

# YOLO LOCAL AGENCY FORMATION COMMISSION

## MEETING MINUTES

July 26, 2018

The Yolo Local Agency Formation Commission met on the 26<sup>th</sup> day of July 2018, at 9:00 a.m. in the Yolo County Board of Supervisors Chambers, 625 Court Street, Room 206, Woodland CA. Voting members present were Chair and Public Member Olin Woods, County Members Matt Rexroad and Don Saylor, and City Members Will Arnold and Tom Stallard. Others present were Alternate Public Member Richard DeLiberty, Executive Officer Christine Crawford, Clerk Terri Tuck, and Counsel Carrie Scarlata.

### CALL TO ORDER

Chair Woods called the Meeting to order at 9:01 a.m.

#### Item № 1 Pledge

Tom Stallard led the Pledge of Allegiance.

#### Item № 2 Roll Call

PRESENT: Rexroad, Saylor, Stallard, Woods ABSENT: Arnold

#### Item № 3 Public Comments

None

### CONSENT

#### Item № 4 Approve the LAFCo Meeting Minutes of May 24, 2018

#### Item № 5 Approve an amendment to Section 5.15 of the Yolo LAFCo Administrative Policies and Procedures

#### Item № 6 Correspondence

**Minute Order 2018-14:** All recommended actions on Consent were approved.

Approved by the following vote:

MOTION: Rexroad SECOND: Saylor  
AYES: Rexroad, Saylor, Stallard, Woods  
NOES: None  
ABSTAIN: None  
ABSENT: Arnold

### PUBLIC HEARING

#### Item № 7 Adopt a resolution dissolving the following inactive districts: Reclamation District 2076 and Reclamation District 2120

After a report by staff, the Chair opened the Public Hearing. There were no comments and the Public Hearing was closed.

**Minute Order 2018-15:** The recommended action was approved.

Approved by the following vote:

MOTION: Rexroad SECOND: Saylor  
AYES: Rexroad, Saylor, Stallard, Woods  
NOES: None  
ABSTAIN: None  
ABSENT: Arnold

**REGULAR**

**Item No 8** **Authorize the Chair to sign Agreement 2018-05 for services between Yolo LAFCo and Harshwal & Co LLP, not to exceed \$8,215 to conduct an independent audit of the Yolo LAFCo Financial Statements for the fiscal years ending 2016, 2017 and 2018**

**Minute Order 2018-16:** The recommended action was approved.

Approved by the following vote:

MOTION: Stallard SECOND: Saylor  
AYES: Rexroad, Saylor, Stallard, Woods  
NOES: None  
ABSTAIN: None  
ABSENT: Arnold

Commissioner Arnold arrived at the dais at 9:05 a.m.

**Item No 9** **Approval of a new LAFCo Administrative Specialist I/II position classification**

**Minute Order 2018-17:** The recommended action was approved.

Approved by the following vote:

MOTION: Arnold SECOND: Saylor  
AYES: Arnold, Rexroad, Saylor, Stallard, Woods  
NOES: None  
ABSTAIN: None  
ABSENT: None

**Item No 10** **Consider CALAFCO 2018 Achievement Award nominations**

**Minute Order 2018-18:** The Commission nominated the following for a CALAFCO 2018 Achievement Award:

1. Yolo LAFCo Local Maintaining Agencies Municipal Service Review – Project of the Year

Approved by the following vote:

MOTION: Rexroad SECOND: Arnold  
AYES: Arnold, Rexroad, Saylor, Stallard, Woods  
NOES: None  
ABSTAIN: None  
ABSENT: None

**Minute Order 2018-19:** Additionally, the Commission nominated the following for a CALAFCO 2018 Achievement Award:

1. Clark Alsop – Lifetime Achievement
2. Best, Best & Krieger – Outstanding CALAFCO Associate Member

Approved by the following vote:

MOTION: Woods SECOND: Arnold  
AYES: Arnold, Saylor, Stallard, Woods  
NOES: None  
ABSTAIN: None  
RECUSE: Rexroad  
ABSENT: None

**Item № 11    Executive Officer’s Report**

The Commission was given written reports of the Executive Officer’s activities for the period of May 21 through July 20, 2018, and was verbally updated on recent events relevant to the Commission.

Staff reported meeting with the lower Elkhorn reclamation districts (RDs), RDs 537, 785, and 827, regarding their application to merge the districts. It was stated that the application may be coming to staff in late August.

Additionally, staff stated that the proposal for the reclamation districts within the City of West Sacramento to become subsidiary districts under the City of West Sacramento is also forthcoming.

Staff indicated that the process for the Web Transparency Scorecards is moving along and is on track to be finished by the end of the year.

**Item № 12    Commissioner Reports**

Commissioner Arnold reported that the Davis City Council assignment list was recently approved and he was reappointed to LAFCo.

**Item № 13    Closed Session**

Public Employee Performance Evaluation  
(Pursuant to Government Code Section 54957)  
Position Title: LAFCo Executive Officer

There was nothing to report out of Closed Session.

**Item № 14    Adjournment**

**Minute Order 2018-20:** By order of the Chair, the meeting was adjourned at 9:18 a.m.

The next Regular LAFCo Meeting is September 27, 2018.



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Olin Woods, Chair  
Local Agency Formation Commission  
County of Yolo, State of California

ATTEST:

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Terri Tuck  
Clerk to the Commission