

YOLO LOCAL AGENCY FORMATION COMMISSION

MEETING MINUTES

January 28, 2021

The Yolo Local Agency Formation Commission met on the 28th day of January 2021, at 9:00 a.m. via teleconference. Voting members present were Chair and Public Member Olin Woods, County Member Don Saylor, and City Members Tom Stallard and Norma Alcala. Voting members absent were Gary Sandy. Others present were Executive Officer Christine Crawford, Clerk Terri Tuck, Analyst Mark Krummenacker, and Counsel Eric May.

CALL TO ORDER

Chair Woods called the Meeting to order at 9:10 a.m.

Item No 1 Pledge

Norma Alcala led the Pledge of Allegiance.

Item No 2 Roll Call

PRESENT: Alcala, Saylor, Stallard, Woods ABSENT: Sandy

Item No 3 Public Comments

None.

Item No 4 Oath of Office

City Member Norma Alcala and County Member Alternate Angel Barajas

CONSENT

Item No 5 Approve the LAFCo Meeting Minutes of December 3, 2020

Item No 6 Review and file Fiscal Year 2020/21 Second Quarter Financial Update

Item No 7 Confirmation the Yolo LAFCo approved Resolution 2004-03 to be bound by the Yolo County Public Risk Management Insurance Authority (YCPARMIA) Joint Powers Agreement and Bylaws, and agreed to participate in YCPARMIA as an Associate Member pursuant to the YCPARMIA Joint Powers Agreement and Bylaws on March 22, 2004

Item No 8 Correspondence

Minute Order 2021-01: The recommended action was approved.

Approved by the following vote:

MOTION: Saylor SECOND: Stallard

AYES: Alcalá, Saylor, Stallard, Woods
NOES: None
ABSENT: Sandy

PUBLIC HEARINGS

Item № 9 Continued Public Hearing to consider Resolution 2020-10, adopting the Municipal Service Review and approving a Sphere of Influence Update for the Yolo County Flood Control and Water Conservation District (LAFCo No. S-056)

After an overview report by staff, the Chair opened the Public Hearing. Comments were made by Kristen Sicke, Assistant General Manager for the Yolo County Flood Control and Water Conservation District (YCFWCWD). The Public Hearing was closed.

Minute Order 2021-02: The recommended action was approved, adopting **Resolution 2020-10** approving the Municipal Service Review and Sphere of Influence Update for the YCFWCWD.

Approved by the following vote:

MOTION: Saylor SECOND: Stallard
AYES: Alcalá, Saylor, Stallard, Woods
NOES: None
ABSENT: Sandy

Item № 10 Public Hearing to consider Resolution 2021-02 adopting the Municipal Service Reviews (MSRs) for the Community Services Districts (CSDs) of Cacheville, Esparto, Knights Landing and Madison and the Sphere of Influence (SOI) Update for the Esparto CSD (LAFCo No. S-054)

After an overview report by staff, the Chair opened the Public Hearing. Comments were made by Steve Knightley, General Manager for the Esparto CSD. The Public Hearing was closed.

Minute Order 2021-03: The recommended action was approved, adopting **Resolution 2021-02** approving the Municipal Service Reviews for the Community Services Districts (CSDs) of Cacheville, Esparto, Knights Landing and Madison and the Sphere of Influence (SOI) Update for the Esparto CSD. Additionally, staff was directed to bring back a status update on the Districts in six months.

Approved by the following vote:

MOTION: Saylor SECOND: Stallard
AYES: Alcalá, Saylor, Stallard, Woods
NOES: None
ABSENT: Sandy

REGULAR

Item № 11 Receive and file the 2020 Website Transparency Scorecard and direct staff to make any adjustments to the scorecard, if desired

Minute Order 2021-04: The recommended action was approved.

Approved by the following vote:

MOTION: Alcalá SECOND: Saylor
AYES: Alcalá, Saylor, Stallard, Woods
NOES: None
ABSENT: Sandy

Item No 12 Elect a new Vice Chair to serve the rest of a one-year term, which ends May 1, 2021

Minute Order 2021-05: Commissioner Saylor was elected to serve the rest of a one-year term, ending May 2021.

Approved by the following vote:

MOTION: Stallard SECOND: Alcalá
AYES: Alcalá, Saylor, Stallard, Woods
NOES: None
ABSENT: Sandy

Item No 13 Executive Officer's Report

The Commission was given written reports of the Executive Officer's activities for the period of November 30, 2020 through January 22, 2021, and was verbally updated on recent events relevant to the Commission, including the Long Range Planning Calendar.

Staff highlighted the attached marketing flyer, *Revitalizing Our Communities*, recently created by CALAFCO for each LAFCo to use as a tool for outreach to agencies within its purview that staff is always available to help. Staff asked for input from the Commission regarding outreach to agencies that LAFCo is here to help, given that we have been available to assist when needed.

Staff noted that the February 25th meeting would be cancelled.

Item No 14 Commissioner Reports

Commissioner Stallard stated that the City of Woodland will be bringing a number of annexations to the Commission in the upcoming months.

Commissioner Alcalá thanked everyone, stating that this has been a great opportunity for her to learn more about LAFCo and that she is happy to be serving on the Commission.

Commissioner Woods remarked that in May 2020, when the new Fee Schedule was adopted, there was a split vote on the Commission. The adopted fee schedule included a change from time and materials fees to a flat fee. Chair Woods proposed the subject be brought back for discussion within the next few months, after staff has had time to explore options.

Staff acknowledged that the subject has been slated to be on the April 22nd meeting agenda.

Item No 15 **Adjournment**

Minute Order 2021-06: By order of the Chair, the meeting was adjourned at 10:32 a.m. to the next Regular LAFCo Meeting.



Olin Woods, Chair
Local Agency Formation Commission
County of Yolo, State of California

ATTEST:

Terri Tuck
Clerk to the Commission