

LOCAL AGENCY FORMATION COMMISSION of YOLO COUNTY

MEETING MINUTES

July 23, 2015

The Local Agency Formation Commission of Yolo County met on the 23rd day of July 2015, at 9:00 a.m. in the Yolo County Board of Supervisors Chambers, 625 Court Street, Room 206, Woodland CA. Voting Members present were Chair and Public Member Olin Woods, County Members Matt Rexroad and Don Saylor, and City Member Bill Kristoff. Voting Members absent were City Member Cecilia Aguiar-Curry. Others present were Executive Officer Christine Crawford, Analyst Sarah Kirchgessner, Clerk Terri Tuck and Counsel Eric May.

Items № 1 and 2 **Call to Order, Pledge of Allegiance and Roll Call**

Chair Woods called the Meeting to order at 9:00 a.m.

Taro Echiburu, Director of Planning, Public Works and Environmental Services led the Pledge of Allegiance.

PRESENT: Kristoff, Rexroad, Woods ABSENT: Aguiar-Curry, Saylor

Item № 3 **Public Comments**

None

CONSENT

Item № 4 **Approved LAFCo Meeting Minutes of May 28, 2015**

Item № 5 **Authorized the Chair to sign the FY 2015/16 Authorization Form required by the Department of Financial Services so that staff can perform the day to day operation of LAFCo**

Item № 6 **Correspondence**

Minute Order 2015-23: All recommended actions on Consent were approved.

Approved by the following vote:

MOTION: Rexroad SECOND: Kristoff

AYES: Kristoff, Rexroad, Woods

NOES: None

ABSTAIN: None

ABSENT: Aguiar-Curry, Saylor

PUBLIC HEARING

Item № 7 **Considered and approved Resolution 2015-04 adopting the Final Combined Municipal Service Review (MSR) for the Western Yolo Special Districts,**

including the Esparto Community Services District (CSD), the Madison CSD and the Madison-Esparto Regional County Service Area (MERCSA), and the Sphere of Influence (SOI) Update for the Esparto CSD

Commissioner Saylor arrived at 9:09 a.m.

After a report by staff the Chair opened the Public Hearing. Comments were made by Sue Heitman, Capay Valley Vision; Leo Refsland, Madison CSD; Mel Smith, Esparto CSD; and, Tom O'Halloran, Yolo County Flood Control and Water Conservation District (YCFWCWD). The Public Hearing was closed.

Minute Order 2015-24: After discussion, the recommended actions were approved by adopting the Negative Declaration and Initial Study as the appropriate environmental document, finding that the MSR and SOI Update could not have a significant adverse effect on the environment, and adopting **Resolution 2015-04**, approving the Final Combined Western Yolo Special Districts Municipal Service Review and Sphere of Influence Update.

Approved by the following vote:

MOTION: Rexroad
SECOND: Saylor
AYES: Kristoff, Rexroad, Saylor, Woods
NOES: None
ABSTAIN: None
ABSENT: Aguiar-Curry

REGULAR

Item № 8 **Authorized the Chair to sign Agreement 2015-05 for services between Yolo LAFCo and Richardson & Company, LLC, not to exceed \$10,995, to conduct an independent audit of the Yolo LAFCo financial statements for the fiscal years ending in 2013, 2014, and 2015**

Minute Order 2015-25: The recommended action was approved with **Contract Agreement 2015-05**.

Approved by the following vote:

MOTION: Saylor
SECOND: Kristoff
AYES: Kristoff, Rexroad, Saylor, Woods
NOES: None
ABSTAIN: None
ABSENT: Aguiar-Curry

Item № 9 **Executive Officer's Report**

The Commission was given written reports of the Executive Officer's activities for the period of May 25 through July 17, 2015, and was verbally updated on recent events relevant to the Commission.

The Executive Officer introduced and welcomed Sarah Kirchgessner, LAFCos new permanent half-time analyst.

Staff stated that the Shared Services trip to attend a North Orange County Coalition Meeting regarding a joint powers authority went well. In addition to the Executive Officer, attendees included Olin Woods, LAFCo Chair; Paul Navazio, City of Woodland; John Donlevy, Jr., City of Winters; and, Mindi Nunes, Yolo County. Staff shared that they have been working on follow up and action items and have put together some discussion materials for the next Yolo Manager's Meeting. Additionally, staff anticipates having some specific next steps to review at the next LAFCo meeting.

Staff indicated that the Yolo Leaders Forum would be held on September 23 from 4:00-6:00pm in the City of Winters. The planning committee hopes to highlight some of the joint powers authorities and shared programs already being utilized in Yolo County and what types of structure and oversight might be beneficial. The committee hopes to use ted-style talks, similar to what was done during the previous Forum.

Staff remarked that registration is ongoing for the upcoming CALAFCO Conference, held this year in Sacramento from September 2-4. It was noted that there are a couple of extracurricular events during the conference; specifically, a River Cats game to be held Tuesday night before the conference, and the Mobile Workshop on Wednesday morning.

Staff indicated that the Executive Officer received a call last week from the Yolo County Office of Emergency Services (OES), asking that she be a part of its Emergency Response Team in the planning and intelligence unit. OES felt that LAFCo, in its multi-jurisdictional focus, would be in a position to help orchestrate multi-agency responses.

Item № 10 Commissioner Comments

Commissioner Saylor commented that, yesterday, he attended a meeting in Solano County regarding emergency response concerns in the Stebbins Cold Creek Canyon area, including fire issues. The discussion stemmed around agency cooperation and how Napa, Solano, Yolo, and various state and federal agencies might all collaborate in the event of an emergency. Saylor stated, with some irony that, during that meeting, the attendees were notified that a fire had started outside the City of Winters near Lake Berryessa.

Commissioner Woods remarked that he was very impressed with the North Orange County Coalition, commenting on the amount of cooperation there was among all seven city managers and their commitment to the concept of shared services.

Item № 11 Closed Session

Public Employee Performance Evaluation
Government Code §54957
Position Title: Executive Officer

Public report of action taken in Closed Session (GC§54957.1)

There was nothing to report.

Item № 12 Adjournment

Minute Order 2015-26: By order of the Chair, the meeting was adjourned at 9:45 a.m. to Closed Session.

The next meeting scheduled is September 24, 2015.



Olin Woods, Chair
Local Agency Formation Commission
County of Yolo, State of California

ATTEST:

Terri Tuck
Clerk to the Commission