

## Yolo LAFCo RFP to Provide Auditing Services

### RFP Questions and Responses

March 29, 2021

No.	Date Rec'd	Bidder Questions & LAFCo Responses
1.	3/29/21	<p><u>Bidder Question:</u> What type of accounting/bookkeeping system does the Agency use?</p> <p><u>LAFCo Response:</u> <b><i>LAFCo uses the County's financial system, the InforSystem, which was implemented in Fiscal Year 2015/16. (See page 5 of the RFP)</i></b></p>
2.	3/29/21	<p><u>Bidder Question:</u> Any major change of budgetary size or management turnover from previous year?</p> <p><u>LAFCo Response:</u> <b><i>No.</i></b></p>
3.	3/29/21	<p><u>Bidder Question:</u> Approximately how many audit adjustments did the prior firm make as part of their audit?</p> <p><u>LAFCo Response:</u> <b><i>There were no adjusting entries during the last audit for FYE 2018, 2017, and 2016.</i></b></p>
4.	3/29/21	<p><u>Bidder Question:</u> Any major reason why Yolo LAFCo is considering a change of audit firms?</p> <p><u>LAFCo Response:</u> <b><i>No. According to our policies and procedures we must conduct an audit every 3 years and issue an RFP.</i></b></p>
5.	3/29/21	<p><u>Bidder Question:</u> Any major disagreements in regards to accounting principles or auditing procedures?</p> <p><u>LAFCo Response:</u> <b><i>No.</i></b></p>
6.	3/29/21	<p><u>Bidder Question:</u> How many days of fieldwork did the prior firm perform? How many auditors on those days?</p> <p><u>LAFCo Response:</u> <b><i>Two staff persons onsite for 1 day during the FYE 2016-2018. (One staff person for FYE 2013-2015).</i></b></p>
7.	3/29/21	<p><u>Bidder Question:</u> Is the previous firm being asked to propose?</p>

		<p><u>LAFCo Response:</u> <b>Yes.</b></p>
8.	3/29/21	<p><u>Bidder Question:</u> How much were the previous years' auditing fees?</p> <p><u>LAFCo Response:</u> <b>\$8,215, total, for all three FYs ending 2018, 2017, and 2016.</b></p>
9.	4/9/21	<p><u>Bidder Question:</u> Was the prior year auditor invited to bid?</p> <p><u>LAFCo Response:</u> <b>See #7.</b></p>
10.	4/9/21	<p><u>Bidder Question:</u> What were the prior year fees?</p> <p><u>LAFCo Response:</u> <b>See #8.</b></p>
11.	4/9/21	<p><u>Bidder Question:</u> How many auditors were needed to complete last year's audit work?</p> <p><u>LAFCo Response:</u> <b>See #6.</b></p>
12.	4/9/21	<p><u>Bidder Question:</u> How many audit adjustments were proposed by the auditors in last year's audit?</p> <p><u>LAFCo Response:</u> <b>See #3.</b></p>
13.	4/9/21	<p><u>Bidder Question:</u> How many accounting entries were made after the year-end trial balance is given to the auditor?</p> <p><u>LAFCo Response:</u> <b>None.</b></p>
14.	4/9/21	<p><u>Bidder Question:</u> Are there any special qualities or unique characteristics you are looking for in the firm you select?</p> <p><u>LAFCo Response:</u> <b>Just what is included in the RFP under Contents of Proposal and Consultant Selection.</b></p>
15.	4/12/21	<p><u>Bidder Question:</u></p>

		<p>Please provide clarification towards question #8. Is this \$8,125 for <u>each FYE</u> that gives a total of \$24, 375.</p> <p><u>LAFCo Response:</u> <b><i>See question #8. Clarifications have been made.</i></b></p>
<b>16.</b>	4/12/21	<p><u>Bidder Question:</u> For clarification on the fees, I am assuming the fees were \$8,215 for all three years combined and not \$8,215 per year?</p> <p><u>LAFCo Response:</u> <b><i>See question #8. Clarifications have been made.</i></b></p>