd108.org/dyu">http://www.rd108.org/dyu</a></td>
<td>Minutes seem to be drafts only, have not been approved and signed.</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>8.5</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>4. Elected &amp; Appointed Officials (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>5. Administrative Officials (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. General Manager and Key Staff Information (5 pts)</td>
<td>5</td>
<td><a href="http://www.rd108.org/dunnigan-water-district/">http://www.rd108.org/dunnigan-water-district/</a></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>6. Audits (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>7. Contracts (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current RFPs? (3.33 pts)</td>
<td>3.33</td>
<td><a href="http://www.rd108.org/re">http://www.rd108.org/re</a></td>
<td>No, but there is a page for RFPs</td>
</tr>
<tr>
<td>b. Submittal Instructions? (3.33 pts)</td>
<td>3.33</td>
<td><a href="http://www.rd108.org/re">http://www.rd108.org/re</a></td>
<td>Are there contracts that should be posted?</td>
</tr>
<tr>
<td>c. Approved Contracts? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>7</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>8. Public Records (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>9. Revenue Sources (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>10. Agency Specific Criteria: Special Districts (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Authorizing statute/enabling act (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>5</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Score</strong></td>
<td>90</td>
<td>B-52</td>
<td></td>
</tr>
</tbody>
</table>
## Overview (10 points)
- **Mission (3.33 pts)** 0 NO

**Total** 7

## Budget (10 points)
- **Financial Reserve Policy (5 pts)** 0 NO

**Total** 5

## Meetings (10 points)
- **Schedule (5 pts)** 4 [http://www.rd108.org/klr](http://www.rd108.org/klr) Links for Agendas (2010,11,12,15,16)/Minutes (2010,11,12,14,15,16) are not working (Page not found). Minutes for 2014 and 2017 are draft only, not approved (signed). When the other years get reposted, suggest posting approved minutes.
- **Archive of agendas/minutes (5 pts)** 3 [http://www.rd108.org/klr](http://www.rd108.org/klr)

**Total** 7

## Elected & Appointed Officials (10 points)

**Total** 10

## Administrative Officials (10 points)
- **General Manager and Key Staff Information (5 pts)** 2.5 [http://www.rd108.org/kn](http://www.rd108.org/kn) No compensation/benefits info. Suggest adding link to publicpay.ca.gov with specific page for District.
- **Reimbursement/Compensation policy (5 pts)** 0 NO

**Total** 2.5

## Audits (10 points)
- **Current audit? (5 pts)** 0 NO

**Total** 4

## Contracts (10 points)
- **Current RFPs? (3.33 pts)** 3.33 [http://www.rd108.org/re](http://www.rd108.org/re) No, but there is a page for RFPs
- **Submittal Instructions? (3.33 pts)** 3.33 [http://www.rd108.org/re](http://www.rd108.org/re) No, but there is a page for RFPs
- **Approved Contracts? (3.33 pts)** 0 [http://www.rd108.org/re](http://www.rd108.org/re) Are there contracts that should be posted?

**Total** 7

## Public Records (10 points)

**Total** 10

## Revenue Sources (10 points)
- **Summary of Fees (5 pts)** 0 NO

**Total** 5

## Agency Specific Criteria: Special Districts (10 points)
- **Authorizing statute/enabling act (5 pts)** 0 NO Just states that District was formed by a special act of State Legislature. Which act/authorizing statute?

**Total** 5

**Total Score** 62
# YCFWCD

Audit completed: **December 13, 2018**

<table>
<thead>
<tr>
<th>Section</th>
<th>Score</th>
<th>Link</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1. Overview (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Description of Services/ functions</td>
<td>3.33</td>
<td><a href="http://www.ycfwcwcd.org/district.html">http://www.ycfwcwcd.org/district.html</a></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>10</td>
<td></td>
</tr>
<tr>
<td><strong>2. Budget (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current FY + 3 years prior</td>
<td>5</td>
<td><a href="http://www.ycfwcwcd.org/DistrictFinancialInformation.htm">http://www.ycfwcwcd.org/DistrictFinancialInformation.htm</a></td>
</tr>
<tr>
<td>b. Financial Reserve Policy</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>5</td>
<td></td>
</tr>
<tr>
<td><strong>3. Meetings (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Archive of agendas/minutes</td>
<td>2.5</td>
<td>[<a href="http://www.ycfwcwcd.org/">http://www.ycfwcwcd.org/</a>] No approved minutes</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>7.5</td>
<td></td>
</tr>
<tr>
<td><strong>4. Elected &amp; Appointed Officials (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Board member information</td>
<td>3.33</td>
<td><a href="http://www.ycfwcwcd.org/board.html#calendar.html">http://www.ycfwcwcd.org/board.html#calendar.html</a></td>
</tr>
<tr>
<td>b. Election procedures/deadlines</td>
<td>3.33</td>
<td><a href="http://www.ycfwcwcd.org/board.html#calendar.html">http://www.ycfwcwcd.org/board.html#calendar.html</a></td>
</tr>
<tr>
<td>c. Reimbursement/Compensation policy</td>
<td>3.33</td>
<td><a href="http://www.ycfwcwcd.org/board.html#calendar.html">http://www.ycfwcwcd.org/board.html#calendar.html</a></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>10</td>
<td></td>
</tr>
<tr>
<td><strong>5. Administrative Officials (10 points)</strong></td>
<td></td>
<td>Suggest link to publicpay.ca.gov be the specific page to District.</td>
</tr>
<tr>
<td>a. General Manager and Key Staff Information</td>
<td>5</td>
<td><a href="http://www.ycfwcwcd.org/">http://www.ycfwcwcd.org/</a></td>
</tr>
<tr>
<td>b. Reimbursement/compensation policy</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>5</td>
<td></td>
</tr>
<tr>
<td><strong>6. Audits (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current audit</td>
<td>5</td>
<td><a href="http://www.ycfwcwcd.org/DistrictFinancialInformation.htm">http://www.ycfwcwcd.org/DistrictFinancialInformation.htm</a></td>
</tr>
<tr>
<td>b. Last 3 years</td>
<td>5</td>
<td><a href="http://www.ycfwcwcd.org/DistrictFinancialInformation.htm">http://www.ycfwcwcd.org/DistrictFinancialInformation.htm</a></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>10</td>
<td></td>
</tr>
<tr>
<td><strong>7. Contracts (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current RFPs</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Submittal Instructions</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>c. Approved Contracts</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>8. Public Records (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Request form</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>9. Revenue Sources (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Summary of Fees</td>
<td>5</td>
<td><a href="http://www.ycfwcwcd.org/DistrictFinancialInformation.htm">http://www.ycfwcwcd.org/DistrictFinancialInformation.htm</a></td>
</tr>
<tr>
<td>b. Summary of Revenue Sources</td>
<td>5</td>
<td><a href="http://www.ycfwcwcd.org/DistrictFinancialInformation.htm">http://www.ycfwcwcd.org/DistrictFinancialInformation.htm</a></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>10</td>
<td></td>
</tr>
<tr>
<td><strong>10. Agency Specific Criteria: Special Districts (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Authorizing statute/enable act</td>
<td>5</td>
<td><a href="http://www.ycfwcwcd.org/district.html">http://www.ycfwcwcd.org/district.html</a></td>
</tr>
<tr>
<td>b. Board ethics training certificates</td>
<td>5</td>
<td><a href="http://www.ycfwcwcd.org/board.html#calendar.html">http://www.ycfwcwcd.org/board.html#calendar.html</a></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>10</td>
<td></td>
</tr>
<tr>
<td><strong>Total Score</strong></td>
<td>67</td>
<td></td>
</tr>
<tr>
<td>Section</td>
<td>Score</td>
<td>Link</td>
</tr>
<tr>
<td>----------------------------------------------</td>
<td>-------</td>
<td>------</td>
</tr>
<tr>
<td><strong>Audit completed: November 8, 2018</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>1. Overview (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Mission (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Description of Services/functions (3.33 pts.)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>c. Service Boundary (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>2. Budget (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current FY + 3 years prior (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Financial Reserve Policy (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>3. Meetings (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Schedule (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Archive of agendas/minutes (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>4. Elected &amp; Appointed Officials (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Board member information (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Election procedures/deadlines (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>c. Reimbursement/Compensation policy (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>5. Administrative Officials (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. General Manager and Key Staff Information (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Reimbursement/compensation policy (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>6. Audits (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current audit? (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Last 3 years? (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>7. Contracts (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current RFPs? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Submittal Instructions? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>c. Approved Contracts? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>8. Public Records (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Request form? (10 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>9. Revenue Sources (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Summary of Fees (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Summary of Revenue Sources (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>10. Agency Specific Criteria: JPAs (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Joint powers agreement as filed/adopted? (10 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>Total Score</strong></td>
<td>0</td>
<td></td>
</tr>
</tbody>
</table>
## Audit of Davis Public Facilities Financing Authority

**Audit completed: January 10, 2019**

### 1. Overview (10 points)
- a. Mission (3.33 pts) 0 NO
- b. Description of Services/functions (3.33 pts.) 3.33 [https://cityofdavis.org/about-davis/government](https://cityofdavis.org/about-davis/government)
- c. Service Boundary (3.33 pts) 0 NO

**Total** 3

### 2. Budget (10 points)
- a. Current FY + 3 years prior (5 pts) 0 NO
- b. Financial Reserve Policy (5 pts) 0 NO

**Total** 0

### 3. Meetings (10 points)
- a. Schedule (5 pts) 0 NO
- b. Archive of agendas/minutes (5 pts) 0 NO

**Total** 0

### 4. Elected & Appointed Officials (10 points)
- a. Board member information (3.33 pts) 0 NO
- b. Election procedures/deadlines (3.33 pts) 0 NO
- c. Reimbursement/Compensation policy (3.33 pts) 0 NO

**Total** 0

### 5. Administrative Officials (10 points)
- a. General Manager and Key Staff Information (5 pts) 0 NO
- b. Reimbursement/compensation policy (5 pts) 0 NO

**Total** 0

### 6. Audits (10 points)
- a. Current audit? (5 pts) 0 NO
- b. Last 3 years? (5 pts) 0 NO

**Total** 0

### 7. Contracts (10 points)
- a. Current RFPs? (3.33 pts) 0 NO
- b. Submittal Instructions? (3.33 pts) 0 NO
- c. Approved Contracts? (3.33 pts) 0 NO

**Total** 0

### 8. Public Records (10 points)
- a. Request form? (10 pts) 0 NO

**Total** 0

### 9. Revenue Sources (10 points)
- a. Summary of Fees (5 pts) 0 NO
- b. Summary of Revenue Sources (5 pts) 0 NO

**Total** 0

### 10. Agency Specific Criteria: JPAs (10 points)
- a. Joint powers agreement as filed/adopted? (10 pts) 0 NO

**Total** 0

**Total Score** 3
River City Reg. Stadium Financing Authority

<table>
<thead>
<tr>
<th>Audit completed: January 10, 2019</th>
<th>Score:</th>
<th>Link:</th>
<th>Notes:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1. Overview (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Mission (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Description of Services/functions (3.33 pts.)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>c. Service Boundary (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>2. Budget (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current FY + 3 years prior (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Financial Reserve Policy (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>3. Meetings (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>7.5</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>4. Elected &amp; Appointed Officials (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Board member information (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Election procedures/deadlines (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>c. Reimbursement/Compensation policy (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>5. Administrative Officials (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. General Manager and Key Staff Information (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Reimbursement/Compensation policy (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>6. Audits (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current audit? (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Last 3 years? (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>7. Contracts (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current RFPs? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Submittal Instructions? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>c. Approved Contracts? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>8. Public Records (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Request form? (10 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>9. Revenue Sources (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Summary of Fees (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Summary of Revenue Sources (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>10. Agency Specific Criteria: JPAs (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Joint powers agreement as filed/adopted? (10 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Score</strong></td>
<td>8</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Audit completed: January 10, 2019

### 1. Overview (10 points)
- **Mission (3.33 pts)**
  - Score: 0
  - Link: NO
- **Description of Services/functions (3.33 pts.)**
  - Score: 3.33
  - Link: http://www.riverfrontstreetcar.com/
- **Service Boundary (3.33 pts)**
  - Score: 1.5
  - Link: http://www.riverfrontstrs Streetcar Route

**Total** 5

### 2. Budget (10 points)
- **Current FY + 3 years prior (5 pts)**
  - Score: 0
  - Link: NO
- **Financial Reserve Policy (5 pts)**
  - Score: 0
  - Link: NO

**Total** 0

### 3. Meetings (10 points)
- **Schedule (5 pts)**
  - Score: 5
  - Link: http://www.riverfrontstreetcar.com/board/
  - Notes: Says they are available for review but they are not
- **Archive of agendas/minutes (5 pts)**
  - Score: 1.25
  - Link: http://www.riverfrontstrs

**Total** 6.25

### 4. Elected & Appointed Officials (10 points)
- **Board member information (3.33 pts)**
  - Score: 1.5
  - Link: http://www.riverfrontstrs
  - Notes: No Compensation/Appointment date (links to Wsac Board Members are broken)
- **Election procedures/deadlines (3.33 pts)**
  - Score: 3.33
  - Link: NO
  - Notes: n/a
- **Reimbursement/Compensation policy (3.33 pts)**
  - Score: 0
  - Link: NO

**Total** 5

### 5. Administrative Officials (10 points)
- **General Manager and Key Staff Information (5 pts)**
  - Score: 2
  - Link: http://www.riverfrontstrs
  - Notes: JPA Clerk: Name/contact info only
- **Reimbursement/compensation policy (5 pts)**
  - Score: 0
  - Link: NO

**Total** 2

### 6. Audits (10 points)
- **Current audit? (5 pts)**
  - Score: 0
  - Link: NO
- **Last 3 years? (5 pts)**
  - Score: 0
  - Link: NO

**Total** 0

### 7. Contracts (10 points)
- **Current RFPs? (3.33 pts)**
  - Score: 0
  - Link: NO
- **Submittal Instructions? (3.33 pts)**
  - Score: 0
  - Link: NO
- **Approved Contracts? (3.33 pts)**
  - Score: 0
  - Link: NO

**Total** 0

### 8. Public Records (10 points)
- **Request form? (10 pts)**
  - Score: 0
  - Link: NO

**Total** 0

### 9. Revenue Sources (10 points)
- **Summary of Fees (5 pts)**
  - Score: 0
  - Link: NO
- **Summary of Revenue Sources (5 pts)**
  - Score: 0
  - Link: NO

**Total** 0

### 10. Agency Specific Criteria: JPAs (10 points)
- **Joint powers agreement as filed/adopted? (10 pts)**
  - Score: 0
  - Link: NO

**Total** 0

**Total Score** 18
<table>
<thead>
<tr>
<th>Section</th>
<th>Score</th>
<th>Link</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Audit completed:</strong> <strong>January 9, 2019</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>1. Overview (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Mission (3.33 pts)</td>
<td>3.33</td>
<td><a href="https://valleycleanenergy.org/about-us/">https://valleycleanenergy.org/about-us/</a></td>
</tr>
<tr>
<td>b. Description of Services/functions (3.33 pts.)</td>
<td>3.33</td>
<td><a href="https://valleycleanenergy.org/about-us/">https://valleycleanenergy.org/about-us/</a></td>
</tr>
<tr>
<td>c. Service Boundary (3.33 pts)</td>
<td>3.33</td>
<td><a href="https://valleycleanenergy.org/about-us/">https://valleycleanenergy.org/about-us/</a></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>10</td>
<td></td>
</tr>
<tr>
<td><strong>2. Budget (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current FY + 3 years prior (5 pts)</td>
<td>5</td>
<td><a href="https://valleycleanenergy.org/news-resources/">https://valleycleanenergy.org/news-resources/</a></td>
</tr>
<tr>
<td>b. Financial Reserve Policy (5 pts)</td>
<td>5</td>
<td><a href="https://valleycleanenergy.org/news-resources/">https://valleycleanenergy.org/news-resources/</a></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>10</td>
<td></td>
</tr>
<tr>
<td><strong>3. Meetings (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Schedule (5 pts)</td>
<td>5</td>
<td><a href="https://valleycleanenergy.org/about-us/meetings/">https://valleycleanenergy.org/about-us/meetings/</a></td>
</tr>
<tr>
<td>b. Archive of agendas/minutes (5 pts)</td>
<td>2.5</td>
<td><a href="https://valleycleanenergy.org/about-us/meetings/">https://valleycleanenergy.org/about-us/meetings/</a></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Only agendas (minutes are draft, in packet, not approved)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>7.5</td>
<td></td>
</tr>
<tr>
<td><strong>4. Elected &amp; Appointed Officials (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Board member information (3.33 pts)</td>
<td>3.33</td>
<td><a href="https://valleycleanenergy.org/about-us/">https://valleycleanenergy.org/about-us/</a></td>
</tr>
<tr>
<td>b. Election procedures/deadlines (3.33 pts)</td>
<td>3.33</td>
<td><a href="https://valleycleanenergy.org/about-us/">https://valleycleanenergy.org/about-us/</a> Advisory Committee</td>
</tr>
<tr>
<td>c. Reimbursement/Compensation policy (3.33 pts)</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>7</td>
<td></td>
</tr>
<tr>
<td><strong>5. Administrative Officials (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. General Manager and Key Staff Information (5 pts)</td>
<td>2.5</td>
<td><a href="https://valleycleanenergy.org/about-us/">https://valleycleanenergy.org/about-us/</a></td>
</tr>
<tr>
<td>b. Reimbursement/compensation policy (5 pts)</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>2.5</td>
<td></td>
</tr>
<tr>
<td><strong>6. Audits (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current audit? (5 pts)</td>
<td>5</td>
<td><a href="https://valleycleanenergy.org/news-resources/">https://valleycleanenergy.org/news-resources/</a></td>
</tr>
<tr>
<td>b. Last 3 years? (5 pts)</td>
<td>5</td>
<td>n/a</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>10</td>
<td></td>
</tr>
<tr>
<td><strong>7. Contracts (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current RFPs? (3.33 pts)</td>
<td>3.33</td>
<td><a href="https://valleycleanenergy.org/news-resources/">https://valleycleanenergy.org/news-resources/</a></td>
</tr>
<tr>
<td>b. Submittal Instructions? (3.33 pts)</td>
<td>3.33</td>
<td><a href="https://valleycleanenergy.org/news-resources/">https://valleycleanenergy.org/news-resources/</a></td>
</tr>
<tr>
<td>c. Approved Contracts? (3.33 pts)</td>
<td>3.33</td>
<td><a href="https://valleycleanenergy.org/news-resources/">https://valleycleanenergy.org/news-resources/</a></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>10</td>
<td></td>
</tr>
<tr>
<td><strong>8. Public Records (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Request form? (10 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>9. Revenue Sources (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Summary of Fees (5 pts)</td>
<td>1.25</td>
<td><a href="https://valleycleanenergy.org/rates-billing/">https://valleycleanenergy.org/rates-billing/</a> Not available until early 2019 (has a webpage)</td>
</tr>
<tr>
<td>b. Summary of Revenue Sources (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>1.25</td>
<td></td>
</tr>
<tr>
<td><strong>10. Agency Specific Criteria: JPAs (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Joint powers agreement as filed/adopted? (10 pts)</td>
<td>10</td>
<td><a href="https://valleycleanenergy.org/news-resources/">https://valleycleanenergy.org/news-resources/</a></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>10</td>
<td></td>
</tr>
<tr>
<td><strong>Total Score</strong></td>
<td>68</td>
<td></td>
</tr>
<tr>
<td>Audit completed: <strong>January 10, 2019</strong></td>
<td>Score:</td>
<td>Link:</td>
</tr>
<tr>
<td>---------------------------------------</td>
<td>-------</td>
<td>-------</td>
</tr>
<tr>
<td><strong>1. Overview (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>c. Service Boundary (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>7</td>
<td></td>
</tr>
<tr>
<td><strong>2. Budget (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current FY + 3 years prior (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Financial Reserve Policy (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>3. Meetings (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>10</td>
<td></td>
</tr>
<tr>
<td><strong>4. Elected &amp; Appointed Officials (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Board member information (3.33 pts)</td>
<td>2.5</td>
<td><a href="https://www.cityofwestsacramento.org/government/departments/community-development/flood-protection/contact-us">https://www.cityofwestsacramento.org/government/departments/community-development/flood-protection/contact-us</a></td>
</tr>
<tr>
<td>b. Election procedures/deadlines (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>c. Reimbursement/Compensation policy (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>3</td>
<td></td>
</tr>
<tr>
<td><strong>5. Administrative Officials (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Reimbursement/compensation policy (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>2.5</td>
<td></td>
</tr>
<tr>
<td><strong>6. Audits (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>4</td>
<td></td>
</tr>
<tr>
<td><strong>7. Contracts (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>c. Approved Contracts? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>7</td>
<td></td>
</tr>
<tr>
<td><strong>8. Public Records (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Request form? (10 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>9. Revenue Sources (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Summary of Revenue Sources (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>5</td>
<td></td>
</tr>
<tr>
<td><strong>10. Agency Specific Criteria: JPAs (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Joint powers agreement as filed/adopted? (10 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>Total Score</strong></td>
<td>37</td>
<td></td>
</tr>
</tbody>
</table>
### West Sac. Financing Authority JPA

<table>
<thead>
<tr>
<th>Audit completed: <strong>January 10, 2019</strong></th>
<th>Score:</th>
<th>Link:</th>
<th>Notes:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1. Overview (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Mission (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Description of Services/functions (3.33 pts.)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>c. Service Boundary (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>2. Budget (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current FY + 3 years prior (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Financial Reserve Policy (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>3. Meetings (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Schedule (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Archive of agendas/minutes (5 pts)</td>
<td>2.5</td>
<td><a href="https://www.cityofwestsac.org/government/meetings-agendas/public-financing-authority">https://www.cityofwestsac.org/government/meetings-agendas/public-financing-authority</a></td>
<td>Agendas only</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>2.5</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>4. Elected &amp; Appointed Officials (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Board member information (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Election procedures/deadlines (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>c. Reimbursement/Compensation policy (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>5. Administrative Officials (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. General Manager and Key Staff Information (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Reimbursement/compensation policy (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>6. Audits (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current audit? (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Last 3 years? (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>7. Contracts (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current RFPs? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Submittal Instructions? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>c. Approved Contracts? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>8. Public Records (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Request form? (10 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>9. Revenue Sources (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Summary of Fees (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Summary of Revenue Sources (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>10. Agency Specific Criteria: JPAs (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Joint powers agreement as filed/adopted? (10 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Score</strong></td>
<td>3</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## Audit Report

**Winters Branch Library Financing Authority**

<table>
<thead>
<tr>
<th>Category</th>
<th>Points</th>
<th>Subcategory</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1. Overview (10 points)</strong></td>
<td>0</td>
<td>a. Mission (3.33 pts)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>b. Description of Services/functions (3.33 pts.)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>c. Service Boundary (3.33 pts)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>2. Budget (10 points)</strong></td>
<td>0</td>
<td>a. Current FY + 3 years prior (5 pts)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>b. Financial Reserve Policy (5 pts)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>3. Meetings (10 points)</strong></td>
<td>0</td>
<td>a. Schedule (5 pts)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>b. Archive of agendas/minutes (5 pts)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>4. Elected &amp; Appointed Officials (10 points)</strong></td>
<td>0</td>
<td>a. Board member information (3.33 pts)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>b. Election procedures/deadlines (3.33 pts)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>c. Reimbursement/Compensation policy (3.33 pts)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>5. Administrative Officials (10 points)</strong></td>
<td>0</td>
<td>a. General Manager and Key Staff Information (5 pts)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>b. Reimbursement/Compensation policy (5 pts)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>6. Audits (10 points)</strong></td>
<td>0</td>
<td>a. Current audit? (5 pts)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>b. Last 3 years? (5 pts)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>7. Contracts (10 points)</strong></td>
<td>0</td>
<td>a. Current RFPs? (3.33 pts)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>b. Submittal Instructions? (3.33 pts)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>c. Approved Contracts? (3.33 pts)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>8. Public Records (10 points)</strong></td>
<td>0</td>
<td>a. Request form? (10 pts)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>9. Revenue Sources (10 points)</strong></td>
<td>0</td>
<td>a. Summary of Fees (5 pts)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>b. Summary of Revenue Sources (5 pts)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>10. Agency Specific Criteria: JPAs (10 points)</strong></td>
<td>0</td>
<td>a. Joint powers agreement as filed/adopted? (10 pts)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>Total Score</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Winters Public Finance Authority</td>
<td></td>
<td></td>
</tr>
<tr>
<td>---------------------------------</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Audit completed:</strong> November 8, 2018</td>
<td>Score:</td>
<td>Link:</td>
</tr>
<tr>
<td>1. <strong>Overview (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Mission (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Description of Services/functions (3.33 pts.)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>c. Service Boundary (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>2. <strong>Budget (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current FY + 3 years prior (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Financial Reserve Policy (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>3. <strong>Meetings (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Schedule (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Archive of agendas/minutes (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>4. <strong>Elected &amp; Appointed Officials (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Board member information (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Election procedures/deadlines (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>c. Reimbursement/Compensation policy (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>5. <strong>Administrative Officials (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. General Manager and Key Staff Information (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Reimbursement/compensation policy (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>6. <strong>Audits (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current audit? (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Last 3 years? (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>7. <strong>Contracts (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current RFPs? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Submittal Instructions? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>c. Approved Contracts? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>8. <strong>Public Records (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Request form? (10 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>9. <strong>Revenue Sources (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Summary of Fees (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Summary of Revenue Sources (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>10. <strong>Agency Specific Criteria: JPAs (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Joint powers agreement as filed/adopted? (10 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>Total Score</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Section</td>
<td>Points</td>
<td>Link</td>
</tr>
<tr>
<td>--------------------------</td>
<td>--------</td>
<td>-------------------------------</td>
</tr>
<tr>
<td><strong>1. Overview (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Mission (3.33 pts)</td>
<td>3.33</td>
<td><a href="https://www.wdcwa.com/project-overview/">https://www.wdcwa.com/project-overview/</a></td>
</tr>
<tr>
<td>b. Description of Services/functions (3.33 pts.)</td>
<td>3.33</td>
<td><a href="https://www.wdcwa.com/">https://www.wdcwa.com/</a></td>
</tr>
<tr>
<td>c. Service Boundary (3.33 pts)</td>
<td>3.33</td>
<td><a href="https://www.wdcwa.com/project-overview/">https://www.wdcwa.com/project-overview/</a></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>10</td>
<td></td>
</tr>
<tr>
<td><strong>2. Budget (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current FY + 3 years prior (5 pts)</td>
<td>1.25</td>
<td><a href="https://www.wdcwa.com">https://www.wdcwa.com</a></td>
</tr>
<tr>
<td>b. Financial Reserve Policy (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>1.25</td>
<td></td>
</tr>
<tr>
<td><strong>3. Meetings (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Schedule (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Archive of agendas/minutes (5 pts)</td>
<td>5</td>
<td><a href="https://www.wdcwa.com/agendas/">https://www.wdcwa.com/agendas/</a></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>5</td>
<td></td>
</tr>
<tr>
<td><strong>4. Elected &amp; Appointed Officials (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Board member information (3.33 pts)</td>
<td>1.25</td>
<td><a href="https://www.wdcwa.com">https://www.wdcwa.com</a></td>
</tr>
<tr>
<td>b. Election procedures/deadlines (3.33 pts)</td>
<td>3.33</td>
<td>n/a</td>
</tr>
<tr>
<td>c. Reimbursement/Compensation policy (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>5</td>
<td></td>
</tr>
<tr>
<td><strong>5. Administrative Officials (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. General Manager and Key Staff Information (5 pts)</td>
<td>2</td>
<td><a href="https://www.wdcwa.com">https://www.wdcwa.com</a></td>
</tr>
<tr>
<td>b. Reimbursement/compensation policy (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>2</td>
<td></td>
</tr>
<tr>
<td><strong>6. Audits (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Last 3 years? (5 pts)</td>
<td>1.25</td>
<td><a href="https://www.wdcwa.com">https://www.wdcwa.com</a></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>2.5</td>
<td></td>
</tr>
<tr>
<td><strong>7. Contracts (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current RFPs? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Submittal Instructions? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>c. Approved Contracts? (3.33 pts)</td>
<td>3.33</td>
<td><a href="https://www.wdcwa.com/current-operations/">https://www.wdcwa.com/current-operations/</a></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>3</td>
<td></td>
</tr>
<tr>
<td><strong>8. Public Records (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Request form? (10 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>9. Revenue Sources (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Summary of Fees (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Summary of Revenue Sources (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>10. Agency Specific Criteria: JPAs (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Joint powers agreement as filed/adopted? (10 pts)</td>
<td>10</td>
<td><a href="https://www.wdcwa.com/project-history/">https://www.wdcwa.com/project-history/</a></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>10</td>
<td></td>
</tr>
<tr>
<td><strong>Total Score</strong></td>
<td>39</td>
<td></td>
</tr>
<tr>
<td>Section</td>
<td>Points</td>
<td>Grade</td>
</tr>
<tr>
<td>---------</td>
<td>--------</td>
<td>-------</td>
</tr>
<tr>
<td><strong>1. Overview (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Mission</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Description of Services/functions</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>c. Service Boundary</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>2. Budget (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current FY + 3 years prior</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Financial Reserve Policy</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>3. Meetings (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Schedule</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Archive of agendas/minutes</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>4. Elected &amp; Appointed Officials (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Board member information</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Election procedures/deadlines</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>c. Reimbursement/Compensation policy</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>5. Administrative Officials (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. General Manager and Key Staff Information</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Reimbursement/compensation policy</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>6. Audits (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current audit?</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Last 3 years?</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>7. Contracts (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current RFPs?</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Submittal Instructions?</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>c. Approved Contracts?</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>8. Public Records (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Request form?</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>9. Revenue Sources (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Summary of Fees</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Summary of Revenue Sources</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>10. Agency Specific Criteria: JPAs (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Joint powers agreement as filed/adopted?</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>Total Score</strong></td>
<td>0</td>
<td></td>
</tr>
</tbody>
</table>
# Yolo County Law Library

Audit completed: **January 10, 2019**

## 1. Overview (10 points)

<table>
<thead>
<tr>
<th>Item</th>
<th>Score</th>
<th>Link</th>
</tr>
</thead>
<tbody>
<tr>
<td>c. Service Boundary (3.33 pts)</td>
<td>3.33</td>
<td>n/a serves everyone</td>
</tr>
</tbody>
</table>

**Total**: 10

## 2. Budget (10 points)

<table>
<thead>
<tr>
<th>Item</th>
<th>Score</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Current FY + 3 years prior (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Financial Reserve Policy (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
</tbody>
</table>

**Total**: 0

## 3. Meetings (10 points)

<table>
<thead>
<tr>
<th>Item</th>
<th>Score</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Schedule (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Archive of agendas/minutes (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
</tbody>
</table>

**Total**: 0

## 4. Elected & Appointed Officials (10 points)

<table>
<thead>
<tr>
<th>Item</th>
<th>Score</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Board member information (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Election procedures/deadlines (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>c. Reimbursement/Compensation policy (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
</tbody>
</table>

**Total**: 0

## 5. Administrative Officials (10 points)

<table>
<thead>
<tr>
<th>Item</th>
<th>Score</th>
<th>Link</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. General Manager and Key Staff Information (5 pts)</td>
<td>2.5</td>
<td><a href="https://www.yolocounty.org/general-government/general-government-departments/county-counsel/law-library">https://www.yolocounty.org/general-government/general-government-departments/county-counsel/law-library</a> Name/Contact info only</td>
</tr>
<tr>
<td>b. Reimbursement/Compensation policy (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
</tbody>
</table>

**Total**: 2.5

## 6. Audits (10 points)

<table>
<thead>
<tr>
<th>Item</th>
<th>Score</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Current audit? (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Last 3 years? (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
</tbody>
</table>

**Total**: 0

## 7. Contracts (10 points)

<table>
<thead>
<tr>
<th>Item</th>
<th>Score</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Current RFPs? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Submittal Instructions? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>c. Approved Contracts? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
</tbody>
</table>

**Total**: 0

## 8. Public Records (10 points)

<table>
<thead>
<tr>
<th>Item</th>
<th>Score</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Request form? (10 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
</tbody>
</table>

**Total**: 0

## 9. Revenue Sources (10 points)

<table>
<thead>
<tr>
<th>Item</th>
<th>Score</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Summary of Fees (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Summary of Revenue Sources (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
</tbody>
</table>

**Total**: 0

## 10. Agency Specific Criteria: JPAs (10 points)

<table>
<thead>
<tr>
<th>Item</th>
<th>Score</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Joint powers agreement as filed/adopted? (10 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
</tbody>
</table>

**Total**: 0

**Total Score**: 12
<table>
<thead>
<tr>
<th>Audit completed: <strong>November 8, 2018</strong></th>
<th>Score:</th>
<th>Link:</th>
<th>Notes:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1. Overview (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Mission (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Description of Services/functions (3.33 pts.)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>c. Service Boundary (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>2. Budget (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current FY + 3 years prior (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Financial Reserve Policy (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>3. Meetings (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Schedule (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Archive of agendas/minutes (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>4. Elected &amp; Appointed Officials (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Board member information (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Election procedures/deadlines (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>c. Reimbursement/Compensation policy (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>5. Administrative Officials (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. General Manager and Key Staff Information (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Reimbursement/Compensation policy (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>6. Audits (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current audit? (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Last 3 years? (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>7. Contracts (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current RFPs? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Submittal Instructions? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>c. Approved Contracts? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>8. Public Records (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Request form? (10 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>9. Revenue Sources (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Summary of Fees (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Summary of Revenue Sources (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>10. Agency Specific Criteria: JPAs (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Joint powers agreement as filed/adopted? (10 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Score</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## Audit completed: January 9, 2019

<table>
<thead>
<tr>
<th>Category</th>
<th>Score</th>
<th>Link</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1. Overview (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Mission (3.33 pts)</td>
<td>3.33</td>
<td><a href="http://www.ycparmia.org/">http://www.ycparmia.org/</a></td>
<td>No map, buts states they serve members within Yolo County</td>
</tr>
<tr>
<td>b. Description of Services/functions (3.33 pts.)</td>
<td>3.33</td>
<td><a href="http://www.ycparmia.org/">http://www.ycparmia.org/</a></td>
<td></td>
</tr>
<tr>
<td>c. Service Boundary (3.33 pts)</td>
<td>3.33</td>
<td><a href="http://www.ycparmia.org/index.htm">http://www.ycparmia.org/index.htm</a></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>2. Budget (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current FY + 3 years prior (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Financial Reserve Policy (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>3. Meetings (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Schedule (5 pts)</td>
<td>5</td>
<td><a href="http://www.ycparmia.org/agenda.htm">http://www.ycparmia.org/agenda.htm</a></td>
<td>Suggest adding a blurb regarding meeting time/day, etc., &quot;...meets at 9:00am on the fourth Thursday of...&quot;</td>
</tr>
<tr>
<td>b. Archive of agendas/minutes (5 pts)</td>
<td>5</td>
<td><a href="http://www.ycparmia.org/agenda.htm">http://www.ycparmia.org/agenda.htm</a></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>4. Elected &amp; Appointed Officials (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Board member information (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Election procedures/deadlines (3.33 pts)</td>
<td>3.33</td>
<td>NO</td>
<td>n/a</td>
</tr>
<tr>
<td>c. Reimbursement/Compensation policy (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>5. Administrative Officials (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. General Manager and Key Staff information (5 pts)</td>
<td>2.5</td>
<td><a href="http://www.ycparmia.org">http://www.ycparmia.org</a></td>
<td>No Compensation/Benefits.</td>
</tr>
<tr>
<td>b. Reimbursement/compensation policy (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>2.5</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>6. Audits (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current audit? (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Last 3 years? (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>7. Contracts (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current RFPs? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Submittal Instructions? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>c. Approved Contracts? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>8. Public Records (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Request form? (10 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>9. Revenue Sources (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Summary of Fees (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>b. Summary of Revenue Sources (5 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>10. Agency Specific Criteria: JPAs (10 points)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Joint powers agreement as filed/adopted? (10 pts)</td>
<td>0</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Score</strong></td>
<td>26</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## Audit completed: January 9, 2019

### 1. Overview (10 points)
- **Mission** (3.33 pts)
  - Score: 3.33
  - Link: https://www.yolo911.org/
- **Description of Services/functions** (3.33 pts)
  - Score: 3.33
  - Link: https://www.yolo911.org/
- **Service Boundary** (3.33 pts)
  - Score: 3.33
  - Link: https://www.yolo911.org/service-area-map

**Total** 10

### 2. Budget (10 points)
- **Current FY + 3 years prior** (5 pts)
  - Score: 5
  - Link: https://www.yolo911.org/financials-compensation
- **Financial Reserve Policy** (5 pts)
  - Score: 5
  - Link: https://www.yolo911.org/financial-reserve-policy

**Total** 10

### 3. Meetings (10 points)
- **Schedule** (5 pts)
  - Score: 5
  - Link: https://www.yolo911.org/board-meetings
- **Archive of agendas/minutes** (5 pts)
  - Score: 5
  - Link: https://www.yolo911.org/board-meetings

**Total** 10

### 4. Elected & Appointed Officials (10 points)
- **Board member information** (3.33 pts)
  - Score: 3.33
  - Link: https://www.yolo911.org/jpa-governing-board-members
- **Election procedures/deadlines** (3.33 pts)
  - Score: 3.33
  - Link: https://www.yolo911.org/board-overview
- **Reimbursement/Compensation policy** (3.33 pts)
  - Score: 3.33
  - Link: https://www.yolo911.org/employee-reimbursement-policy

**Total** 10

### 5. Administrative Officials (10 points)
- **General Manager and Key Staff Information** (5 pts)
  - Score: 5
  - Link: https://www.yolo911.org/staff
- **Reimbursement/compensation policy** (5 pts)
  - Score: 5
  - Link: https://www.yolo911.org/employee-reimbursement-policy

**Total** 10

### 6. Audits (10 points)
- **Current audit?** (5 pts)
  - Score: 5
  - Link: https://www.yolo911.org/financials-compensation
- **Last 3 years?** (5 pts)
  - Score: 5
  - Link: https://www.yolo911.org/financials-compensation

**Total** 10

### 7. Contracts (10 points)
- **Current RFPs?** (3.33 pts)
  - Score: 3.33
  - Link: https://www.yolo911.org/yeca-s-bids-and-contracts
  - Note: None at this time
- **Submittal Instructions?** (3.33 pts)
  - Score: 3.33
  - Link: https://www.yolo911.org/yeca-s-bids-and-contracts
  - Note: None at this time
- **Approved Contracts?** (3.33 pts)
  - Score: 3.33
  - Link: https://www.yolo911.org/yeca-s-bids-and-contracts
  - Note: None at this time

**Total** 10

### 8. Public Records (10 points)
- **Request form?** (10 pts)
  - Score: 10
  - Link: https://www.yolo911.org/911-public-records-request

**Total** 10

### 9. Revenue Sources (10 points)
- **Summary of Fees** (5 pts)
  - Score: 0
- **Summary of Revenue Sources** (5 pts)
  - Score: 0

**Total** 0

### 10. Agency Specific Criteria: JPAs (10 points)
- **Joint powers agreement as filed/adopted?** (10 pts)
  - Score: 10
  - Link: https://www.yolo911.org/joint-powers-agreement

**Total** 10

**Total Score** 90
<table>
<thead>
<tr>
<th>Section</th>
<th>Score</th>
<th>Link</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1. Overview (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Description of Services/functions (3.33 pts.)</td>
<td>3.33</td>
<td><a href="https://www.yolohabitatconservancy.org/copy-of-staff-board-committees">https://www.yolohabitatconservancy.org/copy-of-staff-board-committees</a></td>
</tr>
<tr>
<td>c. Service Boundary (3.33 pts)</td>
<td>3.33</td>
<td><a href="https://www.yolohabitatconservancy.org/copy-of-staff-board-committees">https://www.yolohabitatconservancy.org/copy-of-staff-board-committees</a></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>10</td>
<td></td>
</tr>
<tr>
<td><strong>2. Budget (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current FY + 3 years prior (5 pts)</td>
<td>5</td>
<td><a href="https://www.yolohabitatconservancy.org/copy-of-documents-1">https://www.yolohabitatconservancy.org/copy-of-documents-1</a></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>10</td>
<td></td>
</tr>
<tr>
<td><strong>3. Meetings (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Schedule (5 pts)</td>
<td>5</td>
<td><a href="https://www.yolohabitatconservancy.org/meetings">https://www.yolohabitatconservancy.org/meetings</a></td>
</tr>
<tr>
<td>b. Archive of agendas/minutes (5 pts)</td>
<td>5</td>
<td><a href="https://www.yolohabitatconservancy.org/meetings">https://www.yolohabitatconservancy.org/meetings</a></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>10</td>
<td></td>
</tr>
<tr>
<td><strong>4. Elected &amp; Appointed Officials (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Board member information (3.33 pts)</td>
<td>3.33</td>
<td><a href="https://www.yolohabitatconservancy.org/copy-of-staff-board-committees">https://www.yolohabitatconservancy.org/copy-of-staff-board-committees</a></td>
</tr>
<tr>
<td>b. Election procedures/deadlines (3.33 pts)</td>
<td>3.33</td>
<td><a href="https://www.yolohabitatconservancy.org/copy-of-staff-board-committees">https://www.yolohabitatconservancy.org/copy-of-staff-board-committees</a></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>10</td>
<td></td>
</tr>
<tr>
<td><strong>5. Administrative Officials (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. General Manager and Key Staff Information (5 pts)</td>
<td>2.5</td>
<td><a href="https://www.yolohabitatconservancy.org/copy-of-staff-board-committees">https://www.yolohabitatconservancy.org/copy-of-staff-board-committees</a> No Compensation/benefits</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>7.5</td>
<td></td>
</tr>
<tr>
<td><strong>6. Audits (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Last 3 years? (5 pts)</td>
<td>5</td>
<td><a href="https://www.yolohabitatconservancy.org/copy-of-documents-1">https://www.yolohabitatconservancy.org/copy-of-documents-1</a></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>10</td>
<td></td>
</tr>
<tr>
<td><strong>7. Contracts (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Current RFPs? (3.33 pts)</td>
<td>3.33</td>
<td><a href="https://www.yolohabitatconservancy.org/copy-of-documents-1">https://www.yolohabitatconservancy.org/copy-of-documents-1</a> none at this time</td>
</tr>
<tr>
<td>b. Submittal Instructions? (3.33 pts)</td>
<td>3.33</td>
<td><a href="https://www.yolohabitatconservancy.org/copy-of-documents-1">https://www.yolohabitatconservancy.org/copy-of-documents-1</a> included in individual RFPs</td>
</tr>
<tr>
<td>c. Approved Contracts? (3.33 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>7</td>
<td></td>
</tr>
<tr>
<td><strong>8. Public Records (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Request form? (10 pts)</td>
<td>10</td>
<td><a href="https://www.yolohabitatconservancy.org/request-for-information">https://www.yolohabitatconservancy.org/request-for-information</a></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>10</td>
<td></td>
</tr>
<tr>
<td><strong>9. Revenue Sources (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Summary of Fees (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>b. Summary of Revenue Sources (5 pts)</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>10. Agency Specific Criteria: JPAs (10 points)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>10</td>
<td></td>
</tr>
<tr>
<td><strong>Total Score</strong></td>
<td>84</td>
<td></td>
</tr>
</tbody>
</table>
# Yolo Subbasin Groundwater Agency

## Overview (10 points)

<table>
<thead>
<tr>
<th>Category</th>
<th>Score</th>
<th>Link</th>
</tr>
</thead>
<tbody>
<tr>
<td>Description of Services/Functions</td>
<td>3.33</td>
<td><a href="https://yologroundwater.org/index.php/yolo-subbasin-groundwater-agency/">https://yologroundwater.org/index.php/yolo-subbasin-groundwater-agency/</a></td>
</tr>
<tr>
<td>Service Boundary</td>
<td>3.33</td>
<td><a href="https://sgma.water.ca.gov/portal/gsa/print/217">https://sgma.water.ca.gov/portal/gsa/print/217</a></td>
</tr>
</tbody>
</table>

**Total**: 10 points

## Budget (10 points)

<table>
<thead>
<tr>
<th>Category</th>
<th>Score</th>
<th>Link</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current FY + 3 years prior</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>Financial Reserve Policy</td>
<td>0</td>
<td>NO</td>
</tr>
</tbody>
</table>

**Total**: 0 points

## Meetings (10 points)

<table>
<thead>
<tr>
<th>Category</th>
<th>Score</th>
<th>Link</th>
</tr>
</thead>
<tbody>
<tr>
<td>Schedule</td>
<td>5</td>
<td><a href="https://yologroundwater.org/">https://yologroundwater.org/</a></td>
</tr>
<tr>
<td>Archive of agendas/minutes</td>
<td>5</td>
<td><a href="https://yologroundwater.org/index.php/ysga-board-meetings/">https://yologroundwater.org/index.php/ysga-board-meetings/</a></td>
</tr>
</tbody>
</table>

**Total**: 10 points

## Elected & Appointed Officials (10 points)

<table>
<thead>
<tr>
<th>Category</th>
<th>Score</th>
<th>Link</th>
</tr>
</thead>
<tbody>
<tr>
<td>Election procedures/deadlines</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>Reimbursement/Compensation policy</td>
<td>0</td>
<td>NO</td>
</tr>
</tbody>
</table>

**Total**: 1.25 points

## Administrative Officials (10 points)

<table>
<thead>
<tr>
<th>Category</th>
<th>Score</th>
<th>Link</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reimbursement/compensation policy</td>
<td>0</td>
<td>NO</td>
</tr>
</tbody>
</table>

**Total**: 1.25 points

## Audits (10 points)

<table>
<thead>
<tr>
<th>Category</th>
<th>Score</th>
<th>Link</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current audit?</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>Last 3 years?</td>
<td>0</td>
<td>NO</td>
</tr>
</tbody>
</table>

**Total**: 0 points

## Contracts (10 points)

<table>
<thead>
<tr>
<th>Category</th>
<th>Score</th>
<th>Link</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current RFPs?</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>Submittal Instructions?</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>Approved Contracts?</td>
<td>0</td>
<td>NO</td>
</tr>
</tbody>
</table>

**Total**: 0 points

## Public Records (10 points)

<table>
<thead>
<tr>
<th>Category</th>
<th>Score</th>
<th>Link</th>
</tr>
</thead>
<tbody>
<tr>
<td>Request form?</td>
<td>0</td>
<td>NO</td>
</tr>
</tbody>
</table>

**Total**: 0 points

## Revenue Sources (10 points)

<table>
<thead>
<tr>
<th>Category</th>
<th>Score</th>
<th>Link</th>
</tr>
</thead>
<tbody>
<tr>
<td>Summary of Fees</td>
<td>0</td>
<td>NO</td>
</tr>
<tr>
<td>Summary of Revenue Sources</td>
<td>0</td>
<td>NO</td>
</tr>
</tbody>
</table>

**Total**: 0 points

## Agency Specific Criteria: JPAs (10 points)

<table>
<thead>
<tr>
<th>Category</th>
<th>Score</th>
<th>Link</th>
</tr>
</thead>
<tbody>
<tr>
<td>Joint powers agreement as filed/adopted?</td>
<td>10</td>
<td><a href="https://sgma.water.ca.gov/portal/gsa/print/217">https://sgma.water.ca.gov/portal/gsa/print/217</a></td>
</tr>
</tbody>
</table>

**Total**: 10 points

**Total Score**: 32
<table>
<thead>
<tr>
<th>Yolo LAFCo</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Audit completed:</strong> January 14, 2019</td>
</tr>
<tr>
<td><strong>1. Overview (10 points)</strong></td>
</tr>
<tr>
<td>a. Mission (3.33 pts)</td>
</tr>
<tr>
<td>b. Description of Services/functions (3.33 pts.)</td>
</tr>
<tr>
<td>c. Service Boundary (3.33 pts)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
</tr>
<tr>
<td><strong>2. Budget (10 points)</strong></td>
</tr>
<tr>
<td><strong>Total</strong></td>
</tr>
<tr>
<td><strong>3. Meetings (10 points)</strong></td>
</tr>
<tr>
<td>a. Schedule (5 pts)</td>
</tr>
<tr>
<td>b. Archive of agendas/minutes (5 pts)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
</tr>
<tr>
<td><strong>4. Elected &amp; Appointed Officials (10 points)</strong></td>
</tr>
<tr>
<td>a. Board member information (3.33 pts)</td>
</tr>
<tr>
<td>b. Election procedures/deadlines (3.33 pts)</td>
</tr>
<tr>
<td>c. Reimbursement/Compensation policy (3.33 pts)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
</tr>
<tr>
<td><strong>5. Administrative Officials (10 points)</strong></td>
</tr>
<tr>
<td>a. General Manager and Key Staff Information (5 pts)</td>
</tr>
<tr>
<td>b. Reimbursement/compensation policy (5 pts)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
</tr>
<tr>
<td><strong>6. Audits (10 points)</strong></td>
</tr>
<tr>
<td>b. Last 3 years? (5 pts)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
</tr>
<tr>
<td><strong>7. Contracts (10 points)</strong></td>
</tr>
<tr>
<td>c. Approved Contracts? (3.33 pts)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
</tr>
<tr>
<td><strong>8. Public Records (10 points)</strong></td>
</tr>
<tr>
<td>a. Request form? (10 pts)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
</tr>
<tr>
<td><strong>9. Revenue Sources (10 points)</strong></td>
</tr>
<tr>
<td>a. Summary of Fees (5 pts)</td>
</tr>
<tr>
<td>b. Summary of Revenue Sources (5 pts)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
</tr>
<tr>
<td><strong>10. Agency Specific Criteria: Special Districts (10 points)</strong></td>
</tr>
<tr>
<td>a. Authorizing statute/enabling act (5 pts)</td>
</tr>
<tr>
<td>b. Board ethics training certificates (5 pts)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
</tr>
<tr>
<td><strong>Total Score</strong></td>
</tr>
</tbody>
</table>
Yolo Local Government

Transparency and Accountability Program

VISION

Our vision is to promote open government and transparency for government agencies countywide (cities, County, special districts, and joint powers authorities), thereby fostering public trust and accountability. We will achieve this by:

- Requesting that LAFCo add selected types of joint powers authorities/agencies to its municipal service review process already conducted with the cities and special districts.
- Supporting LAFCo to develop a scorecard measuring local agency website transparency, performed on a regular basis.
- Agreement to a common checklist of information used to measure the level of transparency in local agency websites.
- Ensuring that city/county websites are a model for other local government agencies to follow.
- Encouraging local special districts and JPAs to create a web presence if they do not already have one.

GOALS

The agencies seek to improve:

- Transparency and accountability.
- Oversight.
- Service delivery and efficiency.
- Coordination among agencies.
- Public understanding of local government.
- Good governance by creating a standard of basic elements for a well-run governmental organization (annual budget, CIP, audits, etc.).

VALUES

TRUST AND INTEGRITY which the agencies will demonstrate by following through on their commitments, duties, and responsibilities.
OPEN, HONEST, AND CLEAR COMMUNICATION within each organization, between agencies and with the public.

FISCAL ACCOUNTABILITY as demonstrated by making budgets, financial practices, compensation, and audits available to the public.

PROMOTING AWARENESS of local government by promoting a website presence that describes the agency’s reason for existing, a description of services it provides, and the area it provides services to.

ENCOURAGING UNDERSTANDING of where tax dollars go and how to easily contact board members and agency management.

CIVIC RESPONSIBILITY through access to board meeting schedules, agendas and minutes so the public can more easily attend board meetings and become involved.

TRANSPARENCY to respond to the growing movement to make governmental information available and searchable online.

REPRESENTATION to inform the public regarding board members (names, contact information and terms of office) and their election/appointment process.

**JPA/SHARED PROGRAMS FINANCIAL BEST PRACTICES**

City/County managers will determine assignments to each JPA/Shared Programs for liaison/oversight purposes. Shared programs include programs that are funded via city/county cost sharing, e.g. Yolo County Animal Services, Office of Emergency Services, West Valley Fire Training Consortium, etc.

Budget integration between JPAs/Shared programs and “member” agencies that fund them will be improved by implementation of the following process performed annually:

- City/County managers will prepare a consolidated summary-level budget preparation memo for the JPAs and other shared programs that require city/County funding. The memo should convey the budget stance for the upcoming fiscal year, plus a longer range outlook. The intent is to create JPA alignment with the cities/County budget stance and mirror agency cycles of budget reductions or growth.

- City/County managers may schedule budget workshops with the JPAs and shared programs each year around the March timeframe or as appropriate.

- JPAs and other shared programs are requested to provide draft budgets for funding agencies’ executive manager review by May and final adopted budgets no later than June 15th of each year for integration into each funding agency’s budget.

Formation of any new JPAs or shared programs should only be considered when the following criteria are met. The proposed JPA/shared program:

- Will demonstrate cost reduction.

- Is more efficient.

---

• Will reduce or eliminate overlapping services.
• Will result in the sharing of resources.

JPA agreements should include common policies supporting JPA funds to be held in the County Treasury (as appropriate), open government, and transparency.

PROGRAM IMPLEMENTATION – MUNICIPAL SERVICE REVIEWS OF SELECTED TYPES OF JPAs

The Cities/County request that LAFCo conduct Municipal Service Reviews every five years of selected types of JPAs whose service area is mostly within the county and includes: (1) JPAs that provide municipal services; (2) JPAs that employ staff; and/or (3) JPAs with boards comprised of agency staff. New JPAs may be created in the future and added to this list, but currently those JPAs include:

1. Valley Clean Energy Alliance
2. West Sacramento Area Flood Control Agency
3. Woodland-Davis Clean Water Agency
4. Yolo County Public Agency Risk Management Insurance Authority
5. Yolo Emergency Communications Agency
6. Yolo Habitat Conservancy
7. Yolo Subbasin Groundwater Agency

LAFCo steps to complete Municipal Service Reviews on a five-year cycle of these JPAs include:
• Compiling publicly and readily available information.
• Requesting any additional information from the JPA, minimizing JPA staff time.
• Developing JPA recommendations regarding each of the seven standard MSR determinations.
• Completing an administrative draft report for preview by JPA management.
• Responding to any comments and preparing a draft report available for public review.
• Publishing a hearing notice for public review and comment of the draft MSR.
• Adopting the MSR at a public hearing, finalizing the report, and posting it online.
• Sharing MSR findings with city/county managers, including any cumulative recommendations on ways to streamline and improve efficiencies with the governance structures countywide.

PROGRAM IMPLEMENTATION - WEBSITE TRANSPARENCY SCORECARD

A website transparency scorecard will be prepared by LAFCo on a regular basis involving the following steps:
• Creating list of cities, County, JPAs and special districts
• Encouraging local JPAs and special districts to establish websites and assist them, if desired
• LAFCo conducts preliminary review of agency websites
• LAFCo shares preliminary results with each agency to provide an opportunity for improvement
• LAFCo conducts follow up review
• The agency scorecard is finalized, adopted by the LAFCo Commission, shared with local agencies, and posted online

AGENCY WEB TRANSPARENCY CHECKLIST

The scorecard will be based on the following criteria:

1. Overview
   a. Mission Statement: What is the agency's reason for existing?
   b. Description of services/functions: What actions does the agency undertake and what services does the agency provide?
   c. Boundary of service area: What specific area does the agency serve?

2. Budget
   a. Budget for current fiscal year and three years prior to the current year.
   b. Financial reserves policy: What is the agency's policy for designated reserves and reserve funds? (The policy should be in the agency policy manual but also may be restated and found in the budget or audit reports).

3. Meetings
   a. Board meeting schedule: When and where specifically does the agency meet?
   b. Archive of Board meeting agendas & minutes for at least the last 6 months: Both approved minutes and past agendas

4. Elected & Appointed Officials
   a. Board members (names, contact info, terms of office, compensation, and biography): Who specifically represents the public on the Board? How can the public contact them? When were they elected (or appointed)? How much do they earn in this role (as required by Assembly Bill 2040 effective January 1, 2015)? What background about the members illustrates their expertise for serving on the Board?
   b. Election procedure and deadlines: If the public wishes to apply to be on the Board, how and when can they do so?

---

c. Reimbursement and compensation policy: Which (if any) expenses incurred by the Board are reimbursed? Do the Board members receive compensation?

5. Administrative Officials

a. General manager and key staff (names, contact info, compensation, and benefits): Who specifically runs the agency on a day-to-day basis? How can the public contact them? How much do they earn in this role (as required by Assembly Bill 2040 effective January 1, 2015)? What specific benefits are they eligible for (healthcare, retirement plan, educational benefits, etc.)?

6. Audits

a. Current financial audit
b. Financial audits for the three years prior to the current year
c. Most recent annual financial report provided to the State Controller’s Office, or a link to this information
d. Most recent LAFCo Municipal Service Review, if applicable

7. Contracts

a. Current request for proposal and bidding opportunities (over $25,000 in value)
b. Instructions on how to submit a bid or proposal
c. Approved in force vendor contracts (over $25,000 value)

8. Public Records

a. Online/downloadable Public Records Act (or FOIA) request form: What is the best way for the public to request public records?

9. Revenue Sources

a. Summary of fees received: fees for services, if any
b. Summary of revenue sources: bonds, taxes, loans and/or grants

10. Agency Specific Criteria

a. Municipalities: Total number of lobbyists employed and total spent on lobbying, downloadable permit applications, and zoning ordinances

b. Special Districts: Authorizing statute/enabling act (Principal Act or Special Act), board member ethics training certificates, link to the LAFCo website and any state agency providing oversight

c. Joint Powers Authorities: A copy of the joint powers agreement as filed and adopted (with any updates)