YOLO LOCAL AGENCY FORMATION COMMISSION

Regular Meeting
AGENDA

July 23, 2026 - 9:00 a.m.

BOARD OF SUPERVISORS CHAMBERS
625 COURT STREET, ROOM 206
WOODLAND, CA 95695

COMMISSIONERS
GLORIA PARTIDA, CHAIR (CITY MEMBER)
OSCAR VILLEGAS, VICE CHAIR (COUNTY MEMBER)
LUCAS FRERICHS (COUNTY MEMBER)
TANIA GARCIA-CADENA (CITY MEMBER)
PAMELA MILLER (PUBLIC MEMBER)

ALTERNATE COMMISSIONERS
NORMA ALCALA (CITY MEMBER)
SHEILA ALLEN (COUNTY MEMBER)
ERIK VINK (PUBLIC MEMBER)

CHRISTINE CRAWFORD
EXECUTIVE OFFICER

ERIC MAY
COMMISSION COUNSEL

Meetings of the Yolo Local Agency Formation Commission (LAFCo) are held in person in the Board of Supervisors chambers, located at 625 Court Street, Suite 206, Woodland, CA. LAFCo will, to the best of its ability, provide hybrid and remote options for LAFCo meeting participants and to the public; however, LAFCo cannot guarantee these options will be available due to technical limitations outside our control. For assurance of public comment, LAFCo encourages in-person and written public comments to be submitted. The Zoom link / phone number and instructions for participating in the meeting through Zoom are set forth in the "Public Participation Instructions" on the final page of this agenda.

NOTICE:
This agenda has been posted at least five (5) calendar days prior to the meeting in a location freely accessible to members of the public, in accordance with the Brown Act and the Cortese-Knox-Hertzberg Act. The public may subscribe to receive emailed agendas, notices and other updates by contacting staff at lafco@yolocounty.org.

All persons are invited to testify and submit written comments to the Commission. If you challenge a LAFCo action in court, you may be limited to issues raised at the public hearing or submitted as written comments prior to the close of the public hearing. If you wish to submit written material at the hearing, please supply 8 copies.

FPPC - Notice to All Parties and Participants in LAFCo Proceedings
All parties and participants on a matter to be heard by the Commission that have made campaign contributions totaling more than $500 to any Commissioner in the past 12 months must disclose this fact, either orally or in writing, for the official record as required by Government Code Section 84308.

Contributions and expenditures for political purposes related to any proposal or proceedings before LAFCo are subject to the reporting requirements of the Political Reform Act and the regulations of the Fair Political Practices Commission, and must be disclosed to the Commission prior to the hearing.

AGENDA

PLEASE NOTE - The numerical order of items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Chair or Commission members.

CALL TO ORDER

1. Pledge of Allegiance

2. Roll Call

3. Public Comment: This is an opportunity for members of the public to address the Commission on subjects relating to LAFCo purview but not relative to items on this Agenda. The Commission reserves the right to impose a reasonable time limit on any topic or on any individual speaker.

CONSENT AGENDA

4. Approve the LAFCo Special Meeting Minutes of June 30, 2026

PUBLIC HEARING

5. Consider approval of Resolution 2026-06 adopting the Surface Water and Groundwater Services Municipal Services Review and Sphere of Influence (MSR/SOI) study and determine that the MSR/SOI is exempt from the California Environmental Quality Act (CEQA) (LAFCo No. 25-05).

REGULAR AGENDA

6. Receive a presentation from the City of Davis General Plan Update project team (no action will be taken)

7. Consider CALAFCO 2026 Board of Directors Nominations for the Central Region

8. Consider nominations for the CALAFCO 2026 Achievement Awards

EXECUTIVE OFFICER'S REPORT

9. A report by the Executive Officer on recent events relevant to the Commission and an update of staff activity for the month. The Commission or any individual Commissioner may request that action be taken on any item listed.

   a. Long Range Planning Calendar

   b. CALAFCO Legislative Summary

COMMISSIONER REPORTS

10. Action items and reports from members of the Commission, including announcements, questions to be referred to staff, future agenda items, and reports on meetings and information which would be of interest to the Commission or the public.

CLOSED SESSION

11. Public Employee Performance Evaluation
    Pursuant to Government Code Section 54957

    Position Title: LAFCo Executive Officer

ADJOURNMENT

12. Adjourn to the next Regular LAFCo Meeting

I declare under penalty of perjury that the foregoing agenda was posted by 5:00 p.m. Friday, July 17, 2026 at the following places:

- On the bulletin board outside the east entrance of the Erwin W. Meier County Administration Building, 625 Court Street, Woodland, CA;
- On the bulletin board outside the Board of Supervisors Chambers, 625 Court Street, Room 206, Woodland, CA: and,
- On the LAFCo website at: www.yololafco.org.

ATTEST:

Desirae Leverett, Clerk
Yolo LAFCO

A.D.A. NOTICE

If requested, this agenda can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact the Commission Clerk for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting should contact the Commission Clerk as soon as possible and at least 24 hours prior to the meeting. The Commission Clerk may be reached at 530-666-8048 or at the following address: Yolo LAFCo, 625 Court Street, Suite 107, Woodland, CA 95695.

PUBLIC PARTICIPATION INSTRUCTIONS:

Meetings of the Yolo Local Agency Formation Commission (LAFCo) are held in person in the Board of Supervisors chambers, located at 625 Court Street, Room 206, Woodland, CA. If you cannot attend the LAFCo meeting in person but desire to follow the meeting remotely, make a public comment, or comment on a specific item on the agenda, you may do so by:

- Joining through Zoom on your computer at https://yolocounty.zoom.us/j/83450622345, or participate by phone by calling 1-408-638-0968, Webinar ID: 834 5062 2345. Please note there is no participant code, you will just hit # again after the recording prompts you.
- If you are joining the meeting via Zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make comment. The moderator will call you by name or phone number when it is your turn to comment. Press *6 to unmute. The Commission reserves the right to impose a reasonable limit on time afforded to any topic or to any individual speaker.
- If you wish to submit a written comment on a specific agenda item or on an item not on the agenda, please email the Commission Clerk at lafco@yolocounty.org or send to 625 Court Street, Suite 107, Woodland, CA 95695. Please include meeting date and item number. Please submit your comment by 2:00 p.m. the day prior to the meeting, if possible, to provide the Commission a reasonable opportunity to review your comment in advance of the meeting. All written comments are distributed to

the Commission, filed into the record, but will not be read aloud.

Please note that LAFCo cannot guarantee that hybrid and remote options will be available due to technical limitations outside our control. For assurance of public comment, LAFCo encourages in-person or written public comments to be submitted.

YOLO
LOCAL
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FORMATION
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LAFCO **4.**
Meeting Date: 07/23/2026

Information

SUBJECT
Approve the LAFCo Special Meeting Minutes of June 30, 2026

RECOMMENDED ACTION
Adopt the LAFCo Special Meeting Minutes of June 30, 2026

Attachments

4 Att A- 06.30.26 Special Meeting Minutes

Form Review

Form Started By: Desirae Leverett
Started On: 07/08/2026 08:57 AM
Final Approval Date: 07/08/2026

YOLO LOCAL AGENCY FORMATION COMMISSION

SPECIAL MEETING MINUTES

June 30, 2026

The Yolo Local Agency Formation Commission met for a Special Session on June 30, 2026, at 11:00 a.m. in the Yolo County Board of Supervisors Chambers, 625 Court Street, Room 206, Woodland, California.

Voting members present were County Member Lucas Frerichs, City Member Tania Garcia-Cadena, Alternate Public Member Erik Vink, Vice Chair and County Member Oscar Villegas, and Chair and City Member Gloria Partida. Public Member Pamela Miller was absent.

Others present were Executive Officer Christine Crawford, Deputy Executive Officer JD Trebec, and Clerk Desirae Leverett.

CALL TO ORDER

Chair Partida called the meeting to order at 11:00 a.m.

Item № 1 Pledge

Commissioner Villegas led the Pledge of Allegiance.

Item № 2 Roll Call

Present: Frerichs, Garcia-Cadena, Villegas, Vink, Partida

Absent: Miller

Item № 3 Public Comments

There were no public comments.

CONSENT

Item № 4 Approve the Minutes of the May 28, 2026 Meeting

Item № 5 Approve a budget adjustment for the Fiscal Year 2025/26 adopted budget to move $15,000 from Salaries and Benefits into Services and Supplies, resulting in no net increase to the overall budget

Item № 6 Consider Resolution No. 2026-03 authorizing the City of Woodland to provide out of agency water service to APN 041-080-020 located on the southeast corner of Matmor Road and Sports Park Drive in the City of Woodland Sphere of Influence, and find the project is categorically exempt from CEQA (LAFCo No. 26-03)

Item № 7 Correspondence

Minute Order 2026-18: The recommended actions on Consent were approved.

Motion: Frerichs **Second:** Villegas
Ayes: Frerichs, Garcia-Cadena, Villegas, Vink, Partida
Abstained: None
Noes: None

REGULAR AGENDA

Item № 8 **Consider either adoption of Conducting Authority Resolution 2026-04 terminating the Elkhorn Fire Protection District (FPD) and County Service Area 9 (CSA 9) Reorganization into the Springlake FPD, or adoption of Resolution 2026-05 dissolving the Elkhorn FPD, and determining the action is not subject to the California Environmental Quality Act (CEQA) in accordance with CEQA Guidelines Section 15061(b)(3) and 15320 (LAFCo No. 24-02)**

The Commission opened the floor for public comment. Public comment was received from Thomas Kane, President of the Elkhorn Board of Directors, who spoke in opposition to the proposed dissolution.

The Commission discussed the options available, public safety concerns, and the feasibility of the Fire District continuing to operate at an acceptable level given increased operating cost, significantly higher traffic volume resulting from I-5 access, and a declining volunteer pool.

Minute Order 2026-19: Adopt Resolution 2026-05 (Att. B) acting upon the original application submitted by the Elkhorn FPD requesting dissolution, ordering the immediate dissolution without protest proceedings or an election, and directing the Executive Officer to file a CEQA Notice of Exemption; deny the request for reconsideration and treat it as a comment on the item.

Motion: Villegas **Second:** Frerichs
Ayes: Frerichs, Garcia-Cadena, Villegas, Vink, Partida
Abstained: None
Noes: None

Item № 9 **Executive Officer's Report**

The Executive Officer noted a presentation from the City of Davis regarding its General Plan Update and growth plans, scheduled for the July 23, 2026 Regular Meeting.

Item № 10 **Commissioner Reports**

There were no reports.

Item № 11 Adjournment

Minute Order 2026-20: By order of the Chair, the meeting was adjourned at 11:43 a.m.

ATTEST:

Desirae Leverett
Clerk to the Commission

YOLO
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Public Hearings 5.

LAFCO
Meeting Date: 07/23/2026

Information

SUBJECT
Consider approval of Resolution 2026-06 adopting the Surface Water and Groundwater Services Municipal Services Review and Sphere of Influence (MSR/SOI) study and determine that the MSR/SOI is exempt from the California Environmental Quality Act (CEQA) (LAFCo No. 25-05).

RECOMMENDED ACTION
1. Open the Public Hearing to receive a staff presentation and public comment on the MSR/SOI.
2. Close the public hearing and consider the information presented in the staff report and during the Public Hearing. Discuss and direct staff to make any requested changes.
3. Approve Resolution 2026-06, adopting the MSR/SOI and finding it exempt from CEQA.

REASONS FOR RECOMMENDED ACTION
The purpose of this Municipal Services Review (MSR) is to provide a comprehensive inventory and analysis of the services provided by the Dunnigan Water District and Yolo Flood Control & Water Conservation District special districts, evaluate the governance structure and operation, and suggest ways to improve service delivery, financial controls, and accountability. The MSR also informs any recommended sphere of influence (SOI) updates based on the MSR's governance recommendations.

This MSR includes the Yolo Subbasin Groundwater Joint Powers Agency (JPA). While MSRs are not legally required of Joint Powers Agencies/Authorities since they do not have an SOI, LAFCo has been requested by the cities and Yolo County (i.e. JPA member agencies) to provide MSR-like service reviews of selected types of JPAs in the county. LAFCo has the authority to furnish informational studies and analyze independent data to make informed recommendations regarding the efficient, cost-effective, and reliable delivery of services to residents, landowners, and businesses via these JPAs. Our MSR checklist is modified for JPA reviews because some determinations are not applicable.

BACKGROUND
Three agencies are involved in providing surface water and groundwater services within Yolo County. The Dunnigan Water District (DWD) provides irrigation water for agriculture in the north central County. The Yolo County Flood Control & Water Conservation District (YCFC&WCD) provides irrigation water, provides flood control for the Madison drainage area, and maintains the Indian Valley Reservoir for hydroelectrical energy production, water resources, and recreation. The Yolo Subbasin Groundwater Agency (YSGA) is a joint powers agency that manages groundwater in the county to meet the requirements of California's Sustainable Groundwater Management Act (SGMA).

Water-related Risks in Yolo County
FEMA's National Risk Index ranks Yolo County at relatively high risk to very high risk for both drought and inland flooding. In the last 25 years, Yolo County has suffered more from drought than flooding and the Districts have taken steps to mitigate the loss of revenue from limited water supply sales during drought years.

Dunnigan Water District
Dunnigan Water District is performing well in terms of facilities, financial ability, and shared services. It has contracted with Reclamation District 108 for staff and district management services since 2018. In 2024, the District moved out of the office it had been using in Dunnigan to the RD 108 offices in Grimes, located in Colusa County. This allowed the United States Bureau of Reclamation to auction the Dunnigan building and apply the revenue to DWD's water delivery system debt. DWD also recently refinanced its Central Valley Project share of cost liability to prepay the Bureau of Reclamation under the Water Infrastructure Improvements for the Nation (WIIN) Act so that it no longer needs to renegotiate its water rights.

DWD has taken steps to mitigate drought years by adopting policies and revenue to sustain the districts through times of restricted water sales and working to secure additional water sources. It has policies in place to deal with years when available water is limited and assessments to create financial reserves for years when water sales are constrained. It is a member of the Sites Project Authority, a JPA which is developing the Sites Reservoir Project to provide additional water supply.

The Dunnigan Water District's MSR provides two recommendations: to provide better financial transparency on its website and to continue to develop written policies to clarify governance, payroll, accounting, and use of funds. The District's Sphere of Influence was evaluated and does not require an update.

Yolo County Flood Control and Water Conservation District
Yolo County Flood Control & Water Conservation District remains a model of shared services and efficient operations. The District is conservative about taking on debt or receiving capital financing and has designated funds for capital improvements. Furthermore, the District has mitigated loss of revenue from limited water availability due to drought by restructuring its fees, maintaining flexible operations, and designating funds for drought reserves. YCFC&WCD increased its available water supply by building the Indian Valley dam in the 1970s and is very involved with maintaining groundwater levels through aquifer recharge. YCFC&WCD has been an important partner in the floodSAFE Yolo program to address flood concerns along Cache Creek and Willow Slough and provides flood control services to the Madison drainage area.

The MSR for YCFC&WCD includes three recommendations. First, since the District reports that the tax revenue for the Madison drainage area is not sufficient to cover the cost of services, the MSR recommends that the District improve accounting for the Madison drainage area to identify whether funding or services need to be modified. Secondly, the MSR recommends that YCFC&WCD continue to collaborate with the County and flood-affected cities, districts, and other partners to address local flood concerns. Finally, the MSR recommends that the District work toward improving its website transparency score. Yolo County Flood Control & Water Conservation District's Sphere of Influence was evaluated, and an update is not needed.

Yolo Subbasin Groundwater Agency
Both DWD and YCFC&WCD are members of the Yolo Subbasin Groundwater Agency JPA along with Yolo County, the four cities within Yolo County, the Esparto and Madison Community Services Districts, Yocha Dehe Wintun Nation, ten reclamation districts, and six non-member affiliated districts. The JPA was formed in 2017 and received State approval of its Groundwater Sustainability Plan (GSP) in 2023, making YSGA the exclusive Groundwater Sustainability Agency for the Yolo Subbasin.

The JPA is responsible for monitoring groundwater levels and updating and implementing its Groundwater Sustainability Plan. The implementation focus of the YSGA has been on groundwater recharge projects to ensure the groundwater table can recover from the 2021 drought.

YSGA has minimized its expenses by contracting services with Yolo County Flood Control and Water Conservation District, including its part-time Executive Officer who is also serving as the Board Secretary. YCFC&WCD also handles the JPA's financial services. Prior to 2026, the YSGA relied on dues from member agencies and grants for revenue. However, the YSGA recently transitioned from member dues to a tiered assessment system, with the majority of revenue going toward projects to meet the Groundwater Sustainability Plan's goal to achieve and maintain sustainable groundwater management by 2042.

YSGA provides its groundwater monitoring and recharge services in a very efficient manner and LAFCo's only MSR recommendation is that YSGA continue to work toward improving its website transparency score.

Agency/Public Outreach
Staff began this MSR/SOI in October 2025 by emailing an introductory letter to each agency which included a list of questions and a request for an in-person meeting. In-person meetings occurred in November 2025 and follow-up questions and discussion continued with all the districts in 2026.

Administrative drafts of the MSR were emailed to the DWD in April 2026, and to the YSGA and YCFC&WCD in June 2026. Comments were received from all the districts. Based on responses, staff continued to work with the districts and other agencies and contacts to provide the most accurate and helpful information and recommendations.

A public hearing notice was published in the Woodland Daily Democrat on June 30, 2026, and the public review draft of the MSR/SOI incorporating district comments was posted on the LAFCo website on July 10, 2026. Staff notified district managers of the availability of the public review draft and provided them with a public announcement flyer to inform their boards, members, and water users about the MSR and how to provide comments and attend the public hearing.

CEQA

LAFCo staff has determined that the proposed MSR/SOI is exempt from the California Environmental Quality Act (CEQA) pursuant to Public Resources Code Section 21065 and CEQA Guidelines Section 15061(b)(3) because an MSR is not an activity which may cause a direct or indirect physical change to the environment and where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA.

Attachments

5 Att A - Resolution 2026-06
5 Att B - MSR/ SOI Update

Form Review

Inbox	Reviewed By	Date
Christine Crawford	Christine Crawford	07/15/2026 01:06 PM
Form Started By: JD Trebec		Started On: 07/07/2026 01:29 PM
Final Approval Date: 07/15/2026		

YOLO LOCAL AGENCY FORMATION COMMISSION
Resolution No. 2026-06

Adopting the Surface Water and Groundwater Services Municipal Service Review (MSR) and Sphere of Influence (SOI) Study (LAFCo No. 25-05)

WHEREAS, the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (Act) governs the organization and reorganization of cities and special districts by local agency formation commissions established in each county, as defined and specified in Government Code Sections 56000 et seq. (unless otherwise indicated all statutory references are to the Government Code); and,

WHEREAS, the Act provides that the local agency formation commission in each county shall develop and determine the SOI of each local governmental agency within the county, and enact policies designed to promote the logical and orderly development of areas within the SOIs, as more fully specified in Sections 56425 et seq.; and,

WHEREAS, Section 56430 requires that local agency formation commissions conduct an MSR prior to, or in conjunction with, consideration of actions to establish or update a SOI in accordance with Sections 56076 and 56425; and,

WHEREAS, beginning in 2025, the Yolo County Local Agency Formation Commission (LAFCo) conducted a review of the municipal services and SOI of the Dunnigan Water District, Yolo County Flood Control & Water Conservation District, and Yolo Subbasin Goundwater Agency Joint Powers Agency (JPA); and,

WHEREAS, based on the results of the MSR, staff has determined that a SOI Update is not needed for either the Dunnigan Water District or the Yolo County Flood Control & Water Conservation District at this time, and Yolo Subbasin Groundwater Agency does not have an SOI as a JPA; and,

WHEREAS, staff has reviewed the MSR/SOI pursuant to the California Environmental Quality Act (CEQA) and determined that an MSR is exempt from CEQA pursuant to Public Resources Code Section 21065 and CEQA Guidelines Section 15061(b)(3) because an MSR is not an activity which may cause a direct or indirect physical change to the environment; and,

WHEREAS, staff set a public hearing for July 23, 2026, for consideration of the environmental review and the MSR/SOI and caused notice thereof to be posted, published, and mailed at the times and in the manner required by law at least twenty-one (21) days in advance of the date; and,

WHEREAS, at said hearing, LAFCo reviewed and considered the Notice of Exemption, and staff's Report and Recommendations; each of the policies, priorities, and factors set forth in Government Code Sections 56425 et seq.; LAFCo's Guidelines and

Methodology for the Preparation and Determination of SOIs; and all other matters presented as prescribed by law; and,

WHEREAS, at that time, an opportunity was given to all interested persons, organizations, and agencies to present oral or written testimony and other information concerning the proposal and all related matters; and,

WHEREAS, the Commission received, heard, discussed, and considered all oral and written testimony related to the SOI update.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED that the Yolo County Local Agency Formation Commission hereby:

1. Finds that the proposed MSR/SOI is exempt from the California Environmental Quality Act (CEQA) pursuant to California Public Resources Code Section 21056 and the California Code of Regulations Title 14, Division 6, Chapter 3 (State CEQA Guidelines) Section 15061(b)(3); and,
2. Approves Resolution 2026-06 adopting the Surface Water and Groundwater Services MSR/SOI incorporated herein by this reference, subject to the following findings and recommendations for each agency below.

FINDINGS:

1. <u>Finding</u>: The proposed MSR/SOI is exempt from the California Environmental Quality Act (CEQA) pursuant to California Public Resources Code Section 21056 and the California Code of Regulations Title 14, Division 6, Chapter 3 (State CEQA Guidelines) Section15061(b)(3).

   <u>Evidence</u>: CEQA requires analysis of agency approvals of discretionary "projects." A "project," as defined under California Public Resources Code Division 13, Chapter 2.5, Section 21056, is defined as "the whole of an action, which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment." Section 15061(b)(3) of the CEQA Guidelines describes the "common sense rule" that CEQA only applies to projects which "have the potential for causing a significant effect on the environment; where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. Approval of the MSR/SOI would not result in any direct or indirect physical change in the environment so that it is not a "project" and would not have the potential to result in individual or cumulative significant effects on the environment if it were. Furthermore, no special circumstances exist that would create a reasonable possibility that approving the MSR/SOI would have a significant effect on the environment. Therefore, the project is exempt from CEQA, and no further environmental review is necessary.

2. Finding: Approval of the MSR/SOI is consistent with all applicable state law and local LAFCo policies.

Evidence: The project was prepared consistent with the requirements in the Cortese-Knox-Hertzberg Act for an MSR/SOI and all applicable Yolo LAFCo policies and adopted Standards for Evaluation. The MSR includes written determinations for each district as required by Section 56430 of the Cortese Knox Hertzberg Local Government Reorganization Act.

RECOMMENDATIONS:

Dunnigan Water District:

1. The Dunnigan Water District should continue to add website content as needed to improve its 58% score per the latest website transparency scorecard found at https://www.yololafco.org/yolo-local-government-website-transparency-scorecards.

2. The District should continue to review and develop policies related to governance, general administration, payroll processing, finance and accounting to help guide its decision making in a rational and consistent manner. Policies the District should consider are as follows:
    - Governance policies. These would include the Brown Act requirements, director attendance and conduct at meetings.
    - General and administrative policies. These would include content and maintenance of websites, whistleblower policy, email and internet policy, conflict of interest policies.
    - Payroll policies. These would include frequency of payroll, method of processing payroll, staff involved and approval of payrolls, use of time sheets or other time keeping system, etc.
    - Accounting policies. These would include a chart of accounts, basis of accounting, recording of all transactions, the use of estimates, segregation of duties, transaction approval, recording and control of inventory and the fiscal year closing process.
    - Financial policies. These would include banking, use of reserves, collection of accounts receivable, rate and fee setting, allowable expenditures, employee and director travel reimbursements, capital assets, budget, debt, use of credit cards and accountability and audit.

Yolo County Flood Control and Water Conservation District

1. Improve the accounting for the Madison drainage area funds to determine if the tax revenue is sufficient to cover services or not. This data would inform whether to pursue Prop 218 to increase funding or to triage services.

2. Continue to collaborate with Yolo County and the City of Woodland to evaluate funding options to revitalize and sustain the floodSAFE Yolo program. Consider

additional partners, such as the Cities of Davis and Winters, Esparto CSD and other affected parties to address regional drainage and flooding concerns for central Yolo County.

3. Yolo County Flood Control & Water Conservation District should continue to add website content as needed to improve its 75% score per the latest website transparency scorecard found at https://www.yololafco.org/yolo-local-government-website-transparency-scorecards.

Yolo Subbasin Groundwater Agency

1. The YSGA should continue to add website content as needed to improve its 75% score per the latest website transparency scorecard found at https://www.yololafco.org/yolo-local-government-website-transparency-scorecards.

PASSED AND ADOPTED by the Local Agency Formation Commission, County of Yolo, State of California, this 23rd day of July 2026, by the following vote:

Ayes:
Noes:
Abstentions:
Absent:

Gloria Partida, Chair
Yolo Local Agency Formation Commission

Attest:

Christine Crawford, Executive Officer
Yolo Local Agency Formation Commission

Approved as to form:

for
Eric May, Commission Counsel

Surface Water & Groundwater Services Municipal Service Review (MSR) and Sphere of Influence (SOI) Update

LAFCo No. 25-05

Dunnigan Water District

Yolo County Flood Control and Water Conservation District

and

Yolo Subbasin Groundwater Agency JPA

Prepared by:

Yolo Local Agency Formation Commission

Public Review Draft July 7, 2026

SUBJECT AGENCIES:

Subject Agency:	**Dunnigan Water District**
Agency Address:	3817 1st Street PO Box 84 Dunnigan, CA 95937
Agency Contact Person:	Jordon Navarrot, General Manager

Subject Agency:	**Yolo County Flood Control and Water Conservation District**
Agency Address:	34274 State Highway 16 Woodland, CA 95695
Agency Contact Person:	Kristin Sicke, General Manager

Subject Agency:	**Yolo Subbasin Groundwater Agency**
Agency Address:	34274 State Highway 16 Woodland, CA 95695
Agency Contact Person:	Kristin Sicke, Executive Officer

CONDUCTED BY:

Yolo Local Agency Formation Commission
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Commissioners:
Gloria Partida, Chair, City Member
Oscar Villegas, Vice Chair, County Member
Lucas Frerichs, County Member
Tania Garcia-Cadena, City Member
Pamela Miller, Public Member

Commissioner Alternates:
Shiela Allen, County Member
Norma Acala, City Member
Erik Vink, Public Member

Staff:
Christine Crawford, Executive Officer
JD Trebec, Deputy Executive Officer
Desirae Leverett, Commission Clerk
Mark Krummenacker, Financial Analyst
Eric May, Commission Counsel

Contents

1. MSR/SOI BACKGROUND

ROLE AND RESPONSIBILITY OF LAFCO

The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, as amended ("CKH Act") (California Government Code §§56000 et seq.), is LAFCo's governing law and outlines the requirements for preparing Municipal Service Reviews (MSRs) for periodic Sphere of Influence (SOI) updates. MSRs and SOIs are tools created to empower LAFCo to satisfy its legislative charge of "discouraging urban sprawl, preserving open-space and prime agricultural lands, efficiently providing government services, and encouraging the orderly formation and development of local agencies based upon local conditions and circumstances (§56301). CKH Act Section 56301 further establishes that "one of the objects of the commission is to make studies and to obtain and furnish information which will contribute to the logical and reasonable development of local agencies in each county and to shape the development of local agencies so as to advantageously provide for the present and future needs of each county and its communities."

Based on that legislative charge, LAFCo serves as an arm of the State; preparing and reviewing studies and analyzing independent data to make informed, quasi-legislative decisions that guide the physical and economic development of the state (including agricultural uses) and the efficient, cost-effective, and reliable delivery of services to residents, landowners, and businesses. While SOIs are required to be updated every five years, they are not time-bound as planning tools by the statute but are meant to address the "probable physical boundaries and service area of a local agency" (§56076). SOIs therefore guide both the near-term and long-term physical and economic development of local agencies, and MSRs provide the near-term and long-term time-relevant data to inform LAFCo's SOI determinations.

PURPOSE OF A MUNICIPAL SERVICE REVIEW

As described above, MSRs are designed to equip LAFCo with relevant information and data necessary for the Commission to make informed decisions on SOIs. The CKH Act, however, gives LAFCo broad discretion in deciding how to conduct MSRs, including geographic focus, scope of study, and the identification of alternatives for improving the efficiency, cost-effectiveness, accountability, and reliability of public services. The purpose of a Municipal Services Review (MSR) in general is to provide a comprehensive inventory and analysis of the services provided by local municipalities, service areas, and special districts. A MSR evaluates the structure and operation of the local municipalities, service areas, and special districts and discusses possible areas for improvement and coordination. The MSR is intended to provide information and analysis to support a sphere of influence update. A written statement of the study's determinations must be made in the following areas:

1. Growth and population projections for the affected area;
2. The location and characteristics of any disadvantaged unincorporated communities within or contiguous to the sphere of influence;
3. Present and planned capacity of public facilities, adequacy of public services, and infrastructure needs or deficiencies including needs or deficiencies related to sewers, municipal and industrial water, and structural fire protection in any disadvantaged, unincorporated communities within or contiguous to the sphere of influence;
4. Financial ability of agencies to provide services;
5. Status of, and opportunities for, shared facilities;
6. Accountability for community service needs, including governmental structure and operational efficiencies; and
7. Any other matter related to effective or efficient service delivery, as required by commission policy.

The MSR is organized according to these determinations listed above. Information regarding each of the above issue areas is provided in this document.

PURPOSE OF A SPHERE OF INFLUENCE

In 1972, LAFCos were given the power to establish SOIs for all local agencies under their jurisdiction. As defined by the CKH Act, "'sphere of influence' means a plan for the probable physical boundaries and service area of a local agency, as determined by the commission" (§56076). SOIs are designed to both proactively guide and respond to the need for the extension of infrastructure and delivery of municipal services to areas of emerging growth and development. Likewise, they are also designed to discourage urban sprawl and the premature conversion of agricultural and open space resources to urbanized uses.

The role of SOIs in guiding the State's growth and development was validated and strengthened in 2000 when the Legislature passed Assembly Bill ("AB") 2838 (Chapter 761, Statutes of 2000), which was the result of two years of labor by the Commission on Local Governance for the 21st Century, which traveled up and down the State taking testimony from a variety of local government stakeholders and assembled an extensive set of recommendations to the Legislature to strengthen the powers and tools of LAFCos to promote logical and orderly growth and development, and the efficient, cost-effective, and reliable delivery of public services to California's residents, businesses, landowners, and visitors. The requirement for LAFCos to conduct MSRs was established by AB 2838 as an acknowledgment of the importance of SOIs and recognition that regular periodic updates of SOIs should be conducted on a five-year basis (§56425(g)) with the benefit of better information and data through MSRs (§56430(a)).

Pursuant to Yolo County LAFCO policy an SOI includes an area adjacent to a jurisdiction where development might be reasonably expected to occur in the next 20 years. A MSR is conducted prior to, or in conjunction with, the update of a SOI and provides the foundation for updating it.

LAFCo is required to make five written determinations when establishing, amending, or updating an SOI for any local agency that address the following (§56425(c)):

1. The present and planned land uses in the area, including agricultural and open-space lands.
2. The present and probable need for public facilities and services in the area.
3. The present capacity of public facilities and adequacy of public services that the agency provides or is authorized to provide.
4. The existence of any social or economic communities of interest in the area if the commission determines that they are relevant to the agency.
5. For an update of an SOI of a city or special district that provides public facilities or services related to sewers, municipal and industrial water, or structural fire protection, the present and probable need for those public facilities and services of any disadvantaged unincorporated communities within the existing sphere of influence.

DISADVANTAGED UNINCORPORATED COMMUNITIES

SB 244 (Chapter 513, Statutes of 2011) made changes to the CKH Act related to "disadvantaged unincorporated communities," including the addition of SOI determination #5 listed above. Disadvantaged unincorporated communities, or "DUCs," are inhabited territories (containing 12 or more registered voters) where the annual median household income is less than 80 percent of the statewide annual median household income.

On March 26, 2012, Yolo LAFCo adopted a "Policy for the Definition of 'Inhabited Territory' for the Implementation of SB 244 Regarding Disadvantaged Unincorporated Communities", which identified 21 inhabited unincorporated communities for purposes of implementing SB 244.

CKH Act Section 56375(a)(8)(A) prohibits LAFCo from approving a city annexation of more than 10 acres if a DUC is contiguous to the annexation territory but not included in the proposal, unless an application to annex the DUC has been filed with LAFCo. The legislative intent is to prohibit "cherry picking" by cities of tax-generating land uses while leaving out under-served, inhabited areas with infrastructure deficiencies and lack of access to reliable potable water and wastewater services. DUCs are recognized as social and economic communities of interest for purposes of recommending SOI determinations pursuant to Section 56425(c).

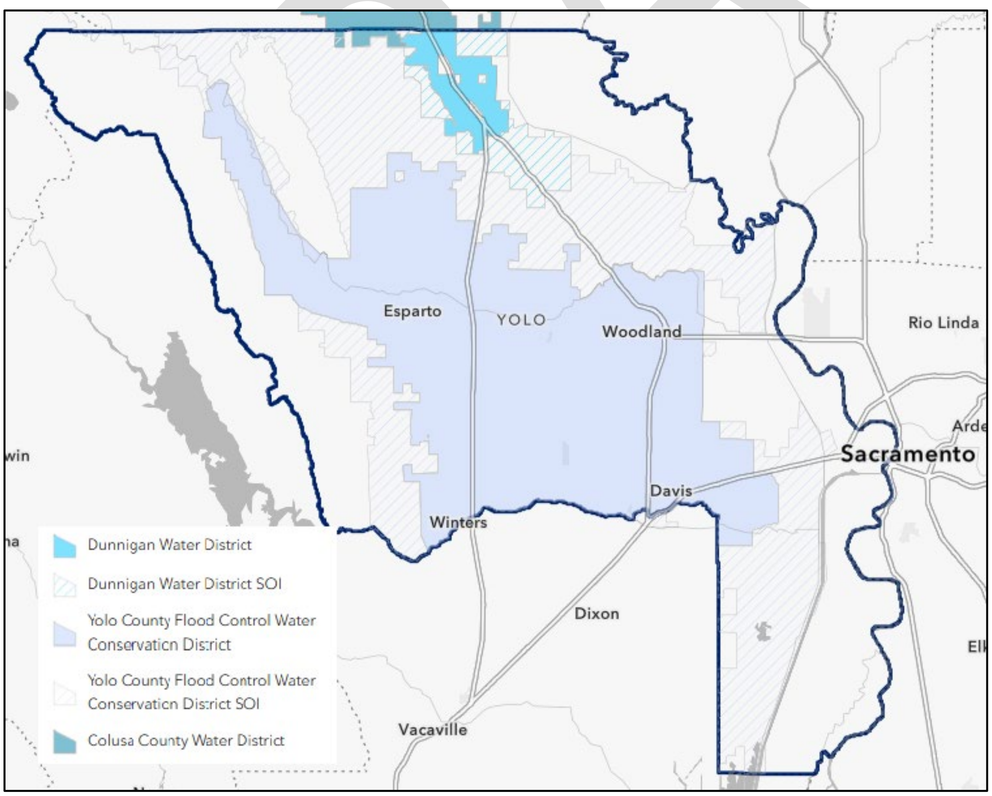
ORGANIZATION OF MSR/SOI STUDY

This report has been organized in a checklist format to focus the information and discussion on key issues that may be particularly relevant to the subject agency while providing required LAFCo's MSR and SOI determinations. The checklist questions are based on the Cortese-Knox-Hertzberg Act, the LAFCo MSR Guidelines prepared by the Governor's Office of Planning and Research and adopted Yolo LAFCo local policies and procedures. This report provides the following:

- Provides a description of the subject agency;
- Provides any new information since the last MSR and a determination regarding the need to update the SOI;
- Provides MSR and SOI draft determinations for public and Commission review; and
- Identifies any other issues that the Commission should consider in the MSR/SOI.

IRRIGATION DISTRICTS OVERVIEW

Figure 1. Irrigation Districts



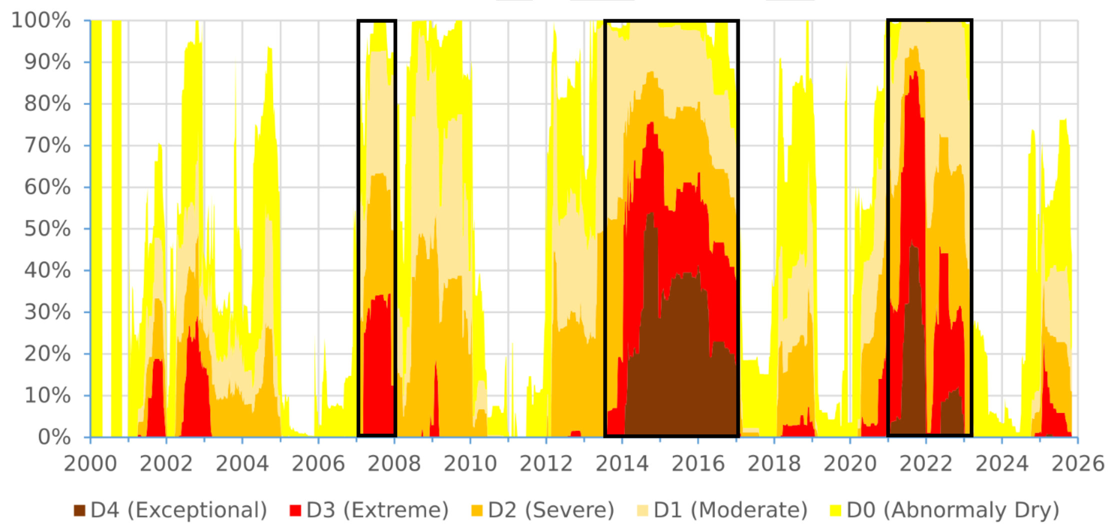
Yolo County has two irrigation districts that provide services related to non-potable water for agricultural use: the Yolo Flood Control & Water Conservation District (YCFC&WCD) and the Dunnigan Water District (DWD). A small portion of the Colusa County Water District within the Colusa LAFCo's jurisdiction crosses over the county line at the north end of Yolo County.

Both DWD and YCFC&WCD were formed in the 1950s and mainly provide surface water to farms with DWD serving 10,914 acres while YCFC&WCD's area covers over 200,000 acres. YCFC&WCD also manages reservoir storage and the control and disposition of storm and flood waters. This includes the Clear Lake and Indian Valley Reservoir, which also provide recreation and some hydroelectrical energy production.

DROUGHT CONCERNS

Irrigation districts are dependent on surface water supplies which are threatened by periods of drought. In the last century, following the Dust Bowl era of the 1920s and 30s, California experienced two brief periods of drought in the 1950s and 1970s followed by a long drought from 1987-1992. The United States Drought Monitor (https://droughtmonitor.unl.edu) has provided more detailed tracking of drought conditions since 2000 as shown below. This data shows that California has already seen severe drought or worse cover more than half of the state in every decade this century: 2007-2008. 2013-2017, and 2021-2023, shown by the boxed areas on the figure below. Evidence points to climate change contributing to even greater impacts to surface water availability in the future.

Figure 2. Percentage of California under Drought Conditions 2000-2026



GROUNDWATER MANAGEMENT

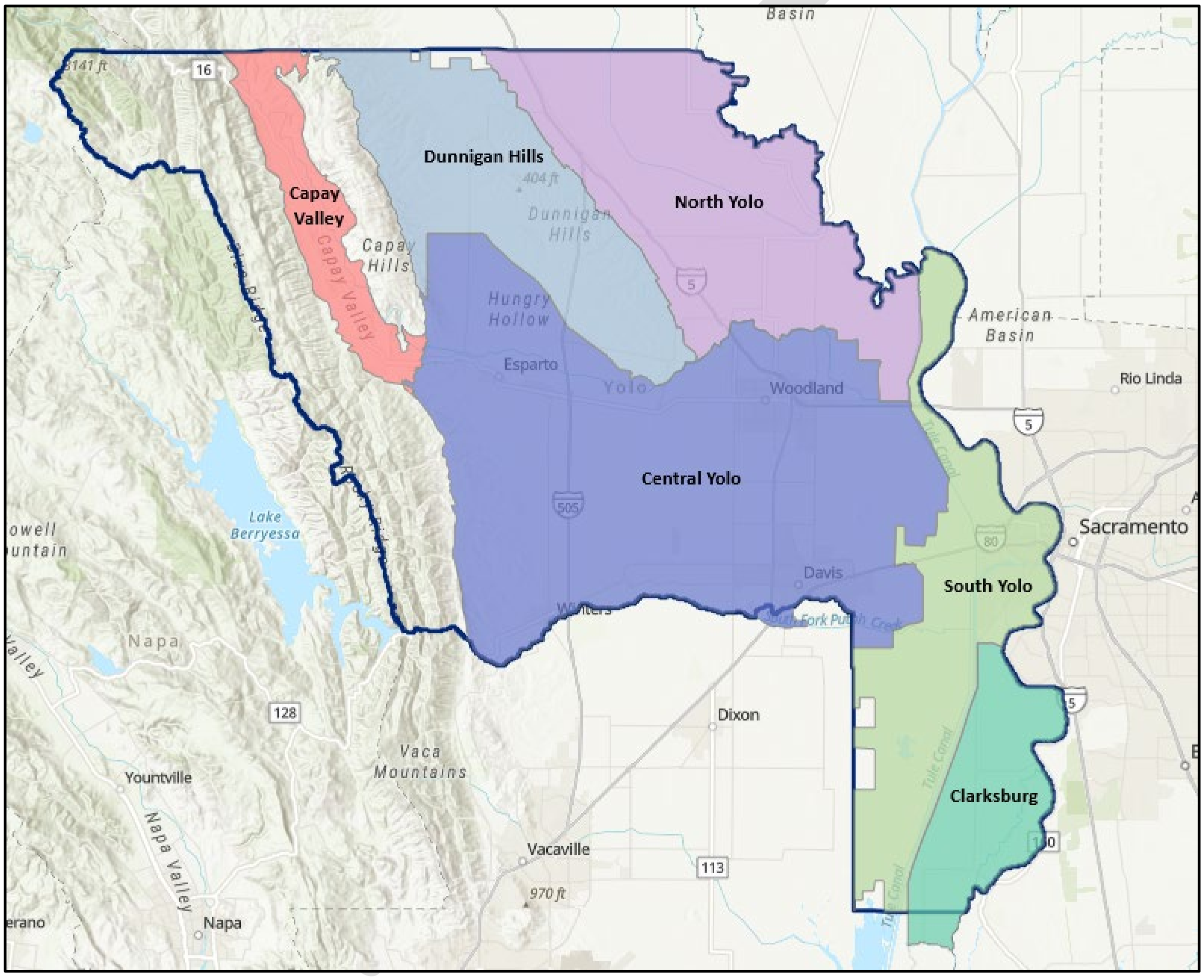
In years when surface water is scarce, the County's irrigated lands are more dependent on groundwater resources. The Water Resources Association of Yolo County (WRA), which was formed in 1993 as a nonprofit mutual-benefit corporation, served a critical role in water resources planning including groundwater. YCFC&WCD took a lead role in forming the Water Resources Association and served as the lead agency for implementing Yolo County's groundwater monitoring program and data management system in compliance with California AB 303, the Local Groundwater Management Act of 2000.

Much of the DWD area consists of a discontinuous aquifer system, particularly west of the I-5 Freeway, which makes the location of new wells very difficult with indications of modest overdraft conditions. DWD prepared a Groundwater Management Plan in 2005. The groundwater management planning effort was intended to promote a more proactive conjunctive use program through a better understanding of the groundwater aquifer system, better monitoring data, and groundwater sustainability projections based on different urban development scenarios.

On September 16, 2014, Governor Jerry Brown signed into law a three-bill legislative package, comprised of AB 1739 (Dickinson), SB 1168 (Pavley), and SB 1319 (Pavley), collectively known as the Sustainable Groundwater Management Act. The WRA and YCFCWCA played an important role in the formation of the Yolo Subbasin Groundwater Agency (YSGA).

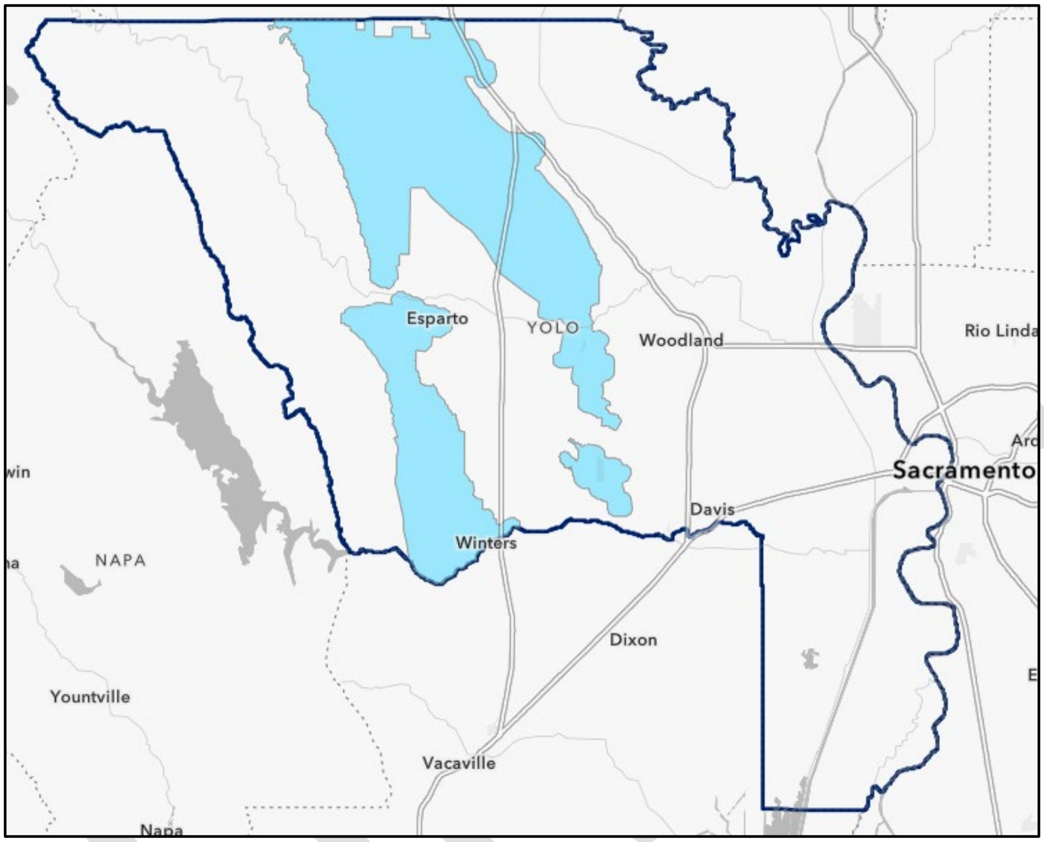
The YSGA, also covered in this MSR/SOI, was formed in 2017. It divides Yolo County into six management areas: Capay Valley, Dunnigan Hills, North Yolo, Central Yolo, South Yolo, and Clarksburg.

Figure 3. YSGA Management Areas



In 2022, in response to a number of drought years, Yolo County adopted an emergency proclamation that required new wells in the Dunnigan Hills focus area to be reviewed by the Yolo Subbasin Groundwater Agency (YSGA) and the County to ensure that they did not interfere with existing wells or cause subsidence. In October 2024, Yolo County's Urgency Ordinance No. 1569 continued well permitting requirements and added permitting requirements for most of the Dunnigan Hills and portions of the Central and North Yolo management areas.

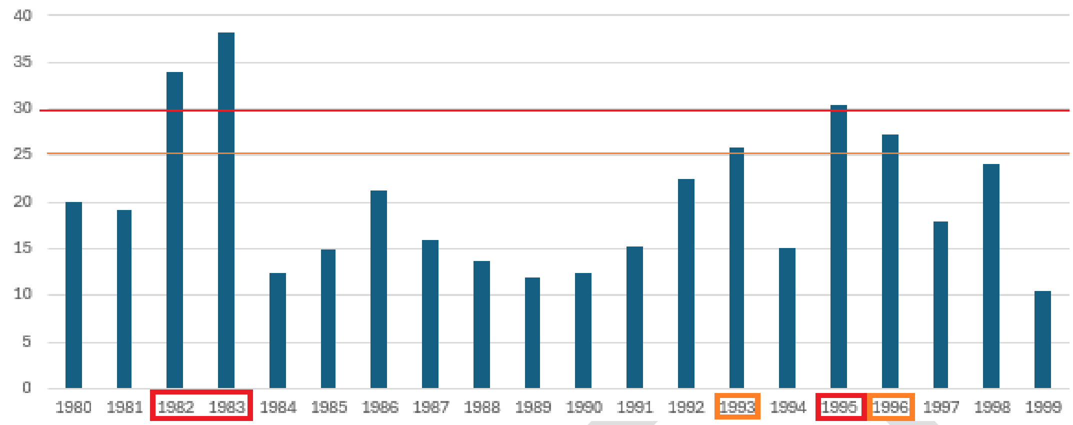
Figure 4. YSGA Focus Areas

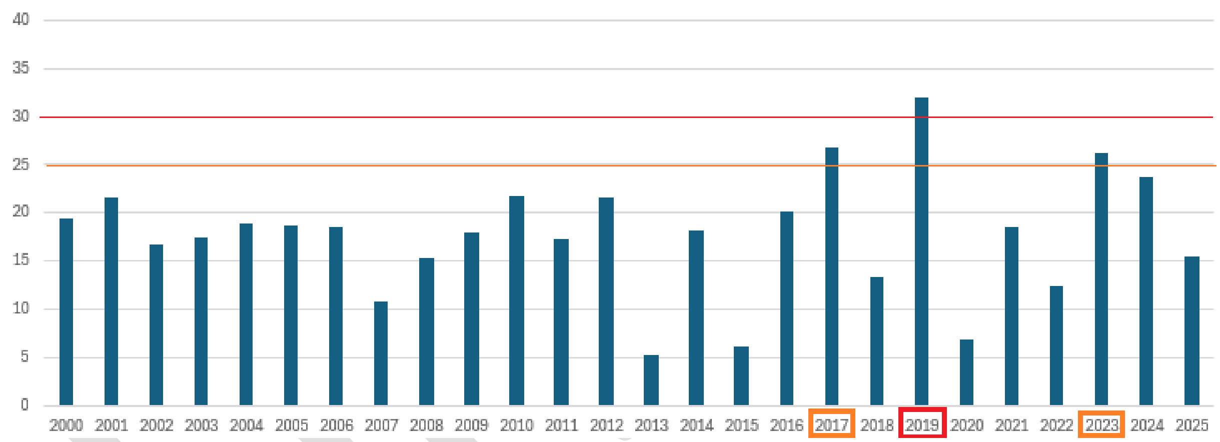


FLOOD CONCERNS

California also suffers periods of intense storms and atmospheric rivers which bring flooding. FEMA's National Risk Index ranks census blocks within Yolo County at relatively high risk to very high risk for both drought and inland flooding. The worst periods of flooding in the later twentieth century for Yolo County were in the mid-1960s, early 1980s, and mid-1990s. In the current century, the County received federal disaster declarations for storm, flooding, and landslide events in 2017, 2019, and the winter of 2022-2023. Figure 5 below shows annual rainfall amounts in inches for Yolo County and highlights rainfall amounts of 25 and 30 inches. Years that exceed these rainfall amounts correlate with the years that Yolo County received disaster declaration related to flooding according to the Storm Events Database maintained by the National Centers for Environmental Information (https://www.ncei.noaa.gov). Years receiving more than 25 inches of rain (marked in orange below) consistently recorded flood events with the most intense events occurring in years that received over 30 inches (marked in red).

Figure 5. Annual Rainfall (in inches) correlated to intensity of flooding events in Yolo County 1980-2025





California's climate has always featured wide swings between drought and flood. Looking into the future, precipitation has been modeled[1] to become even more volatile, with large increases in the frequency of extreme wet events, extreme dry events, and rapid transitions between them. These changes will pose major challenges for water management services in Yolo County.

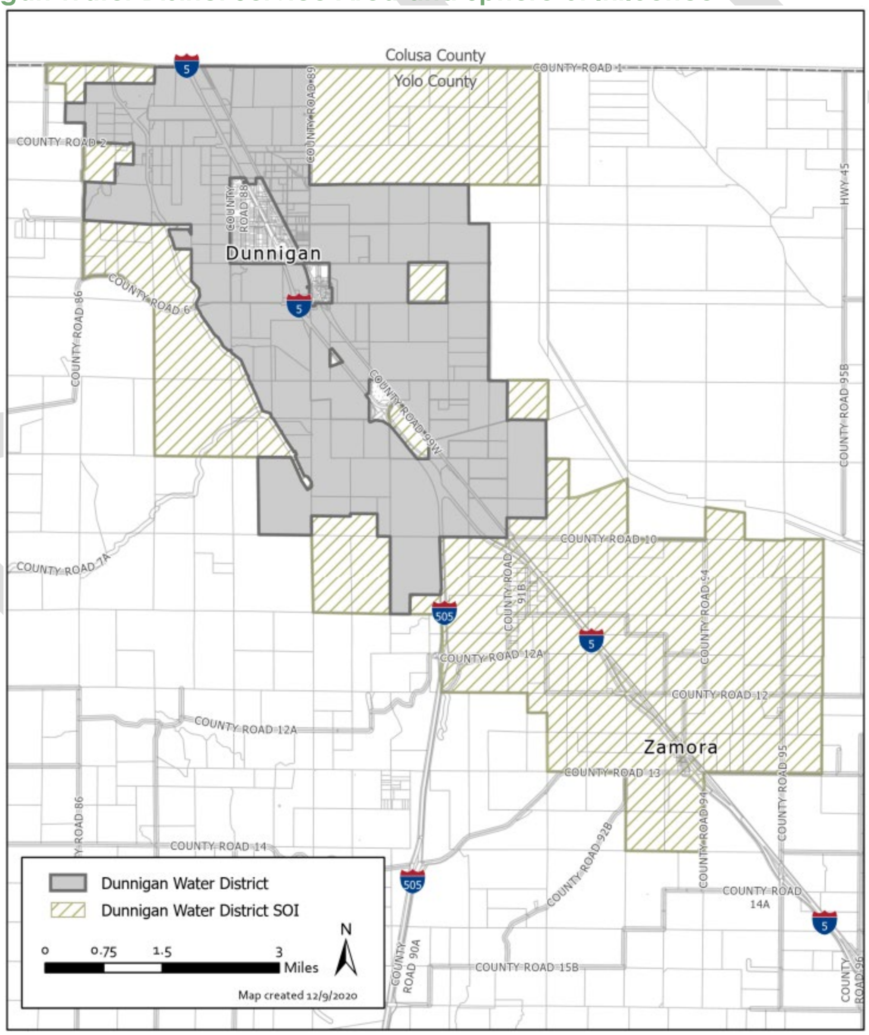
[1] The Future of Extreme Precipitation in California, UCLA Institute of the Environment & Sustainability Research Project 2020

2. DUNNIGAN WATER DISTRICT

AGENCY PROFILE

Dunnigan Water District (DWD) is an independent special district formed in 1956 by landowners in the Dunnigan area to access Central Valley Project (CVP) water through the Tehama-Colusa Canal. The DWD distribution system connecting the Tehama-Colusa Canal to DWD lands through an underground pipeline system was completed in 1982. DWD contract renewals with United States Bureau of Reclamation (USBR) since 1995 have maintained the original 19,000 acre-feet per year CVP allocation. The current size of the District is 10,914 acres, with 10,353 acres irrigated. DWD prepares 5-year Water Management Plans for USBR and updates them each year.

Figure 6. Dunnigan Water District Service Area and Sphere of Influence



MUNICIPAL SERVICE REVIEW

POTENTIALLY SIGNIFICANT MSR DETERMINATIONS

The MSR determinations checked below are potential areas of concern, as indicated by answers to the key policy questions in the checklist and corresponding discussion on the following pages. If most or all of the determinations are not significant, as indicated by “Not a Concern” answers, the Commission may find that a MSR update is not warranted.

- ☐ Growth and Population
- ☐ Disadvantaged Unincorporated Communities
- ☐ Facilities and Services
- ☐ Financial Ability
- ☐ Shared Services
- ☒ Accountability
- ☐ Other

LAFCo Municipal Service Review:

☐ On the basis of this initial evaluation, the required determinations are not significant and staff recommends that an MSR is NOT NECESSARY. The subject agency will be reviewed again in five years per Government Code Section 56425(g).

☒ The subject agency has potentially significant determinations and staff recommends that a comprehensive MSR IS NECESSARY and has been conducted via this checklist.

1. GROWTH AND POPULATION Growth and population projections for the affected area.	Significant Concern	Potential Concern	Not a Concern
a) Will development and/or population projections over the next 5-10 years impact the subject agency’s service needs and demands?	☐	☐	☒
b) Do changes in service demand suggest a change in the agency’s services?	☐	☐	☒

Discussion

The Dunnigan Water District is located in the northern portion of unincorporated Yolo County so it is difficult to find a population count limited to its service area but it appears best represented by US Census tract 06113011400 although that includes the unincorporated communities of Dunnigan, Knights Landing, and the town of Yolo. According to US Census Bureau data for the tract, the population increased slightly between 2010 and 2024 from 4,193 to 4,428. Additionally, there has not been a significant increase in the amount of land irrigated.

Growth and Population MSR Determination

Local population growth and any associated development within the Dunnigan Water District’s service area are not expected to increase significantly enough to have an impact on the District’s service needs and demands.

2. DISADVANTAGED UNINCORPORATED COMMUNITIES

The location and characteristics of any disadvantaged unincorporated communities within or contiguous to the sphere of influence.

	Significant Concern	Potential Concern	Not a Concern
a) If the subject agency provides public services related to sewers, municipal and industrial water, or structural fire protection, are there any "inhabited unincorporated communities" (per adopted Commission policy) within or adjacent to the subject agency's sphere of influence that are considered "disadvantaged" (80% or less of the statewide median household income) that do not already have access to public water, sewer and structural fire protection?	☐	☐	☒
b) If "yes" to a), it is feasible for the agency to be reorganized such that it can extend service to the disadvantaged unincorporated community?	☐	☐	☒

Discussion:

The Dunnigan Water District does not provide municipal services related to sewer, potable water, or structural fire protection. Although DWD provides some municipal and industrial water (approximately 75-80 acre feet per year), per the USBR contract it only includes water used for purposes such as landscaping or water for animals. It is non-potable water.

Disadvantaged Unincorporated Communities MSR Determination

The Dunnigan Water District provides non-potable irrigation water that does not provide municipal services related to sewer, potable water, or structural fire protection. Therefore, this determination is not applicable to the Dunnigan Water District.

3. PUBLIC FACILITIES AND SERVICES

Present and planned capacity of public facilities, adequacy of public services, and infrastructure needs.

	Significant Concern	Potential Concern	Not a Concern
a) Are there any deficiencies in the **infrastructure**, **equipment**, and **capacity of agency facilities** to meet existing service needs for which the agency does not have a plan in place to resolve (including deficiencies created by new state regulations)?	☐	☐	☒
b) Are there any issues regarding the agency's capacity to meet the service demand of reasonably foreseeable future growth?	☐	☐	☒
c) Are there any service needs or deficiencies for disadvantaged unincorporated communities related to sewers, municipal and industrial water, and structural fire protection within or contiguous to the agency's sphere of influence?	☐	☐	☒
d) Is the agency needing to consider climate adaptation in its assessment of infrastructure/service needs (i.e. temperature, drought, flooding, and wildfires)?	☐	☐	☒

Discussion:

The Dunnigan Water District provides non-potable water primarily for irrigation of agricultural land surrounding the town of Dunnigan. The District's water comes from Shasta Lake via the Tehama-Colusa

Canal, which is part of the Central Valley Project under the U.S. Bureau of Reclamation (USBR). DWD has a water allocation of 19,000 acre feet per year. Total service area is 10,613 acres with 7,500 irrigated acres (per 2011 Water Management Plan). This serves approximately 91 farms. Approximately 75 acre feet of water are provided for municipal and industrial use such as landscaping.

The DWD operates the distribution system conveying water from four gravity flow turnouts on the Tehama-Colusa Canal to district lands covering 80% of the district's acreage. This includes 26 miles of piped conveyance systems with USBR meters. Outflow points are located at the end of each metered lateral. Due to the implementation of drip tape irrigation practices, the agricultural fields do not have any runoff. The lands that use furrow irrigation practices on field crops are limited and therefore have very little run-off. In addition, DWD has a regulating tank that can store 1.37 acre feet of water with a pumping facility. According to the General Manager, the conveyance pipeline was constructed in 1981-1982 and has a lifespan of approximately 100 years. Segments of the pipelines are replaced as needed and DWD has an infrastructure maintenance plan.

Water users must file applications for water service on or before April 1 of each year. Once the District determines the total water available and total demand, detailed metering and records are maintained and shared with users on a monthly basis. DWD has capacity to meet the service needs of existing agricultural lands within the district boundary; however, water availability is determined by Shasta Dam water levels which may fluctuate. Multi-year droughts are a common occurrence in California, and drought severity and frequency are increasing with global warming. Over the last 20 years, there were three periods when the USBR fell short of providing DWD's full allocation: 2008-2009, 2013-2015, and 2020-2022.

DWD has policies in place on how it fairly allocates water supplies among landowners during drought and times of limited allocation. When the water from the USBR is below 60% of the contracted amount or below 11,400 acre-feet, which happened seven years over the last two decades, the District purchases transfer water supplies. Through reallocations and transfers, the DWD has still been able to meet water orders.

Should the District ever be unable to obtain sufficient water, DWD would allocate water by dividing it among the assessed acreage and determining a percentage allocation. Each landowner would then decide whether to use the reduced allocation, transfer it, or not use it and return it to the District pool for all landowners to use.

DWD is working on increasing the agency's water capacity and is appropriately planning for it. The Sites Reservoir Project is in the design process. The current year forecast for the start of operations is 2033. Water from the project will run down the Tehama-Colusa Canal, into a proposed pipeline at Dunnigan that conveys the water down to the Colusa Basin Drain and into the Sacramento River. This additional water source could serve the additional landowners, especially those in the previous Yolo-Zamora Water District territory that never acquired a water allocation. In addition to the Sites Project, DWD would like to drill and operate its own well to pump into the system during dry years and to install a small reservoir near the canal or on the eastern portion of the District for supplemental water and groundwater recharge.

The DWD is keenly aware of how it is affected by drought and climate adaptation. It is a member of the Yolo Subbasin Groundwater Agency. Some of the District's territory falls within a "Focus Area" designated by YSGA as an area where groundwater conditions are uncertain and where groundwater pumping could lead to additional issues. Yolo County has placed a moratorium for new agricultural wells in focus areas. DWD does not operate or manage any groundwater wells in the District but it monitors spring and fall groundwater levels in 14 production wells. Five additional wells are monitored by the State Department of Water Resources.

The Dunnigan Groundwater Recharge Project, led by DWD, launched in early 2022 as a pilot project with the diversion of about 200 AF from the Tehama-Colusa Canal into Buckeye Creek. The project has successfully expanded to include on-farm recharge and seasonal wetland habitat. The project now plans to recharge 5,000 AF per year into the aquifer and provide 500 acres of shorebird habitat. New monitoring equipment will be installed to quantify project benefits, including up to four stream gauges on Buckeye and Bird Creeks and up to 20 additional groundwater monitoring sites that will measure groundwater level, temperature, and electrical conductivity.

Capacity and Adequacy of Public Facilities and Services MSR Determination

Dunnigan Water District has agency capacity to meet the service needs of existing agricultural lands within the district boundary. DWD pipelines were constructed in 1981-1982 and have a lifespan of approximately 100 years. During drought years of limited allocation, DWD has policies in place on how it fairly allocates scarce water supplies among landowners. DWD is working on increasing the agency's water capacity through its participation in the Sites Reservoir and groundwater recharge projects.

DWD is a member of the Yolo Subbasin Groundwater Agency, a joint powers agency formed in order to comply with the Sustainable Groundwater Management Act. Some areas within the District have been designated as "Focus Areas" where groundwater conditions are uncertain. The District is piloting a groundwater recharge project with excess surface water to restore groundwater resources.

4. FINANCIAL ABILITY

Financial ability of agencies to provide services.

		Significant Concern	Potential Concern	Not a Concern
a)	Is the subject agency in an unstable financial position, i.e. does the 5-year trend analysis indicate any issues?	☐	☐	☒
b)	Is there an issue with the organization's revenue sources being reliable? For example, is a large percentage of revenue coming from grants or one-time/short-term sources?	☐	☐	☒
c)	Is the organization's revenue sufficient to fund an adequate level of service, necessary infrastructure maintenance, replacement and/or any needed expansion? Is the fee inconsistent with the schedules of similar local agencies?	☐	☐	☒
d)	Does the subject agency have a capital improvement plan (CIP)? Has the agency identified and quantified what the possible significant risks and costs of infrastructure or equipment failure? Does the agency have a reserve policy to fund it?	☐	☐	☒
e)	Does the agency have any debt, and if so, is the organization's debt at an unmanageable level? Does the agency need a clear capital financing and debt management policy, if applicable?	☐	☐	☒
f)	Can the subject agency improve its use of generally accepted accounting principles including: summaries of all fund balances, summaries of revenues and expenditures, general status of reserves, and any unfunded obligations (i.e. pension/retiree benefits)? Does the agency have accounting and/or financial policies that guide the agency in how financial transactions are recorded and presented?	☐	☐	☒

g)	Does the agency staff need to review financial data on a regular basis and are discrepancies identified, investigated and corrective action taken in a timely manner? The review may include reconciliations of various accounts, comparing budgets-to-actual, analyzing budget variances, comparing revenue and expense balances to the prior year, etc. If the agency uses Yolo County's financial system and the County Treasury, does the agency review monthly the transactions in the County system to transactions the agency submitted to the County for processing?	☐	☐	☒
h)	Does the agency board need to receive regular financial reports (quarterly or mid-year at a minimum) that provide a clear and complete picture of the agency's assets and liabilities, fully disclosing both positive and negative financial information to the public and financial institutions?	☐	☐	☒

Discussion:

Dunnigan Water District maintains its accounting data on an accrual basis of accounting under generally accepted accounting principles. The data presented below is based on the accrual basis data converted to the modified accrual basis. The modified accrual basis of accounting focuses on the near-term financial health of the District. The modified accrual basis of accounting includes the purchase of capital assets and loan principal repayments as expenditures which the accrual basis does not. Financial information for fiscal year 2025 was not available so the five-year trend is shown for fiscal years 2020-2024.

	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Revenues					
Water sales	$ 1,824,507	$ 1,524,848	$ 1,569,041	$ 1,022,376	$ 1,159,610
Assessments	443,813	527,231	564,385	561,419	838,483
Interest income	12,981	3,473	4,582	38,558	114,522
Intergovernmental revenue	-	-	-	346,561	235,505
Other revenues	237,929	7,677	219,171	1,419	2,515
Debt proceeds	140,099	-	-	-	-
Total Revenues	2,659,329	2,063,229	2,357,179	1,970,333	2,350,635
Expenses					
Source of Supply	1,124,193	1,308,319	1,415,272	820,576	759,302
Distribution	178,190	154,848	66,996	-	-
Administration	216,557	134,418	209,598	350,363	431,086
Restoration	-	-	-	175,406	210,464
Debt service-Interest expense	-	57,376	51,246	48,129	44,936
Debt service-Principal payments	170,436	207,353	383,919	301,818	305,011
Capital outlay	-	24,621	-	-	-
Other	-	-	-	-	73,063
Total Expenditures	1,689,376	1,886,935	2,127,031	1,696,292	1,823,862
Change in Fund Balance	969,953	176,294	230,148	274,041	526,773
Beginning Fund Balance	1,638,036	2,607,989	2,784,283	3,014,431	3,288,472
Ending Fund Balance	2,607,989	2,784,283	3,014,431	3,288,472	3,815,245

The District's primary sources of revenue are water sales to agricultural customers and property assessments to fund debt service and fixed costs. Dunnigan Water District's revenues and expenditure have been stable over the past 5 years and show improvement over the last MSR/SOI. Income just for water sales and assessments average approximately $2 million dollars each year with operational expense averaging approximately $1.8 million. Fund balance over the period has shown steady growth.

Water sales comprise about 70% of the District's revenue. Although six customers account for approximately 45% of the District's water sales, these high-volume customers are large successful farms operating for many generations. According to district management, the likelihood of any of these large customers going out of business is remote.

The majority of DWD's expenditure is attributable to securing water resources, 16% for debt service, 15% for staffing and the remainder for operations, professional services and administrative expenses. Expenses in 2023-2024 were categorized differently following a change in auditor. The Dunnigan Groundwater Recharge Project discussed in the previous section is funded through grants.

CVP water allocation shortages and cropping patterns impact revenues, but the District has maintained service levels in shortage years based on a water allocation system. While DWD does not have a diverse revenue portfolio, District finances are stable due to its operations as a CVP contractor. As long as the District is able to secure adequate supplies of water and mitigate other unforeseen losses it should remain stable. As of 2025, DWD has a reserved emergency fund of over $320,000 and infrastructure improvements fund of approximately $218,000.

The contract executed between DWD and USBR in 1975 to construct a buried pipeline distribution system for $6.82 million. The District makes debt obligation payments to USBR on a portion of the original cost in semi-annual installments of $85,218. Title to the distribution system remains with USBR, even upon full repayment of the obligation.

The District maintains its own accounting system and conducts all of its banking outside of the County Treasury. The District relies on the County to enroll property assessments for debt service and to fund fixed costs. Transactions are accounted for on a full accrual basis. The District has an annual audit that has typically been quickly completed after the close of the fiscal year.

The District's Board receives monthly financial reports which consist of a balance sheet, profit and loss statement, budget to actual report, check listing and a deposit detail listing.

The District has developed a Strategic Plan to address financing system improvements and eventual replacement. As of 2025, the District has a reserved emergency fund of over $320,000 and infrastructure improvements fund of approximately $218,000. Net position increased overall.

The District currently has three long-term liabilities and their balances as of December 31, 2024 are as follows: $82,967 retiree health insurance (OPEB); $681,740 owed for the construction of the water delivery system; and a $1,714,644 liability for the District's share of Central Valley Project costs.

- OPEB. The District provides lifetime healthcare benefits for eligible retirees and their spouses through CalPERS. Eligible employees receive $100 month starting at retirement and increasing 5% annually. Currently the District finances benefits on a pay-as-you-go basis. Since the District does not have many employees and the plan requires at least 25 years of service to receive benefits it is unlikely that this liability will increase rapidly.

- Water Delivery System. This obligation is financed with a property assessment collected by the Yolo County Tax Collector repaid in semi-annual installments of $85,218 ($170,435 annually), at no interest through December 2028. This debt will be paid off by 2028 or earlier with USBR applying revenue from the sale of the old District office in Dunnigan to DWD's delivery system debt.

- Central Valley Project share of cost. This obligation is repaid from projected deliveries of water at varying rates per acre foot. The District pays this debt through their irrigation water rate to the Bureau of Reclamation and through construction relief. The District refinanced this debt through the Water Infrastructure Improvements for the Nation Act (WIIN Act) to prepay the Bureau of Reclamation in return for continuing water rights that would not require to be renegotiated at specific intervals. The District expects to pay off this debt in 2035.

Once the water delivery system is paid off, the water prices will be stabilized through a proposition 218. The District is preparing for that process.

Financial Ability MSR Determination

Dunnigan Water District is in good financial shape. DWD has an available/unencumbered balance of $1.28 million as of September 30, 2025, and manageable debt. The District has refinanced its Central Valley Project share of cost liability to prepay the Bureau of Reclamation under the WIIN Act so that it no longer needs to renegotiate its water rights. Expenditures and revenues have been fairly stable with revenues exceeding expenditures. To mitigate financial instability attributable to future droughts DWD is in process to secure reliable future water sources. DWD has been participating as an investor in the Sites Reservoir Project to secure additional supply and is piloting one of the first groundwater recharge projects in the County. As long as DWD is able to adapt to changing weather conditions by securing reliable and consistent water supplies it should remain financially stable.

5. SHARED SERVICES AND FACILITIES Status of, and opportunities for, shared facilities.	**Significant Concern**	**Potential Concern**	**Not a Concern**
a) Are there any opportunities for the organization to share services or facilities with neighboring, overlapping or other organizations that are not currently being utilized?	☐	☐	☒

Discussion:

The Dunnigan Water District has contracted Reclamation District 108 for staff and district management services since 2018. This is called a “functional consolidation” where the District remains legally separate but functionally is operated by another agency. In 2024, the District moved its office out of the USBR building in Dunnigan to the RD 108 offices. This allowed the USBR to auction the building and apply the revenue to DWD’s water delivery system debt. Therefore, the Dunnigan Water District is already making excellent use of shared services with a neighboring organization. It also shares services via its memberships in the Tehama-Colusa Canal Authority JPA, Yolo Subbasin Groundwater Agency JPA, Sites Project Authority JPA, and Central Valley Project Water Association.

Shared Services MSR Determination

The Dunnigan Water District shares services with Reclamation District 108 for staff and management services. In 2024, it moved its office from Dunnigan into RD 108’s headquarters in Grimes, CA. It maintains a webpage on the RD 108 website. It also shares services via its memberships in the following organizations:

- Tehama-Colusa Canal Authority, a joint powers authority/agency (JPA) of the 17 Central Valley Project water contractors.
- Sites Project Authority, a JPA formed in 2010 to pursue the development and construction of the Sites Reservoir Project for additional off stream storage to improve instream flows, the Delta ecosystem, and water supply.
- Yolo Subbasin Groundwater Agency, a JPA formed in 2017 to comply with the Sustainable Groundwater Management Act.

6. ACCOUNTABILITY, STRUCTURE, AND EFFICIENCIES

Accountability for community service needs, including governmental structure and operational efficiencies.

		Significant Concern	Potential Concern	Not a Concern
a)	Are there any recommended changes to the organization's governmental structure that will increase accountability and efficiency (i.e. overlapping boundaries that confuse the public, service inefficiencies, and/or higher costs/rates)?	☐	☐	☒
b)	Does the agency need to secure independent audits of financial reports that meet California State Controller requirements (GOV Code Section 26909)? Are the same auditors used for more than six years? Are audit results <u>not</u> reviewed in an open meeting?	☐	☐	☒
c)	Is the agency insured or in a risk management pool to manage potential liabilities?	☐	☐	☒
d)	Are there any issues with filling board vacancies and maintaining board members? Is there a lack of board member training regarding the organization's program requirements and financial management?	☐	☐	☒
e)	Are there any issues with staff capacity and/or turnover? Is there a lack of staff member training regarding the organization's program requirements and financial management?	☐	☐	☒
f)	Does the agency have adequate policies (as applicable) relating to personnel/payroll, general and administrative, board member and meetings, and segregating financial and accounting duties among staff and/or board to minimize risk of error or misconduct (see suggested policies list)?	☐	☒	☐
g)	Does the organization need to improve its public transparency via a website (see https://www.yololafco.org/yolo-local-government-website-transparency-scorecards)?	☒	☐	☐

Discussion:

Dunnigan Water District's five-member Board of Directors is elected at large through landowner voter elections. The Board of Directors' regular board meeting is held the second Wednesday of even months at the Reclamation District 108 Office, 975 Wilson Bend Road, Grimes, CA 95950 at 9:30 a.m. The DWD's Board seats are all filled and have some longevity in their positions. Members are compensated $50 per meeting and $100 for meetings longer than two hours.

DWD has one employee that operates and maintains the water conveyance system. The District has contracted with RD 108 for staff and management since 2018. RD 108 is a capable organization with expertise and capacity to operate DWD. Therefore, there are no issues with staff turnover or operational efficiencies. Dunnigan Water District is a member of the Association of California Water Agencies- Joint Powers Insurance Authority. Members have pooled funds to be self-insured. DWD participates in liability, property, and workers compensation programs.

The District conducts annual audit on a calendar year schedule. DWD changes auditors every three years. Results are reported at a board meeting.

Dunnigan Water District is still working on its policies. In addition to the District's by-laws and rules and regulations for water customers, the District has completed or is working on policies for annexation, investment, purchasing, personnel, record retention, director reimbursements, and investment. Additional policies recommended include the Brown Act, attendance and conduct at meetings, website maintenance, email and internet use, conflict of interest, and whistleblower policy. The 2024 audit found significant deficiencies in payroll procedures, so payroll, accounting, and financial policies are also recommended.

District records have been scanned, and all digital records are backed up for redundancy, but the District's webpage is lacking in information.

The DWD had its highest transparency score of 90% in 2018 but it fell to 36% in 2019 because the previous content was removed due to ADA compliance concerns. The District now has a page on the RD 108 Website, which provides basic information on board members and meetings but has no information policies or on finances such as audits, budgets, and revenues. It received a score of 58% in the 2025 website transparency report. The District should update the website with timely financial information.

Accountability, Structure and Efficiencies MSR Determination

The DWD's Board seats are all filled and have some longevity in their positions. The Board meets bi-monthly, and members stay current with required training. Dunnigan Water District has contracted with RD 108 for staff and management since 2018. Reclamation District 108 is a capable organization with expertise and capacity to operate DWD. DWD performs annual audits and has adopted a number of financial policies but should adopt additional policies for payroll, governance, and administration. The District has some information available on the RD108 website but only received a 2025 website transparency score of 58% due to incomplete information and no financial information such as audits, budgets, and revenues. Additional information regarding Yolo LAFCo's website transparency scorecard can found at: https://www.yololafco.org/yolo-local-government-website-transparency-scorecards.

Accountability, Structure and Efficiencies Recommendations

1. The Dunnigan Water District should continue to add website content as needed to improve its 58% score per the latest website transparency scorecard found at https://www.yololafco.org/yolo-local-government-website-transparency-scorecards.
2. The District should continue to review and develop policies related to governance, general administration, payroll processing, finance and accounting to help guide its decision making in a rational and consistent manner. Policies the District should consider are as follows:
   - Governance policies. These would include the Brown Act requirements, director attendance and conduct at meetings.
   - General and administrative policies. These would include content and maintenance of websites, whistleblower policy, email and internet policy, conflict of interest policies.
   - Payroll policies. These would include frequency of payroll, method of processing payroll, staff involved and approval of payrolls, use of time sheets or other time keeping system, etc.
   - Accounting policies. These would include a chart of accounts, basis of accounting, recording of all transactions, the use of estimates, segregation of duties, transaction approval, recording and control of inventory and the fiscal year closing process.
   - Financial policies. These would include banking, use of reserves, collection of accounts receivable, rate and fee setting, allowable expenditures, employee and director travel reimbursements, capital assets, budget, debt, use of credit cards and accountability and audit.

7. OTHER ISSUES

Any other matter related to effective or efficient service delivery, as required by commission policy.

	Significant Concern	Potential Concern	Not a Concern
a) Are there any recommendations from the agency's previous MSR that have not been implemented?	☐	☒	☐

Discussion:

The previous MSR/SOI prepared for the Dunnigan Water District had the following recommendations. The table below indicates the status of each recommendation.

2020 MSR Recommendations	Implemented?
1. The District should discuss with the new auditors whether there is an asset that could be capitalized related to the Central Valley Project liability. If there is, the addition of a capital asset would significantly improve the District's financial net position.	Yes
2. The District should continue to review and develop policies related to governance, general administration, payroll processing, finance, and accounting to help guide its decision making in a rational and consistent manner.	In Progress
3. As part of the Strategic Planning process, the District should develop a capital improvement plan (CIP) and a mechanism to set aside funds to finance future system improvements and eventual replacement.	Yes
4. The District should consider developing a catastrophic reserve to fund unforeseen events. The reserve policy should include a calculated target and funding strategy.	Yes
5. The District should consider using the Yolo County Treasury to invest surplus funds to increase investment earnings.	Yes
6. The District should develop an audit procurement policy that at a minimum would include the following : establishment of an audit committee, audits are to be performed in accordance with generally accepted government auditing standards (GAGAS), auditing agreements should be multiyear and require a rotation of auditors after a specific number of years, and the audit procurement process should be structured so that the principal factor in the selection of an independent auditor is the auditor's ability to perform a quality audit and that price should not be allowed to serve as the sole criterion.	Yes
7. Improve the District's website content and keep current per the latest Web Transparency Scorecard posted on the Yolo LAFCo website.	No

Other Issues MSR Determination

The District has followed up on nearly all the recommendations from the 2020 MSR. This includes conducting a Strategic Plan process to develop a Capital Improvement Plan and reserve funds for unforeseen events. It has invested in the State's Local Agency Investment Fund (LAIF), completed the process of retaining a new auditor, and obtained a WIIN grant to refinance some of their debt. The District should continue working to expand its policies and needs to complete its website with financial and policy information as recommended in Section 6. There are no other issues related to effective or efficient service delivery, as required by Commission policy.

SPHERE OF INFLUENCE STUDY

On the basis of the Municipal Service Review:

☒ Staff has reviewed the agency's Sphere of Influence and recommends that a SOI Update is NOT NECESSARY in accordance with Government Code Section 56425(g). Therefore, NO CHANGE to the agency's SOI is recommended and SOI determinations HAVE NOT been made.

☐ Staff has reviewed the agency's Sphere of Influence and recommends that a SOI Update IS NECESSARY in accordance with Government Code Section 56425(g). Therefore, A CHANGE to the agency's SOI is recommended and SOI determinations HAVE been made and are included in this MSR/SOI study.

3. YOLO COUNTY FLOOD CONTROL & WATER CONSERVATION DISTRICT

AGENCY PROFILE

The State Legislature created the Yolo County Flood Control & Water Conservation District (YCFC&WCD) as an independent special district in 1951, at the request of the Yolo County Board of Supervisors. It encompasses almost one-third of Yolo County with a service area of over 200,000 acres including the Capay Valley, UC Davis, and the cities of Davis, Winters, and most of Woodland.

Cache Creek Dam

Although formed with no water rights, the District acquired the Clear Lake Water Company in 1967 which included the Cache Creek and Capay Diversion Dams and water rights having a priority of 1912. Clear Lake provides an active storage of 320,000 acre-feet natural flow on Cache Creek that is a critical irrigation delivery system for Yolo County's agricultural base.

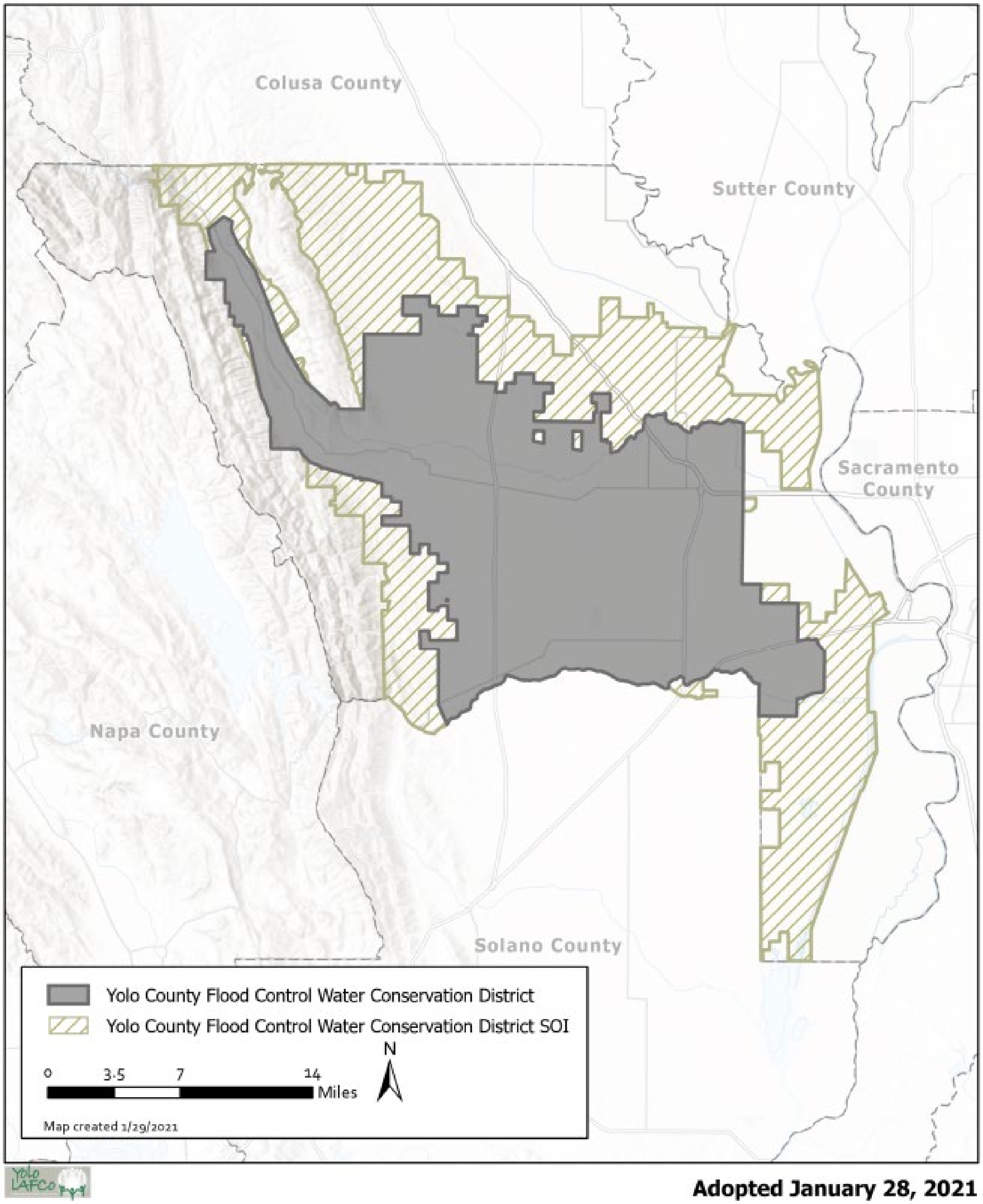
Additional water supplies were aquired with the completion of the Indian Valley Dam in 1974. The District also operates a campground at the Indian Valley Reservoir and produces power for Valley Clean energy after a hydroelectric plant retrofit to the dam in 1982.

1983 Flood – Lower

YCFC&WCD is authorized in its enabling legislation to control flood and storm waters within and flowing into the district to reduce the waste of water and protect life and property from floods within the District. The District was the lead agency in many studies and projects to that end including evaluating flooding and draining problems with studies in the 1950s, 1980s, and up until 1997. After adopting its Water Management Plan in October 2000 however, the District stepped back from its leading role in flood control to focus on groundwater management planning as provided by AB 3030. It has been a partner in the intermittent floodSAFE Yolo programs.

As a member of the Water Resources Association of Yolo County, the District assisted with the development of the Yolo County Integrated Regional Water Management Plan which was completed in 2007 and the formation of the Yolo Subbasin Groundwater Agency (YSGA). The YSGA contracts with the YCFC&WCD to provide services and program implementation.

Figure 7. Yolo County Flood Control and Water Conservation District Boundaries and SOI



MUNICIPAL SERVICE REVIEW

POTENTIALLY SIGNIFICANT MSR DETERMINATIONS

The MSR determinations checked below are potential areas of concern, as indicated by answers to the key policy questions in the checklist and corresponding discussion on the following pages. If most or all of the determinations are not significant, as indicated by "Not a Concern" answers, the Commission may find that a MSR update is not warranted.

- ☐ Growth and Population
- ☐ Disadvantaged Unincorporated Communities
- ☐ Facilities and Services
- ☒ Financial Ability
- ☒ Shared Services
- ☒ Accountability
- ☐ Other

LAFCo Municipal Service Review:

☐ On the basis of this initial evaluation, the required determinations are not significant and staff recommends that an MSR is NOT NECESSARY. The subject agency will be reviewed again in five years per Government Code Section 56425(g).

☒ The subject agency has potentially significant determinations and staff recommends that a comprehensive MSR IS NECESSARY and has been conducted via this checklist.

1. GROWTH AND POPULATION Growth and population projections for the affected area.	Significant Concern	Potential Concern	Not a Concern
a) Will development and/or population projections over the next 5-10 years impact the subject agency's service needs and demands?	☐	☐	☒
b) Do changes in service demand suggest a change in the agency's services?	☐	☐	☒

Discussion:

The California Department of Finance estimates that Yolo County's population of 225,904 residents grew by 4.39% or 9,501 people between 2020 to 2026. The growth includes approximately 3,000 new residents in the unincorporated areas of Yolo County and 3,500 in Woodland, Winters, and Davis combined. The majority of the County's population lives within the District's boundaries. YCFC&WCD's services are primarily focused on providing irrigation water for agriculture with some hydroelectric power generation and sale, recreational opportunities, and flood control. These services are not strongly correlated to population so that population growth does not present a significant concern.

Growth and Population MSR Determination

The population of Yolo County continues to grow with the majority of residents living within the district boundaries of the YCFC&WCD. However, services provided by the District are not strongly impacted by population growth.

2. DISADVANTAGED UNINCORPORATED COMMUNITIES

The location and characteristics of any disadvantaged unincorporated communities within or contiguous to the sphere of influence.

		Significant Concern	Potential Concern	Not a Concern
a)	If the subject agency provides public services related to sewers, municipal and industrial water, or structural fire protection, are there any "inhabited unincorporated communities" (per adopted Commission policy) within or adjacent to the subject agency's sphere of influence that are considered "disadvantaged" (80% or less of the statewide median household income) that do not already have access to public water, sewer and structural fire protection?	☐	☐	☒
b)	If "yes" to a), it is feasible for the agency to be reorganized such that it can extend service to the disadvantaged unincorporated community?	☐	☐	☒

Discussion:

The YCFC&WCD provides agricultural and wholesale municipal & industrial (M&I) water; dam operation; canal and slough maintenance; flood control; recreation; hydroelectric power generation and sale. YCFC&WCD has the water rights to Clear Lake in Lake County and sells wholesale water to the three agencies that provide water to the City of Clearlake which has disadvantaged communities; however, those organizations treat the water and provide municipal water services. Additionally, those agencies are under the purview of Lake County LAFCo.

Disadvantaged Unincorporated Communities MSR Determination

The YCFC&WCD provides non-potable water for agricultural uses and wholesale M&I water but does not directly provide municipal services related to sewer, potable water, or structural fire protection. Therefore, this determination is not applicable to YCFC&WCD.

3. PUBLIC FACILITIES AND SERVICES

Present and planned capacity of public facilities, adequacy of public services, and infrastructure needs.

		Significant Concern	Potential Concern	Not a Concern
a)	Are there any deficiencies in the **infrastructure**, **equipment**, and **capacity of agency facilities** to meet existing service needs for which the agency does not have a plan in place to resolve (including deficiencies created by new state regulations)?	☐	☐	☒
b)	Are there any issues regarding the agency's capacity to meet the service demand of reasonably foreseeable future growth?	☐	☐	☒
c)	Are there any service needs or deficiencies for disadvantaged unincorporated communities related to sewers, municipal and industrial water, and structural fire protection within or contiguous to the agency's sphere of influence?	☐	☐	☒
d)	Is the agency needing to consider climate adaptation in its assessment of infrastructure/service needs (i.e. temperature, drought, flooding, and wildfires)?	☐	☐	☒

Discussion:

The broad authorities listed in the Yolo County Flood Control and Water Conservation District Act include "the acquisition, controlling, conservation, diversion, storage and disposition of storm, flood, and other surface waters" and the power to levy and collect a charge for the use and protection of groundwater. Services provided by the District include the provision of agricultural and municipal and industrial water; dam operations; canal and slough maintenance; flood control; recreation; and hydroelectric power generation and sale.

Major facilities managed by YCFC&WCD include three dams. Both the Cache Creek Dam and Capay Diversion Dam were obtained by the District when it acquired the Clear Lake Water Company in 1967. The Cache Creek Dam was built in 1912 though Clear Lake is a natural lake and outflow is actually constrained by the Grigsby Riffle about three miles upstream of the dam. The Capay Diversion Dam was built in 1914 and modernized in 1994 with the addition of an inflatable dam above the original concrete dam. The bladder was replaced in 2024. The inflatable bladder can be raised or lowered in 30 minutes to divert water from Cache Creek into two main YCFC&WCD distribution canals, the Winters Canal and West Adams Canal.

The third dam, the Indian Valley Dam, was completed in 1974 and began operations in 1975. It was retrofitted with a hydroelectric plant in 1982. The District operates the power plant, and maintains a campground at the Indian Valley Reservoir.

The District's water distribution system includes more than 160 miles of irrigation and drainage facilities, most of which consist of earthen or unlined channels. YCFC&WCD has trained staff sufficient to meet service needs within the District service area.

Water Services

YCFC&WCD provides non-potable agricultural and wholesale water to 162 agricultural customers and 35 municipal and industrial customers, which includes sales of wholesale water to the three agencies that provide water to the City of Clearlake. Surface water supplies include Cache Creek, Clear Lake (150,000 acre-feet maximum capacity), and Indian Valley Reservoir (300,600 acre-feet maximum capacity). The District acquired Clear Lake in 1967 with a water rights priority of 1912.

Water releases from Clear Lake by YCFC&WCD are regulated by the Solano Decree (1978, revised 1995), which are based on water levels measured by the "Rumsey Gage." The Solano Decree regulates summer water levels and establishes allowable releases for the year based on the spring water level. If the gage level is at or above 7.56 feet Rumsey on May 1, up to 150,000 acre-feet of water may be released. Conversely, if the gage level does not reach above 3.22 feet Rumsey on May 1, no water may be released that year. Gage levels between those extremes result in an appropriate allowable release.

Irrigation water delivery is based on demand each year upon request of farmers. District water users must file applications for water service on or before March 15 of each year. When the water supply is less than demand, YCFC&WCD allocates water by dividing it among the signed-up acreage and an allocation is determined. Water is allocated on a per acre basis and customers manage their total allocation within the irrigation season. Customers can transfer their allocation or choose not to use it and return it to the district pool for all landowners to use. Once the District determines the total water available and total demand, detailed metering and records are maintained and shared with users on a monthly basis, and the District complies with all state regulations for water right reporting.

During water shortages, landowners rely more heavily on groundwater supplies through private production wells than in normal years. In an effort to prevent overdrafting of groundwater resources, YCFC&WCD has served as the regional leader in groundwater management studies, best practices, and monitoring. The District led the effort to develop the Yolo Subbasin Groundwater Agency (YSGA) which officially formed on June 19, 2017, for the purpose of acting as the Groundwater Sustainability Agency (GSA) for the Yolo Subbasin. With State approval of the Yolo Subbasin Groundwater Sustainability Plan in October 2023, the YSGA is considered the exclusive GSA for the Yolo Subbasin.

Flood Control

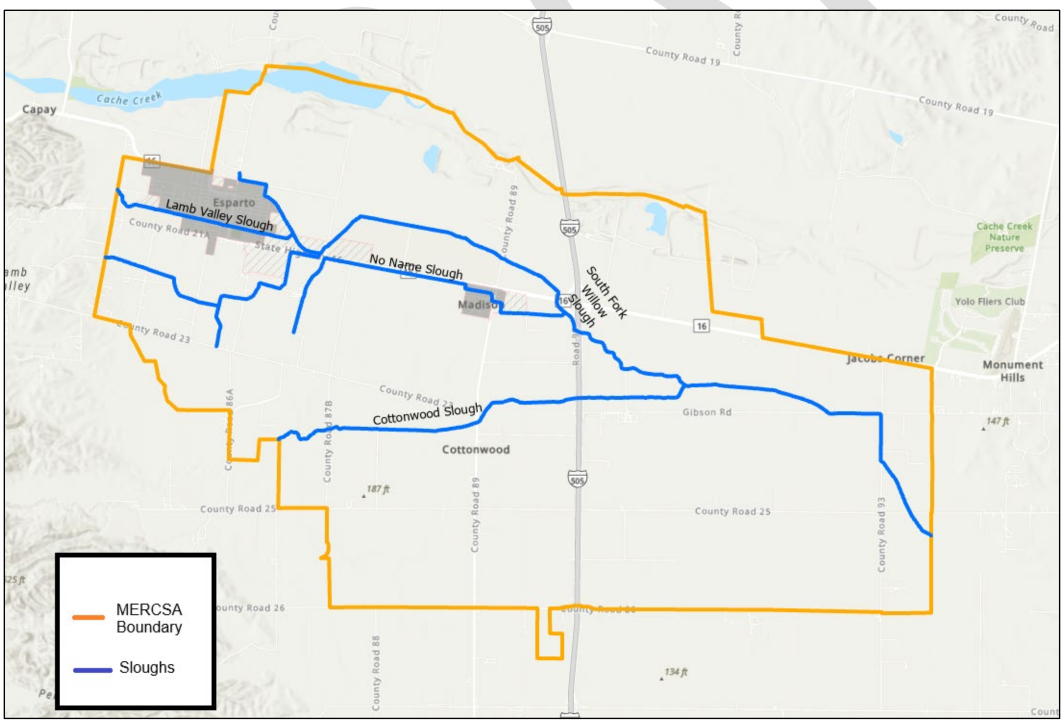
The District's participation in flood control has varied over its existence. Section 3(r) and (s) of the YCFC&WCD District Act state that the powers provided to YCFC&WCD allow it, either on its own or in coordination with other agencies, to control flood and storm water flowing into and within the district to reduce the waste of water and to protect life and property from floods within the district.

YCFC&WCD has often taken the leadership role in flood management in Yolo County particularly after flooding events in the 1950s, 1980s, and 1990s. In 1989, the District embraced its role in flood control including publishing *WMP 89-01-2*, a Water Management Program for Cache Creek, which revised the District's goals statement to assure "adequate control of flooding and drainage" while proposing a drainage plan for its service area in collaboration with Yolo County and the Cities of Woodland, Davis, and Winters. The WMP also discussed potential ways to finance projects.

Following the WMP, the District led the Floodplain Management Working Group, which produced a report on *Storm Drainage and Flooding in Yolo County* in 1997. The report acknowledged the District's broad authority to manage water resources including flood control facilities. It noted that other agencies were much more limited in their purview and restated that "since no other had or planned to deal with drainage in a comprehensive manner, (the District) had elected to broaden its responsibility and operations to fill the void." However, no source of long-term funding for flood control appears to have been pursued.

With the adoption in 2000 of a new *Water Management Plan*, the YCFC&WCD stepped back from its leadership role in flood control management efforts to focus on new groundwater management requirements from the state, presumably due to lack of funding. However, the District has continued to be involved in flood control through the floodSAFE Yolo program discussed in section 5 of this chapter and assuming slough maintenance and drainage services for the Madison drainage area which was part of the former Madison-Esparto Region County Service Area (MERCSA).

Figure 8. Madison Drainage Area



After MERCSA was dissolved in 2017, YCFC&WCD assumed the storm drainage control services of the Madison CSA portion of consolidated county service area. Esparto Community Services District assumed the detention basin and parks services of the Esparto CSA portion of MERCSA. YCFC&WCD maintains the major sloughs in the area (Figure 8) including Lamb Valley Slough which runs through the unincorporated community of Esparto. The region has had past flooding in Madison, the east side of Esparto, and along Lamb Valley Slough between Fremont Street and Yolo Avenue. Additionally, Highway 16 between Esparto and Madison continues to flood resulting in recent road closures in 2019 and 2023 according to the Storm Events Database maintained by the National Centers for Environmental Information.

Power Generation and Other Services

Additional services provided at Indian Valley Reservoir include a campground and a three megawatt hydroelectric facility, which allows YCFC&WCD to sell hydropower during irrigation releases. The hydroelectric facility consists of two large-scale turbine generators and one low-flow turbine generator, the latter of which is used for minimum stream flow releases. YCFC&WCD has a contract to sell the power to Valley Clean Energy, a local electrical Community Choice Aggregator.

Climate Adaptation

YCFC&WCD's service area has been designated as relatively high risk to very high risk for both drought and inland flooding by the Federal Emergency Management Agency. It is expected that climate change will only increase the frequency of extreme dry events and extreme wet events and the rapid transition between them. The District has policies to address how agricultural water will be allocated during dry years and has taken a leadership role in monitoring groundwater and assisting with the formation of the Yolo Subbasin Groundwater Agency with the growing threat of extreme drought.

The District also has areas of moderate to very high fire severity as designated by CAL FIRE in the Capay Valley and has taken steps to address climate adaptation in its assessment of infrastructure and current service needs. After YCFC&WCD experienced two large fires at Indian Valley Reservoir, which burned power poles, the transmission line, and related power infrastructure, the District has replaced its wood power poles with metal poles in 2018 to better withstand wildfire events. Only the Cache Creek Dam has remaining wooden poles.

Capacity and Adequacy of Public Facilities and Services MSR Determination

YCFC&WCD has adequate water rights, capacity, and infrastructure to meet its service needs. Major facilities managed by YCFC&WCD include three dams, and a network of mostly earthen canals and laterals. YCFC&WCD has a contract for selling power from the Indian Valley hydroelectric facility to Valley Clean Energy, a locally governed electricity provider in Yolo County.

The District has sufficient capacity to meet current irrigation water needs and has planned for future climate challenges by creating a reserve fund for drought resiliency and by replacing most of its wooden power poles with fire-resistant metal poles.

The YCFC&WCD District Act authorizes the District to provide flood control services and YCFC&WCD assumed responsibility for the Madison drainage area in 2017. It currently maintains the sloughs but given the history of flooding in the area, the District should continue to monitor the need for more substantial drainage improvements.

4. FINANCIAL ABILITY Financial ability of agencies to provide services.	**Significant Concern**	**Potential Concern**	**Not a Concern**
a) Is the subject agency in an unstable financial position, i.e. does the 5-year trend analysis indicate any issues?	☐	☐	☒
b) Is there an issue with the organization's revenue sources being reliable? For example, is a large percentage of revenue coming from grants or one-time/short-term sources?	☐	☐	☒
c) Is the organization's revenue sufficient to fund an adequate level of service, necessary infrastructure maintenance, replacement and/or any needed expansion? Is the fee inconsistent with the schedules of similar service organizations?	☐	☒	☐
d) Does the subject agency have a capital improvement plan (CIP)? Has the agency identified and quantified what the possible significant risks and costs of infrastructure or equipment failure? Does the agency have a reserve policy to fund it?	☐	☐	☒
e) Does the agency have any debt, and if so, is the organization's debt at an unmanageable level? Does the agency need a clear capital financing and debt management policy, if applicable?	☐	☐	☒
f) Can the subject agency improve its use of generally accepted accounting principles including: summaries of all fund balances, summaries of revenues and expenditures, general status of reserves, and any unfunded obligations (i.e. pension/retiree benefits)? Does the agency have accounting and/or financial policies that guide the agency in how financial transactions are recorded and presented?	☐	☐	☒
g) Does the agency staff need to review financial data on a regular basis and are discrepancies identified, investigated and corrective action taken in a timely manner? The review may include reconciliations of various accounts, comparing budgets-to-actual, analyzing budget variances, comparing revenue and expense balances to the prior year, etc. If the agency uses Yolo County's financial system and the County Treasury, does the agency review monthly the transactions in the County system to transactions the agency submitted to the County for processing?	☐	☐	☒
h) Does the agency board need to receive regular financial reports (quarterly or mid-year at a minimum) that provide a clear and complete picture of the agency's assets and liabilities, fully disclosing both positive and negative financial information to the public and financial institutions?	☐	☐	☒

The YCFC&WCD maintains its accounting data on an accrual basis of accounting under generally accepted accounting principles (GAAP). The data presented below is based on the accrual basis data converted to the modified accrual basis. The modified accrual basis of accounting focuses on the near-term financial health of the District. The modified accrual basis of accounting includes the purchase of capital assets and loan principal repayments as expenditures which the accrual basis does not.

Statement of Revenues, Expenditures, and Fund Balance

	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Revenues					
Operating revenues					
Water sales	4,632,221	1,625,122	325,334	6,106,670	7,058,871
Power sales	343,338	39,456	0	283,109	468,054
Recreation fees	13,461	7,447	0	6,290	11,343
Operating subtotal	4,989,020	1,672,025	325,334	6,396,069	7,538,268
Non-operating revenue					
Property taxes	1,465,099	1,628,692	1,753,937	2,720,707	2,919,238
Grants	428,442	645,184	75,000	671,121	628,422
Miscellaneous	629,480	647,137	862,535	1,912,480	1,166,503
New debt proceeds	0	5,974,358	0	0	0
Capital contribution:	5,827	3,529	10,556	37,261	85,618
Non-operating subtotal	2,528,848	8,898,900	2,702,028	5,341,569	4,799,781
Total Revenues	$7,517,868	$10,570,925	$3,027,362	$11,737,638	$12,338,049
Expenses					
Operating expense					
Source of supply	482,143	552,597	541,718	608,093	608,367
Transmission	1,202,742	946,829	850,284	2,207,307	1,513,770
Environmental	8,775	6,066	4,910	6,223	5,623
Hydroelectric	76,279	25,625	24,625	59,500	48,861
General/Admin	1,798,124	1,945,864	1,659,433	1,697,453	2,077,809
Maintenance	274,336	414,160	326,943	351,098	423,147
Water studies	452,334	352,494	246,778	350,316	448,049
YSGA	224,330	200,360	219,184	336,462	567,178
FloodSAFE	98,749	10,641	3,121	0	0
MERCSA	38,783	14,868	12,118	11,070	8,510
Drought mitigation	0	23,666	116,158	24,466	0
Capital outlay		270,758	1,206,728	1,629,778	2,944,988
Property taxes	238,239	253,180	257,078	280,644	286,339
Operating subtotal	4,894,834	5,017,108	5,469,078	7,562,410	8,932,641
Non-operating expense					
Debt service-princip	224,985	2,379,822	242,060	247,562	253,188
Debt service-interest	65,260	132,657	128,508	122,976	115,071
Non-operating subtotal	594,225	376,632	397,842	326,071	412,211
Total expense	5,779,304	7,906,219	6,237,488	8,259,019	9,713,111
Change in Fund Balance	453,077	2,664,706	-3,210,126	3,478,619	2,624,938
Beginning Fund Balance	4,633,369	5,086,446	7,751,152	4,541,026	8,019,645
Ending Fund Balance	5,086,446	7,751,152	4,541,026	8,019,645	10,644,583

Discussion:

The District's major sources of revenue are from water sales and property taxes. There is an additional special benefit assessment in 2023 for capital improvement funds. It also currently receives roughly $68,000 property tax from the former Madison-Esparto Regional County Services Area for maintenance and clearing of sloughs in that region.

In non-drought years, water sales and property tax make up approximately 80% of total revenue. YCFC&WCD had a negative income in FY23 largely due to drought conditions in 2022 which restricted water sales and led to low reservoir levels and no hydroelectric power sales. However, a return to more typical rain pattern resulted in a full reservoir and unrestricted water sales which allowed operating revenue to rebound.

Likewise, operating expenditures, which decreased as a result of several factors including a decrease in administrative and water resources salaries and positions, and lower distribution costs due to no water operations in FY23, have increased along with revenue.

The District Directors adopted an agricultural water rate of $55.90 per acre foot in 2023 to mitigate revenue loss from drought and flood and wildfire damage. This was a change from the previous rate which was a sliding scale that ranged from $24 to $44 per acre foot. The new agricultural rate includes a component for building drought reserves and a component for reimbursing the District for use of short-term capital funds used during the drought years. The Drought Reserve fund target is $8.6 million. Once the target minimum is met, the charge will be removed, lowering the agricultural water rate.

The financial system is audited annually. The last MSR/SOI reported some crossover of funds with Yolo Subbasin Groundwater Agency (YSGA) due to YSGA contracting with the District for program activities. The YSGA now has separate accounts and has adopted a separate funding mechanism to be more independent of YCFC&WCD.

The District has adequate controls in place to prevent errors and safeguard its assets. It also produces robust monthly reports that are reviewed by the General Manager, Assistant General Manager, and the Board of Directors. The reports include a budget-to-actual income statement with supporting budget-to-actual variance analysis notes, a schedule of cash and investment balances, capital projects status report, accounts receivable analysis schedule and various comparative schedules. Additionally, the District has annual audits conducted by external auditors.

The Board of Directors receive monthly financial reports via email when each month is closed and at the monthly board meetings. The financial report includes a budget-to-actual income statement with supporting budget-to-actual variance analysis notes, a schedule of cash and investment balances, capital projects status report, accounts receivable analysis schedule and various comparative schedules. The Board also reviews all invoices over $5,000.

The District has a long-term loan from Zion Bancorporation that was issued in 2021 to assist in financing for the Indian Valley Hydroelectric Rehabilitation and Moore Siphon Replacement projects and to pay off a loan from the State Water Resources Control Board (SWRCB). The loan is expected to be paid off by 2042. The District has been fiscally conservative in taking on debt or receiving capital financing.

As of April 30, 2025, YCFC&WCD has a total unrestricted fund balance of over $10 million. Approximately $7.8 million is designated to four funds with $3.5 million designated for Drought Reserve Funds, $3.3 million to Capital Improvement Funds, $598,309 to COVID-19 Relief, and $319,632 to Capital Recovery Fund. The District has restricted funds for its retirement plan and does not have any debt related to retirement or retiree health insurance (OPEB).

YCFC&WCD's investment policy provides the basis for the management of a prudent investment program. As of April 2025, it had a $6.2 million investment divided between the Yolo County investment pool and the Local Agency Investment Fund (LAIF). The District appears to have adequate controls in place for proper review of receipts, disbursements, and other system functions and is currently documenting the controls and procedures in case of any unexpected staff turnover.

Financial Ability MSR Determination

Yolo County Flood Control and Water Conservation District is in a strong financial position and is mitigating for potential financial instability due to drought years that impact its water sales and other operations by restructuring its fees and maintaining flexible operations. The District is conservative on taking on debt or receiving capital financing. It has designated funds for capital improvements and drought reserves. The District reports that the tax revenue provided for the Madison drainage area taken over in 2017 is not sufficient to cover the services provided, however these costs have not consistently been tracked separately from other slough cleaning work.

Financial Ability Recommendations

1. Improve the accounting for the Madison drainage area funds to determine if the tax revenue is sufficient to cover services or not. This data would inform whether to pursue Prop 218 to increase funding or to triage services.

5. SHARED SERVICES AND FACILITIES Status of, and opportunities for, shared facilities.	Significant Concern	Potential Concern	Not a Concern
a) Are there any opportunities for the organization to share services or facilities with neighboring, overlapping or other organizations that are not currently being utilized?	☐	☒	☐

Discussion:

YCFC&WCD is a model district in forming partnerships and sharing services to fill gaps in a number of areas of water resource management, environmental stewardship, and flood management. For three decades, the YCFC&WCD played a regional leadership role with the Water Resources Association of Yolo County (WRA), which developed the Integrated Regional Water Management Plan (IRWMP) in 2007 to address water management needs including: Groundwater Monitoring Program; Surface Water Monitoring Program; Groundwater Model Enhancement Program; Water Resources Infrastructure Database Enhancement Program; and Aquatic Habitat and Fish Opportunities Assessment. The WRA was also involved in the Sustainable Groundwater Management Act and was a leader in partnering with other agencies in Yolo County to form the Yolo Subbasin Groundwater Agency (YSGA). In 2022, the WRA was dissolved, and its purpose and members were integrated into the YSGA. YCFC&WCD is a member of YSGA and provides administrative and technical support services for the JPA.

YCFC&WCD has also worked with other local jurisdictions through two iterations of the floodSAFE Yolo program in 2008 and 2019. To address local flood concerns and potentially access new state general obligation bond funds, YCFC&WCD, Yolo County, and the City of Woodland provided an initial investment for the floodSAFE Yolo Pilot Program which ran from 2008-2010. The pilot program developed a work plan that prioritized updated hydrologic models used for floodplain mapping and development of a city and county drainage manual, but the program ended after two years due to financial shortfalls resulting from the Great Recession.

In 2019, the District joined Yolo County in restarting the program as floodSAFE Yolo 2.0. YCFC&WCD reports that several projects have been completed prior to or after the program lost funding in 2020 including flood risk improvements for the town of Madison and levee restoration at Huff's Corners. However, despite identifying potential revenue sources to sustain its efforts, it did not secure on-going funding.

In the end of year report for fiscal year 2019-2020, floodSAFE Yolo 2.0 considered three potential funding sources: (1) creating a rural assessment district in specific areas like the Madison drainage area; (2) a county-wide assessment; or (3) forming a new regional flood management agency.

Although there are specific agencies that deal with flood concerns along the Sacramento River within Yolo County including the reclamation districts and West Sacramento Flood Control Agency, the majority of Yolo County's population, which resides within YCFC&WCD's boundaries, do not have a responsible agency. The District has been a partner in two versions of floodSAFE Yolo which, as discussed above, considered several governance structures and sources of sustaining funding. Of these, the third option, forming a JPA with the County and four cities, was identified as the most promising way forward with broad support from the partner agencies. However, the study suggests an annual revenue of $1 million was needed to support such an effort which is a significant challenge.

Additionally, in 2026 the District is leading an effort to collaborate with rural landowners, Center for Land-Based Learning, Yolo RCD, Cache Creek Conservancy, Yolo County, and other interested stakeholders to plan, prioritize, and implement nature-based solutions in Willow Slough watershed to mitigate flooding impacts and increase groundwater recharge. The District secured facilitation funding from the Resources Legacy Fund to organize the effort, which included interviews, a summary report, a workshop presentation, and a site visit. The District is interested in securing implementation funding for working with landowners and agency partners to improve the sloughs within the Willow Slough Watershed.

Considering climate change predictions, this is a critical time to consider ways to fund the floodSAFE Yolo program so it can continue its important work. The cities of Davis, Winters, and Woodland are under increasing pressure to reconsider their urban limit lines to meet State requirements for new housing which requires regional coordination of storm drainage. In a similar manner to developing the Yolo Subbasin Groundwater Agency to address groundwater protection, YCFC&WCD, Yolo County and the City of Woodland should seek a broader membership for the floodSAFE Yolo partnership to keep the work moving forward by inviting other cities within Yolo County as well as affected Community Services Districts, and other groups with flood concerns to support the floodSAFE Yolo program. Having a larger number of participants with interest in regional flood protection may provide a critical mass to sustain the program.

Shared Services MSR Determination

YCFC&WCD is a model district in forming partnerships and sharing services to fill gaps in several areas of collaborative water resource management, environmental stewardship, and flood management. The District provides shared services to several local agencies and is also a member of and provides contract staffing to the Yolo Subbasin Groundwater Agency JPA.

Flood management continues to be an area of concern in Yolo County. YCFC&WCD has worked with other local jurisdictions through two iterations of the floodSAFE Yolo program in 2008 and 2019 until funding ran out. This is a very important program considering climate change and flood risks between Cache Creek and Putah Creek, and funding should continue to be explored to revitalize this program.

Shared Services and Facilities Recommendations

2. Continue to collaborate with Yolo County and the City of Woodland to evaluate funding options to revitalize and sustain the floodSAFE Yolo program. Consider additional partners, such as the Cities of Davis and Winters, Esparto CSD and other affected parties to address regional drainage and flooding concerns for central Yolo County.

6. ACCOUNTABILITY, STRUCTURE AND EFFICIENCIES

Accountability for community service needs, including governmental structure and operational efficiencies.

	Significant Concern	Potential Concern	Not a Concern
a) Are there any recommended changes to the organization's governmental structure that will increase accountability and efficiency (i.e. overlapping boundaries that confuse the public, service inefficiencies, and/or higher costs/rates)?	☐	☐	☒
b) Does the agency need to secure independent audits of financial reports that meet California State Controller requirements (GOV Code Section 26909)? Are the same auditors used for more than six years? Are audit results <u>not</u> reviewed in an open meeting?	☐	☐	☒
c) Is the agency insured or in a risk management pool to manage potential liabilities?	☐	☐	☒
d) Are there any issues with filling board vacancies and maintaining board members? Is there a lack of board member training regarding the organization's program requirements and financial management?	☐	☐	☒
e) Are there any issues with staff capacity/turnover? Is there a lack of staff member training regarding the organization's program requirements and financial management?	☐	☐	☒
f) Does the agency have adequate policies (as applicable) relating to personnel/payroll, general and administrative, board member and meetings, and segregating financial and accounting duties among staff and/or board to minimize risk of error or misconduct?	☐	☐	☒
g) Does the organization need to improve its public transparency via a website (see https://www.yololafco.org/yolo-local-government-website-transparency-scorecards)?	☐	☒	☐

Discussion:

YCFC&WCD's special legislation forming the District establishes that Board vacancies are filled by the Yolo County Board of Supervisors, one member for each BOS district. The District's Board is filled with very capable members that show stability and longevity with the District. Board members are trained regarding the organization's program requirements and financial management.

The District has 30 employees with short-term interns who provide operations assistance. Staff are capable and trained. There do not appear to be any chronic issues with staff turnover. The board has included an employee capacity plan including employee retention, redundancy, and succession planning as part of its three-year strategic plan to be completed by 2027.

The District routinely undergoes annual audits conducted by qualified independent external auditors. The current auditor, MUN CPAs, has been used since 2021. Completed audits are presented to the District board at open meetings. Audits over the past seven years have been conducted by two different audit firms. The District is considering adopting a policy of changing auditing firms or lead auditors every three years.

On the most recent Yolo LAFCo Website Transparency Scorecard, the YCFC&WCD received a score of 75%. The District has a very good website but lacks specific information on existing contracts and upcoming contract opportunities. If the District doesn't typically seek contracts, it could note this on the website. It also lacked specific information on how to make public records requests. Additionally, the District should consider posting its policies on the website.

The District maintains most of its records on a local server and backs up to cloud storage. Physical records kept at the district office are stored in fire-safe cabinets.

Accountability, Structure and Efficiencies MSR Determination

The YCFC&WCD was created by special legislation and is a well-managed and well-resourced special district. The District's Board is filled with very capable members that show stability and longevity with the District. Board members are trained regarding the organization's program requirements and financial management. The District has 30 employees with interns that assist with operations. Staff are capable and there do not appear to be any chronic issues with staff turnover. The board is working on succession planning. The District undergoes annual audits conducted by independent external auditors. The YCFC&WCD's website should add information on contracts, how to make public records requests, and additional policies. Additional information regarding Yolo LAFCo's website transparency scorecard can found at: https://www.yololafco.org/yolo-local-government-website-transparency-scorecards.

Accountability, Structure and Efficiencies Recommendations

3. Yolo County Flood Control & Water Conservation District should continue to add website content as needed to improve its 75% score per the latest website transparency scorecard found at https://www.yololafco.org/yolo-local-government-website-transparency-scorecards.

7. OTHER ISSUES

Any other matter related to effective or efficient service delivery, as required by commission policy.

	Significant Concern	Potential Concern	Not a Concern
a) Are there any recommendations from the agency's previous MSR that have not been implemented?	☐	☐	☒

Discussion:

The previous MSR/SOI prepared for the YCFC&WCD included the following recommendations:

2021 MSR Recommendations	Implemented?
1. Financial transactions that relate directly to the YSGA should not be recorded in the YCFC&WCD ledgers.	Yes
2. Develop a policy or procedure to identify and record Federal and State revenue consistently as either non-operating grants or contributed capital based on the purpose of the grant	Yes
3. Consider assessing a base service fee that would protect the District's financial condition from periods of extended drought.	Yes
4. Develop a formal capital improvement plan that includes a financing plan (i.e. long-range planning, not just on an annual basis).	In Progress
5. Create a reserve policy that includes specific set asides, which are formally recorded in the accounting system, for financing a capital improvements plan, general reserve, and a catastrophic loss reserve to mitigate against loss of revenue and to finance unexpected large infrastructure losses due to disasters.	Yes
6. Complete the ongoing process to document the accounting controls, procedures and policies in case of any unexpected staff turnover.	In Progress
7. YCFC&WCD should consider adopting a policy that it rotates auditors at least every 6 years.	Yes
8. The YCFC&WCD improved its transparency score from 67% in 2018 to 82% in 2019, however, there is still some room for improvement.	Partial
9. Take appropriate measures to safeguard any essential paper records in the office from fire or water damage	Yes

The YCFC&WCD has separated its accounting from the Yolo Subbasin Groundwater Agency and has successfully implemented fees to ensure that it can weather drought years. It continues to update its website to meet full transparency requirements and is adopting policies to improve long-term planning.

Other Issues MSR Determination

YCFC&WCD has implemented or is making progress on all the recommendations from the 2021 MSR. There are no other issues related to effective or efficient service delivery, as required by Commission policy.

SPHERE OF INFLUENCE STUDY

On the basis of the Municipal Service Review:

☒ Staff has reviewed the agency's Sphere of Influence and recommends that a SOI Update is NOT NECESSARY in accordance with Government Code Section 56425(g). Therefore, NO CHANGE to the agency's SOI is recommended and SOI determinations HAVE NOT been made.

☐ Staff has reviewed the agency's Sphere of Influence and recommends that a SOI Update IS NECESSARY in accordance with Government Code Section 56425(g). Therefore, A CHANGE to the agency's SOI is recommended and SOI determinations HAVE been made and are included in this MSR/SOI study.

4. YOLO SUBBASIN GROUNDWATER AGENCY

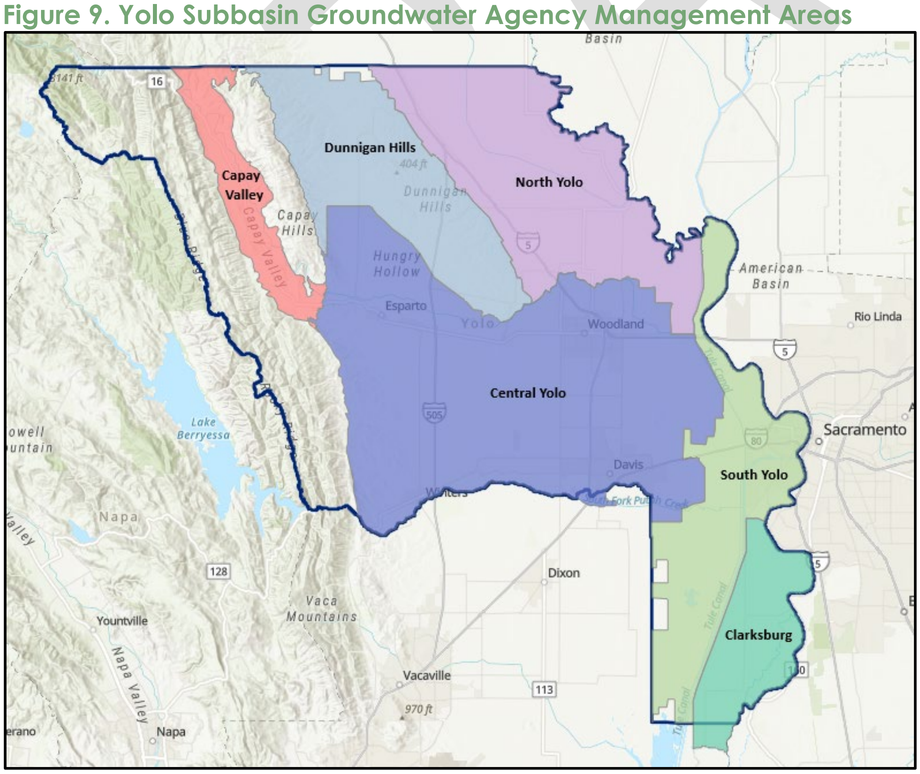
JPA PROFILE

In 2014, the State of California (State) enacted the Sustainable Groundwater Management Act (SGMA) to support the sustainable management of groundwater resources. SGMA requires the formation of local Groundwater Sustainability Agencies (GSAs) to manage groundwater basins and subbasins and to develop Groundwater Sustainability Plans (GSP) to help ensure long-term groundwater sustainability. SGMA recognizes local oversight may lead to better outcomes by aligning groundwater management with regional goals, hydrogeologic conditions, and community needs. The Yolo Subbasin Groundwater Agency (YSGA) was officially formed on June 19, 2017, for the purpose of acting as the Groundwater Sustainability Agency (GSA) for the Yolo Subbasin. In 2022, the YSGA adopted the Yolo Subbasin Groundwater Sustainability Plan to identify projects and management actions to support beneficial uses and users. The California Department of Water Resources approved the plan in October 2023. The Yolo Subbasin Groundwater Agency is considered the exclusive GSA for the Yolo Subbasin.

The YSGA has 20 members and six affiliated members. Member agencies include City of Davis, City of West Sacramento, City of Winters, City of Woodland, County of Yolo, Dunnigan Water District, Esparto Community Services District, Madison Community Services District, Yocha Dehe Wintun Nation, and the Yolo County Flood Control & Water Conservation District, and ten reclamation districts (108, 150, 307, 537, 730, 765, 787, 999, 1600, and 2035).

Affiliated Members are not eligible entities under the strict definition in Water Code Sec. 10724, but do have water supply, water management or land use authority, and are invited to sign MOUs with the JPA and have a voting board seat. Affiliated members include California American Water Company-Dunnigan, Colusa Drain Mutual Water Company, Rumsey Water Users Association, Private Pumper Representatives (appointed by the Yolo County Farm Bureau), University of California (Davis), and an Environmental Party Representative.

Figure 9. Yolo Subbasin Groundwater Agency Management Areas



POTENTIALLY SIGNFICANT DETERMINATIONS

The MSR determinations checked below are potential areas of concern, as indicated by answers to the key policy questions in the checklist and corresponding discussion on the following pages. If most or all of the determinations are not significant, as indicated by "Not a Concern" answers, the Commission may find that a MSR update is not warranted.

☐	Growth and Population	☐	Shared Services
☐	Capacity, Adequacy & Infrastructure to Provide Services	☒	Accountability
☐	Financial Ability		

LAFCO JPA SERVICE REVIEW:

☐ On the basis of this initial evaluation, the required determinations are not significant and staff recommends that a comprehensive JPA Service Review is NOT NECESSARY. The subject agency will be reviewed again in five years per the Commission adopted review schedule.

☒ The subject agency has potentially significant determinations and staff recommends that a comprehensive JPA Service Review IS NECESSARY and has been conducted via this checklist.

1. GROWTH AND POPULATION Growth and population projections for the affected area.	Significant Concern	Potential Concern	Not a Concern
a) Will development and/or population projections over the next 5-10 years impact the subject agency's service needs and demands?	☐	☐	☒
b) Do changes in service demand suggest a change in the agency's services?	☐	☐	☒

Discussion:

Yolo County's population grew by approximately 9,000 residents or 4% to a total population of 225,433 between 2020 and 2025 according to the California Department of Finance (DOF) population estimates and according to DOF 2024-25 population numbers approximately 81% of countywide population reside in cities that use surface water (cities of Davis, West Sacramento and Woodland), not groundwater. Only the City of Winters and most unincorporated communities rely on groundwater for potable water (El Macero, Willowbank, and Davis Creek Mobile Home Park are served by City of Davis surface water).

Growth and Population Determination

The Yolo Subbasin Groundwater Agency monitors and manages groundwater levels through its network of well monitoring sites. Groundwater is mainly used for agricultural irrigation while most of the population in Yolo County live in cities which predominantly rely on surface water. Therefore, population growth and development are not expected to affect the YSGA's services.

2. PUBLIC FACILITIES AND SERVICES

Present and planned capacity of public facilities, adequacy of public services, and infrastructure needs.

		Significant Concern	Potential Concern	Not a Concern
a)	Are there any deficiencies in the **infrastructure**, **equipment**, and **capacity of agency facilities** to meet existing service needs for which the agency does not have a plan in place to resolve (including deficiencies created by new state regulations)?	☐	☐	☒
b)	Are there any issues regarding the agency's capacity and ability to meet the service demand of reasonably foreseeable future growth?	☐	☐	☒
c)	Are there any service needs or deficiencies for disadvantaged unincorporated communities related to sewers, municipal and industrial water, and structural fire protection within or contiguous to the agency's sphere of influence?	☐	☐	☒
d)	Is the agency needing to consider climate adaptation in its assessment of infrastructure/service needs (i.e. temperature, drought, flooding, and wildfires)?	☐	☐	☒

Discussion:

In 2014, Governor Jerry Brown signed into law the three-bill package known as the Sustainable Groundwater Management Act (SGMA). This act forms local agencies to help ensure long-term groundwater sustainability. The Yolo Subbasin Groundwater Agency (YSGA) is charged with planning and implementing SGMA in Yolo County. YSGA's Groundwater Sustainability Plan (GSP) was adopted in 2022 and approved by the State in 2023. The plan documents monitoring conditions, establishes management criteria to avoid undesirable results, and identifies potential actions that will achieve and maintain sustainable groundwater management by 2042.

The GSP is a living document to be updated every five years. An evaluation of the monitoring network must be included in each update, including determination of uncertainty and whether data gaps affect the GSP in achieving the sustainability goal for the subbasin. The YSGA is required to describe measures to fill data gaps before each five-year assessment and adjust the monitoring frequency and distribution to provide an adequate level of detail about site-specific surface water and groundwater conditions and to assess the effectiveness of management actions discussed in GSP Regulations §354.38.

In addition to existing wells, new monitoring wells are planned in the fringe areas of the Subbasin (on the westside of the County along the Coast Range, along the Dunnigan Hills, and around the Plainfield Ridge) to provide the YSGA with baseline data to observe and monitor the impacts of expanding development and increased groundwater demand.

The immediate focus of the YSGA has been on implementation of groundwater recharge projects to ensure the groundwater table can recover from the 2021 drought. The Dunnigan Groundwater Recharge Project was launched in 2022 and includes four new stream gauges on Buckeye and Dunnigan Creeks and up to 20 additional groundwater monitoring sites to measure groundwater level, temperature, and electrical conductivity. The Yolo-Zamora Groundwater Recharge Project has been funded and includes upgrades to the East Adams and Acacia Canals to increase capacity and facilitate groundwater recharge opportunities in the Yolo subbasin.

Additional studies include two studies for the City of Winters to examine upgrading the city's wastewater treatment facility to recycle domestic wastewater for non-potable uses and a feasibility study to develop a supplemental surface water supply source to augment declining groundwater supply.

Pilot projects that can showcase the benefits of regenerative agriculture, such as cover cropping and rebuilding soil organic matter to reduce runoff and increase infiltration of precipitation to groundwater, will be encouraged for immediate implementation. The annual reporting process will provide an opportunity to evaluate projects conducted by the YSGA.

Capacity and Adequacy of Public Facilities and Services Determination

The YSGA was formed in 2017 and adopted its Groundwater Sustainability Plan (GSP) in 2022. The California Department of Water Resources approved the plan on October 26, 2023. Following the plan, the agency continues to expand its monitoring activities and conduct projects to augment groundwater supply and is successfully implementing its service requirements.

3. FINANCIAL ABILITY Financial ability of agencies to provide services.	Significant Concern	Potential Concern	Not a Concern
a) Is the subject agency in an unstable financial position, i.e. does the 5-year trend analysis indicate any issues?	☐	☐	☒
b) Is there an issue with the organization’s revenue sources being reliable? For example, is a large percentage of revenue coming from grants or one-time/short-term sources?	☐	☐	☒
c) Is the organization’s revenue sufficient to fund an adequate level of service, necessary infrastructure maintenance, replacement and/or any needed expansion? Is the fee inconsistent with the schedules of similar service organizations?	☐	☐	☒
d) Does the subject agency have a capital improvement plan (CIP)? Has the agency identified and quantified what the possible significant risks and costs of infrastructure or equipment failure? Does the agency have a reserve policy to fund it?	☐	☐	☒
e) Does the agency have any debt, and if so, is the organization’s debt at an unmanageable level? Does the agency need a clear debt management policy, if applicable?	☐	☐	☒
f) Can the subject agency improve its use of generally accepted accounting principles including: summaries of all fund balances, summaries of revenues and expenditures, general status of reserves, and any unfunded obligations (i.e. pension/retiree benefits)? Does the agency have accounting and/or financial policies that guide the agency in how financial transactions are recorded and presented?	☐	☐	☒
g) Does the agency staff need to review financial data on a regular basis and are discrepancies identified, investigated and corrective action taken in a timely manner? The review may include reconciliations of various accounts, comparing budgets-to-actual, analyzing budget variances, comparing revenue and expense balances to the prior year, etc. If the agency uses Yolo County’s financial system and the County Treasury, does the agency review monthly the transactions in the County system to transactions the agency submitted to the County for processing?	☐	☐	☒

h) Does the agency board need to receive regular financial reports (quarterly or mid-year at a minimum) that provide a clear and complete picture of the agency's assets and liabilities, fully disclosing both positive and negative financial information to the public and financial institutions?	☐	☐	☒

Discussion:

	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Revenue					
Member contributions	$ 462,842	$ 463,182	$ 463,011	$ 463,011	$ 463,011
Licences, permits and fees	-	-	16,334	15,022	4,595
Use of money an property	10,442	6,827	19,648	65,888	42,654
Intergovernmental grants	-	-	-	803,320	1,772,034
Total Revenue	473,284	470,009	498,993	1,347,241	2,282,294
Expenditures					
Services and supplies	444,743	422,177	379,082	1,211,171	1,968,045
Total Expenditures	444,743	422,177	379,082	1,211,171	1,968,045
Change in Fund Balance (loss)	28,541	47,832	119,911	136,070	314,249
Beginning Fund Balance	753,875	782,416	823,746	943,657	1,050,943
Restatements	-	(6,502)	-	(28,784)	(12,678)
Beginning Fund Balance, restated	753,875	775,914	823,746	914,873	1,038,265
Ending Fund Balances	$ 782,416	$ 823,746	$ 943,657	$ 1,050,943	$ 1,352,514
Fund Balances					
Nonspendable - Other	$ 492	$ 492	$ 492	$ 492	$ 1,272
Restricted	781,924	823,254	943,165	1,050,451	1,351,242
Total Fund Balances	$ 782,416	$ 823,746	$ 943,657	$ 1,050,943	$ 1,352,514

Since its establishment in 2017, YSGA's principal sources of revenue have been dues contributed by its member agencies and grants. Use of the funds has been restricted to cover administration and costs in developing the Groundwater Sustainability Plan and groundwater projects. As such, the agency hasn't needed a capital improvement fund or significant reserves to this point.

With the adoption of the Groundwater Sustainability Plan, however, the Agency required a more stable funding source to remain compliant with its responsibilities under SGMA and developing projects for groundwater supply resilience. Therefore, the Agency commissioned a fee study in June 2025 to develop a funding mechanism to allow YSGA to become financially self-sufficient by shifting non-grant funded regulatory costs to beneficiaries rather than member agency contributions. In the fee study, YSGA proposes that its budget will require $1.6 million with 28% going to administration, governance, public oversight, and state reporting. The majority of expenditures would fund monitoring improvements, modeling, and implementation of projects to protect the groundwater supply. Current projects include the YSGA winter recharge program, City of Winters feasibility studies, Yolo-Zamora groundwater recharge pilot project, and the Dunnigan area recharge program. The new fee structure was adopted in May 2026.

The adopted annual fee structure contains two components: a Tier 1 Fee, which applies to all parcels within the Yolo Subbasin and includes a $1.50 billing fee per parcel plus $0.76 per acre annually; and a Tier 2 Fee, which applies to groundwater users based on land use and water use categories, including domestic, commercial, agricultural, and certain water system users. For agricultural users, the Tier 2 fee is charged per acre:

- $2.78 per cropped acre within an irrigation or reclamation district; and
- $7.94 per cropped acre outside of an irrigation or reclamation district.

Domestic and commercial water users pay fees based on the type of water system or service connection. Vacant and grazing parcels will not pay a Tier 2 fee.

The JPA's accounting data is maintained by experienced staff under contract from YCFC&WCD. A monthly report is generated and reviewed by the Executive Officer and Executive Committee on a monthly basis. This report is then presented to the Board of Directors at their meetings. The report consists of a balance sheet, income statement and year-to-date budget to actual data.

The agency has adopted a cash reserve policy to maintain a balance to fund three months of expenditures and has maintained $24,000 in this account. The agency does not have any debt and continues to develop its accounting policies or procedures.

Financial Ability MSR Determination

During the development of its Groundwater Sustainability Plan, the YSGA relied on dues contributions received from its member agencies and grants. However, the Agency has recently adopted fees to have property owners share the cost to fund operations and projects. The JPA's accounting data is well maintained and reviewed monthly by the Executive Officer and Executive Committee and quarterly by the YSGA Board of Directors. YSGA has switched from annual audits to auditing for two years. YSGA does not have any debt currently and continues to develop and adopt accounting policies and procedures.

4. SHARED SERVICES AND FACILITIES

Status of, and opportunities for, shared facilities.

	Significant Concern	Potential Concern	Not a Concern
a) Are there any opportunities for the organization to share services or facilities with neighboring, overlapping or other organizations that are not currently being utilized?	☐	☐	☒

Discussion:

The YSGA JPA, by its nature, is based on shared services. The members of the YSGA have an extensive groundwater level monitoring network that has been utilized for over 60 years comprising over 450 monitoring, agricultural, and domestic wells. The data gathered from each agency is currently shared and included in the Water Resources Information Database (WRID). In addition, JPA staff are shared by the Yolo County Flood Control and Water Conservation District (Executive Officer).

Prior to the YSGA, the Water Resources Association of Yolo County (WRA) brought together water users in the county to support plans for water use including groundwater. In 2022, the WRA was dissolved and the YGSA took over its role of monitoring groundwater and supporting projects.

With the dissolution of the WRA, the YSGA replaced the WRA as a partner of the Westside Sacramento Integrated Regional Water Management (IRWM). The IRWM is a partnership of four agencies including Lake County Watershed Protection District, Napa County Flood Control and Water Conservation District, Solano County Water Agency, and YSGA. This group implements local water management solutions related to water supply, water quality, flood management, and ecosystem health as found in the Westside Sacramento IRWM Plan.

Shared Services Determination

The YSGA JPA formalizes the member agencies' existing shared services orientation in managing Yolo County's groundwater resources for sustainability. The YSGA is also a participating member of the IRWM which supports flood and habitat projects which may not be directly related to groundwater. As a partner in a group that has interests beyond YSGA's core mission, YSGA should continue to advocate for IRWM projects that are not directly related to groundwater management and recharge.

5. ACCOUNTABILITY, STRUCTURE AND EFFICIENCIES

Accountability for community service needs, including governmental structure and operational efficiencies.

		Significant Concern	Potential Concern	Not a Concern
a)	Are there any recommended changes to the organization's governmental structure that will increase accountability and efficiency (i.e. overlapping boundaries that confuse the public, service inefficiencies, and/or higher costs/rates)?	☐	☐	☒
b)	Does the agency need to secure independent audits of financial reports that meet California State Controller requirements? Are the same auditors used for more than six years? Are audit results <u>not</u> reviewed in an open meeting	☐	☐	☒
c)	Is the agency insured or in a risk management pool to manage potential liabilities?	☐	☐	☒
d)	Are there any issues with filling board vacancies and maintaining board members? Is there a lack of board member training regarding the organization's program requirements and financial management?	☐	☐	☒
e)	Are there any issues with staff capacity/turnover? Is there a lack of staff member training regarding the organization's program requirements and financial management?	☐	☐	☒
f)	Does the agency have adequate policies (as applicable) relating to personnel/payroll, general and administrative, board member and meetings, and segregating financial and accounting duties among staff and/or board to minimize risk of error or misconduct?	☐	☐	☒
g)	Does the organization need to improve its public transparency via a website (see https://www.yololafco.org/yolo-local-government-website-transparency-scorecards)?	☐	☒	☐

Discussion:

When the Groundwater Sustainability Act was passed, the member agencies went through a comprehensive governance process to determine the best governmental structure for the GSA. After year and a half of review, it was determined that a JPA was the optimal governance structure. The JPA is operated at the Yolo County Flood Control & Water Conservation District offices located on State Highway 16, west of Woodland.

The 26 members of the YSGA each appoint an agency representative on the JPA Board which meets every other month. The YSGA provides each board member with a YSGA board member handbook and provides training.

The YSGA does not have staff but contracts services with Yolo County Flood Control and Water Conservation District. Contracted services include a part-time Executive Officer who is also serving as the Board Secretary, two water resource technicians, and a part-time technical position, as well as support provided by the District's groundwater monitoring staff. YCFC&WCD also handles the JPA's financial services. Contracted YCFC&WCD staff all have extensive experience working with groundwater issues and water-related collaboration countywide.

The YSGA has hired an external firm to provide annual audits. Agency audits are reviewed at YSGA board meetings, open to the public and are posted on the agency's website. The same auditor is not used for more than six years.

The YSGA has an active website. In 2025 it received a 75% transparency score in Yolo LAFCo's annual website transparency report. The report found that the website lacked audit information more recent than

2020 and noted that it did not provide information on contract bidding which is because contract bidding is handled through member agencies. The website does provide directions for Public Records Act requests and financial policy information including a recently adopted an expense reimbursement policy. Additional information regarding Yolo LAFCo's website transparency scorecard can found at: https://www.yololafco.org/yolo-local-government-website-transparency-scorecards.

Accountability, Structure and Efficiencies Determination

It has been determined that a JPA is the optimal governance structure to implement the Groundwater Sustainability Act. The 26 members of the YSGA each appoint an agency representative on the JPA Board. The YSGA provides each board member with a YSGA board member handbook and provides training. The YSGA has no staff but contracts services with by the Yolo County Flood Control & Water Conservation District. The YSGA has hired an external firm to provide annual audits. The YSGA has continued to improve the transparency and completeness of its website but should continue to add content as needed per the 2025 website transparency scorecard.

Recommendations

1. The YSGA should continue to add website content as needed to improve its 75% score per the latest website transparency scorecard found at https://www.yololafco.org/yolo-local-government-website-transparency-scorecards.

6. OTHER ISSUES

Any other matter related to effective or efficient service delivery, as required by commission policy.

	Significant Concern	Potential Concern	Not a Concern
a) Are there any recommendations from the agency's previous MSR that have not been implemented?	☐	☐	☒

Discussion:

The previous MSR/SOI prepared for the YSGA included the following recommendations:

2021 MSR Recommendations	Implemented?
1. Financial transactions related to the YSGA activities should be recorded on its own accounts and not those of member agencies. Regardless of the extensive shared services between member agencies, the accounts need to stay separate and orderly.	Yes
2. YSGA's cash reserve policy should be revised to include that a specific amount is adopted annually as part of the budget process and that a review of the amount is conducted periodically. In addition, the amount of the adopted reserve and subsequent changes to it should be recorded in a separate assigned fund balance account to ensure the reserve is not mistakenly included in unassigned fund balance and expended for other purposes.	In progress
3. Continue to develop comprehensive accounting and financial policies and procedures, including procedures to ensure segregation of duties.	Yes
4. The YSGA should continue to add website content as needed to improve its score per the latest website transparency scorecard found at https://www.yololafco.org.	Partial
5. Once the Groundwater Sustainability Plan is completed, pursue consolidating the Water Resources Association mission and services into the YSGA in order to avoid future confusion and redundancy	Yes

The Yolo Subbasin Groundwater Agency has adopted its Groundwater Sustainability Plan and is now focused on implementation. As of 2023, the YSGA has set up its own accounting and financial policies and systems. It is finalizing a new fee structure and is currently reviewing a draft reserve policy for the Board's consideration. The Agency is conducting its first independent audit and has made progress in providing transparency through its website.

Other Issues MSR Determination

YSGA has implemented most of the recommendations provided in the 2021 MSR/SOI. Website content should be updated to meet full transparency requirements including noting if a specific item does not apply to the Agency. There are no other issues related to effective or efficient service delivery, as required by Commission policy.

YOLO
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Public Hearings 6.

LAFCO
Meeting Date: 07/23/2026

Information

SUBJECT
Receive a presentation from the City of Davis General Plan Update project team (no action will be taken)

RECOMMENDED ACTION
None

BACKGROUND

The City of Davis General Plan Update project team is providing a status update to Yolo LAFCo because the City's identification of future growth areas and long-range planning concepts has direct implications for LAFCo's evaluation of the City's Sphere of Influence boundaries. This early coordination supports alignment between the City's evolving land use vision and LAFCo's statutory responsibilities and establishes a foundation for informed decision-making regarding municipal service capacity, future annexation considerations, and the orderly expansion of the City as the General Plan Update progresses. The City's presentation slides are attached.

Attachments

6 Att A - Davis GPU Slide Deck

Form Review

Inbox	Reviewed By	Date
Christine Crawford (Originator)	Christine Crawford	07/15/2026 01:07 PM
Form Started By: Christine Crawford		Started On: 07/14/2026 11:45 AM
Final Approval Date: 07/15/2026		

Yolo County LAFCO

July 23, 2026

DAVIS 2050

General Plan Update

Davis
CALIFORNIA

Agenda

Overview of the General Plan Update

Land Use Presentation

Question & Answer

Key GPU Phases

You Are HERE

2025	2026	2027

Phases

- Listening and Discovery
- Land Use and Mobility Plan Development
- Policy Development and Plan Preparation
- Public Plan Review
- Final Plan Review and Adoption

Environmental Impact Report Preparation

Three Land Use Concepts

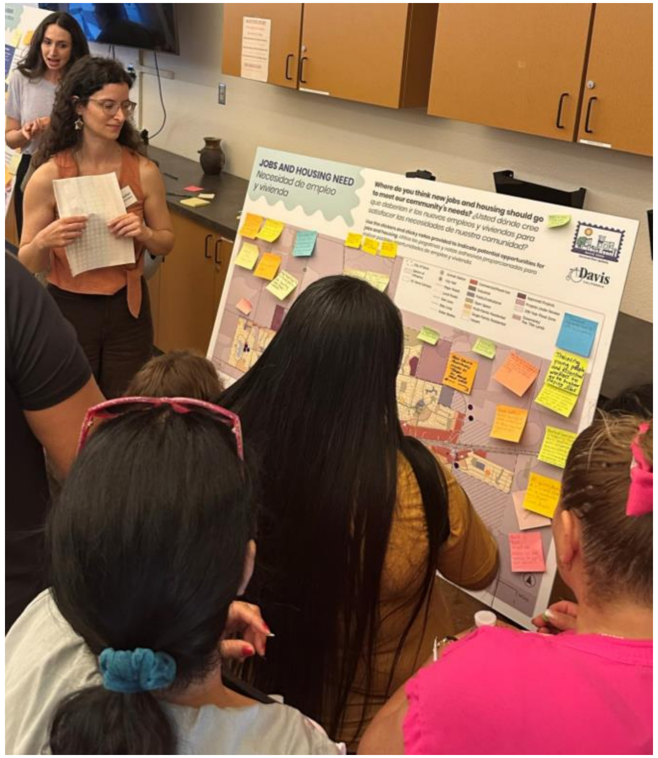
Preferred Land Use Alternative + Analysis

Revised GPLU Map and Designations

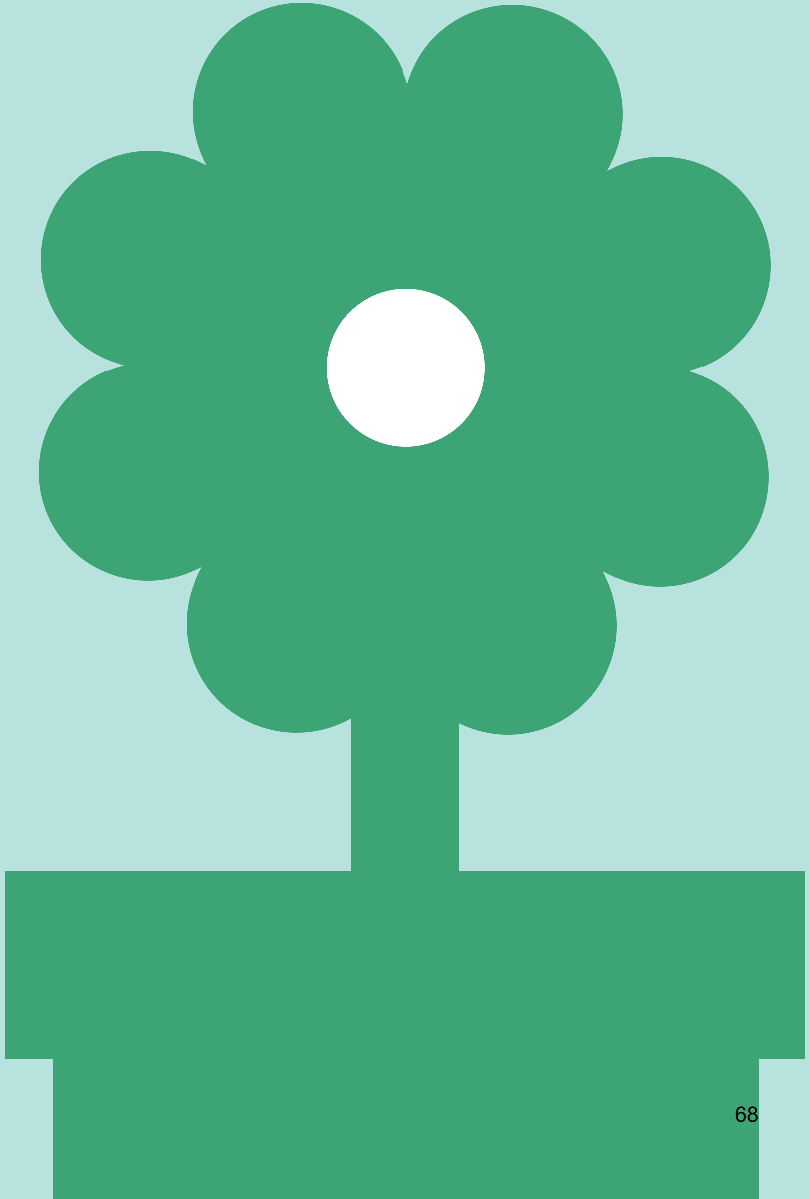
Growth Projections

Community Engagement To Date

- **2 Workshops** (August 2025, April 2026)
- **2 Online Surveys** (summer/fall 2025, spring 2026)
- **2 Rounds of Pop Up Workshops** (summer/fall 2025, spring 2026)
- **1 Meeting-in-a-Box** (summer/fall 2025)
- **2 Commissionapalooza Events:** joint meetings with 6 City Commissions (April 2025, April 2026)
- **8 Commission Meetings**: (February – November 2025; July 2026)
- **2 Planning Commission Subcommittee Meetings** (winter 2026)
- **2 City Council Meetings** (spring/summer 2025, winter 2026)
- **1 General Plan Committee Meeting** (July 2026)
- **Presentations to Local Organizations** (April-June 2026)
- **Public Agency Meetings** (December-January 2026)



Vision and Land Use Concepts



Vision Statement

Davis advances safe, fair, affordable, healthy and sustainable neighborhoods where everyone has what they need to thrive and succeed.

Example Project Outcomes

Housing choice

Complete neighborhoods

Connected, Biodiverse Parks and Open spaces

Spaces for businesses to flourish

Climate-readiness

Active transportation

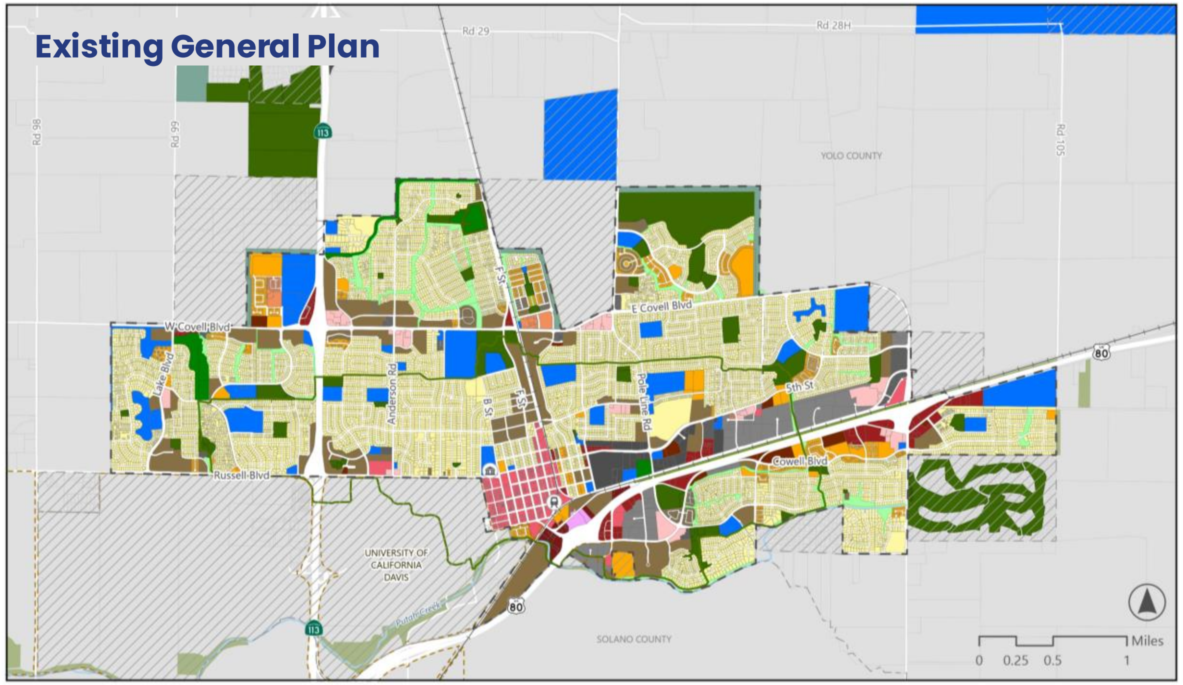
High-quality community services

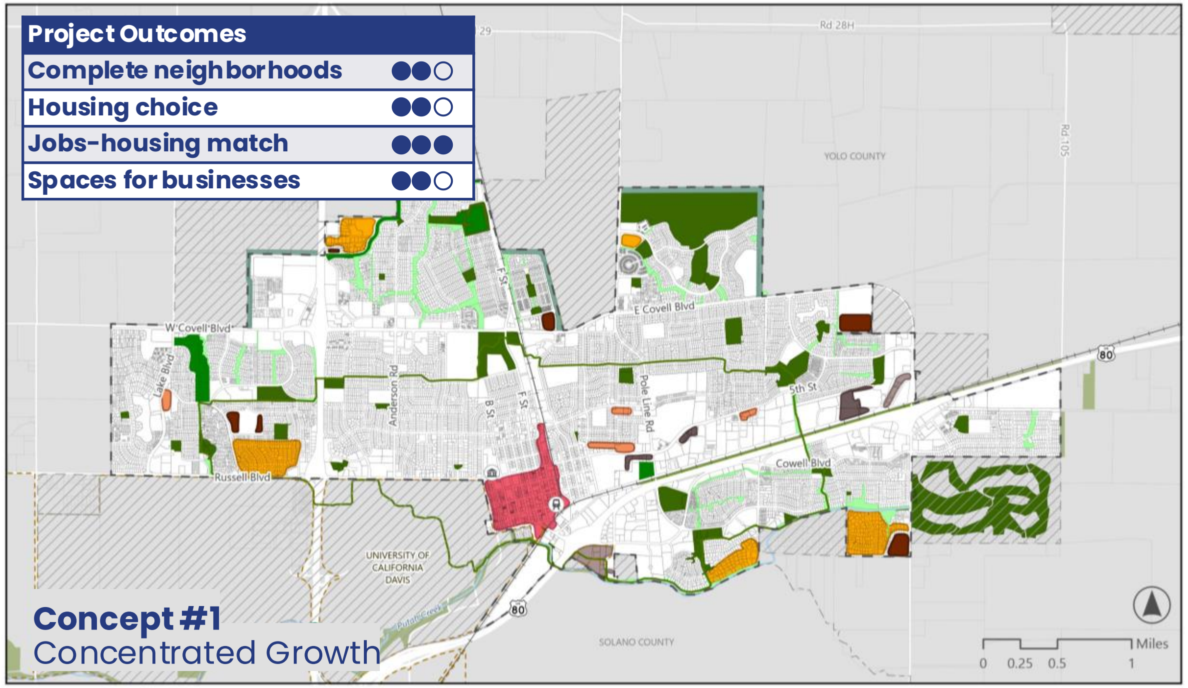
Fiscal sustainability

To read the vision and project outcomes, visit:
https://www.davisgeneralplan.com/resources

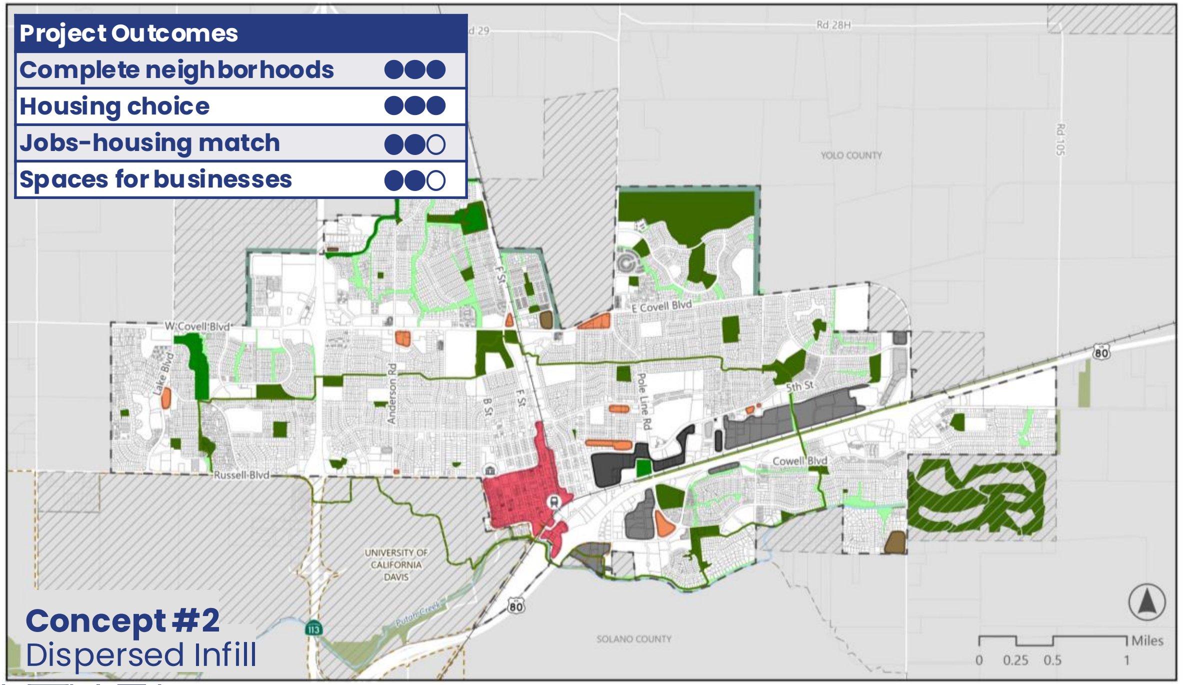
Key Issues and Strategies

Community Report Issues	Example Land Use Strategies to Address
Lack of affordable housing	• Higher density in key locations (DT, transit corridors, neighborhood centers) • Affordable housing on institutional lands (City, school district, faith-based) • Higher density infill development around City limits
Limited variety of housing types	• Medium density throughout the city to support more housing types • Higher density in key locations
Jobs-housing mismatch resulting in out-commuting **Financial sustainability / fiscal issues**	• Intensify employment uses • New employment hubs outside City Limits
Needed Downtown revitalization	• Adjust height and density standards • Expand Downtown boundary • Add amenities and activities
Limited areas for new development	• Higher density in key locations • Potential annexation for new housing and jobs growth outside City limits
Need for public school enrollment	• Higher density in key locations and medium density throughout the city • Affordable housing on institutional lands (City, school district, faith-based) • Potential housing growth outside City limit
Agricultural boundaries and Conservation Easements	• Designate agricultural and high-value natural resource areas • Open space for agricultural or habitat preservation in future development outside City limits

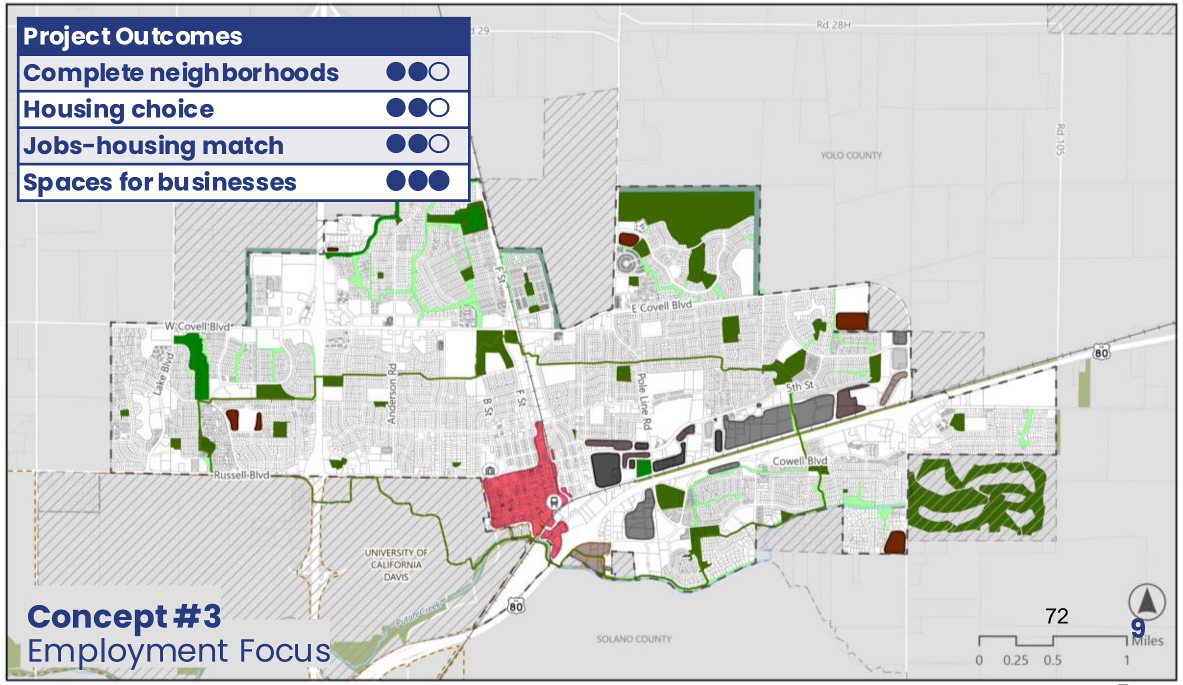




Project Outcomes	
Complete neighborhoods	●●○
Housing choice	●●○
Jobs-housing match	●●●
Spaces for businesses	●●○

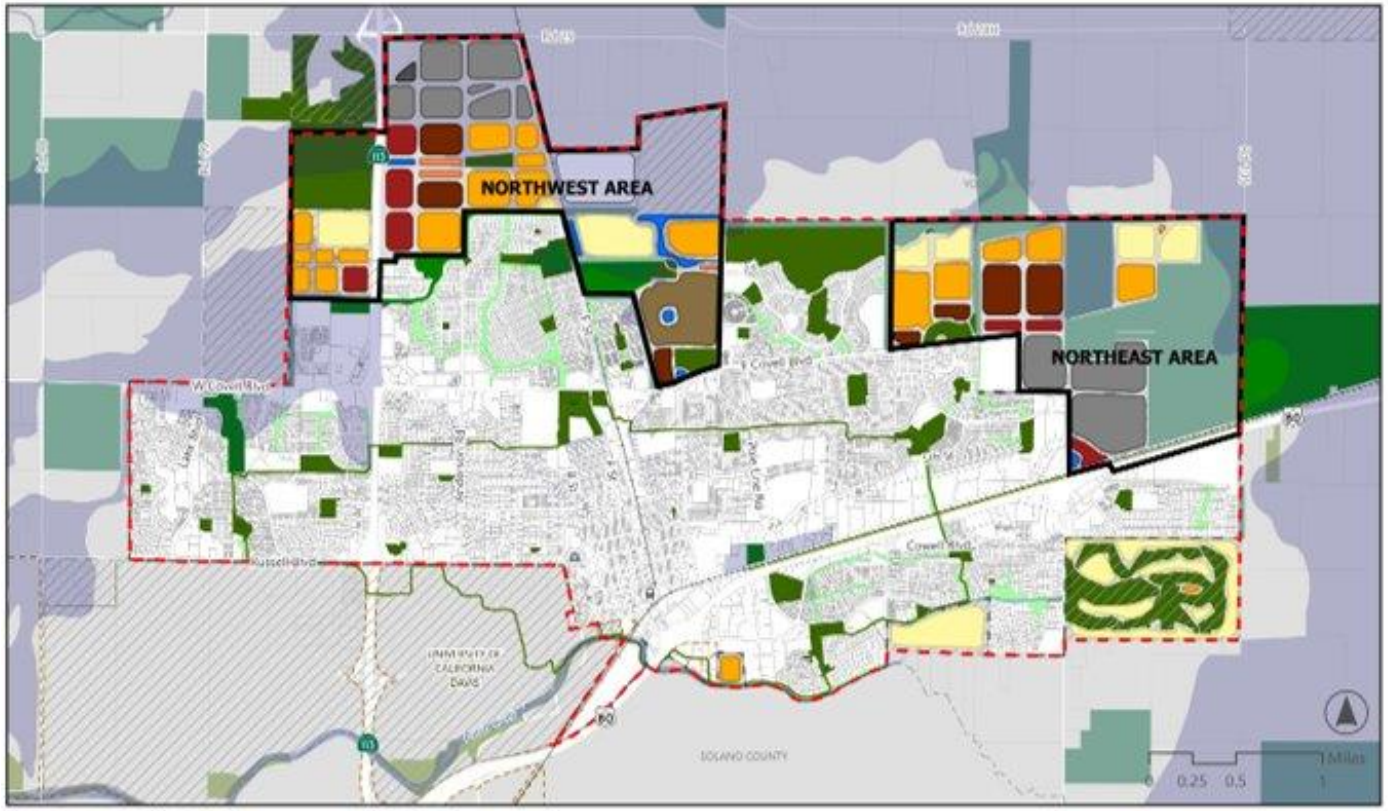


Project Outcomes	
Complete neighborhoods	●●●
Housing choice	●●●
Jobs-housing match	●●○
Spaces for businesses	●●○



Project Outcomes	
Complete neighborhoods	●●○
Housing choice	●●○
Jobs-housing match	●●○
Spaces for businesses	●●●

Concept: Outside City Limits



Create hubs for employment and housing

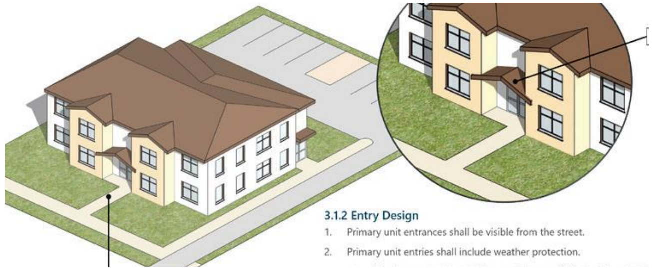
Preserve open spaces

Manage housing, employment, and mobility comprehensively adjacent to city limits

1. Establish an urban limit line

2. Designate open spaces

3. Create design guidelines for new neighborhoods



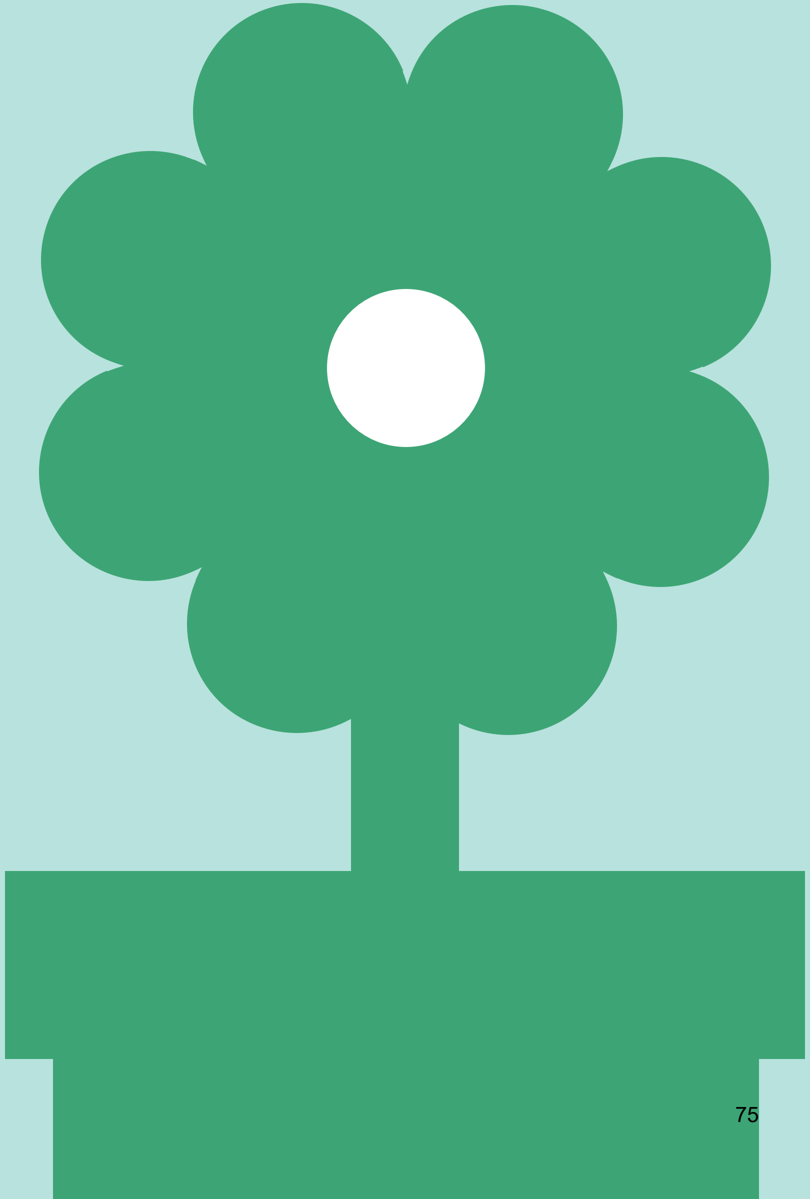
4. Assign land uses and complementary mobility network

5. Consider annexation of existing residential areas

Examples of Trade-Offs and Key Considerations

- **Balancing likely outcomes with vision**
- Supporting both housing and jobs needs
- Recognizing land constraints within the city limits
- Evolving inside city limits and outside city limits
- Maintaining commercial areas and/or allowing residential
- Allowing infill in low density neighborhoods

Summary of Community Feedback
(April-May 2026)



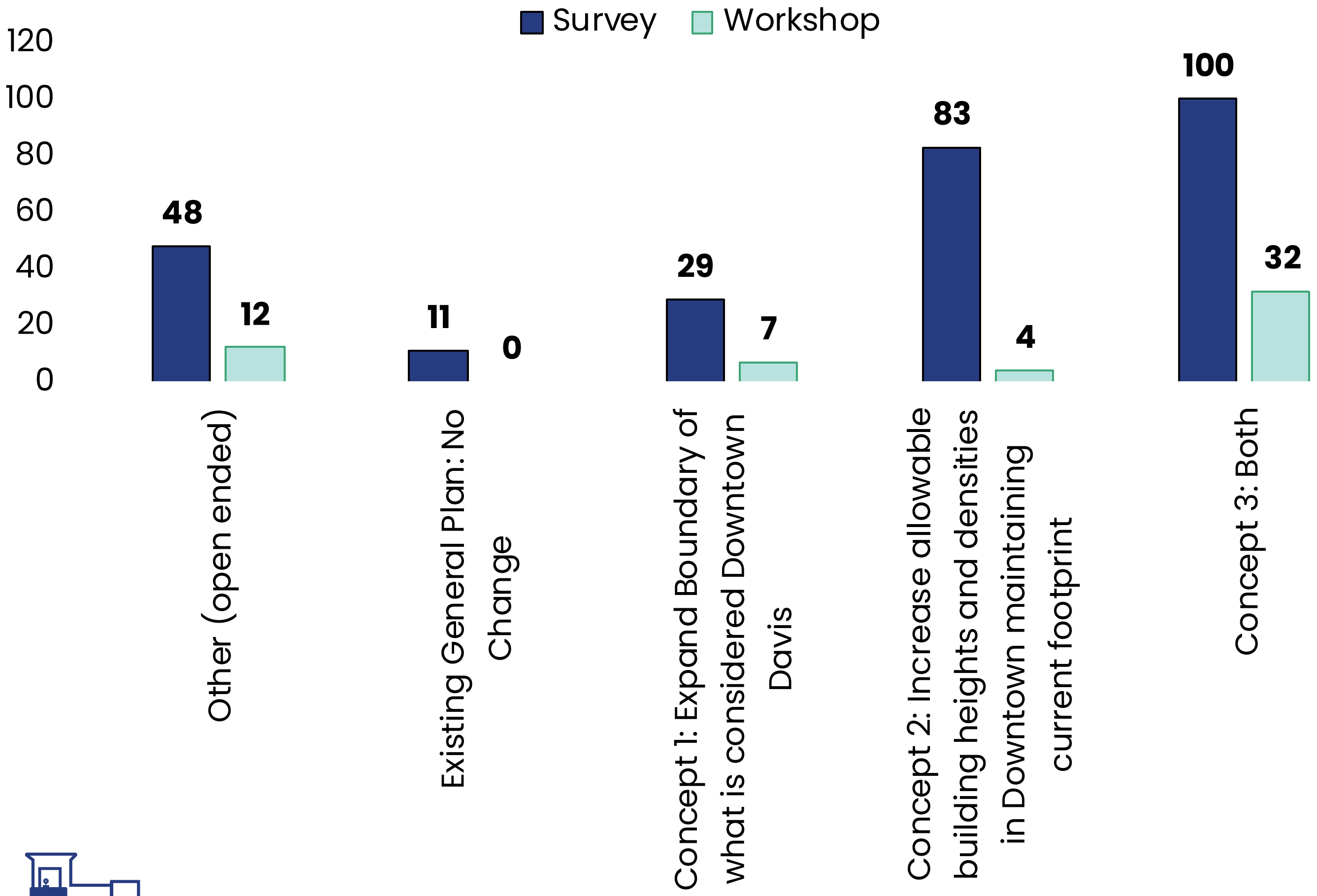
Community and Commission Input on 3 Land Use Concepts

- **Commissionapalooza #2: April 13, 2026**
  - Joint meeting of Six City Commissions
- **Workshop #2: April 30, 2026**
  - 150 Participants
  - 16 questions across interactive workshop boards (English/Spanish)
- **Survey #2: April 30-May 28, 2026**
  - 216 responses (214 English/2 Spanish)
  - 16 question survey (non-statistically valid)
- **Piggyback Meetings – May and June**

Note: Workshop and survey questions are identical, both sets of feedback is aggregated

Downtown Feedback

Q1: To Make Downtown Davis more vibrant, would you prefer to:



Commissioner Feedback:

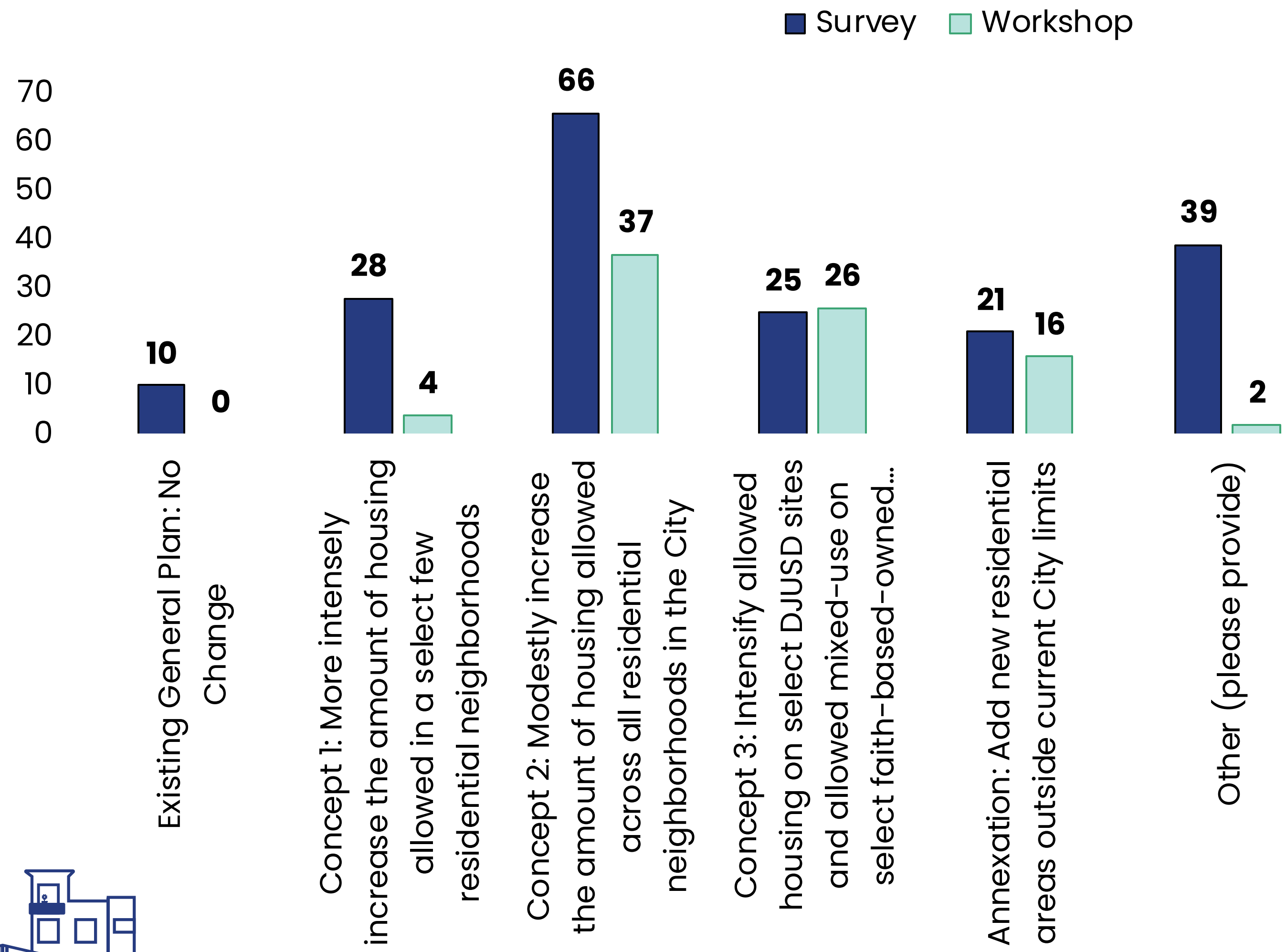
- Supportive of Downtown infill and intensification
- Create walkable mixed-use neighborhoods

Community Feedback (Question 1)

- Support for Both Concept 2 and Concept 3 (**increase height/ density and expand boundary**)
- **Limit intensification** by maintaining existing residential and mixed use in Downtown
  - Respect Downtown Plan
  - Focus height increases on commercial only parcels

Housing Feedback

Q5: To help accommodate a portion of the city's housing needs, the General Plan should...



Commissioner Feedback:

- Increase housing type diversity (duplex, triplex, ADU, multi-gen)
- Increase density in single family neighborhoods
- Consider surplus City land

Community Feedback (Question 5)

- Support for **more housing, in more places**
- Modestly increase densities across all residential neighborhoods (including single-family)

Business Space Feedback

Commissioner Feedback:

- Support new Ag Tech jobs
- Consider annexing UC Davis

Community Feedback (Questions 3-4)

- Allow higher intensify business uses
- Interest in more neighborhood and community serving uses like retail; office small; health care
- Less support for job/revenue generators like hotels, industrial, large office

Additional Areas to Meet Needs Feedback (Outside City Limits)

Commissioner Feedback:

- Incorporate greenbelts and parks in new development
- Internal and external connectivity between development outside City Limits

Community Feedback (Questions 10-14)

- Very supportive of design guidelines to shape how neighborhoods look and feel
- Supportive of a mix of jobs, housing, amenities and open spaces, including a variety of:
  - New jobs, including R&D, agricultural tech, less support for hotels, industrial and general office
  - New housing types focused on mixed-use, multifamily, and affordable types, less support for single-family residential
  - Different community amenities like parks and gathering spaces, non-profits, renewable energy
  - Agricultural and habitat protection

Urban Limit Line Feedback (Outside City Limits)

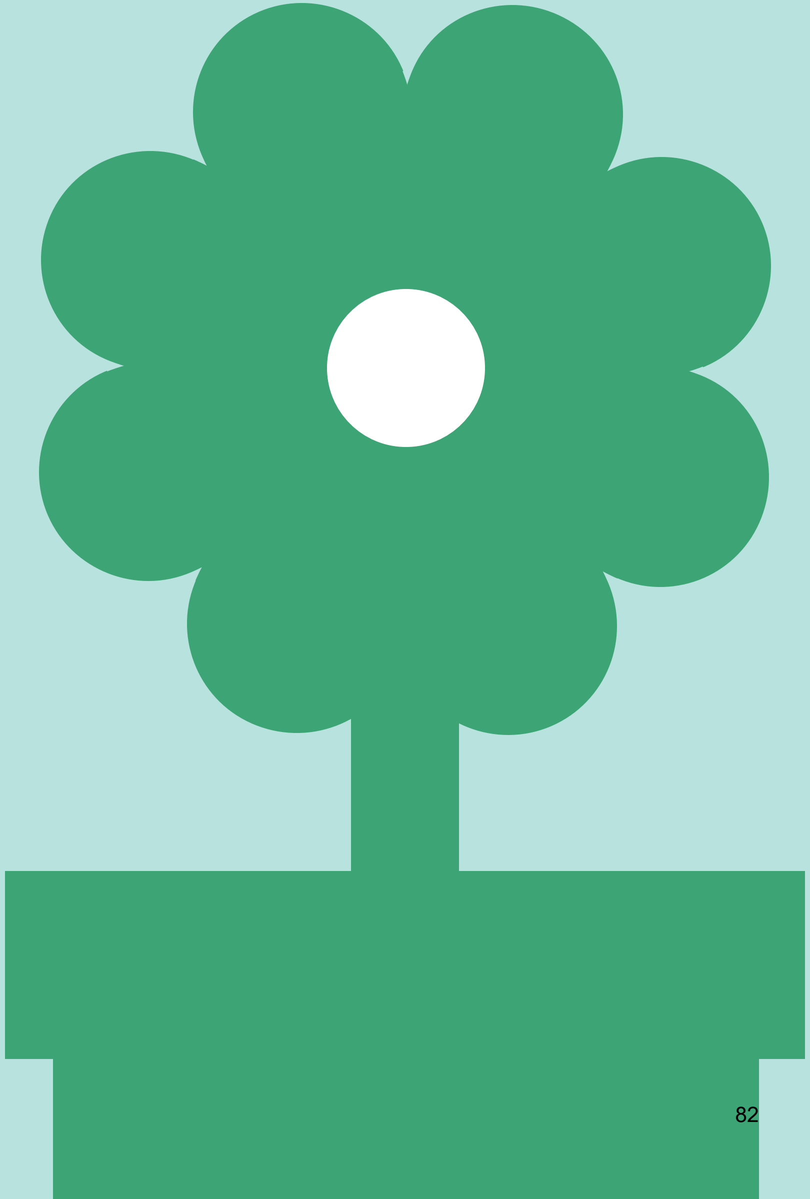
Commissioner Feedback:

- Some recommend a smaller annexation area, while others recommend larger area
- Consider annexing El Macero and areas to the South, or North Meadows and the Golf Course

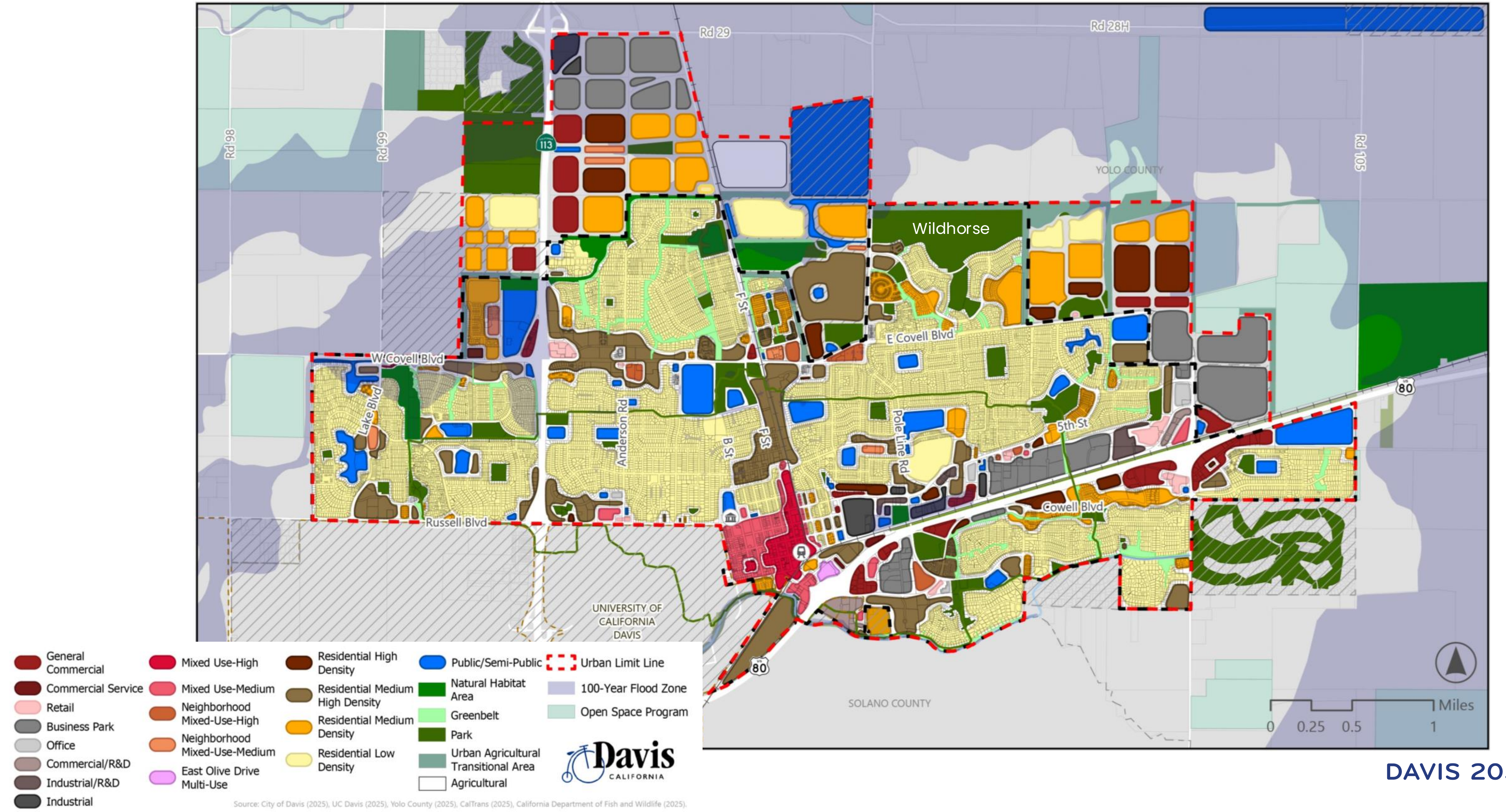
Community Feedback (Questions 15-16)

- 60% strongly agree or agree with the idea of an Urban Limit Line
  - Some support for line as shown
  - Reduce size of the urban limit line area
  - Consider expansion east and south

Initial Direction from Community Feedback



Draft Preferred Land Use Alternative



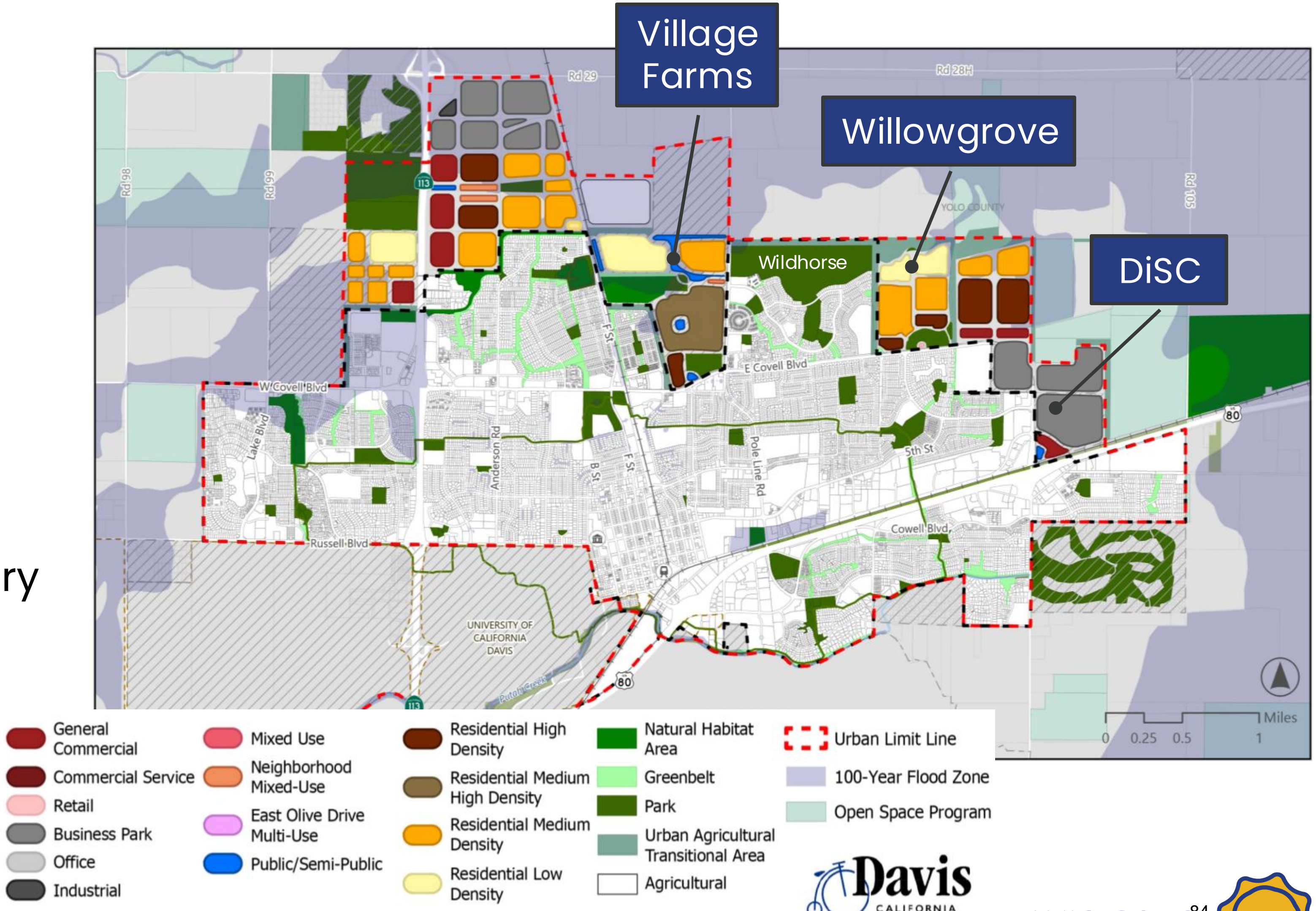
Areas Outside City Limits Direction

Annexation Areas:

- Mix of uses – variety of housing types and jobs types
- Urban design guidelines
- Reduce the size of future development outside City Limits

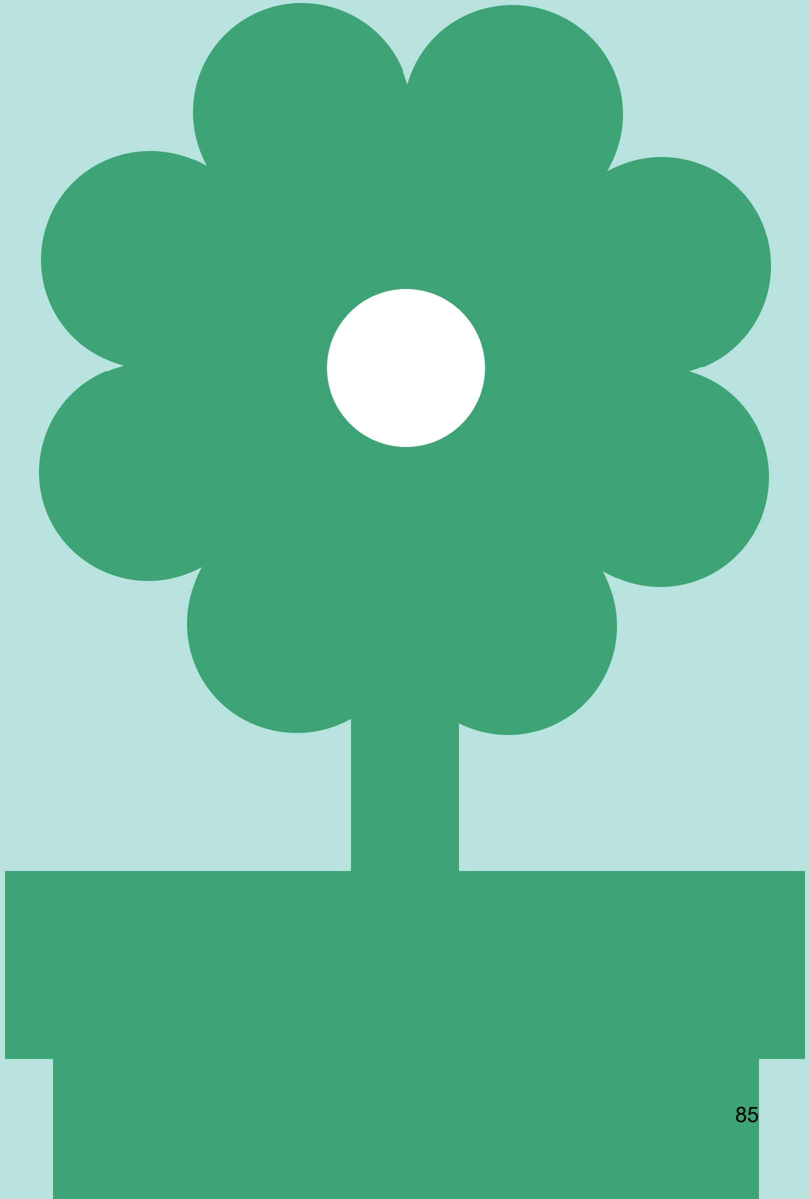
Urban Limit Line:

- Adjust the urban limit line boundary
- Include background of areas considered, but not included



Davis CALIFORNIA

What's Next



Topics for Continued Exploration

- Impacts to the City related to:
  - Flood zone
  - Utility capacity
  - VMT
- Economic benefit of land use changes to the city
- Development feasibility of land use changes
- Housing unit projections compared to 2.5 RHNA allocations
- Student generation from land use changes

What's Next – Through End of 2026

- Refine Preferred Land Use Alternative (Summer 2026)
- Community Meetings on Preferred Land Use Alternative
  - General Plan Committee Meetings (Summer/Fall 2026)
  - City Council Subcommittee Meetings (Summer 2026)
  - Workshop #3 Public review of Preferred Land Use Alternative (Fall 2026)
  - Survey #3 (Fall 2026)
  - Presentations to Planning Commission and City Council (Fall/Winter 2026)
- General Plan Topic Specific Focus Groups (2027)

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Regular 7.

LAFCO

Meeting Date: 07/23/2026

Information

SUBJECT

Consider CALAFCO 2026 Board of Directors Nominations for the Central Region

RECOMMENDED ACTION

Determine any nominee(s) for the 2026 CALAFCO Board of Directors, Central Region and authorize the Chair to sign a letter of recommendation of support if a nominee is chosen.

FISCAL IMPACT

CALAFCO Executive Board members are not reimbursed by the Association. Each LAFCo absorbs the traveling costs of its own member on the Executive Board. The estimated annual traveling costs will vary depending on the location of Board meetings. Board members may participate in meetings via conference call. However, because of the length of Board meetings, those who choose to call into a meeting may have a more difficult time participating. The Board meets four to five times each year at alternate sites around the state, typically on Fridays. The annual cost could range from $500 to $1,000 if air travel is required. Sufficient funds can be budgeted for this expense.

REASONS FOR RECOMMENDED ACTION

CALAFCO's 2026 Board of Directors election is now open. This year's election implements an updated Board structure approved by the membership in February 2026 and begins a transition to staggered Board terms. Notable changes for 2026 include: all Board seats are open for election; seat-type distinctions (city, county, public, and special district) have been eliminated; Executive Officers are now eligible to serve as Board members if elected; and candidates must declare and may only run for one term category — a one-year or a two-year term (this year only because all Board seats are open).

Each region, including the Central Region, will elect four members to the CALAFCO Board of Directors, with two positions serving an initial one-year term and two serving an initial two-year term. Any LAFCo commissioner, alternate commissioner, or Executive Officer is eligible to run for a Board seat. Nominations are due to CALAFCO by 5:00 p.m. on Friday, September 4, 2026. The election will be conducted during the Regional Caucuses at the CALAFCO Annual Conference in Sacramento, prior to the Annual Business Meeting on Thursday, October 22, 2026, beginning at 8:00 a.m.

BACKGROUND

The 2026 CALAFCO Board of Directors Election Nomination packet includes an announcement from the Interim Executive Director, a Candidate Nomination Form, a Candidate Information and Statement Form, the Election Timeline, a Guide to the CALAFCO Board of Directors Election Process, the 2026 Voting Delegate Authorization Form, a summary of Roles and Responsibilities of a CALAFCO Board Member, the 2027 Board Meeting Schedule, and a Regional Map of Member LAFCos. Candidates nominated during the nomination period will appear on the ballot in the order their completed nomination materials are received; additional nominations may be accepted from the floor during the regional caucus in accordance with the CALAFCO Policies & Procedures. A majority vote is required to be elected.

According to the Yolo LAFCo Administrative Policies and Procedures, the most senior regular commissioner attending the conference will be the voting member. If no regular commissioner attends the CALAFCO conference, the Executive Officer will be the voting member. LAFCo staff will inform CALAFCO who our voting delegate and backup will be once conference attendance is determined and prior to the deadline.

Attachments

7 Att A - CALAFCO Board of Directors Nomination Information

Form Review

Inbox	Reviewed By	Date
Christine Crawford	Christine Crawford	07/14/2026 11:22 AM
Form Started By: Desirae Leverett		Started On: 07/01/2026 12:38 PM
Final Approval Date: 07/14/2026		

California Association of Local Agency Formation Commissions

CALAFCO

SUPPORTING SUSTAINABLE COMMUNITY GROWTH

DATE: July 1, 2026

TO: CALAFCO Member LAFCOs

FROM: Michelle McIntyre, Interim Executive Director

SUBJECT: 2026 CALAFCO Board of Directors Election Now Open

CALAFCO is pleased to announce that the **2026 Board of Directors election is now open**.

This year's election marks the implementation of the updated Board structure approved by the membership in February 2026 and begins the transition to staggered Board terms.

The following changes apply to the 2026 election:

WHAT'S NEW FOR THE 2026 ELECTION

- All Board seats will be open for election.
- Board seat type distinctions have been eliminated.
- Executive Officers are eligible to serve as Board members if elected.
- Candidates must declare whether they are running for a one-year term or a two-year term.
- Candidates may only run for one term category.

ELECTION OVERVIEW

Each region will elect four (4) members to the CALAFCO Board of Directors. To stagger terms, two positions in each region will serve an initial one-year term, and two will serve an initial two-year term.

Regional caucus elections will be held during the 2026 CALAFCO Annual Conference in Sacramento on Thursday, October 22, 2026, beginning at 8:00 a.m.

Candidates nominated during the nomination period will appear on the ballot in the order their completed nomination forms are received. Additional nominations may be accepted from the floor during the regional caucus in accordance with the CALAFCO Policies & Procedures.

Voting delegates, absentee ballots, and all election procedures will be conducted in accordance with the CALAFCO Policies & Procedures. A majority vote is required. If no candidate receives the required majority, runoff elections will be conducted in accordance with the CALAFCO Policies & Procedures.

KEY ELECTION DATES:

- **Nomination Period Opens:** Wednesday, July 1, 2026
- **Nomination Deadline:** No later than 5:00 p.m. on Friday, September 4, 2026
- **Voting Delegate Names Due:** No later than 5:00 p.m. on Friday, September 4, 2026
- **Candidate Orientation (virtual):** 10:00 a.m. on Thursday, September 10, 2026.
- **Electronic/Absentee Ballot Deadline:** No later than 5:00 p.m. on Tuesday, September 22, 2026.
- **Election Committee Report Released:** Thursday, October 8, 2026
- **Regional Caucus Elections:** Thursday, October 22, 2026, at 8:00 a.m.
- **Annual Business Meeting:** Thursday, October 22, 2026, at 9:00 a.m.

2026 ELECTION COMMITTEE MEMBERS

Committee Member	LAFCO	Region	Email	Phone No.
Gary Thompson	Riverside	Southern	gthompson@lafco.org	(951) 369-0631
Shannon Costa	Butte	Northern	scosta@buttecounty.net	(530) 552-5820
José Henríquez	Sacramento	Central	henriquezj@saclafco.org	(916) 874-6458
Neelima Palacherla	Santa Clara	Coastal	neelima.palacherla@ceo.sccgov.org	(408) 993-4705

SUBMITTING NOMINATION MATERIALS:

Please submit completed nomination materials by email to **mmcintyre@calafco.org** or by mail to:

1451 River Park Drive, Suite 185
Sacramento, CA 95815

1. Candidate Nomination Form
2. Candidate Information & Statement Form
3. Election Timeline
4. Guide to the CALAFCO Board of Directors Election Process
5. 2026 CALAFCO Voting Delegate Authorization Form
6. Roles and Responsibilities of a CALAFCO Board Member
7. 2027 Board Meeting Schedule
8. Regional Map and Member LAFCOs by Region

THE FOLLOWING MATERIALS ARE ENCLOSED:

Please distribute this announcement and the accompanying election materials to your Commissioners and Executive Officer.

Thank you for your attention to this important election process and for your continued participation in CALAFCO. If you have any questions, please don't hesitate to contact me.

Sincerely,
Michelle McIntyre

2026 CALAFCO BOARD OF DIRECTORS CANDIDATE

Nomination Form

[To be completed by both the Member LAFCO making the nomination AND the Nominee]

This form is to be used by CALAFCO Member LAFCOs to nominate candidates for the 2026 CALAFCO Board of Directors election.
Candidates should reserve Thursday, September 10, 2026, at 10:00 a.m. for the required virtual Candidate Orientation.

NOMINATION DEADLINE:
Completed nomination materials must be received no later than 5:00 p.m. on Friday, September 4, 2026.

1 - Election Information

CALAFCO Region:

☐ Northern Region ☐ Central Region ☐ Coastal Region ☐ Southern Region

Term Category Sought:

☐ One-Year Term ☐ Two-Year Term

Candidates may seek election to only one term category.

2 - Candidate Information

Candidate Name: ______________________________

Title/Position: ______________________________

Member LAFCO: ______________________________

Mailing Address: ______________________________

Phone: ______________________________

Email: ______________________________

3 - Candidate Eligibility and Board Expectations

Candidate Eligibility

☐ I certify that I am eligible to serve on the CALAFCO Board of Directors consistent with the CALAFCO Bylaws and Policies & Procedures.

☐ I certify that I am affiliated with a CALAFCO Member LAFCO.

☐ I certify that I am eligible to seek election within the region identified above.

Board Expectations

- ☐ I understand that Board members are expected to actively participate in Board meetings, committee assignments, CALAFCO conferences, and other Board responsibilities.
- ☐ I understand that candidates are expected to participate in the virtual Candidate Orientation scheduled for Thursday, September 10, 2026, at 10:00 a.m.
- ☐ I understand that Board members have a responsibility to serve the interests of CALAFCO and the statewide LAFCO community.
- ☐ I understand that newly elected Directors begin their terms on December 1, 2026, consistent with the CALAFCO Bylaws.

4 – Candidate Acceptance

☐ I accept this nomination for the CALAFCO Board of Directors.

Candidate Signature: ______________________________

Date: ______________________________

5 – Member LAFCO Certification

Name: ______________________________

Title: ______________________________

Member LAFCO: ______________________________

Signature: ______________________________

Date: ______________________________

As Chair, I certify that this nomination has the support of our LAFCO. If elected, our LAFCO is committed to supporting the nominee in fulfilling the responsibilities of serving on the CALAFCO Board.

6 – Submission Instructions

Both the Candidate Nomination Form (Attachment 1) and the Candidate Information & Statement Form (Attachment 2) must be received no later than 5:00 p.m. on Friday, September 4, 2026. Pursuant to the CALAFCO Policies and Procedures, nomination materials received after the deadline will be returned marked "Received too late for Election Committee action."

SUBMITTING NOMINATION MATERIALS:

Please submit completed nomination materials by email to mmcintyre@calafco.org or by mail to:
1451 River Park Drive, Suite 185, Sacramento, CA 95815

Questions regarding the nomination or election process are welcome and may be directed to the CALAFCO Executive Director or members of the Election Committee.

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CALAFCO
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2026 CALAFCO Board of Directors Candidate Information and Statement Form

[To be submitted with Candidate Nomination Form]

This form is to be completed by candidates seeking election to the 2026 CALAFCO Board of Directors. Information provided on this form, including the candidate statement and any submitted photograph, may be included in the election materials distributed to Member LAFCOs and voting delegates.

Candidates should reserve Thursday, September 10, 2026, at 10:00 a.m. for the required virtual Candidate Orientation.

1. Election Information

CALAFCO Region:

☐ Northern Region ☐ Central Region ☐ Coastal Region ☐ Southern Region

Term Category Sought:

☐ One-Year Term ☐ Two-Year Term

Candidates may seek election to only one term category.

2. Candidate Information

Candidate Name: ______________________________

Title/Position: ______________________________

Member LAFCO: ______________________________

Mailing Address: ______________________________

Phone: ____________________ Email: ______________________________

3. Professional and LAFCO Background

Please provide a summary of your professional experience, current position, involvement with LAFCOs, and participation in CALAFCO activities-maximum 250 words.

4. Candidate Statement

Please describe why you are seeking election to the CALAFCO Board of Directors and how your experience would contribute to the work of the Board and the statewide LAFCO community—maximum 250 words.

5. Board Expectations

- ☐ I understand that Board members are expected to actively participate in Board meetings, committee assignments, CALAFCO conferences, and other Board responsibilities.
- ☐ I understand that Board members have a responsibility to serve the interests of CALAFCO and the statewide LAFCO community.
- ☐ I understand that Directors elected in 2026 begin their terms on December 1, 2026, consistent with the CALAFCO Bylaws.

6. Photo Submission (Optional)

- ☐ I have attached a photo for use in election materials.

Candidates are encouraged to submit a recent headshot for inclusion in the election materials, if available.

7. Candidate Signature

Signature: ______________________________ Date: ____________________

8. Submission Instructions

Both the Candidate Nomination Form (Attachment 1) and the Candidate Information & Statement Form (Attachment 2) must be received no later than 5:00 p.m. on Friday, September 4, 2026. Pursuant to the CALAFCO Policies and Procedures, nomination materials received after the deadline will be returned marked "Received too late for Election Committee action."

Submitting Nomination Materials:

Please submit completed nomination materials by email to **mmcintyre@calafco.org** or by mail to:
1451 River Park Drive, Suite 185, Sacramento, CA 95815

Questions regarding the nomination or election process are welcome and may be directed to the CALAFCO Executive Director or members of the Election Committee.

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2026 CALAFCO Board of Directors
Election Timeline

The following timeline summarizes the key dates and deadlines for the 2026 CALAFCO Board of Directors election process. Unless otherwise noted, all deadlines are final.

Date	Election Milestone
Wednesday, July 1, 2026	**Nomination Period Opens** – Candidate nomination materials become available, and the nomination period begins.
Friday, September 4, 2026 *No later than 5:00 p.m.*	**Nomination Deadline** – Candidate Nomination Form (Attachment 1), Candidate Information and Statement Form (Attachment 2), and the Voting Delegate Authorization Form must be received by CALAFCO no later than 5:00 p.m.
Thursday, September 10, 2026 *At 10:00 a.m.*	**Virtual Candidate Orientation** – Candidates are required to participate in the virtual Candidate Orientation.
Tuesday, September 22, 2026 *No later than 5:00 p.m.*	**Electronic/Absentee Ballot Deadline** – CALAFCO must receive electronic absentee ballots by this deadline.
Thursday, October 8, 2026	**Election Committee Report Released** – The Election Committee Report is distributed to Member LAFCOs and voting delegates.
Thursday, October 22, 2026 *At 8:00 a.m.*	**Regional Caucus Elections** – Voting delegates elect Directors representing each CALAFCO region.
Thursday, October 22, 2026 *At 9:00 a.m.*	**Annual Business Meeting** – Election results are announced to the membership, and newly elected Directors are introduced.
Tuesday, December 1, 2026	**New Directors Take Office** – Directors elected during the 2026 election officially begin their terms in accordance with the CALAFCO Bylaws.

Questions:

Questions regarding the election process may be directed to the CALAFCO Executive Director or members of the Election Committee.

Guide to the CALAFCO Board of Directors Election Process

Introduction

This guide summarizes the procedures governing the 2026 CALAFCO Board of Directors election, including voting procedures and the determination of election results. In the event of any conflict between this guide and the CALAFCO Bylaws or Policies & Procedures, the CALAFCO Bylaws and Policies & Procedures shall govern.

1. Voting Delegates

Each CALAFCO Member LAFCO is responsible for designating **one Voting Delegate** and may also designate **one Alternate Voting Delegate** to represent the Member LAFCO during the CALAFCO Board of Directors election.

The Voting Delegate and Alternate Voting Delegate must be an Officer of the Member LAFCO designated in writing by the Member LAFCO. Under the CALAFCO Bylaws, an Officer of a Member LAFCO includes a regular Commissioner, alternate Commissioner, Executive Officer, Deputy Executive Officer, Legal Counsel, or Deputy Legal Counsel. The Voting Delegate is authorized to cast the Member LAFCO's ballot during the Regional Caucus Election. If the designated Voting Delegate is unable to serve, the Alternate Voting Delegate may vote in their place.

Each Member LAFCO is entitled to one vote and may cast its ballot only within the CALAFCO region in which it is located.

The completed **Voting Delegate Authorization Form** must be received by CALAFCO no later than the deadline identified in **Attachment 3 – Election Timeline**. Member LAFCOs may revise their Voting Delegate or Alternate Voting Delegate designation at any time before the submission deadline. Once the deadline has passed, no changes may be made to the designated Voting Delegate or Alternate Voting Delegate.

Proxy voting is not permitted.

2. Voting Procedures

A. Regional Caucus Elections

Regional Caucus Elections are conducted during the CALAFCO Annual Conference. Each CALAFCO region meets separately to elect its representatives to the CALAFCO Board of Directors. The Regional Caucus Election is conducted as follows:

- Authorized Voting Delegates and Alternate Voting Delegates receive their voting credentials and ballots at conference registration.
- The Election Committee convenes the Regional Caucus and reviews the election procedures.
- The Election Committee presents the Election Committee Report.
- The Election Committee calls for additional nominations from the floor in accordance with the CALAFCO Policies & Procedures.
- Following the close of nominations, the Election Committee conducts a Candidates Forum. Candidates nominated from the floor respond to the candidate questions and are provided an opportunity to make a brief statement. Candidates who are unable to attend may designate a representative from their region to respond to the candidate questions and make a brief statement on their behalf.
- Only the designated Voting Delegate, or the designated Alternate Voting Delegate acting in place of the Voting Delegate, may cast a ballot.
- Voting is conducted by secret ballot.
- Ballots are collected and counted by the Election Committee.
- Following certification by the Election Committee, election results are announced during the Annual Business Meeting.

B. Electronic/Absentee Voting

Member LAFCOs that are unable to send an authorized Voting Delegate to the Regional Caucus Election may request an electronic ballot in accordance with the CALAFCO Policies & Procedures.
The electronic ballot process is conducted as follows:

- A Member LAFCO must designate its Voting Delegate using the Voting Delegate Authorization Form by the deadline identified in Attachment 3 – Election Timeline.
- A Member LAFCO requesting an electronic ballot must submit its request to CALAFCO in accordance with the CALAFCO Policies & Procedures.
- Completed electronic ballots must be received by CALAFCO no later than the deadline identified in Attachment 3 – Election Timeline.
- Member LAFCOs voting by electronic ballot may vote only for the candidates identified on the ballot and may not participate in any run-off election.
- If a Member LAFCO that requested an electronic ballot is subsequently able to send its designated Voting Delegate to the Regional Caucus Election, the Member LAFCO may discard its electronic ballot and vote in person during the Regional Caucus Election in accordance with the CALAFCO Policies & Procedures.

3. Determining Election Results

Election results are determined in accordance with the CALAFCO Bylaws and Policies & Procedures as follows:

- A candidate must receive a majority of the votes cast to be elected.
- If no candidate receives the required majority, one or more run-off elections may be conducted in accordance with the CALAFCO Policies & Procedures.
- If a tie remains after the final run-off election, the tie is resolved by a draw of lots in accordance with the CALAFCO Policies & Procedures.
- Following certification by the Election Committee, election results are announced during the Annual Business Meeting.
- Directors elected during the Regional Caucus Elections begin their terms on December 1, 2026, in accordance with the CALAFCO Bylaws.

4. Frequently Asked Questions

WHO MAY SERVE AS A VOTING DELEGATE OR AN ALTERNATE VOTING DELEGATE?

The Voting Delegate or Alternate Voting Delegate must be an **Officer of the Member LAFCO** designated in writing by the Member LAFCO. Under the CALAFCO Bylaws, an Officer of a Member LAFCO includes a regular Commissioner, alternate Commissioner, Executive Officer, Deputy Executive Officer, Legal Counsel, or Deputy Legal Counsel.

CAN A MEMBER LAFCO CHANGE ITS VOTING DELEGATE OR ALTERNATE VOTING DELEGATE AFTER SUBMITTING THE VOTING DELEGATE AUTHORIZATION FORM?

Yes. A Member LAFCO may change its Voting Delegate or Alternate Voting Delegate at any time before the submission deadline identified in Attachment 3 – Election Timeline. After the deadline, no changes may be made.

MAY NOMINATIONS BE MADE FROM THE FLOOR DURING THE REGIONAL CAUCUS ELECTION?

Yes. Additional nominations may be made from the floor by a Member LAFCO in good standing in accordance with the CALAFCO Policies & Procedures.

WHAT HAPPENS IF MY MEMBER LAFCO IS UNABLE TO SEND A VOTING DELEGATE TO THE REGIONAL CAUCUS ELECTION?

A Member LAFCO may request an electronic ballot in accordance with the CALAFCO Policies & Procedures. Electronic ballots include only the candidates listed in the Election Committee Report and may not be used in any run-off election.

WHO SHOULD I CONTACT IF I HAVE QUESTIONS REGARDING THE ELECTION PROCESS?

Questions regarding the election process may be directed to the CALAFCO Executive Director or the Election Committee.

2026 CALAFCO VOTING DELEGATE
Authorization Form

Each CALAFCO Member LAFCO is responsible for designating one Voting Delegate and may also designate an Alternate Voting Delegate to represent the Member LAFCO in the 2026 CALAFCO Board of Directors election.

To participate in the **2026 CALAFCO Board of Directors election**, each **Member LAFCO** must submit a **Voting Delegate Authorization Form**, regardless of whether it is submitting a candidate nomination.

The Voting Delegate and Alternate Voting Delegate must be an Officer of the Member LAFCO, as designated in writing by the Member LAFCO. Under the CALAFCO Bylaws, an Officer of a Member LAFCO includes a regular Commissioner, alternate Commissioner, Executive Officer, Deputy Executive Officer, Legal Counsel, or Deputy Legal Counsel.

DEADLINE:

This form must be received by CALAFCO no later than **5:00 p.m. on Friday, September 4, 2026**. Member LAFCOs may revise their Voting Delegate or Alternate Voting Delegate designation at any time before the submission deadline. After the deadline, no changes may be made.

1 - Member LAFCO Information

Member LAFCO: ______________________________

CALAFCO Region:

☐ Northern Region ☐ Central Region ☐ Coastal Region ☐ Southern Region

2 - Voting Delegate

Name: ______________________________

Title/Position: ______________________________

Phone: ______________________________

Email: ______________________________

3 - Alternate Voting Delegate

Member LAFCO: ______________________________

Title/Position: ______________________________

Phone: ______________________________

Email: ______________________________

4 - Electronic Ballot Request

☐ **Our Member LAFCO requests an electronic ballot because it is unable to send its designated Voting Delegate to the Regional Caucus Election.**

Member LAFCOs requesting an electronic ballot are subject to the CALAFCO Bylaws and Policies & Procedures governing electronic voting. Additional information is available in **Attachment 4 – Guide to the CALAFCO Board of Directors Election Process.**

5 – Authorization

The Member LAFCO identified above hereby authorizes the individuals listed on this form to serve as its Voting Delegate and, if applicable, its Alternate Voting Delegate for the 2026 CALAFCO Board of Directors election.

Only the designated Voting Delegate or the designated Alternate Voting Delegate, acting in place of the Voting Delegate, may cast the Member LAFCO's ballot during the Regional Caucus Election.

Proxy voting is not permitted. Only the designated Voting Delegate or the designated Alternate Voting Delegate, acting in place of the Voting Delegate, may cast the Member LAFCO's ballot during the Regional Caucus Election.

Authorized by the Member LAFCO

Name: ______________________________

Title: ______________________________

Signature: ______________________________

Date: ______________________________

6 – Submission Instructions

This form must be received by CALAFCO **no later than 5:00 p.m. on Friday, September 4, 2026**.
Submit completed forms electronically to: **mmcintyre@calafco.org**

OR

Mail completed forms to:
CALAFCO
1451 River Park Drive, Suite 185
Sacramento, CA 95815
Questions regarding the election process may be directed to the CALAFCO Executive Director or members of the Election Committee.

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2027 CALAFCO
Board Meeting Schedule

The following schedule reflects the 2027 CALAFCO Board meeting schedule approved by the Board of Directors and is provided to assist prospective candidates in understanding the anticipated meeting schedule for Board service. Meeting dates are subject to change by action of the Board of Directors.

Date	Meeting	Format
Friday, January 22, 2027	Regular Board Meeting	Hybrid
Thursday, February 25, 2027	Strategic Planning Workshop	In Person
Friday, February 26, 2027	Regular Board Meeting	Hybrid
Friday, May 14, 2027	Regular Board Meeting	Hybrid
Friday, August 27, 2027	Regular Board Meeting	Hybrid
Friday, October 22, 2027	Regular Board Meeting (Annual Conference)	In Person

Additional Information

- The Strategic Planning Workshop is held immediately before the February Regular Board Meeting.
- The October Regular Board Meeting is held in conjunction with the CALAFCO Annual Conference.
- Board members are also expected to participate in committee meetings and other Board activities throughout the year, as applicable to their committee assignments.
- Additional Board meetings or special meetings may be scheduled as necessary in accordance with the CALAFCO Bylaws and Policies & Procedures.

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Roles and Responsibilities of a CALAFCO Board Member

Introduction

Serving on the CALAFCO Board of Directors is an opportunity to help guide the Association's leadership, legislative advocacy, educational programs, and long-term direction on behalf of LAFCOs throughout California.

Board members serve the interests of **CALAFCO and the statewide LAFCO community** and are expected to actively participate in Board meetings, committee assignments, and Association activities.

The following summary highlights the principal responsibilities and expectations of Board service. It is intended as a general overview and does not replace the CALAFCO Bylaws or Policies & Procedures. In the event of any conflict between this document and the CALAFCO Bylaws or Policies & Procedures, the CALAFCO Bylaws and Policies & Procedures shall govern.

General Participation

Board members are expected to support CALAFCO's mission and core values, serve as part of a unified governing body, and make decisions in the best interests of CALAFCO and the statewide LAFCO community.

Board members are expected to:

- Regularly attend and prepare for Board meetings.
- Participate actively in Board discussions and decision-making.
- Participate in establishing CALAFCO's strategic direction and organizational priorities.
- Serve on at least one CALAFCO Board committee.
- Attend the CALAFCO Annual Conference and participate in other Board meetings and Association activities, as appropriate.

Governance

Board members are expected to:

- Attend Board Member orientation provided by CALAFCO.
- Consider statewide interests and impacts when making Board decisions.
- Adhere to the CALAFCO Board Code of Ethics.
- Read, understand, and operate within the CALAFCO Bylaws and Policies & Procedures.

Communication

Board members are expected to:

- Communicate respectfully.
- Support consistent and accurate communication with CALAFCO membership.

Association Programs

Board members are expected to:

- Understand and encourage participation in CALAFCO programs and services, including the Associate Member Program.

Performance Evaluations

- Participate in the annual Board performance evaluation process.
- Participate in the annual evaluation of the Executive Director and Regional Officers, in accordance with the CALAFCO Policies & Procedures.
- Participate in the Board's annual review of CALAFCO's Strategic Plan.

Advocacy, Recruitment and Retention

Board members are expected to:

- Support CALAFCO's legislative advocacy efforts.
- Promote CALAFCO and encourage participation in Association programs and activities.
- Help strengthen awareness and understanding of CALAFCO and LAFCOs throughout California.

Finance

Board members are expected to:

- Review and understand CALAFCO's financial information and assist the Board in fulfilling its fiduciary responsibilities.

Board Committees

Board members are expected to serve on at least one Board committee. Committee assignments are made annually by the Board.

Standing committees currently include:

- Awards Committee
- Conference Committee
- Elections Committee
- Legislative Committee

Committee responsibilities and meeting schedules vary depending on the committee assignment.

Time Commitment

Board service includes regular participation in:

- Board meetings
- Committee meetings
- The CALAFCO Annual Conference
- Board Member orientation
- Other Board meetings and activities, as appropriate

The anticipated Board meeting schedule is included as **Attachment 7**.

Board Service

Serving on the CALAFCO Board of Directors is an opportunity to contribute to the continued success of CALAFCO and to the advancement of the statewide LAFCO community. Board members are expected to approach their responsibilities collaboratively and ethically, with a commitment to serving the best interests of CALAFCO and its membership.

California Association of Local Agency Formation Commissions

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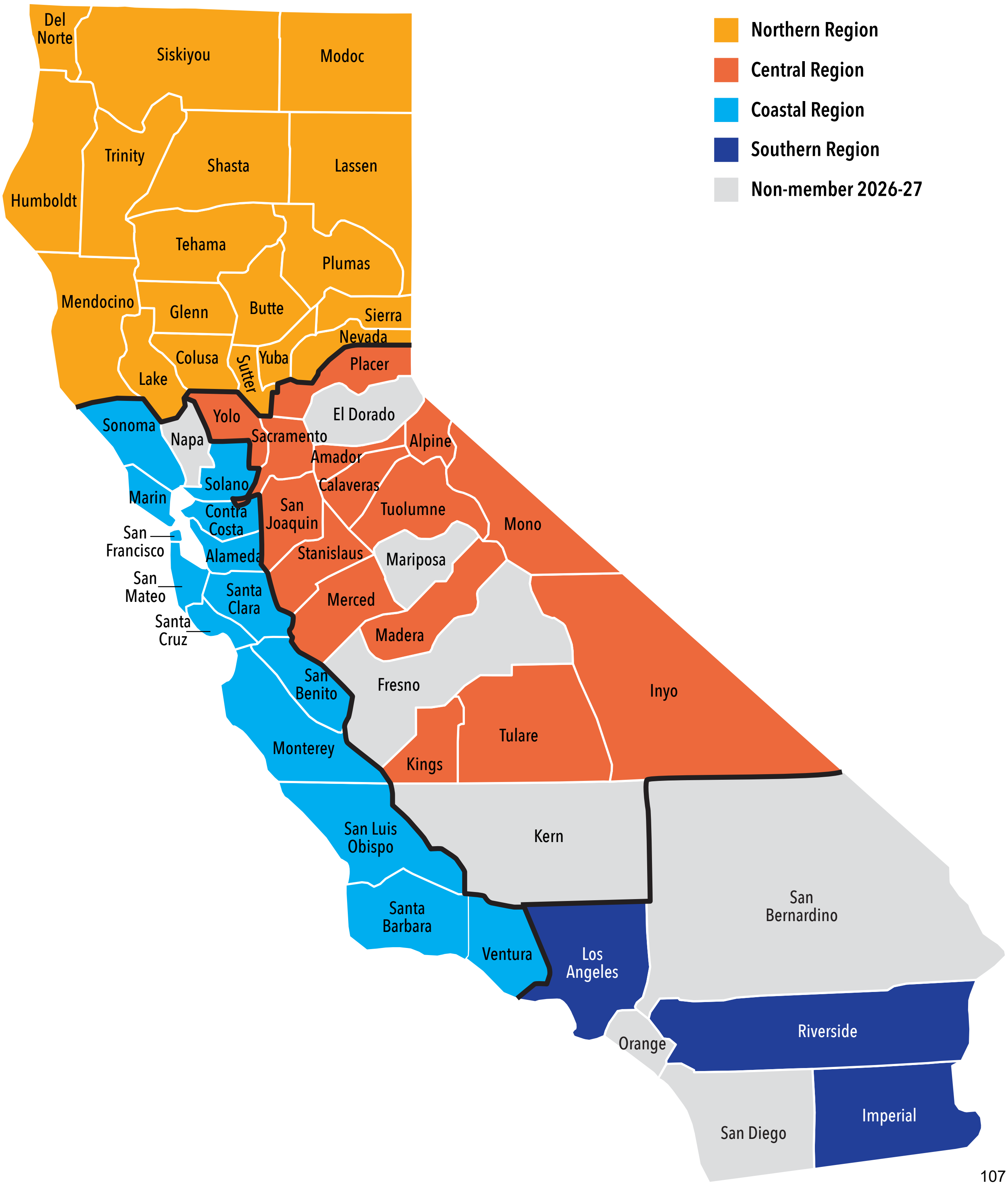
FOUR REGIONS



YOLO
LOCAL
AGENCY
FORMATION
COMMISSION

Regular 8.

LAFCO
Meeting Date: 07/23/2026

Information

SUBJECT
Consider nominations for the CALAFCO 2026 Achievement Awards

RECOMMENDED ACTION
Consider nominations of individuals, groups, and/or agencies deserving recognition in the 2026 CALAFCO Achievement Awards and authorize staff to submit nomination(s) on behalf of Yolo LAFCo by the August 28, 2026 deadline.

REASONS FOR RECOMMENDED ACTION
We are invited to use this opportunity to nominate as many individuals, groups, and/or agencies that we feel deserve recognition this year. These awards are intended to provide visible recognition to those who consistently go above and beyond in their work to advance the principles of LAFCo. Nominations are being accepted until 5:00 p.m., Friday, August 28, 2026, in the following award categories:

EXISTING CATEGORIES:

- Outstanding CALAFCO Volunteer
- Outstanding CALAFCO Associate Member
- Outstanding Commissioner
- Outstanding LAFCo Professional
- Lifetime Achievement Award
- Legislator of the Year (must be approved by the full CALAFCO Board)
- Mike Gotch Excellence in Public Service Award (with two distinct categories):
    1. Protection of agricultural and open space lands and prevention of sprawl
    2. Innovation, collaboration, outreach, and effective support of the evolution and viability of local agencies and promotion of efficient and effective delivery of municipal services

NEW CATEGORIES FOR 2026:

- Emerging Leader – Commissioner
- Emerging Leader – Staff
- Project or Initiative of the Year
- Government, Community, or Public Partner Award
- Equity and Community Impact Award
- President's Award (Discretionary)

BACKGROUND
CALAFCO has provided background information and nomination forms to each LAFCo in the state. During the awards banquet at the Annual Conference, CALAFCO recognizes outstanding achievements by dedicated and committed individuals and organizations that go above and beyond in their work to advance the principles and goals of Cortese-Knox-Hertzberg (CKH), LAFCo, and CALAFCO. The 2026 achievement awards announcement includes detailed descriptions of each category and a listing of past CALAFCO Achievement Award recipients. The qualifying period for all awards (except the Lifetime Achievement Award) is August 16, 2025, through August 15, 2026. All nomination materials must be submitted electronically as a single PDF to Michelle McIntyre, CALAFCO Executive Director, by the deadline.

Attachments
8 Att A - CALAFCO Achievement Award Nomination Information

Form Review

Inbox	Reviewed By	Date
Christine Crawford	Christine Crawford	07/14/2026 11:29 AM
Form Started By: Desirae Leverett		Started On: 07/01/2026 12:17 PM
Final Approval Date: 07/14/2026		

California Association of Local Agency Formation Commissions

CALAFCO

SUPPORTING SUSTAINABLE COMMUNITY GROWTH

DATE: July 1, 2026

TO: CALAFCO Members, LAFCO Commissioners and Staff,
Other Interested Organizations

FROM: Michelle McIntyre - *CALAFCO Executive Director*,
CALAFCO Achievement Awards Committee, CALAFCO Board of Directors

SUBJECT: 2026 CALAFCO Achievement Award Nominations Period Open

DEADLINE: Friday, August 28, 2026, by 5:00 p.m.

Qualifying Period: August 16, 2025 through August 15, 2026

On behalf of the Association, I am pleased to announce that the nomination period for the 2026 CALAFCO Achievement Awards is now open.

Each year, CALAFCO recognizes individuals and organizations from across the state for their work advancing the mission and responsibilities of LAFCOs. This year's program retains its established structure with targeted updates to better reflect the breadth of work being done across the LAFCO community, including emerging leadership, partnerships, project-based accomplishments, community impact, and discretionary recognition of exceptional efforts that may not fit neatly into existing categories.

We encourage you to nominate individuals and organizations whose work reflects strong performance, meaningful collaboration, and measurable results. Early submittal is encouraged.

Before submitting a nomination, please carefully review the nomination instructions and the criteria for each category. ***Incomplete nominations, or those that do not follow the submission guidelines, will not be considered.***

ACHIEVEMENT AWARDS NOMINATION PROCEDURE

1. Most nominations may be made by an individual, a LAFCO, a CALAFCO Associate Member, or any other organization.
2. Each nomination must meet the specific award category criteria for consideration.
3. With the exception of the Lifetime Achievement Award, all nominated projects or acts of service must have occurred or been completed during the qualifying period of August 16, 2025, through August 15, 2026.

4. Nominations must be submitted with a completed nomination form. A separate form is required for each nomination.
5. Nomination Executive Summaries must be limited to no more than 250 words. Nomination Summaries must be limited to no more than 1,000 words or two (2) pages.
6. All supporting information (e.g., reports, articles) must be submitted with the nomination. Total supporting documentation, including any letters of support or endorsement, is limited to no more than three (3) pages.
7. Support or Endorsement Letters: Nominations may optionally include letters of support or endorsement from individuals or organizations familiar with the nominee's work. Letters should provide specific examples of contributions and impact. A maximum of two (2) letters may be submitted, each not to exceed one (1) page. Letters must be included at the time of submittal and count toward the three-page supporting documentation limit. The quality and relevance of the nomination will be given greater weight than the number of letters submitted.
8. All materials must be submitted at one time. No late nominations will be accepted — no exceptions.
9. Electronic submittals are required and must be submitted as a single PDF document.
10. Nominations and all supporting materials must be received no later than Friday, August 28, 2026.

Submit nominations electronically as a single PDF to:

Michelle McIntyre, CALAFCO Executive Director
mmcintyre@calafco.org | (916) 442-6536

AWARDS COMMITTEE FLEXIBILITY

Number of Awards: The Awards Committee may, at its discretion, select more than one recipient in a category when multiple nominations are deemed equally deserving.

Category Assignment: The Awards Committee may reassign a nomination to a different award category if it determines the nomination better aligns with the criteria of that category. The Committee's determination is final.

General: Submission of a nomination does not guarantee that an award will be given in that category. Not all categories are required to be awarded each year.

Every year, CALAFCO recognizes excellence within the LAFCO community by presenting Achievement Awards at the Annual Conference. Nominations are accepted until Friday, August 28, 2026, in the following categories:

EXISTING CATEGORIES

OUTSTANDING CALAFCO VOLUNTEER

AWARD SUMMARY:

Recognizes a CALAFCO volunteer who has provided exemplary service during the year. Exemplary service clearly goes above and beyond what is asked or expected in the charge of their responsibilities. This category may include a CALAFCO Board member, regional officer, program volunteer, or any other requested volunteer.

NOMINATION CRITERIA:

- Nominee must have volunteered for the Association during the year in which the nomination is being made.
- Nominee does not have to be a CALAFCO member.
- Volunteer efforts must demonstrate going above and beyond what was asked or expected, with positive and effective results.
- Nominee can be a CALAFCO Board member, regional officer, program volunteer, or any other volunteer.

SELECTION CRITERIA:

- Must meet all nomination criteria requirements for consideration.
- Equal consideration shall be given to each nominee, regardless of position or role. Only contributions and outcomes shall be considered.
- The extent of volunteerism and overall impact on the statewide Association and membership shall be considered.
- Preference may be given to individuals who have not previously received this award and meet all required criteria.

OUTSTANDING CALAFCO ASSOCIATE MEMBER

AWARD SUMMARY:

Presented to an active CALAFCO Associate Member (person or agency) that has advanced or promoted the cause of LAFCOs by consistently producing distinguished work that upholds the mission and goals of LAFCOs, has helped elevate the role and mission of LAFCOs through its work, and demonstrates a collaborative approach to LAFCO stakeholder engagement.

NOMINATION CRITERIA:

- Nominee must be a CALAFCO Associate Member in good standing.
- Nominee shall have been an Associate Member for the full year in which the nomination is being made, and for at least one year prior.
- The nominee may be an individual within an Associate Member firm or agency.
- Nominee shall demonstrate that through their work, the role and mission of LAFCO have been upheld and furthered.
- Nominee must have demonstrated cooperative and collaborative approaches to situations affecting LAFCOs state wide.
- Proven commitment to the Association's membership through volunteering time and resources during the year in which the nomination is made.

SELECTION CRITERIA:

- Must meet all nomination criteria for consideration.
- Equal consideration shall be given to all nominees meeting the nominating criteria.
- The level of volunteering time and resources to the Association shall be a consideration.

OUTSTANDING COMMISSIONER

AWARD SUMMARY:

Presented to an individual Commissioner for extraordinary service to their Commission. Extraordinary service is considered actions above and beyond those required to fulfill statutory responsibilities as a Commissioner, including consistently demonstrating independent judgment on behalf of the entire county, developing innovative and collaborative solutions to local issues, and leading the commission and community by example.

NOMINATION CRITERIA:

- Nominee must be a Commissioner of a LAFCO in good standing with the Association.
- Nominee shall be a Commissioner for the full year in which the nomination is being made.
- Proven demonstration of consistently exercising independent judgment for the greater good of the County is required.
- Proven leadership through collaborative, innovative, and creative solutions to local issues is required.
- Proven effective results and outcomes shall be demonstrated in the nomination.

SELECTION CRITERIA:

- Must meet all nomination criteria for consideration.
- Equal consideration shall be given to all nominees meeting the nominating criteria. Representation type and LAFCO size shall not be a consideration.
- The overall impact of the Commissioner's leadership shall be considered.
- Preference may be given to individuals who have not previously received this award and meet all required criteria.

OUTSTANDING LAFCO PROFESSIONAL

AWARD SUMMARY:

Recognizes an Executive Officer, Staff Analyst, Clerk, Legal Counsel, or any other LAFCO staff person for exemplary service during the past year. Exemplary service is considered actions that clearly go above and beyond what is asked, expected, or required in the charge of their LAFCO responsibilities.

NOMINATION CRITERIA:

- Nominee must be a staff person of a LAFCO in good standing with the Association.
- Nominee shall be a staff person for the full year in which the nomination is being made.
- Nominee can be either an employee of the LAFCO or a contractor providing employee-type services.
- Efforts must be demonstrated showing the individual has consistently gone above and beyond their role, with proven results that otherwise would not have occurred.

SELECTION CRITERIA:

- Must meet all nomination criteria for consideration.
- Equal consideration shall be given to all nominees. Position within a LAFCO and the size or geographic area of the LAFCO shall not be considerations.
- The overall impact of the LAFCO professional on their LAFCO and the greater community shall be considered.
- Preference may be given to individuals who have not previously received this award.

LIFETIME ACHIEVEMENT AWARD

AWARD SUMMARY:

Recognizes any individual who has made extraordinary contributions to the statewide LAFCO community in terms of longevity of service, exemplary advocacy of LAFCO-related legislation, proven leadership, and demonstrated support in developing and implementing innovative and creative ways to support the goals of LAFCOs throughout California. The nominee should have a substantial and sustained record of involvement with the LAFCO community

NOMINATION CRITERIA:

- Nomination must be received from a member of LAFCO or an Associate Member in good standing.
- The nominee should have a long record of involvement with the LAFCO community.
- During that time, the nominee shall have a proven positive impact and effect on the support and evolution of LAFCOs statewide.
- Includes advocacy through legislation, developing creative and innovative solutions serving beyond their LAFCO, collaborative stakeholder approaches, and support for fellow members of the LAFCO community.

SELECTION CRITERIA:

- Must meet all nomination criteria for consideration.
- Preference may be given to nominees who have also proven experience volunteering for CALAFCO through regional officer roles, committees, or the CALAFCO Board.

LEGISLATOR OF THE YEAR

AWARD SUMMARY:

Presented to a member of the California State Senate or Assembly in recognition of leadership and valued contributions in support of LAFCO goals that have a statewide effect. The recipient shall have demonstrated clear support and effort to further the cause and ability of LAFCOs to fulfill their statutory mission and selected by the CALAFCO Board by a super majority.

NOMINATION CRITERIA:

- Nominee shall be a California State legislator during the full year in which the nomination is made.
- Nominee must have demonstrated extraordinary leadership in the Legislature on behalf of LAFCOs statewide, with efforts resulting in a positive impact for all LAFCOs.

SELECTION CRITERIA:

- Must meet all nomination criteria for consideration.
- The Achievement Awards Committee shall forward all nominations to the Board for consideration.
- Selection requires a supermajority approval of the Board present at the time of the vote.

MIKE GOTCH EXCELLENCE IN PUBLIC SERVICE AWARD

AWARD SUMMARY:

Awarded to an individual, group, or agency for actions that rise above expected or common functions; reduce or eliminate common institutional roadblocks; and result in a truly extraordinary public service outcome. Individuals, a LAFCO, or collaborative efforts among multiple LAFCOs or a LAFCO with other entities are eligible. This award has two distinct categories:

1. Protection of agricultural and open space lands and prevention of sprawl
2. Innovation, collaboration, outreach, and effective support of the evolution and viability of local agencies and promotion of efficient and effective delivery of municipal services

NOMINATION CRITERIA:

- Clear demonstration that the actions rise above expected or common functions.
- The actions reduced or eliminated common institutional roadblocks.
- The actions clearly prove a truly extraordinary public service outcome that is systemic and sustainable.
- Identified unique circumstances and factors leading to the solution or project.
- The innovative steps taken to solve the problem or take action.
- Clear description of the results and outcomes, including short- and long-term effects.

- How this work can be promoted as a LAFCO best practice.

SELECTION CRITERIA:

- Must meet all nomination criteria for consideration.
- Equal consideration shall be given to each nominee within each category. LAFCO size or geographic area shall not be a consideration.
- The overall impact of the actions and outcomes on the greater community shall be considered.

NEW CATEGORIES 2026

EMERGING LEADER – COMMISSIONER

AWARD SUMMARY:

Recognizes a LAFCO Commissioner who, early in their service, has demonstrated strong engagement, sound judgment, and a clear commitment to the work of the Commission. This award acknowledges the value of fresh perspectives and early leadership in shaping effective governance.

NOMINATION CRITERIA:

- Must be a Commissioner of a LAFCO in good standing with the Association.
- Must have served generally no more than five (5) years as a LAFCO Commissioner.
- Demonstrates active, engaged participation in Commission work during the qualifying period.
- Shows initiative and sound judgment in Commission proceedings.
- Demonstrates early leadership through meaningful contributions to Commission outcomes.

SELECTION CRITERIA:

- Must meet all nomination criteria for consideration.
- Level of engagement and initiative demonstrated during the qualifying period.
- Quality and impact of contributions to Commission work.
- Potential for continued leadership and growth within the LAFCO community.

EMERGING LEADER – STAFF

AWARD SUMMARY:

Recognizes a LAFCO staff member who has demonstrated initiative, reliability, and meaningful contributions early in their career. This award celebrates the next generation of LAFCO professionals who are building the foundation for sustained excellence in local agency governance.

NOMINATION CRITERIA:

- Must be LAFCO staff (employee or contractor providing employee-type services) of a LAFCO in good standing.
- Must have served generally no more than five (5) years in a LAFCO staff capacity.
- Demonstrates initiative and reliability in their work during the qualifying period.

- Contributes meaningfully to LAFCO projects or operations beyond what is minimally expected.
- Shows willingness to take on additional responsibilities and learn.

SELECTION CRITERIA:

- Must meet all nomination criteria for consideration.
- Level of initiative and professionalism demonstrated.
- Impact of contributions relative to experience and role.
- Potential for continued growth and contribution to the LAFCO profession.

PROJECT OR INITIATIVE OF THE YEAR

AWARD SUMMARY:

Recognizes a LAFCO-led or LAFCO-supported project or initiative that demonstrates strong execution, clear purpose, and measurable results. This award highlights the importance of project-based work in delivering on LAFCO's statutory mission.

NOMINATION CRITERIA:

- May be submitted by a single LAFCO or as a collaborative effort among multiple entities.
- Must have been completed or reached a significant milestone during the qualifying period.
- Clearly defines the issue or need addressed by the project.
- Describes the approach, steps taken, and resources involved.
- Demonstrates measurable and verifiable results.
- Advances LAFCO responsibilities and objectives in a meaningful way.

SELECTION CRITERIA:

- Must meet all nomination criteria for consideration.
- Effectiveness and quality of execution.
- Significance and sustainability of outcomes.
- Value as a model or best practice for other LAFCOs.
- Overall impact on the community or communities served.

GOVERNMENT, COMMUNITY, OR PUBLIC PARTNER AWARD

AWARD SUMMARY:

Recognizes a public agency, community association, stakeholder group, nonprofit, or other entity that has worked effectively with a LAFCO and contributed to a successful outcome. This award acknowledges that strong LAFCO work often depends on genuine partnerships beyond the Commission itself.

NOMINATION CRITERIA:

- Nominee must not be a LAFCO.

- Must have worked collaboratively with a LAFCO during the qualifying period.
- Demonstrates a constructive, solution-oriented approach to the partnership.
- Made a clear and demonstrable contribution to a LAFCO process or outcome.
- Demonstrates clear and tangible results from the partnership or engagement.
- May include cities, counties, special districts, associations, chambers of commerce, nonprofits, or other stakeholder groups.

SELECTION CRITERIA:

- Must meet all nomination criteria for consideration.
- Strength, quality, and depth of the partnership or engagement.
- Impact on governance, service delivery, or community outcomes.
- Value as a model for collaborative LAFCO engagement.

EQUITY AND COMMUNITY IMPACT AWARD

AWARD SUMMARY:

Recognizes efforts that improve access to services, address identified service gaps, or advance equitable outcomes through LAFCO-related work. This award reflects CALAFCO's commitment to ensuring that LAFCO's mission serves all communities, particularly those that have historically faced barriers to adequate services.

NOMINATION CRITERIA:

- May be a LAFCO, individual, collaborative effort, or other entity as appropriate.
- The work must have occurred during the qualifying period.
- Clearly identifies a service need, gap, or equity concern.
- Describes the specific actions taken to address the identified need.
- Demonstrates measurable or clearly defined outcomes.
- Aligns with LAFCO responsibilities and statutory mission.

SELECTION CRITERIA:

- Must meet all nomination criteria for consideration.
- Level and breadth of community impact.
- Effectiveness and appropriateness of the approach taken.
- Sustainability and durability of results.
- Clarity and verifiability of outcomes.

PRESIDENT'S AWARD (DISCRETIONARY)

AWARD SUMMARY:

The President's Award is a discretionary award that allows CALAFCO to recognize an exceptional effort, contribution, achievement, or individual who does not fit neatly within the existing award categories. This award exists to ensure that truly remarkable accomplishments are not overlooked simply because they fall outside predefined boundaries. The award is discretionary and is not expected to be presented annually. Its use should reflect a genuine exception rather than routine recognition.

CRITERIA:

- May be awarded to an individual, organization, collaborative effort, or other nominee determined appropriate by the Board Chair.
- The contribution, achievement, or effort must be clearly exceptional in nature.
- The nominee should represent circumstances, accomplishments, or contributions that are not adequately recognized through an existing CALAFCO award category.
- Any Board member may submit a nomination to the Board Chair for consideration.

SELECTION:

- The Board Chair, in consultation with the Executive Director, determines whether to advance a nomination to the Executive Committee.
- The Executive Committee shall ratify the recipient by a supermajority vote.
- The recommendation presented to the Executive Committee shall include a clear explanation of why the nominee does not fit within an existing award category and why the recognition merits special consideration.

Note on the President's Award

Because this award is discretionary, a standard nomination form is not required. However, any nomination or recommendation for this award should include a written explanation of the exceptional contribution and a clear statement of why it falls outside existing categories.

QUALIFYING PERIOD

Except for the Lifetime Achievement Award, all nominated projects or acts of service must have occurred or been completed between August 16, 2025, and August 15, 2026.

ATTACHMENTS

A. 2026 Achievement Awards Nomination Form
B. Listing of Prior Achievement Award Recipients

2026 CALAFCO ACHIEVEMENT AWARDS

Nomination Form

DEADLINE: Friday, August 28, 2026, by 5:00 p.m.
Qualifying Period: August 16, 2025 through August 15, 2026
Submit all materials as a single PDF to: mmcintyre@calafco.org

Step 1: Select Award Category

Select the award category for this nomination (one category per form):

EXISTING CATEGORIES:

- ☐ Outstanding CALAFCO Volunteer
- ☐ Outstanding CALAFCO Associate Member
- ☐ Outstanding Commissioner
- ☐ Outstanding LAFCO Professional
- ☐ Lifetime Achievement Award
- ☐ Legislator of the Year
- ☐ Mike Gotch Excellence in Public Service Award – Agricultural / Open Space Protection
- ☐ Mike Gotch Excellence in Public Service Award – Innovation, Collaboration & Outreach

NEW CATEGORIES 2026:

- ☐ Emerging Leader – Commissioner ► NEW
- ☐ Emerging Leader – Staff ► NEW
- ☐ Project or Initiative of the Year ► NEW
- ☐ Government, Community, or Public Partner Award ► NEW
- ☐ Equity and Community Impact Award ► NEW
- ☐ President's Award (Discretionary) – Board recommendation/super majority vote required ► NEW

With the exception of the Lifetime Achievement Award, all nominated projects or acts of service must have occurred or been completed between August 16, 2025, and August 15, 2026. The Awards Committee may, at its discretion, reassign a nomination to a more appropriate category if warranted.

Step 2: Nominee Information

Name of Nominee:

Title (if applicable):

Organization / LAFCO:

Mailing Address:

City, State, ZIP:

Phone:

Email:

Step 3: Nominator Information

Name of Nominator:

Title / Organization:

Phone:

Email:

Step 4: Executive Summary (Required – 250 words maximum)

Provide a concise overview of the nomination. This summary should capture the most important reasons this nominee deserves recognition.

Step 5: Nomination Summary (Required – 1,000 words or 2 pages maximum)

Provide a full description of the nominee's contributions. Address each of the following elements:

- The issue, need, or context that prompted or shaped the nominee's contributions
- The specific actions taken
- Results or outcomes achieved
- Overall impact on the community, agency, or LAFCO mission
- How this nomination aligns with the specific award criteria

(Attach additional pages as needed, up to the two-page maximum, clearly labeled with the nominee's name and award category)

Step 6: Supporting Documentation (Optional)

Page Limits for Supporting Materials:

- Total supporting documentation (including letters): 3 pages maximum
- Optional letters of support or endorsement: maximum 2 letters, 1 page each
- Letters count toward the 3-page limit and must be submitted at time of initial submittal
- **Nominations exceeding these limits will not be considered**

Description of supporting documentation included with this nomination:

Step 7: CERTIFICATION AND SUBMITTAL

Certification:

By submitting this nomination, I confirm that:

- The information provided in this nomination is accurate to the best of my knowledge.
- All required materials are included and meet the specified format and page limit requirements.
- This nomination is submitted as a complete, single PDF package.
- I understand that incomplete or late nominations will not be considered.

Nominator Signature:

Printed Name:

Title / Organization:

Date Submitted:

Submittal Instructions:

- Submit one complete nomination packet per nominee.
- Combine all materials (form, executive summary, nomination summary, supporting documents) into a single PDF.
- Nominations must be received by **Friday, August 28, 2026, by 5:00 p.m.** No late nominations accepted.
- Submit to: Michelle McIntyre, CALAFCO Executive Director | mmcintyre@calafco.org (916) 442-6536

Selection Process:

Following the nomination deadline, all eligible nominations will be reviewed by the CALAFCO Achievement Awards Committee in accordance with the published award criteria and Association policies. The Committee may, at its discretion, reassign a nomination to a more appropriate award category, recognize more than one recipient in a category, or determine that no award will be presented in a category. To preserve the tradition of the CALAFCO Achievement Awards, award recipients are generally not notified in advance and are announced during the Achievement Awards presentation at the CALAFCO Annual Conference.

Thank you for taking the time to recognize the outstanding individuals, projects, and organizations that strengthen California's LAFCO community. Your nominations help CALAFCO celebrate excellence, innovation, leadership, and service throughout the state.

California Association of
Local Agency Formation Commissions

CALAFCO

SUPPORTING SUSTAINABLE
COMMUNITY GROWTH

PREVIOUS CALAFCO ACHIEVEMENT AWARD RECIPIENTS

2025

Outstanding LAFCO Professional	Kai Luoma, Ventura LAFCO
Associate Member of the Year	Best Best & Krieger LLP
Outstanding LAFCO Commissioner	Anthony Tyrrell, Calaveras LAFCO
Outstanding CALAFCO Volunteer	José C. Henríquez, Sacramento LAFCO
Mike Gotch Award - *Innovation, Collaboration, Outreach, and Effective Support of Local Agency Evolution*	Placer LAFCO
Lifetime Achievement Award	SR Jones, Nevada LAFCO

2024

Legislator of the Year Award:	Senator Dave Cortese
Lifetime Achievement Award:	Stephen Lucas, Butte LAFCO
Outstanding Commissioner:	Bill Connelly, Butte LAFCO
Outstanding LAFCO Professional	J.D. Hightower, San Joaquin LAFCO
Mike Gotch Award -	
Agriculture	Monterey LAFCO
Innovation	Two-Way Tie: Santa Cruz LAFCO Riverside LAFCO & Imperial LAFCO

2023

Lifetime Achievement Award:	Dawn Mittleman Longoria, Napa LAFCO
Outstanding Commissioner	Richard Bettencourt, San Benito LAFCO
Outstanding LAFCO Professional	Two-Way Tie: José C. Henriquez, Sacramento LAFCO Andrea Ozdy, Ventura LAFCO
Outstanding Associate Member	Colantuono, Highsmith & Whatley
Outstanding Volunteer	Anita Paque, Calaveras LAFCO
Mike Gotch Award -	
Agriculture	Napa LAFCO
Innovation	Tom Cooley, Plumas LAFCO

2022

Outstanding Commissioner	Don Saylor, Yolo LAFCO
Outstanding LAFCO Professional	Carolyn Emery, Orange LAFCO
Mike Gotch Award - Innovation, Collaboration, And Outreach	Two-Way Tie: Cristine Crawford,Yolo LAFCO, and Erica Sanchez, El Dorado LAFCO & Amanda Ross, South Fork Consulting, LLC

2020 – 2021 *(2 year period due to the pandemic)*

Outstanding Associate Member	Planwest Partners
Outstanding Commissioner	Olin Woods, Yolo LAFCO
Outstanding LAFCO Professional	Crystal Craig, Riverside LAFCO
Mike Gotch Protection of Ag and Open Space Lands & Prevention of Urban Sprawl	Napa LAFCO
Mike Gotch Courage & Innovation in Local Government Leadership Award	Yolo LAFCO
Lifetime Achievement Award	Jerry Glabach, Los Angeles LAFCO

2019

Distinguished Service Award	Charley Wilson, Orange LAFCO
Most Effective Commission	Contra Costa LAFCO
Outstanding Commissioner	Jim DeMartini, Stanislaus LAFCO
Outstanding LAFCO Professional	David Church, San Luis Obispo LAFCO
Project of the Year	Orange LAFCO, *for San Juan Capistrano Utilities MSR*
Government Leadership Award	CA State Water Resources Control Board, Los Angeles County and Los Angeles LAFCo, *for Sativa Water District*
Mike Gotch Courage & Innovation in Local Government Leadership Award	Butte LAFCO
Legislator of the Year	Assembly Member Mike Gipson
Lifetime Achievement Award	John Benoit, various LAFCOs, Jurg Heuberger, Imperial LAFCO

2018

Distinguished Service Award	John Withers, Orange LAFCO
Most Effective Commission	Santa Clara LAFCO
Outstanding Commissioner	Margie Mohler, Napa LAFCO
Outstanding LAFCO Professional	George Williamson, Del Norte LAFCO
Outstanding LAFCO Clerk	Elizabeth Valdez, Riverside LAFCO
Outstanding CALAFCO Associate Member	Best Best & Krieger
Project of the Year	Lake LAFCo, water services consolidation
Government Leadership Award	City of Porterville, County of Tulare, Dept. of Water Resources, State Water Resources Control Board, Governor's Office of Emergency Services, Self Help Enterprises, Community Water Center for East Porterville water supply project
Mike Gotch Courage & Innovation in Local Government Leadership Award	Mike Ott, San Diego LAFCO
Legislator of the Year	Assembly Member Anna Caballero
Lifetime Achievement Award	Pat McCormick, Santa Cruz LAFCO, George Spiliotis, Riverside LAFCO

2017

Most Effective Commission	Los Angeles LAFCO
Outstanding CALAFCO Member	Sblend Sblendorio, Alameda LAFCO
Outstanding Commissioner	John Marchand, Alameda LAFCO
Outstanding LAFCO Professional	Paul Novak, Los Angeles LAFCO
Outstanding LAFCO Clerk	Richelle Beltran, Ventura LAFCO
Outstanding CALAFCO Associate Member	Policy Consulting Associates
Project of the Year	County Services MSR, Butte LAFCO, and Santa Rosa Annexation, Sonoma LAFCO
Government Leadership Award	San Luis Obispo County Public Works Dept.
Lifetime Achievement Award	Kathy Rollings McDonald (San Bernardino)

2016

Distinguished Service Award	Peter Brundage, Sacramento LAFCO
Most Effective Commission	San Luis Obispo LAFCO
Outstanding CALAFCO Member	John Leopold, Santa Cruz LAFCO
Outstanding Commissioner	Don Tatzin, Contra Costa LAFCO
Outstanding LAFCO Professional	Steve Lucas, Butte LAFCO
Outstanding LAFCO Clerk	Cheryl Carter-Benjamin, Orange LAFCO
Project of the Year	Countywide Water Study, (Marin LAFCO)
Government Leadership Award	Southern Region of CALAFCO
Lifetime Achievement Award	Bob Braitman (retired Executive Officer)

2015

Mike Gotch Courage & Innovation in Local Government Leadership Award	Yuba County Water Agency
Distinguished Service Award	Mary Jane Griego, Yuba LAFCO
Most Effective Commission	Butte LAFCO
Outstanding CALAFCO Member	Marjorie Blom, formerly of Stanislaus LAFCO
Outstanding Commissioner	Matthew Beekman, formerly of Stanislaus LAFCO
Outstanding LAFCO Professional	Sam Martinez, San Bernardino LAFCO
Outstanding LAFCO Clerk	Terri Tuck, Yolo LAFCO
Project of the Year	Formation of the Ventura County Waterworks District No. 38 (Ventura LAFCO) and 2015 San Diego County Health Care Services five-year sphere of influence and service review report (San Diego LAFCO)
Government Leadership Award	The Cities of Dublin, Pleasanton, Livermore and San Ramon, the Dublin San Ramon Services District and the Zone 7 Water Agency
CALAFCO Associate Member of the Year	Michael Colantuono of Colantuono, Highsmith & Whatley
Legislators of the Year Award	**Assembly member Chad Mayes**
Lifetime Achievement Award	Jim Chapman (Lassen LAFCO) and Chris Tooker (formerly of Sacramento LAFCO)

2014

Mike Gotch Courage & Innovation in Local Government Leadership Award	David Church, San Luis Obispo LAFCO
Distinguished Service Award	Kate McKenna, Monterey LAFCO
Most Effective Commission	Santa Clara LAFCO
Outstanding CALAFCO Member	Stephen Lucas, Butte LAFCO
Outstanding Commissioner	Paul Norsell, Nevada LAFCO
Outstanding LAFCO Professional	Kate McKenna, Monterey LAFCO
Outstanding LAFCO Clerk	Paige Hensley, Yuba LAFCO
Project of the Year	LAFCo Procedures Guide: 50th Year Special Edition, San Diego LAFCO
Government Leadership Award	Orange County Water District, City of Anaheim, Irvine Ranch Water District, and Yorba Linda Water District
Legislators of the Year Award	Assembly member Katcho Achadjian
Lifetime Achievement Award	Susan Wilson, Orange LAFCO

2013

Mike Gotch Courage & Innovation in Local Government Leadership Award	Simón Salinas, Commissioner, Monterey LAFCO
Distinguished Service Award	Roseanne Chamberlain, Amador LAFCO
Most Effective Commission	Stanislaus LAFCO
Outstanding CALAFCO Member	Harry Ehrlich, San Diego LAFCO
Outstanding Commissioner	Jerry Gladbach, Los Angeles LAFCO
Outstanding LAFCO Professional	Lou Ann Texeira, Contra Costa
LAFCO Outstanding LAFCO Clerk	Kate Sibley, Contra Costa LAFCO
Project of the Year	Plan for Agricultural Preservation, Stanislaus LAFCo
Government Leadership Award	Orange County LAFCO Community Islands Taskforce, Orange LAFCO
Legislators of the Year Award	Senators Bill Emmerson and Richard Roth
Lifetime Achievement Award	H. Peter Faye, Yolo LAFCO; Henry Pellissier, Los Angeles LAFCO; Carl Leverenz, Butte LAFCo; Susan Vicklund-Wilson, Santa Clara LAFCO.

2012

Mike Gotch Courage & Innovation in Local Government Leadership Award	Bill Chiat, CALAFCO Executive Director
Distinguished Service Award	Marty McClelland, Commissioner, Humboldt LAFCO
Most Effective Commission	Sonoma LAFCO
Outstanding CALAFCO Member	Stephen A. Souza, Commissioner, Yolo LAFCO and CALAFCO Board of Directors
Outstanding Commissioner	Sherwood Darington, Monterey
LAFCO Outstanding LAFCO Professional	Carole Cooper, Sonoma LAFCO
Outstanding LAFCO Clerk	Gwenna MacDonald, Lassen LAFCO
Project of the Year	Countywide Service Review & SOI Update, Santa Clara LAFCO
Government Leadership Award	North Orange County Coalition of Cities, Orange LAFCO
Lifetime Achievement Award	P. Scott Browne, Legal Counsel LAFCOs

2011

Mike Gotch Courage & Innovation in Local Government Leadership Award	Martin Tuttle, Deputy Director for Planning, Caltrans Mike McKeever, Executive Director, SACOG
Distinguished Service Award	Carl Leverenz, Commissioner and Chair, Butte
LAFCo Most Effective Commission	San Bernardino LAFCO
Outstanding CALAFCO Member	Keene Simonds, Executive Officer, Napa LAFCO
Outstanding Commissioner	Louis R. Calcagno, Monterey LAFCO
Outstanding LAFCO Professional	June Savala, Deputy Executive Officer, Los Angeles LAFCO
Outstanding LAFCO Clerk	Debbie Shubert, Ventura LAFCO
Project of the Year	Cortese-Knox-Hertzberg Definitions Revision Bob Braitman, Scott Browne, Clark Alsop, Carole Cooper, and George Spiliotis
Government Leadership Award	Contra Costa Sanitary District
	Elsinore Water District and Elsinore Valley Municipal Water District

2010

Mike Gotch Courage & Innovation in Local Government Leadership Award	Helen Thompson, Commissioner, Yolo LAFCO
Distinguished Service Award	Kathleen Rollings-McDonald, Executive Officer, San Bernardino LAFCO Bob Braitman, Executive Officer, Santa Barbara LAFCO
Most Effective Commission	Tulare LAFCO
Outstanding CALAFCO Member	Roger Anderson, Ph.D., CALAFCO Chair, Santa Cruz LAFCO
Outstanding Commissioner	George Lange, Ventura LAFCO
Outstanding LAFCO Professional	Harry Ehrlich, Government Consultant, San Diego LAFCO
Outstanding LAFCO Clerk	Candie Fleming, Fresno LAFCO
Project of the Year	Butte LAFCo Sewer Commission - Oroville Region Municipal Service Review
Government Leadership Award	Nipomo Community Services District and the County of San Luis Obispo
Special Achievement	Chris Tooker, Sacramento LAFCO and CALAFCO Board of Directors

2009

Mike Gotch Courage & Innovation in Local Government Leadership Award	Paul Hood, Executive Officer, San Luis Obispo LAFCO
Distinguished Service Award	William Zumwalt, Executive Officer, Kings LAFCO
Most Effective Commission	Napa LAFCO
Outstanding CALAFCO Member	Susan Vicklund Wilson, CALAFCO Vice Chair Jerry Gladbach, CALAFCO Treasurer
Outstanding Commissioner	Larry M. Fortune, Fresno LAFCO
Outstanding LAFCO Professional	Pat McCormick, Santa Cruz LAFCO Executive Officer
Outstanding LAFCO Clerk	Emmanuel Abello, Santa Clara LAFCO
Project of the Year	Orange LAFCO Boundary Report
Government Leadership Award	Cities of Amador City, Jackson, Ione, Plymouth & Sutter Creek; Amador County; Amador Water Agency; Pine Grove CSD – Countywide MSR Project
Legislator of the Year Award	Assembly Member Jim Silva

2008

Distinguished Service Award	Peter M. Detwiler, Senate Local Government Committee Chief Consultant
Most Effective Commission	Yuba LAFCO
Outstanding Commissioner	Dennis Hansberger, San Bernardino LAFCO
Outstanding LAFCO Professional	Michael Ott, San Diego LAFCO Executive Officer Martha Poyatos, San Mateo Executive Officer
Outstanding LAFCO Clerk	Wilda Turner, Los Angeles LAFCO
Project of the Year	Kings LAFCO City and Community District MSR and SOI Update
Government Leadership Award	San Bernardino Board of Supervisors
Legislator of the Year Award	Assembly Member Anna M. Caballero

2007

Outstanding CALAFCO Member	Kathy Long, Board Chair, Ventura LAFCo
Distinguished Service Award	William D. Smith, San Diego Legal
Counsel Most Effective Commission	Santa Clara LAFCO
Outstanding Commissioner	Gayle Uilkema, Contra Costa LAFCO
Outstanding LAFCO Professional	Joyce Crosthwaite, Orange LAFCO Executive Officer
Outstanding LAFCO Clerk	Debby Chamberlin, San Bernardino LAFCO
Project of the Year	San Bernardino LAFCo and City of Fontana Islands Annexation Program
Government Leadership Award	City of Fontana - Islands Annexation Program
Lifetime Achievement	John T. “Jack” Knox

2006

Outstanding CALAFCO Member	Everett Millais, CALAFCO Executive Officer and Executive Officer of Ventura LAFCO
Distinguished Service Award	Clark Alsop, CALAFCO Legal Counsel
Most Effective Commission Award	Alameda LAFCO
Outstanding Commissioner Award	Ted Grandsen, Ventura LAFCO Chris Tooker, Sacramento LAFCO
Outstanding LAFCO Professional Award	Larry Calemine, Los Angeles LAFCO Executive Officer
Outstanding LAFCO Clerk Award	Janice Bryson, San Diego LAFCO Marilyn Flemmer, Sacramento LAFCO
Project of the Year Award	Sacramento Municipal Utility District Sphere of Influence Amendment and Annexation; Sacramento LAFCO
Outstanding Government Leadership Award	Cities of Porterville, Tulare, and Visalia and Tulare LAFCO Island Annexation Program
Legislator of the Year Award	Senator Christine Kehoe

2005

Outstanding CALAFCO Member	Peter Herzog, CALAFCO Board, Orange LAFCO
Distinguished Service Award	Elizabeth Castro Kemper, Yolo LAFCO
Most Effective Commission Award	Ventura LAFCO
Outstanding Commissioner Award	Art Aseltine, Yuba LAFCO Henri Pellissier, Los Angeles LAFCO
Outstanding LAFCO Professional Award	Bruce Baracco, San Joaquin LAFCO
Outstanding LAFCO Clerk Award	Danielle Ball, Orange LAFCO
Project of the Year Award	San Diego LAFCO MSR of Fire Protection and Emergency Medical Services
Outstanding Government Leadership Award	Sacramento Area Council of Governments (SACOG)

2004

Outstanding CALAFCO Member	Scott Harvey, CALAFCO Executive Director
Distinguished Service Award	Julie Howard, Shasta LAFCO
Most Effective Commission Award	San Diego LAFCO
Outstanding Commissioner Award	Edith Johnsen, Monterey LAFCO
Outstanding LAFCO Professional Award	David Kindig, Santa Cruz LAFCO
Project of the Year Award	San Luis Obispo LAFCO Nipomo CSD SOI Update, MSR, and EIR

2003

Outstanding CALAFCO Member	Michael P. Ryan, CALAFCO Board Member
Distinguished Service Award	Henri F. Pellissier, Los Angeles LAFCO
Most Effective Commission Award	San Luis Obispo LAFCO
Outstanding Commissioner Award	Bob Salazar, El Dorado LAFCO
Outstanding LAFCO Professional Award	Shirley Anderson, San Diego LAFCO
Outstanding LAFCO Clerk Award	Lori Fleck, Siskiyou LAFCO
Project of the Year Award	Napa LAFCo Comprehensive Water Service Study
Special Achievement Award	James M. Roddy

2002

Outstanding CALAFCO Member	Ken Lee, CALAFCO Legislative Committee Chair
Most Effective Commission Award	San Diego LAFCO Outstanding
Commissioner Award	Ed Snively, Imperial LAFCO
Outstanding LAFCO Professional Award	Paul Hood, San Luis Obispo LAFCO
Outstanding LAFCO Clerk Award	Danielle Ball, Orange LAFCO
Project of the Year Award	San Luis Obispo LAFCO
Outstanding Government Leadership Award	Napa LAFCo, Napa County Farm Bureau, Napa Valley Vintners Association, Napa Valley Housing Authority, Napa County Agricultural Commissioner's Office, Napa County Counsel Office, and Assembly Member Patricia Wiggins

2001

Outstanding CALAFCO Member	SR Jones, CALAFCO Executive Officer
Distinguished Service Award	David Martin, Tax Area Services Section, State Board of Equalization
Outstanding Commissioner Award	H. Peter Faye, Yolo LAFCO
Outstanding LAFCO Professional Award	Ingrid Hansen, San Diego LAFCO
Project of the Year Award	Santa Barbara LAFCO
Outstanding Government Leadership Award	Alameda County Board of Supervisors, Livermore City Council, Pleasanton City Council
Legislator of the Year Award	Senator Jack O'Connell

2000

Outstanding CALAFCO Member	Ron Wootton, CALAFCO Board Chair
Distinguished Service Award	Ben Williams, Commission on Local Governance for the 21st Century
Most Effective Commission Award	Yolo LAFCO
Outstanding Commissioner	Rich Gordon, San Mateo LAFCO
Outstanding LAFCO Professional Award	Annamaria Perrella, Contra Costa LAFCO
Outstanding LAFCO Clerk Award	Susan Stahmann, El Dorado LAFCO
Project of the Year Award	San Diego LAFCO
Legislator of the Year Award	Robert Hertzberg, Assembly Member

1999

Distinguished Service Award	Marilyn Ann Flemmer-Rodgers, Sacramento LAFCO
Most Effective Commission Award	Orange LAFCO
Outstanding Executive Officer Award	Don Graff, Alameda LAFCO
Outstanding LAFCO Clerk Award	Dory Adams, Marin LAFCO
Most Creative Solution to a Multi-Jurisdictional Problem	San Diego LAFCO
Outstanding Government Leadership Award	Assembly Member John Longville
Legislator of the Year Award	Assembly Member Robert Hertzberg

1998

Outstanding CALAFCO Member	Dana Smith, Orange LAFCO
Distinguished Service Award	Marvin Panter, Fresno LAFCO
Most Effective Commission Award	San Diego LAFCO
Outstanding Executive Officer Award	George Spiliotis, Riverside LAFCO
Outstanding Staff Analysis	Joe Convery, San Diego LAFCO Joyce Crosthwaite, Orange LAFCO
Outstanding Government Leadership Award	Santa Clara County Planning Department

1997

Most Effective Commission Award	Orange LAFCO
Outstanding Executive Officer Award	George Finney, Tulare LAFCO
Outstanding Staff Analysis	Annamaria Perrella, Contra Costa LAFCO
Outstanding Government Leadership Award	South County Issues Discussion Group
Most Creative Solution to a Multi-Jurisdictional Problem	Alameda LAFCO and Contra Costa LAFCO
Legislator of the Year Award	Assembly Member Tom Torlakson

YOLO
LOCAL
AGENCY
FORMATION
COMMISSION

Executive Officer Report 9.

LAFCO
Meeting Date: 07/23/2026

Information

SUBJECT

A report by the Executive Officer on recent events relevant to the Commission and an update of staff activity for the month. The Commission or any individual Commissioner may request that action be taken on any item listed.

a. Long Range Planning Calendar

b. CALAFCO Legislative Summary

Attachments

9 Att A - Longe Range Planning Calendar
9 Att B - CALAFCO Legislative Summary

Form Review

Form Started By: Desirae Leverett Started On: 07/01/2026 12:17 PM
Final Approval Date: 07/01/2026

Item 9 - Attachment A

Long Range Meeting Calendar – Tentative Items

July 23, 2026

Meeting Date	Tentative Agenda Items
Aug 2026	No Meeting – Summer Recess
Sep 2026	• Rural Water and Sewer Services MSR (LAFCo 25-03)
Oct 2026	• FY 2025/26 Q4 Financial Update • FY 2026/27 Q1 Financial Update
Dec 2026	• 2027 LAFCo Meeting Calendar
Jan 2027	• 2026 Website Transparency Scorecard • FY 26/27 Q2 Financial Update

New Applications Received Since Last Meeting

Date Received	Application Name
	None

Save the Date!

The 2026 CALAFCO Annual Conference will be held in Sacramento, California from **October 21 to October 23, 2026 at the Sheraton Grand Sacramento Hotel**

CALAFCO Legislative Summary

LAFCo Meeting July 23, 2026

CALAFCO is currently tracking four bills as of July 15, 2026. LAFCo staff have some concerns about SB 994 impacting Non-Disclosure Agreements required for accessing emergency services information and SB 1312 which currently does not acknowledge CKH.

1. AB 1821 (Pacheco D) California Public Records Act: methods of submission, fees, and agency response time.	This bill would allow for an extension of up to 14 business days for agencies to respond to public records requests in "unusual circumstances." Unusual circumstances could mean the need to consult with another agency or conduct offsite research, the need to write computer programming to compile data or an unusually large single request for separate records, or the inability of an agency to access information due to a cyberattack. **June 30, 2026, Re-referred to Committee on Appropriations.** **CALAFCO Position: None at this time**
2. SB 994 (Cabaldon D) Local government: nondisclosure agreements.	This bill would prohibit local government officials, including LAFCo officials, from entering into or requesting non-disclosure agreements relating to public business exempting trade secrets, financial information, or proprietary information. **July 2, 2026, Re-referred to Committee on Appropriations.** **CALAFCO Position: Watch**
3. SB 1312 (Richardson D) Cemetery and Funeral Bureau: advisory committee.	This bill authorizes the bureau to establish an advisory committee. It appears to be a continuation of SB 777 which also addressed abandoned cemeteries. **July 2, 2026, Re-referred to Committee on Appropriations.** **CALAFCO Position: Oppose Unless Amended** Current bill does not acknowledge CKH.
4. SB 1439 (Committee on Local Government) Omnibus bill.	Senate Local Govt Committee Omnibus bill. **July 2, 2026, Ordered to Consent Calendar.** **CALAFCO Position:** CALAFCO requested an amendment to Health and Safety Code section 32499.8 to extend the deadline for Imperial LAFCO to conduct an MSR for the Imperial Valley Health Care District from 2026 to 2027.