



SUPPORTING SUSTAINABLE  
COMMUNITY GROWTH

## MEMORANDUM

**DATE:** December 9, 2025

**TO:** Member LAFCOs, Officers of Member LAFCOs, and Associate Members

**CC:** CALAFCO Board of Directors

**FROM:** Michelle McIntyre, Interim Executive Director

**RE:** **CALAFCO 2026 Special Corporate Business Meeting Notice and Agenda**

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CALAFCO Bylaws (Section 3.4) require the Association to notify each Member LAFCO and Associate Member of the Corporation of meetings, not less than 30 days prior to that meeting.

### NOTICE

A Special Meeting of the California Association of Local Agency Formation Commissions will be held:

**DATE:** Monday, February 23, 2026  
**TIME:** 10:00 a.m. – 11:30 a.m.  
**LOCATION:** Virtual via Zoom  
**Meeting Access:**  
<https://us02web.zoom.us/j/87609758294?pwd=NNdz0U0B9qrp2nVx6Ki0qVxZh2iWyl.1>  
**Meeting ID:** 876 0975 8294  
**Passcode:** 639868  
**Phone:** 669-444-9171

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Attached is the agenda for the special meeting, which is also posted in the Members section of the CALAFCO website.

CALAFCO Bylaws (Section 3.7.1) also require each Member LAFCO designate in writing their voting delegate prior to the meeting. Please e-mail the name, title, and email address of your voting delegate to Pamela Miller at [pmiller@millermcg.com](mailto:pmiller@millermcg.com) **by January 30, 2026 at 5:00 p.m.** *If your LAFCO is unable to provide your voting delegate information by this date due to your meeting schedule, please email Pamela with the date your LAFCO will provide that information in advance of the special meeting.* An updated list of voting delegates will be posted in the Members section of the website. The full meeting packet will be distributed in advance of the meeting.



## **2026 Special Corporate Business Meeting**

**Monday, February 23, 2026  
10:00 a.m. to 11:30 a.m.**

### **Meeting Access**

<https://us02web.zoom.us/j/87609758294?pwd=NNdzOU0B9qrp2nVx6KiOqVxZh2iWyl.1>

**Meeting ID: 876 0975 8294**

**Passcode: 639868**

**Phone: 669-444-9171**

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### **SPECIAL MEETING AGENDA**

1. **Call to Order/Roll Call of Member LAFCOs**  
Wendy Root Askew, Chair  
José Henríquez, CALAFCO Executive Officer
  
2. **New Business**  
2.1. Consider and Approve recommended changes to the Association Bylaws  
Wendy Root Askew, Chair  
Michelle McIntyre, Interim Executive Director  
Pamela Miller, Transition Team Consultant
  
3. **Report on the Association's work ahead**  
Wendy Root Askew, Chair  
Michelle McIntyre, Interim Executive Director  
Pamela Miller, Transition Team Consultant
  
4. **Announcements/Comments**

**Adjourn** to the 2026 Annual Business Meeting, to be held on Thursday, October 22, 2026, at 9:00 a.m. at the Sheraton Grand Sacramento Hotel, located at 1230 J Street, Sacramento, CA, 95814.