

# YOLO LOCAL AGENCY FORMATION COMMISSION

## MEETING MINUTES

December 7, 2023

The Yolo Local Agency Formation Commission met on the 7<sup>th</sup> day of December 2023, at 9:00 a.m. in the Yolo County Board of Supervisors Chambers, 625 Court Street, Room 206, Woodland CA. Voting members present were Chair and Public Member Olin Woods, City Members Norma Alcalá and Bill Biasi, and County Members Lucas Frerichs and Alternate (A) Jim Provenza. Voting member absent was County Member Mary Vixie Sandy. Others present were Executive Officer Christine Crawford, Clerk Terri Tuck, and County Eric May.

### CALL TO ORDER

Chair Woods called the Meeting to order at 9:03 a.m.

#### Item No 1 Pledge

Jim Provenza led the Pledge of Allegiance.

#### Item No 2 Roll Call

PRESENT: Biasi, Frerichs, Provenza (A), Woods ABSENT: Alcalá

#### Item No 3 Public Comments

There were no public comments.

### OATH OF OFFICE

#### Item No 4 Jim Provenza, County Member Alternate

Jim Provenza was sworn in prior to the meeting.

### CONSENT

#### Item No 5 Approve the LAFCo Meeting Minutes of July 27, 2023

#### Item No 6 Review and file Fiscal Year 2022/23 Fourth Quarter Financial Update

#### Item No 7 Review and file Fiscal Year 2023/24 First Quarter Financial Update

#### Item No 8 Correspondence

**Minute Order 2023-26:** The recommended actions were approved.

MOTION: Frerichs SECOND: Biasi  
AYES: Biasi, Frerichs, Provenza (A), Woods  
NOES: None  
ABSENT: Alcalá

Commissioner Alcala arrived at the dais at 9:18 a.m.

## **PUBLIC HEARING**

**Item No 9**      **Consider adopting Resolution No. 2023-06, approving the Northeast Industrial Area Reorganization to the City of Woodland and determine no further environmental review is needed under the California Environmental Quality Act (CEQA) (LAFCo No 23-06)**

After an overview report by staff, the Chair opened the Public Hearing. Speakers were the applicant, Gerry Kamilos, Brent Meyer, City of Woodland Community Development Director, and Erika Bumgardner, City of Woodland Business Development Liaison. The Public Hearing was closed.

**Minute Order 2023-27:** The Commission adopted **Resolution No. 2023-06**, approving the Northeast Industrial Area Reorganization to the City of Woodland, and determined no further environmental review is needed under the California Environmental Quality Act (CEQA) (LAFCo No 23-06)

MOTION: Frerichs SECOND: Provenza (A)  
AYES: Alcala, Biasi, Frerichs, Provenza (A), Woods  
NOES: None

## **REGULAR**

**Item No 10**      **Elect Vice Chair to the Commission to finish serving a one-year term, ending February 1, 2024**

**Minute Order 2023-28:** Commissioner Alcala was elected to finish the one-year term as Vice Chair, ending February 1, 2024.

MOTION: Woods SECOND: Frerichs  
AYES: Alcala, Biasi, Frerichs, Provenza (A), Woods  
NOES: None

**Item No 11**      **Consider and adopt the Yolo LAFCo 2024 Meeting Calendar**

**Minute Order 2023-29:** The recommended action was approved.

MOTION: Alcala SECOND: Provenza  
AYES: Alcala, Biasi, Frerichs, Provenza (A), Woods  
NOES: None

**Item No 12**      **Executive Officer's Report**

The Commission was given written reports of the Executive Officer's activities for the period of July 24 through December 1, 2023, and was verbally updated on recent events relevant to the Commission, including the Long Range Planning Calendar and Legislative Summary.

Staff commented that work continues on the municipal service review (MSR) for the thirteen flood protection districts within the county. Staff anticipates the MSR will come before the Commission sometime in the spring.

Staff received an application for the Woodland Research and Technology Park Reorganization to the City of Woodland (LAFCo No. 23-07) but have been awaiting the map, which should be coming next week. Staff will then begin routing the application.

Staff received a draft plan for services for the County’s application to dissolve the Elkhorn Fire Protection District. Staff will review the draft and let the Commission know when the application comes in.

**Item No 13    Commissioner Reports**

Commissioners Biasi and Frerichs reported out on the YEDFall2023 Leaders Summit: Good Governance in Polarizing Times; stating that it was well attended, that staff from the Institute for Local Government (ILG) did a great job of presenting the material. There was thoughtful discussion from those that attended and practical tips on how to deescalate hostile engagement, especially with members of the public.

Commissioner Frerichs asked that new Commissioners receive more context around how the city members rotate through the Commission and how the chair and vice chair are typically chosen whether that discussion be offline individually or during a meeting.

Staff provided a brief summary of the agreed-upon city rotation scheme and stated that the information would be sent to the Commission. Each city begins their rotation for two years as an alternate member, then spends 4 years as a regular member, then rotates out for two years.

**Item No 14    Adjournment**

**Minute Order 2023-30:** By order of the Chair, the meeting was adjourned at 9:37 a.m. in memory of LAFCo Commissioner Gary Sandy, who unexpectedly passed away on August 17, 2023.



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Olin Woods, Chair  
Local Agency Formation Commission  
County of Yolo, State of California

ATTEST:

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Terri Tuck  
Clerk to the Commission