

YOLO LOCAL AGENCY FORMATION COMMISSION

MEETING MINUTES

September 28, 2017

The Yolo Local Agency Formation Commission met on the 28th day of September 2017, at 9:00 a.m. in the Yolo County Board of Supervisors Chambers, 625 Court Street, Room 206, Woodland CA. Voting members present were Chair and Public Member Olin Woods, County Members Matt Rexroad and Don Saylor, and City Members Wade Cowan and Will Arnold. Others present were Public Member Alternate Richard DeLiberty, Executive Officer Christine Crawford, Analyst Sarah Kirchgessner, Clerk Terri Tuck, and Counsel Eric May.

CALL TO ORDER

Chair Woods called the Meeting to order at 9:05 a.m.

Item № 1 Oath of Office

Public Member Alternate Richard DeLiberty was sworn in prior to the meeting.

Item № 2 Pledge

Richard DeLiberty, Public Member Alternate, led the Pledge of Allegiance.

Item № 3 Roll Call

PRESENT: Arnold, Cowan, Rexroad, Saylor, Woods ABSENT: None

Item № 4 Public Comments

None

CONSENT

Item № 5 Approve the LAFCo Meeting Minutes of July 27, 2017

Item № 7 Correspondence

Minute Order 2017-26: Approved recommended action Items 5 and 7. Item 6 was pulled from Consent.

Approved by the following vote:

MOTION: Arnold SECOND: Rexroad
AYES: Arnold, Cowan, Rexroad, Saylor, Woods
NOES: None
ABSTAIN: None
ABSENT: None

Item № 6 **Review and file Fiscal Year 2016/17 Fourth Quarter Financial Update and approve a budget amendment to transfer funds from Professional and Specialized Services to Salaries and Employee Benefits**

Minute Order 2017-27: The Chair pulled this item for discussion. After discussion, the recommended action was approved, adopting a FY2016/17 budget amendment to transfer \$10,000 of unused funds from Account 501165 (Professional & Specialized Services) to Account 500100 (Regular Employees).

Additionally, the Chair asked that all future financial updates include a one-page easy to read budget summary.

Approved by the following vote:

- MOTION: Woods SECOND: Arnold
- AYES: Arnold, Cowan, Rexroad, Saylor, Woods
- NOES: None
- ABSTAIN: None
- ABSENT: None

REGULAR

Item № 8 **Provide direction and endorse the attached draft city/county staff report template and "Yolo Local Government Accountability and Transparency Program" statement which includes: (1) requesting Yolo LAFCo conduct municipal service reviews for selected types of joint powers authorities/agencies; and (2) implementing a web transparency scorecard for local government agencies**

Minute Order 2017-28: The recommended actions were approved.

Additionally, the Commission asked staff to begin processing a JPA service review of the Yolo Emergency Communications Agency (YECA).

Approved by the following vote:

- MOTION: Rexroad SECOND: Arnold
- AYES: Arnold, Cowan, Rexroad, Saylor, Woods
- NOES: None
- ABSTAIN: None
- ABSENT: None

Item № 9 **Consideration of new LAFCo administrative policy regarding appointment of qualifying independent special district representative to the new consolidated redevelopment oversight board**

Minute Order 2017-29: The recommended action was approved.

Approved by the following vote:

- MOTION: Cowan SECOND: Arnold
- AYES: Arnold, Cowan, Rexroad, Saylor, Woods
- NOES: None

ABSTAIN: None
ABSENT: None

Item № 10 Consider supporting the appointment of Yolo LAFCo's Executive Officer to serve as a CALAFCO Deputy Executive Officer for a two-year term, representing the central region

Minute Order 2017-30: The recommended action was approved.

Approved by the following vote:

MOTION: Arnold SECOND: Saylor
AYES: Arnold, Cowan, Rexroad, Saylor, Woods
NOES: None
ABSTAIN: None
ABSENT: None

Item № 11 Executive Officer's Report

The Commission was given written reports of the Executive Officer's activities for the period of July 24 through September 22, 2017, and was verbally updated on recent events relevant to the Commission.

Staff stated that an executive summary (see attached) of a state report from the Little Hoover Commission (LHC) regarding *Special Districts: Improving Oversight & Transparency* came out August 2017.

Of particular note because it relates to Item 8 on the agenda, the report recommends that the legislature should require that every special district have a website and lists key transparency information components (the list included in Item 8 includes these items and more).

Yolo LAFCo is already aligned with many recommendations in this report. There is also a theme in the report that the legislature needs to incentivize LAFCos to be more assertive with MSRs, initiating reorganizations of special districts where needed, and generally bringing this so-called form of "hidden government" to light. Staff stated that over the next several years there are some implementation measures CALAFCO will be working on with individual LAFCos.

Staff further stated that in relation to the report by the LHC, new legislation was signed by Governor Brown at the beginning of this month (see *Correspondence* in this packet requesting that the Governor sign AB 979). AB 979 facilitates streamlining the process of seating special district representation on LAFCos. Currently, there are 28 LAFCos that do not have special district representation, including Yolo LAFCo. The LHC means "to strengthen LAFCos by easing a process to add special district representatives to the 28 LAFCos where districts have no voice". Staff also noted a spreadsheet included in the packet that approximates what special district apportionment costs would look like if represented on Yolo LAFCo.

Chair Woods asked staff for a brief summary regarding the response letters from Reclamation Districts 537 and 900 included in the agenda packet under *Correspondence*.

Staff indicated that a municipal service review (MSR) is currently being processed for all fifteen agencies that maintain segments of the levee system in Yolo County, along the Sacramento River. Staff stated that the Department of Water Resources (DWR) has identified that having fifteen individual agencies maintaining the levees along the Sacramento River is problematic. There are studies that have identified that consolidating these districts into one district per hydrologic basin would be a good approach.

Staff further stated that letters were sent to the levee maintaining agencies, specifically, to the West Sacramento hydrological basin, which includes the City of West Sacramento and Reclamation Districts 537 and 900, requesting feedback regarding consolidating governance which was recommended in the 2005 MSR. Both districts stated that they were opposed to any form of reorganization which would result in the merger of both districts and the city.

Staff anticipates having a draft MSR out for review in a couple of weeks and the final to the Commission for approval at the December 7th meeting.

Item № 12 Commissioner Reports

Commissioner Saylor commended staff on yesterday's Yolo Leaders YEDTalk session entitled *Cannabis Regulation: What Yolo Leaders Need to Know*. Saylor stated that the forum was insightful and took a lot of work to organize.

Item № 13 Closed Session

Public Employee Performance Evaluation
(Pursuant to Government Code Section 54957)

Position Title: LAFCo Executive Officer

There was nothing to report out of Closed Session.

Item № 14 Adjournment

Minute Order 2017-31: By order of the Chair, the meeting was adjourned at 9:39 a.m. to Closed Session.

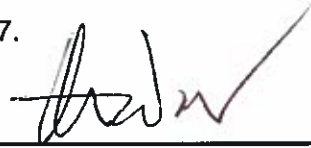
The next Regular LAFCo Meeting is November 2, 2017.



ATTEST:



Terri Tuck
Clerk to the Commission



Olin Woods, Chair
Local Agency Formation Commission
County of Yolo, State of California