

YOLO LOCAL AGENCY FORMATION COMMISSION

MEETING MINUTES

December 3, 2020

The Yolo Local Agency Formation Commission met on the 3rd day of December 2020, at 9:00 a.m. via teleconference. Voting members present were Chair and Public Member Olin Woods, County Member Don Saylor, and City Members Tom Stallard and Babs Sandeen. Voting members absent were Gary Sandy. Others present were Alternate Public Member Richard DeLiberty, Executive Officer Christine Crawford, Clerk Terri Tuck, Analyst Mark Krummenacker, and Counsel Eric May.

CALL TO ORDER

Chair Woods called the Meeting to order at 9:01 a.m.

Item № 1 Pledge

Babs Sandeen led the Pledge of Allegiance.

Item № 2 Roll Call

PRESENT: Sandeen, Saylor, Stallard, Woods ABSENT: Sandy

Item № 3 Public Comments

None.

CONSENT

Item № 4 Approve the LAFCo Meeting Minutes of October 29, 2020

Item № 5 Ratify Resolution 2020-09 commending Babs Sandeen for her tenure with the Yolo LAFCo as an Alternate and Regular City Member since May 2018

Item № 6 Ratify corrected Resolution 2020-06 for the Dunnigan Water District Annexation (LAFCo #935) updating the boundary description and map attachments

Item № 7 Review and file Fiscal Year 2020/21 First Quarter Financial Update

Item № 8 Correspondence

Minute Order 2020-31: The recommended action was approved.

Approved by the following vote:

MOTION: Stallard SECOND: Woods

AYES: Sandeen, Saylor, Stallard, Woods

NOES: None

ABSENT: Sandy

PUBLIC HEARINGS

Item № 9 Public Hearing to consider Resolution 2020-10, adopting the Municipal Service Review and approving a Sphere of Influence Update for the Yolo County Flood Control and Water Conservation District (LAFCo No. S-056)

After an overview report by staff, the Chair opened the Public Hearing. Comments were made by Kristen Sicke, Assistant General Manager for the Yolo County Flood Control and Water Conservation District. The Public Hearing was closed.

Minute Order 2020-32: This item was continued to the January 28, 2021 meeting in order to provide additional outreach to other partner agencies, including the Yolo Basin Foundation and any Yolo County General Plan advisory committees, regarding the updated sphere of influence.

Approved by the following vote:

MOTION: Woods SECOND: Stallard
AYES: Sandeen, Saylor, Stallard, Woods
NOES: None
ABSENT: Sandy

REGULAR

Item № 10 Consider and adopt the Yolo LAFCo 2021 Meeting Calendar

Minute Order 2020-33: The recommended action was approved after staff was directed to change the September meeting to the 30th and the December meeting to the 9th.

Approved by the following vote:

MOTION: Woods SECOND: Saylor
AYES: Sandeen, Saylor, Stallard, Woods
NOES: None
ABSENT: Sandy

Item № 11 Consider and adopt an update to LAFCo’s Shared Services Strategic Plan to list current shared service areas and remove items no longer applicable

Minute Order 2020-34: The recommended action was approved.

Approved by the following vote:

MOTION: Saylor SECOND: Stallard
AYES: Sandeen, Saylor, Stallard, Woods
NOES: None
ABSENT: Sandy

Item № 12 Review and file the Yolo LAFCo Financial Statement for Fiscal Years ending in 2018/19 and 2019/20, prepared in-house and reviewed by the Yolo County Department of Financial Services

Minute Order 2020-35: The recommended action was approved.

Approved by the following vote:

MOTION: Saylor SECOND: Sandeen
AYES: Sandeen, Saylor, Stallard, Woods
NOES: None
ABSENT: Sandy

Item № 13 **Authorize the Executive Officer to spent up to \$18,500 for: (1) Yolo County Archives to digitize all of Yolo LAFCo's hardcopy records (55 boxes total); and (2) purchase and configure OnBase Software to import files and create a searchable database**

Minute Order 2020-36: The recommended action was approved.

Approved by the following vote:

MOTION: Stallard SECOND: Sandeen
AYES: Sandeen, Saylor, Stallard, Woods
NOES: None
ABSENT: Sandy

Item № 14 **Executive Officer's Report**

The Commission was given written reports of the Executive Officer's activities for the period of October 26 through November 27, 2020, and was verbally updated on recent events relevant to the Commission, including the Long Range Planning Calendar.

Staff noted that as Commissioner Sandeen leaves the West Sacramento City Council and, therefore, her position as a current member and Vice Chair on LAFCo, electing a new vice chair will be agendized for the January 2021 LAFCo meeting.

Commissioner Stallard asked if the City Selection Committee makes the appointment. Staff stated that the City Selection Committee will replace Ms. Sandeen by appointing another council member from West Sacramento as the new city member to LAFCo but that LAFCo selects its own chair and vice chair.

Item № 15 **Commissioner Reports**

Commissioner Sandeen thanked the Commission and stated that it has been a pleasure and honor to serve with them. Ms. Sandeen indicated that the work of LAFCo is critically important and that she looks forward to watching the work of the Commission in the future. Ms. Sandeen also stated that she has learned so much from the Executive Officer, Chair Woods, and the other Commissioners. She stated that she enjoyed working on the YED program even before she became a Commission member and is looking forward to what is to come in the future.

Commissioner Stallard stated Babs Sandeen will be a big loss to public service, not just for West Sacramento's interest but regionally, especially Yolo County. Mr. Stallard thanked Babs for everything she has done and commented that Ms. Sandeen is a gracious, wonderful, warm human being that contributes wherever she engages.

Commissioner Stallard stated that it is a great time of change for the Woodland City Council and that only Mayor Rich Lansburgh and Stallard are continuing and new

members will be Vicky Fernandez and Mayra Vega. Angel Barajas resigned so his seat will be decided by election or by Council appointment in the near future.

Commissioner Saylor thanked Commissioner Sandeen for her collegial service on this and many other commissions and boards throughout the region. Mr. Saylor stated that Ms. Sandeen has been extremely professional, collaborative, thoughtful, and well-prepared. He stated that it has been an honor to serve with her and that she has made significant contributions and will continue to do so.

Commissioner Woods thanked Ms. Sandeen for her service and presented her with LAFCo Resolution 2020-09. Mr. Woods commended her volunteer activities and accomplishments as an elected official. Chair Woods stated that he personally appreciated her support during the consolidation process for the two reclamation districts in her jurisdiction. Lastly, he thanked her for her enthusiasm and pleasing personality and wished her well.

Item No 16 Adjournment

Minute Order 2020-37: By order of the Chair, the meeting was adjourned at 10:08 a.m. to the next Regular LAFCo Meeting.



Olin Woods, Chair
Local Agency Formation Commission
County of Yolo, State of California

ATTEST:

Terri Tuck
Clerk to the Commission