

# YOLO LOCAL AGENCY FORMATION COMMISSION

## MEETING MINUTES

September 22, 2016

The Yolo Local Agency Formation Commission met on the 22<sup>nd</sup> day of September 2016, at 9:00 a.m. in the Yolo County Board of Supervisors Chambers, 625 Court Street, Room 206, Woodland CA. Voting Members present were Chair and Public Member Olin Woods, County Members Don Saylor and Alternate Jim Provenza (A), and City Members Cecilia Aguiar-Curry and Will Arnold. Members absent were County Member Matt Rexroad. Staff present was Executive Officer Christine Crawford, Analyst Sarah Kirchgessner, Clerk Terri Tuck, and Counsel Eric May.

### CALL TO ORDER

Chair Woods called the Meeting to order at 9:05 a.m.

### Item № 1 Pledge

Alternate County Member Jim Provenza led the Pledge of Allegiance.

### Item № 2 Roll Call

PRESENT: Arnold, Aguiar-Curry, Provenza (A), Saylor, Woods ABSENT: Rexroad

### Item № 3 Public Comments

None

### CONSENT

### Item № 4 Approve LAFCo Meeting Minutes Of July 28, 2016

### Item № 5 Review And File Fiscal Year 2015/16 Fourth Quarter Financial Update

### Item № 6 Correspondence

**Minute Order 2016-34:** All recommended actions on Consent were approved.

Approved by the following vote:

MOTION: Saylor SECOND: Aguiar-Curry

AYES: Arnold, Aguiar-Curry, Provenza (A), Saylor, Woods

NOES: None

ABSTAIN: None

### REGULAR

### Item № 7 Authorize The Executive Officer To Submit A Proposal To The Yolo Habitat Conservancy (YHC) Offering Shared Staffing Services That Would

**Potentially Dedicate Up To 0.25 Full-Time Equivalent (FTE) Of Executive Officer And 0.25 FTE Of LAFCo Clerk Time To The Conservancy**

**Minute Order 2016-35:** The Commission approved the action asking that staff submit a general statement of interest to the Yolo Habitat Conservancy.

Approved by the following vote:

MOTION: Arnold SECOND: Saylor

AYES: Arnold, Aguiar-Curry, Provenza (A), Saylor, Woods

NOES: None

ABSTAIN: None

**Item № 8 Consider And Approve Reclassification And New Annual Salary Range For The LAFCo Executive Officer Position, And Set The Salary Step For The Current LAFCo Executive Officer Effective July 1, 2016**

**Minute Order 2016-36:** The Commission moved the item forward to commence after Closed Session Item 11.

Approved by the following vote:

MOTION: Woods SECOND: Provenza

AYES: Arnold, Aguiar-Curry, Provenza (A), Saylor, Woods

NOES: None

ABSTAIN: None

**Minute Order 2016-37:** The Commission approved the action, in concept. Since LAFCo staff are technically Yolo County employees, next steps will be for the County's Department of Human Resources to set the new salary range for the LAFCo Executive Officer position, per Commission direction, and set October 11, 2016, as the date for the Board of Supervisors to formally approve the reclassification and new annual salary range.

Approved by the following vote:

MOTION: Saylor SECOND: Aguiar-Curry

AYES: Arnold, Aguiar-Curry, Provenza (A), Saylor, Woods

NOES: None

ABSTAIN: None

**Item № 9 Executive Officer's Report**

The Commission was given written reports of the Executive Officer's activities for the period of July 25 through September 16, 2016, and staff stated that the Commission would be updated on recent events relevant to the Commission in the upcoming weekly email update.

Staff stated that exciting things have been happening in broadband recently. The City of Davis is soliciting a *Request for Proposals* to prepare a feasibility study and the County has had some ongoing progress. The Commission will be updated as things progress.

Staff reported that the Yolo Leaders Forum, entitled, "YOLOmotion: The Call for a Sustainable Countywide Transportation System", will be held next week, September 29, from 4:00-6:00pm, at the Woodland Community and Senior Center. The planning committee will be presenting a new series of talks regarding trends in transportation technologies, government tools and how to best direct our city/county transportation system to a more sustainable future.

**Item № 10    Commissioner Comments**

Commissioner Aguiar-Curry reported that she was in San Francisco recently before the California Public Utility Commission (CPUC) to testify to broadband for the consortiums to get funded which CPUC has agreed to.

Commissioner Woods reported that former LAFCo City Member and West Sacramento Councilmember Bill Kristoff would be having a retirement function in October at the West Sacramento Civic Center Galleria.

**CLOSED SESSION**

**Item № 11**    Conference with Labor Negotiator(s)  
                          (Pursuant to Government Code Section 54957.6)  
                          Agency designated representatives to be selected, as appropriate  
                          Unrepresented employee: LAFCo Executive Officer

Action taken on this item can be seen in Item 8, Minute Order 2016-37, of these Minutes.

**Item № 12    Adjournment**

**Minute Order 2016-38:** By order of the Chair, the meeting was adjourned at 9:58 a.m. to the next Regular LAFCo Meeting on November 10, 2016.

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Olin Woods, Chair  
Local Agency Formation Commission  
County of Yolo, State of California



ATTEST

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Tarr Tuck  
Clerk to the Commission