

YOLO LOCAL AGENCY FORMATION COMMISSION

MEETING MINUTES

May 28, 2020

The Yolo Local Agency Formation Commission met on the 28th day of May 2020, at 9:00 a.m. via teleconference. Voting members present were Chair and Public Member Olin Woods, County Members Don Saylor and Gary Sandy, and City Members Tom Stallard and Babs Sandeen. Others present were Alternate Public Member Richard DeLiberty, Alternate City Member Wade Cowan, Executive Officer Christine Crawford, Clerk Terri Tuck, and Counsel Eric May.

CALL TO ORDER

Chair Woods called the Meeting to order at 9:00 a.m.

Item No 1 Pledge

Babs Sandeen led the Pledge of Allegiance.

Item No 2 Roll Call

PRESENT: Sandeen, Sandy, Saylor, Stallard, Woods ABSENT: None

Item No 3 Public Comments

None.

Item No 4 Oath of Office

City Member Babs Sandeen and Alternate City Member Wade Cowan were sworn in prior to the meeting.

CONSENT

Item No 5 Approve the LAFCo Meeting Minutes of March 18, 2020

Item No 6 Review and file Fiscal Year 2019/20 Third Quarter Financial Update

Item No 7 Receive and file the Updated 2019 Website Transparency Scorecard to reflect five new special district websites

Item No 8 Correspondence

Minute Order 2020-11: All recommended actions on Consent were approved.

Approved by the following vote:

MOTION: Saylor SECOND: Stallard

AYES: Sandeen, Sandy, Saylor, Stallard, Woods

NOES: None

ABSENT: None

PUBLIC HEARING

Item No 9 Conducting Authority Protest Hearing for the Springlake Fire Protection District (FPD) Change of Organization proposal to change from an Independent District to a Dependent District to the County of Yolo (LAFCo No. 934)

After staff summarized **Resolution 2020-01**, adopted February 27, 2020, the Chair opened the Hearing for comments, including oral or written protests. There were no comments and no protests, oral or written, were received. The Hearing was closed.

Minute Order 2020-12: Not having any protests, oral or written, the recommended action was approved and Conducting Authority **Resolution 2020-03** was adopted, ordering the change of organization of the Springlake Fire Protection District from an Independent district to a dependent district to the County of Yolo, subject to the terms and conditions sited in the resolution.

Approved by the following vote:

MOTION: Saylor SECOND: Sandeen
AYES: Sandeen, Sandy, Saylor, Stallard, Woods
NOES: None
ABSENT: None

Item No 10 Consider adoption of the Final LAFCo Budget for Fiscal Year 2020/21

After an overview report by staff, the Chair opened the Public Hearing. There were no comments and the Public Hearing was closed.

Minute Order 2020-13: The recommended action was approved, adopting the Fiscal Year 2020/21 LAFCo Budget.

Approved by the following vote:

MOTION: Sandy SECOND: Stallard
AYES: Sandeen, Sandy, Saylor, Stallard, Woods
NOES: None
ABSENT: None

Item No 11 Consider and adopt an updated Yolo LAFCo Fee/Deposit Schedule

After an overview report by staff, the Chair opened the Public Hearing. There were no comments and the Public Hearing was closed.

Minute Order 2020-14: The recommended action was approved, adopting an updated Yolo LAFCo Fee/Deposit Schedule, effective July 1, 2020.

Approved by the following vote:

MOTION: Saylor SECOND: Sandy

AYES: Sandeen, Sandy, Saylor, Woods
NOES: Stallard
ABSENT: None

REGULAR

Item No 12 Elect a Chair and Vice Chair to the Commission to serve one-year terms, beginning May 28, 2020 and ending May 1, 2021

Minute Order 2020-15: Commissioner Woods was elected to another one year term as Chair, ending May 2020.

Approved by the following vote:

MOTION: Sandeen SECOND: Saylor
AYES: Sandeen, Sandy, Saylor, Stallard, Woods
NOES: None
ABSTAIN: None
ABSENT: None

Minute Order 2020-16: Commissioner Sandeen was elected to a one year term as Vice Chair, ending May 2020.

Approved by the following vote:

MOTION: Stallard SECOND: Sandy
AYES: Sandeen, Sandy, Saylor, Stallard, Woods
NOES: None
ABSTAIN: None
ABSENT: None

Item No 13 Select ad hoc Legislative Subcommittee Member to replace former City Member Will Arnold

Minute Order 2020-17: The recommended action was approved and City Member Tom Stallard was appointed to the ad hoc Legislative Subcommittee.

Approved by the following vote:

MOTION: Sandeen SECOND: Sandy
AYES: Sandeen, Sandy, Saylor, Stallard, Woods
NOES: None
ABSENT: None

Item No 14 Executive Officer's Report

The Commission was given written reports of the Executive Officer's activities for the period of March 16 through May 22, 2020, and was verbally updated on recent events relevant to the Commission, including the Long Range Planning Calendar.

Staff noted that the County has stated that it will reopen the Administration Building to the public beginning June 1, 2020, while still encouraging staff to work remotely if possible.

Since the LAFCo office is housed in the Administration Building, staff may slowly transition to the reopening process by coming into the office part-time.

Staff noted that the June 25, 2020, meeting would be cancelled.

Staff acknowledged that there is a caseload of municipal service reviews (MSR), especially as it relates to the community services districts, that may not be completed in this fiscal year due, in part, to working remotely during the pandemic and significant issues related to the Knights Landing Community Services District. However, staff hopes to bring these MSRs to the Commission in July and September.

Chair Woods asked if CALAFCO had started the recruitment process for the Executive Director position. Staff indicated that the recruitment process was ongoing and that nine applications have been received. It was also stated that the current Executive Director has indicated to the CALAFCO Board that due to the pandemic she is willing to extend her time a little longer. Both the recruitment and the potential extension of the Executive Directors contract is currently being discussed by the Board.

Chair Woods asked if the upcoming CALAFCO Conference was still going to be held in person. Staff stated that one of her duties as Deputy Executive Officer of CALAFCO is to chair the conference planning committee. It was indicated that CALAFCO is contractually obligated to hold an in-person conference until such time as the Governor comes out with more specific orders limiting attendance for mass gatherings. If that happens, the planned sessions for the conference may be held online for this year's conference.

Item No 15 **Commissioner Reports**

Commissioner Stallard acknowledged that the Zoom format works well and hopes that in the future the Governor gives discretion to agencies, including LAFCo, to have some meetings via Zoom even after the orders have been lifted.

Commissioner Stallard also took time to express his deep appreciation to the Executive Officer for her role in assisting the Woodland 2x3x2, a group consisting of members from the city council, the school district, the community college district, and the local office of education, with her broad knowledge on the subject of broadband. Stallard acknowledged that with her help the group has been able to put their focus where it is most useful.

Commissioner Saylor reiterated what Stallard was saying regarding the utility of these remote meetings. Saylor stated that the public accessibility to meetings conducted via Zoom is quite enhanced because of the potential distance a member of the public may have to transport themselves to and from a meeting for a three-minute comment. Commissioner Saylor indicated that even if board members do not meet via Zoom that lessons have been learned and that maybe there are ways to encourage more public participation through these technologies than we had earlier understood was possible.

Commissioner Sandeen stated that she was pleased to join the Commission as a Regular City Member and thanked the Commission for having confidence in her to serve as the vice chair.

Commission Woods shared a discussion with Commissioner Saylor and LAFCo staff regarding representation of independent special districts on the Commission. Chair Woods stated that on behalf of the Commission, it was conveyed during a meeting in April

to the California Special District Association (CSDA) representative that Yolo LAFCo would not be scheduling an item to consider independent special district members serving on the Commission at this time, because none of the thirty plus independent special districts in Yolo County have ever requested a seat on LAFCo and it was felt that in the case of Yolo LAFCo it was a solution in search of a problem. Currently only thirty-one of the fifty-eight LAFCo's have special district members and most of those are from larger jurisdictions.

Item № 16 Adjournment

Minute Order 2020-18: By order of the Chair, the meeting was adjourned at 10:04 a.m. to the next Regular LAFCo Meeting.

Olin Woods, Chair
Local Agency Formation Commission
County of Yolo, State of California



ATTEST

Terri Tuck
Clerk to the Commission